



1551 Rock Quarry Rd Bldg. F
Raleigh, NC 27610

Request for Quotation #25-398

Due Date: 4-15-25

Opening Time: 12:00 pm

Refer ALL Inquiries to: Patrick Harris
Telephone No: 919.588.3459

Commodity: Athletic Materials

Contract Type: Open Market:

Email all quotes to:
bids-Pharris3@wcpss.net

Using Agency Name: WAKE COUNTY PUBLIC SCHOOL SYSTEM

NOTICE TO BIDDERS: Bids are subject to rejection unless submitted on this form. Failure to submit a bid in accordance with the instructions throughout this document shall constitute just cause to reject bid. See below for bid/proposal submitting instructions.

EXECUTION

In compliance with this Request for Quotation, and subject to all the conditions herein, the undersigned offers and agrees to furnish and deliver any or all items upon which prices are quoted, at the prices set opposite each item within the time specified herein. Vendors are subject to immediate disqualification at any stage of the selection process for any of the following:

- The submission of false or misleading information in the vendor’s proposal.
- Any efforts to dissuade or discourage other vendors from submitting proposals
- Any efforts to influence, dictate, or change the terms of another vendor’s proposal.
- Any form of bid collusion or bid rigging.

Failure to execute/sign bid prior to submittal shall render bid invalid. Late bids are not acceptable.

BIDDER:		FEDERAL ID OR SOCIAL SECURITY NO.	
STREET ADDRESS:		P.O. BOX:	ZIP:
CITY & STATE & ZIP:		TELEPHONE NUMBER:	TOLL FREE TEL. NO (800)
PRINCIPAL PLACE OF BUSINESS ADDRESS IF DIFFERENT FROM ABOVE			
TYPE OR PRINT NAME & TITLE OF PERSON SIGNING:		FAX NUMBER:	
AUTHORIZED SIGNATURE:	DATE:	E-MAIL:	

Offer valid for 45 days from date of quote receipt unless otherwise stated here: ___ days Prompt Payment Discount: _____ % _____ days.

DELIVER VIA EMAIL TO: Patrick Harris

Bids-Pharris3@wcpss.net

RFQ #25-398

Wake County Public School System
Purchasing Department
1551 Rock Quarry Road Bldg. F
Raleigh NC 27610-4145

PURPOSE AND BACKGROUND

The Wake County Public School System (WCPSS) is currently the largest school district in North Carolina and the 15th largest in the United States. There are currently 198 schools serving a student population of approximately 162,000, with approximately 20,000 staff. Wake County covers 854 square miles. Additional information about the school system can be accessed via the internet site (www.wcpss.net).

All orders must be shipped complete and the wcpss purchase order number must be shown on the boxes or packages and must be on packing. All THIRD-PARTY shippers are REQUIRED to have the packing list with WCPSS purchase order listed or shipments will be returned at vendor's expense. Request for Quotation should be signed, and all pages of the bid document must be submitted when the bid package is submitted to bids-pharris3@wcpss.net. If not signed, submittal of quote may not be considered.

Products quoted must meet or exceed the quality and durability of the referenced. **Unit prices must include all applicable shipping charges for quote to be valid.** WCPSS reserves the right to award line by line or to the overall lowest bidder. All vendors must provide proof that they are registered to do business within the State they are registered and are not debarred by State of NC or Federal Government. "there should not be communication of any sort pertaining to this bid with any party (vendors, staff, etc.) as this is the responsibility of the buyer of record. please direct all calls and emails to my attention. any deviation from this process will void the bid process.

Shipping to:
Building F
1551 Rock Quarry Road
Raleigh. NC 27610

Please provide a quote for the following item in the template below. This is a non-brand specific solicitation and that the referenced is for comparison purposes only and all functional equivalents will be reviewed. Items must meet or exceed specifications. If not bidding/quoting the model referenced vendor must provide detailed documentation on product specified and must explain in detail how the product meets or exceeds what is specified in the bid document. Specification details, color swatches, all warranty and replacement information must be included to be considered. WCPSS reserves the right to determine if bidder's functional equivalent is acceptable.

Qty	Item#	Description	Vendor's Description & item	Cost	Total
15	240442	Mueller M-Tape, 1 1/2" x 10 yd, Navy - Case			
3	84960	Mueller M-Tape, 2" x 15 yd, White - Each			
4	597193	Medco Sports Medicine Pro-Trainer Foam Underwrap, Gold - Cse			
3	317292	Pre-lubed Heel and Lace Pads - Case			
12	264226	PowerFlex Self Adherent Tape, 2"x 6 yd, Navy, 24 Rolls per Case			
6	267098	PowerFlex Self Adherent Tape, 3"x 6 yd , Navy, 16 Rolls per Case			
5	32007M	Johnson & Johnson Elastikon Elastic Tape - Boxed, 1" x 5 yds, 12 Rolls per Box			
5	94473	Hartmann AC-tape, 2" x 5 yd roll, Speedpack 24/PK, AC-tape - Plus			
5	94474	Hartmann AC-tape, 3" x 5 yd roll, Speedpack 16/PK, AC-tape - Plus			
2	081044916 7201037	Omnifix Elastic 4" x 11 yd unstretched, per roll			
1	26433001	Brecon No-Wrap Tubular Compression Bandage, Black, 4" x 20 yd			
1	26433201	Brecon No-Wrap Tubular Compression Bandage, Black, 5" x 20 yd			
2	36320C	Econo-Wrap LF Elastic Bandage, 4" x 10 yd, Box of 6			
2	36330C	Econo-Wrap LF Elastic Bandage, 6" x 10 yd, Box of 6			
1	36360C 081019132	ECONO-WRAP LF ELASTIC BAND 4" X 4.5 YDS. - 10 ROLLS			

1	36370C	Econo-Wrap LF Elastic Bandage, 6" x 4-1/2 yd, Box of 10			
2	36059M 081595883	Cramer Skin Lube, 1 lb. Jar			
1	17470	Taping Block			
3	12370C	Cramer® Tuf-Skin®, Colorless Formula, 4 oz, Aerosol, Case of 12			
5	267670	Dukal Basic Gauze Sponges, Non-Sterile, 8-ply, bag of 200, 3" x 3"			
5	267673	Dukal Basic Gauze Sponges, Non-Sterile, 12-ply, bag of 200, 4"x4"			
1	35650 081404532	2ND SKIN 1"SQUARES HI.WATR-200/			
1	262850	Coverlet Cabinet, Filled Cabinet			
3	555903	Flex-Band Fabric Adhesive Bandages, 4-Wing, 3"x3". 50			
2	555908	Flex-Band Fabric Adhesive Bandages, Knuckle, 1-1/2 x 3, 100			
2	555907	Flex-Band Fabric Adhesive Bandages Patches, 2x3, pk 50			
2	555906	Flex-Band Fabric Adhesive Bandages, Spots, 7/8", box 100			
2	23014M	3M Steri-Strip Skin Closures, 1/4" x 4", Box of 30			
2	267474 081679950	Triple Antibiotic Ointment 144/PK			
1	7101324	DERMAFUNGAL 5GRM PACKETS 144/PK			
1	267472 081679984	Hydrocortisone Cream 1% 144/PK			
1	242648	SAFETEC STING REL WIPE 150/bx			
1	081697432 081697432	Biofreeze Professional, Gravity Feed Dispenser, 100 pk			
3	596964	Medi-First Cold Spray, 4 oz			
5	243925	Sterile Alcohol Prep Pads 200/PK			
12	34060M	Hydrogen Peroxide, 16 oz Bottle, Each			
1	268773	70% Ethyl Alcohol, 16 oz, Case of 12			
2	69132	Hibiclens Antiseptic Antimicrobial Skin Cleanser, 16 oz			
2	27530	WHIZZER GALLON W/1 SPRAYER			
1	40407	Blood Buster, 32 oz. Trigger Spray			

3	559606	Fendall eyesaline Eye Wash Station, Eyesaline Eye Wash, 4 oz btl			
2	70060	SWIM EAR 1 OZ			
2	7200044	RENU ADVANCED FORMULA CONTACT LENS SOLUTION, 4 OZ BOTTLE			
2	70685 081686963	Contact Lens Case			
2	269210	GLUCOSE TABS ORNGE 10/BTL			
1	598041	SAVE-A-TOOTH NEW & IMPROVED/EA			
2	263661 081396498	MEDCO POLY ICE BAGS 1500/RL			
1	80311	Mueller Ice Bags, Ice Bag Dispenser			
5	240632	E-Wrap, 3" x 500', Box of 12			
1	263916 081422856	GRPRO 2.1 CONTROL UNIT, AC ADAPTR, 6' HOSE			
1	266503	GAME READY ANKLE WRAP LARGE			
1	266505	Game Ready, Knee Wrap			
1	266510	GAME READY SHOULDER WRAP LG,RT			
1	49440	Chattanooga Hydrocollator SS-2			
5	3503 081016948	Tropic Pac Moist Heat Packs, Contour Cervical, 24" x 6-1/6" (61 x 15 cm), Single			
4	261958 081017219	Foam-Filled Tropic Pac Covers, Standard 10" x 12", Single			
4	261960 081017268	Foam-Filled Tropic Pac Covers, Cervical 24" x 6.6", Single			
1	3536 081505312	Economy Hot Pack Storage Rack			
1	563182 081406396	Intelect Transport 2-Channel Electrotherapy, Intelect Transport 2-Channel Combo Unit			
5	242939	Valutrode X, Cloth, 2" Square, 4/pk			
1	597020	Valutrode X, Cloth, 2" x 4" Rectangle			
1	596861	Adjustable Incline Board			
1	7101493 7201901	HYPERVOLT BLUETOOTH			
1	7200908	HyperVolt Carry Case			
1	7200909	Hypervolt Applicator Set			
1	5696444	Bosu Balance Trainers, Blue 50cm			
1	317995	Armasport Balance Pad			
1	553599 081084441	TheraBand Wobble Board			

3	550911 081053354	Stretch-Out Strap w/ Booklet			
3	268567	Pro-Tec High Density Foam Roller, 4" x 12", Yellow			
1	596567	Spikey Massage Ball			
2	7200639	RM Extreme Contoured Roller Massager			
1	243869	SUP-R BAND, Set of 1 each 50yds			
2	269761	Pro Kit Combo, Teal			
1	7102753	OMRON BV-7200AC 5 BPM W AC			
1	265098	DataTherm II Continuous Temperature Monitor, Full Kit w/ 39" Probes, Each			
2	81711043	HealthSmart Standard Digital Ear Thermometer			
20	597022	Braun Thermoscan PRO 6000 Ear Thermometer, Probe Covers, 20/box			
2	242739	Baseline Pulse Oximeter			
2	73994 081120302	Peak Flow Meter			
1	266498	ASSESS Peak Flow Meter, Adult Disposable Mouthpiece			
1	81028901	Jamar Medical Skinfold Caliper			
1	260120 081338904	Health o meter Professional 349KLX Digital Two-Piece Platform Scale with Remote LCD Display			
2	7514 081187483	Economy Jamar Transparent Plastic Goniometers, 12-1/2" (32cm) International Standard Goniometer			
2	7512 081187475	Economy Jamar Transparent Plastic Goniometers, 8" (20cm) Goniometer 0°-90° and 0°-180°			
2	267769 081111319	Baseline Tuning Forks, 256 Cycle			
2	87750	Buck Neurological Hammer			
2	88250	Wartenberg Pinwheel			
2	87790 081234087	Taylor Hammer and Tuning Fork, With 256 cps Tuning Fork			
1	598157	GE BLOOD GLUCOSE MONITOR			
1	598158	GE GLUCOSE MONITOR STRIPS BX50			
1	555886	Mannix Protein Urine Refractometer, Mannix Protein Urine Refractometer			
1	596813	SPORT TOWEL WHITE 15X26 24/CS			
1	32250	Economy Cotton Rolls, Bag of 2000			

2	31001M	Cotton-Tipped Applicators, Large 3" x ½", Box of 500, nonsterile			
1	260731	Acrylic Sundry Jars, Labeled			
1	31321	Acrylic Sundry Jars, Wall Mount Rack			
1	21812M	COTTON THERMAL BLANKET, 66" x 90", WHITE			
3	7017867	NC-COTTON 3-PLY BASIC MASK W/EARLOOP WHITE, BLUE, 50 pk			
1	269893	Wire Glove Box Holder, Vertical 2 box			
10	7102998	PH NITRILE GLOVES 100PK SIZE XL			
10	7102996	PH NITRILE GLOVES 100PK SIZE M			
2	263112	Red Zip Lock Biohazard Bag 100/PK			
2	6902NV	VLNE TBL/SHELF ADJ BK NAVY			
1	597385W 597385	AE SPORT PORT SIDELINES TABLE W/CARRY CASE			
2	243612	Tub Cart (2 Shelf & 3 Shelf), 3 Shelf, Black			
1	83300	Pron Pillo			
3	81193044	Rolyan Bed Wedge, 10" Rise, 23° Angle, Each,			
2	317784	Bolsters, Round, 6" x 26"			
2	1596069	Clinton Step Stool T-40			
3	1267529	Chrome Base Adjustable Stool			
2	262849	Ice Scoop - Aluminum, 84.5 oz			
5	75720	Medco Sports Medicine Pro-Trainer Scissors			
5	727701 081186386	Lister Bandage Scissors, Right Handed 7-1/2"			
5	48006M	Surgical Scissors, 4-1/2"			
2	48008MP	Paramedic Scissors, 7-1/4", Pink			
5	76400	Mueller M-Cutter Tape Cutter, Black Tape Cutter			
1	76320	Mueller M-Cutter Tape Cutter, Replacement Blade, Cartridge, ea			
5	76420	Cramer Zip-Cut Tape Cutter, Tape Cutter			
1	76360	Cramer Zip-Cut Tape Cutter Blades, 10/box			
1	58617	SCHUTT SPORTS Swing-A-Way Faceguard Removal Tool			

1	243111	Black & Decker Li2000 3 Position Rechargeable Screwdriver			
1	75022	Cramer Emergency Shears			
1	48009M	Ring Cutter, Ring Cutter			
1	41300	Callous File			
1	75520	Nail Nipper			
1	75360	Nail Drill with 3 Burrs			
1	41380	Pedi-Corn Cutter, Pedi-Corn Cutter			
1	41360	Pedi-Corn Cutter, Cutter Blades, Box of 10			
2	81606433	Nail & Toenail Clipper, Nail Clipper			
2	90951	Miltex Halsted Mosquito Hemostat, Curved, 5", 1x2 teeth Stainless			
2	90950	Miltex Halsted Mosquito Hemostat, Straight, 5", 1x2 teeth Stainless			
2	48002M	Splinter Forceps, 3½"			
1	31150	Stainless Steel Instrument Trays, 8-5/8" x 5" x 2"			
1	19155	Filled Instrument Case, Medco Filled Instrument Case			
1	77890	SkyScan Ti-plus2 Multi-Function Heat Index Warning System			
1	87091	Skyscan Lightning Storm Detector, Lightning Storm Detector			
1	87094	Skyscan Lightning Storm Detector, 120V AC adapter			
1	597025	Kestral 5400 Heat Stress Tracker, Pro with LiNK, Compass & Vane Mount - each			
1	242523 7201729	MEDI KIT MULE BLACK			
1	242874	CrutchPac Plus with Wheels			
2	13100	MedPac 300			
2	11975	CRAMER MESSENGER PACK, BLACK			
5	267519	Medco Sports Medicine Fanny Pack			
2	265461	Cramer AT Bandage Wallet			
2	596910	Mueller Hero Utility			
1	240629	Foobag, Large 29"-34"			
1	597491	Foobag, XXL Large 55" long			
1	242451	Foobag AED			

8	51001M	MDI CPR Microshield Mask, Regular, 5" x 5"			
1	267285	HEARTSTART ONSITE AED W/CASE			
1	80570	Cramer Rapid Form Vacuum Splints, Complete Kit 3/Pk			
15	265092	Universal Arm Sling			
2	30029M	Triangular Bandage, Case of 12			
2	55047901 081048008	Sammons Preston Tri-Panel Knee Immobilizer, 24"			
1	39410	Plastalume Finger Splints, #54 / per set			
1	39500	Stax Finger Splint, 30 splint assortment			
2	268558	IRON DUCK Ultra-View BackBoard, no pins, Yellow			
3	242967	Laerdal Sta-Blok Head Immobilizer			
2	265680	The Original Spider Strap, Polypropylene; each			
4	55068402 081051192	Extrication Collar, Adult			
1	317789	Pro #316 Spine Board Strap			
2	268174 7100182	ALUMINUM UNDERARM CRUTCHES YOUNG PR			
5	268175 7100181	ALUMINUM UNDERARM CRUTCHES ADULT PR			
3	268176 7100180	ALUMINUM UNDERARM CRUTCHES TALL PR			
1	7297 081186501	SAMMONS PRESTON STORAGE RACK			
1	A32441C4 081266253	Rolyan San-Splint, White, 1/8" x 18" x 24" (3.2mm x 46cm x 61cm), Perforated*, 4 Per Case			
8	33524M	Sam Splint			
1	61458	Cramer Adhesive Foam Kit, 1/8"			
1	61459	Cramer Adhesive Foam Kit, 1/4"			
1	63460	CRAMER LOW DENSITY FOAM KIT			
1	6189	CRAMER HIGH DENSITY FOAM KIT			
1	65100	Cramer Dual Density Foam Kit			
2	81914	coNco Orthopedic Felt, 1/4" x 21" x 36"			
2	60600	Cramer Felt Horseshoe Pads			
1	300	Andover Moleskin, 2" x 25 yd.			
1	301	Andover Moleskin, 3" x 25 yd.			
2	55009103 081042225	SAMMONS PRESTON ANKLE STIRRUP TRAINER			

1	50557	Shoulder Instability Brace, Large			
1	50558	Shoulder Instability Brace, XLarge			
1	265117	PROCARE ComfortFORM Wrist, Medium, Left			
1	265118	PROCARE ComfortFORM Wrist, Left, Large			
1	265121	PROCARE ComfortFORM Wrist, Right, Medium			
1	265122	PROCARE ComfortFORM Wrist, Right, Large			
1	558215NB	Hausman 2 Station Modular Taping Station, Navy Oak			
2	268400 081513878	Individual Neoprene Dumbbells, Set (one each, 1-10 lbs)			
1	267585	Compact Dumbbell Rack			
1	A926117 081299486	Medicine Balls, Set of five (1– 11 lbs.)			
1	12302	Medicine Ball Tree, Holds 6 Balls			
1	317167 081510403	Thera-Band Ankle and Wrist Weight Sets, 1/PR, 1 lb ea (2 lb pair)			
1	317168 081510411	TheraBand Comfort Fit Ankle/Wrist Weights, 1.5lb, Green, Pair			
1	317169 081510429	TheraBand Comfort Fit Ankle/Wrist Weights, 2.5 lb, Blue, Pair			
2	131001M	Cotton-Tipped Applicators, Sterile, 6", Box of 100 pk, (2/Pk)			
1	39005M	Puritan Tongue Depressors, Unwrapped Nonsterile, 6" x 11/16", 500 per box			

Total

ETHICS AND THE PURCHASING FUNCTION *Policy Code: 6401/9100*

The Wake County Board of Education is committed to conducting the purchasing function in an ethical manner and in compliance with state and federal laws and regulations. The Board expects all employees who are directly or indirectly involved in any aspect of the purchasing function to be aware of and comply with all current state and federal laws and regulations as these standards apply to the school system's purchasing activities. The Board's purchasing goals and principles will not be compromised by individuals motivated by personal gain.

Employees directly or indirectly involved in any aspect of the school system's procurement, purchasing, and/or contracting process for apparatus, materials, equipment, supplies, services, real property, or construction or repair projects, regardless of source of funds, must adhere to the following standards of conduct and those established in any policies regarding employee conflict of interest and 8305: Federal Grant Administration.

1. Employees are expected to make all purchasing-related decisions in a neutral and objective way based on what is in the best interest of the school system and not in consideration of actual or potential personal benefit.

2. Employees shall not participate, directly or indirectly, in making or administering any contract from which they will obtain a direct benefit, unless an exception is allowed pursuant to law.

An employee obtains a direct benefit when the employee or his or her spouse will receive income, commission, or property under the contract, or the employee or spouse has more than a 10 percent interest in an entity that is a party to the contract. See G.S. 14-234 and any policies regarding employee conflict of interest. Participation in making or administering a contract includes, but is not limited to, participating in the development of specifications or contract terms; obtaining or reviewing bids; preparation or award of the contract; and having the authority to make decisions about, interpret, or oversee the contract.

3. Employees shall not participate, directly or indirectly, in the selection, award, or administration of a contract supported in whole or part by a federal grant or award if the employee has a real or apparent conflict of interest. See 2 C.F.R. 200.318 and policy 8305: Federal Grant Administration.

A real or apparent conflict exists when the employee, his or her immediate family member or partner, or an organization which employs or is about to employ any of those individuals, has a financial or other interest in or receives a tangible personal benefit from a firm considered for a contract. For purposes of this subsection, a "financial interest" means a financial interest which comprises more than five percent of the equity of the firm or business or more than five percent of the assets of the economic interest in indebtedness. It does not include an ownership interest held through a fiduciary, such as *Policy Code: 6401/9100* a mutual fund or blind trust, where the individual or individual's employer has no control over the selection of holdings.

4. Employees shall not influence or attempt to influence any person involved in making or administering a contract from which the employee will obtain a direct benefit as described in paragraph 2, above.

5. Employees shall not solicit or receive any gift, favor, reward, service, or promise of reward, including a promise of future employment, in exchange for recommending, influencing, or attempting to influence the award of a contract by the school system.

6. Employees shall notify the superintendent or designee in writing if they have an actual or potential conflict of interest under this policy or applicable state or federal law that would disqualify them from performing any aspect of their job responsibilities.

7. Employees shall not solicit or accept trips, meals, gratuities, gifts, favors, or anything of monetary value from current or recent (within the past year) contractors, subcontractors, or suppliers, or any persons or entities that foreseeably may bid on a contract in the future, unless the item is an unsolicited gift of nominal value (\$50 or less), and is one of the following: an advertising item or souvenir that is widely distributed; an honorarium for participating in a meeting; a meal provided at a banquet; or other item that is clearly permitted by state and federal law. Multiple permitted items from a single contractor may not exceed an aggregate value of \$100 in a twelve-month period.

Employees shall inform existing and potential contractors, subcontractors, and suppliers about these restrictions.

8. Employees shall not solicit or accept any gift from a current or potential provider of E-rate services or

products in violation of applicable federal E-rate program gifting rules.

9. Employees shall not divulge confidential information to any unauthorized person. Confidential information includes but is not limited to (1) the school system's cost estimate for any public contract, prior to bidding or completion of other competitive purchasing processes; and (2) the identity of contractors who have obtained proposals for bid purposes for a public contract, until the bids are opened in public and recorded in the Board minutes.

10. An employee shall not misuse information in violation of G.S. 14-234.1. Specifically, an employee shall not, in contemplation of the employee's own official action or that of the Board or others acting on behalf of the school system, or in reliance on information known to the employee in his or her official capacity and not made public, to: a. acquire a financial interest in any property, transaction, or enterprise; b. gain a financial benefit that may be affected by the information or contemplated action; or c. intentionally aid another to acquire a financial interest or gain a financial benefit from the information or contemplated action.

The superintendent or designee shall ensure that all affected personnel are aware of Board policy requirements and applicable laws. Any individual aware of any violation of this policy, policy 2121: Board Member Conflict of Interest, any policies regarding employee conflict of interest, the conflict-of-interest provisions of policy 8305: Federal Grant Administration, or applicable conflict of interest laws shall report such violation in accordance with policy 1760/7280: Prohibition Against Retaliation. Employees who violate this policy, policy 2121, any policies regarding employee conflict of interest, or the conflict-of-interest provisions of policy 8305, will be subject to disciplinary action.

Legal References: 2 C.F.R. 200.318(c); 47 C.F.R. 54.503; FCC Sixth Report and Order 10-175; G.S. 14-234, -234.1; 133-32, -33; Attorney General Opinion requested by L.W. Lamar regarding G.S. 133-32, the Applicability to Attorneys and Law Firms Providing Professional Services to Local Boards of Education, dated May 13, 1993

TERMS AND CONDITIONS

1. **READ, REVIEW AND COMPLY:** It shall be the bidder's responsibility to read this entire document, review all enclosures and attachments, and comply with all requirements specified herein.
2. **NOTICE TO BIDDERS:** All bids are subject to the provisions of special terms and conditions specific to this Invitation for Bids, the specifications. Wake County Public School System (WCPSS) objects to and will not evaluate or consider any additional terms and conditions submitted with a bidder response. This applies to any language appearing in or attached to the document as part of the bidder's response. **DO NOT ATTACH ANY ADDITIONAL TERMS AND CONDITIONS.**
By execution and delivery of this document, the bidder agrees that any additional terms and conditions, whether submitted purposely or inadvertently, shall have no force or effect.
3. **DEFINITIONS:**
 - **BIDDER:** Company, firm, corporation, partnership, individual, etc., submitting a response to an Invitation for Bids.
 - **TERM CONTRACT:** A contract generally intended to cover all normal requirements for a commodity for a specified period of time based on estimated quantities only.
 - **OPEN MARKET CONTRACT:** A contract for the purchase of a commodity not covered by a term contract.
4. **EXECUTION:** Failure to sign under EXECUTION section will render bid invalid.
5. **ORDER OF PRECEDENCE:** In cases of conflict between specific provisions in this bid, the order of precedence shall be (1) special terms and conditions specific to this bid, (2) specifications, and (3) Instructions to Bidders.
6. **TIME FOR CONSIDERATION:** Unless otherwise indicated on the first page of this document, bidder's offer shall be valid for 45 days from the date of bid opening. Preference may be given to bids allowing not less than 45 days for consideration and acceptance.
7. **SPECIFICATIONS:** Any deviation from specifications indicated herein must be clearly pointed out; otherwise, it will be considered that items offered are in strict compliance with these specifications, and

bidder will be held responsible, therefore. Deviations shall be explained in detail. **The bidder shall not construe this paragraph as inviting deviation or implying that any deviation will be acceptable.**

8. **INFORMATION AND DESCRIPTIVE LITERATURE:** Bidder is to furnish all information requested and, in the spaces, provided in this document. Further, if required elsewhere in this bid, each bidder must submit with their bid sketches, descriptive literature and/or complete specifications covering the products offered. Reference to literature submitted with a previous bid will not satisfy this provision. Bids which do not comply with these requirements will be subject to rejection.
9. **RECYCLING AND SOURCE REDUCTION:** It is the policy of WCPSS to encourage and promote the purchase of products with recycled content to the extent economically practicable, and to purchase items which are reusable, refillable, repairable, more durable, and less toxic to the extent that the purchase or use is practicable and cost-effective.
We also encourage and promote using minimal packaging and the use of recycled/recyclable products in the packaging of commodities purchased. However, no sacrifice in quality of packaging will be acceptable. The company remains responsible for providing packaging that will protect the commodity and contain it for its intended use.
Companies are strongly urged to bring to the attention of WCPSS which issued the solicitation document, those products or packaging they offer which have recycled content and that are recyclable.
10. **CLARIFICATIONS/INTERPRETATIONS:** Any and all questions regarding this document must be addressed to the purchaser named on the cover sheet of this document. Do not contact the school or department directly. Any and all revisions to this document shall be made only by written addendum from WCPSS Purchasing Department. The bidder is cautioned that the requirements of this bid can be altered only by written addendum and that verbal communications from whatever source are of no effect.
11. **ACCEPTANCE AND REJECTION:** WCPSS reserves the right to reject any and all bids, to waive any informality in bids and, unless otherwise specified by the bidder, to accept any item in the bid. If either a unit price or extended price is obviously in error and the other is obviously correct, the incorrect price will be disregarded.
12. **REFERENCES:** WCPSS reserves the right to require a list of users of the exact item offered. WCPSS may contact these users to determine acceptability of the bid. Such information may be considered in the evaluation of the bid.
13. **AWARD OF CONTRACT:** As directed by statute, qualified bids will be evaluated and acceptance may be made of the lowest and best bid most advantageous to WCPSS as determined upon consideration of such factors as: prices offered; the quality of the articles offered; the general reputation and performance capabilities of the bidders; the substantial conformity with the specifications and other conditions set forth in the bid; the suitability of the articles for the intended use; the related services needed; the date or dates of delivery and performance; and such other factors deemed by WCPSS to be pertinent or peculiar to the purchase in question. Unless otherwise specified by WCPSS or the bidder, WCPSS reserves the right to accept any item or group of items on a multi-item bid. WCPSS also reserves the right to reject any and all bids. In addition, on TERM CONTRACTS, WCPSS reserves the right to make partial, progressive or multiple awards: where it is advantageous to award separately by items; or where more than one supplier is needed to provide the contemplated requirements as to quantity, quality, delivery, service, geographical areas; other factors deemed by WCPSS to be pertinent or peculiar to the purchase in question.
14. **HISTORICALLY UNDERUTILIZED BUSINESSES:** Pursuant to General Statute 143-48 and Executive Order #150, WCPSS invites and encourages participation in this procurement process by businesses owned by minorities, women, disabled, disabled business enterprises and non-profit work centers for the blind and severely disabled.
15. **CONFIDENTIAL INFORMATION:** As provided by statute and rule, WCPSS will consider keeping trade secrets which the bidder does not wish disclosed confidential. Each page shall be identified in boldface at the top and bottom as "CONFIDENTIAL" by the bidder. Cost information shall not be deemed confidential. In spite of what is labeled as a trade secret, the determination whether it is or not will be determined by North Carolina law.
16. **SAMPLES:** Sample of items, when required, must be furnished as stipulated herein, free of expense, and if not destroyed will, upon request be returned at the bidder's expense. Request for the return of samples must be made within 10 days following date of bid opening. Otherwise, the samples will become WCPSS property. Each individual sample must be labeled with the bidder's name, bid number, and item number. A sample on which an award is made, will be retained until the contract is completed, and then returned, if requested, as specified above.

17. **AWARD PROCEDURES:** Contract award notice shall be posted on WCPSS website. Contract award notices are sent **only** to those actually awarded contracts, and not to every person or firm responding to this solicitation.
18. **RECIPROCAL PREFERENCE:** G.S. 143-59 establishes a reciprocal preference law to discourage other states from applying in-state preferences against North Carolina's resident bidders. The "Principal Place of Business" is defined as the principal place from which the trade or business of the bidder is directed or managed.
19. **DEFAULT AND PERFORMANCE BOND:** In case of default by the contractor, WCPSS may procure the articles or services from other sources and hold the contractor responsible for any excess cost occasioned thereby. WCPSS reserves the right to require performance bond or other acceptable alternative guarantees from successful bidder without expense to WCPSS.
20. **GOVERNMENTAL RESTRICTIONS:** In the event any Governmental restrictions are imposed which necessitate alteration of the material, quality, workmanship, or performance of the items offered prior to their delivery, it shall be the responsibility of the contractor to notify in writing WCPSS, indicating the specific regulation which required such alterations. WCPSS reserves the right to accept any such alterations, including any price adjustments occasioned thereby, or to cancel the contract.
21. **TAXES:** Any applicable taxes shall be invoiced as a separate item.

G.S. 143-59.1 bars the WCPSS from entering into contracts with vendors if the vendor or its affiliates meet one of the conditions of G. S. 105-164.8(b) and refuse to collect use tax on sales of tangible personal property to purchasers in North Carolina. Conditions under G. S. 105-164.8(b) include: (1) Maintenance of a retail establishment or office, (2) Presence of representatives in the State that solicit sales or transact business on behalf of the vendor and (3) Systematic exploitation of the market by media-assisted, media-facilitated, or media-solicited means. By execution of the bid document the vendor certifies that it and all of its affiliates (if it has affiliates) collect(s) the appropriate taxes.

22. **SITUS:** The place of this contract, its situs and forum, shall be Wake County, North Carolina, where all matters, whether sounding in contract or tort, relating to its validity, construction, interpretation, and enforcement shall be determined.
23. **GOVERNING LAWS:** This contract is made under and shall be governed and construed in accordance with the laws of the State of North Carolina.
24. **INSPECTION AT CONTRACTOR'S SITE:** WCPSS reserves the right to inspect, at a reasonable time, the equipment/item, plant or other facilities of a prospective contractor prior to contract award, and during the contract term as necessary for WCPSS determination that such equipment/item, plant or other facilities conform with the specifications/requirements and are adequate and suitable for the proper and effective performance of the contract.
25. **PAYMENT TERMS:** Payment terms are Net not later than 30 days after receipt of correct invoice or acceptance of goods, whichever is later. Payment may be made by procurement card, and it shall be accepted by the contractor for payment if the contractor accepts that card (Visa, MasterCard, etc.) from other customers.
26. **CONDITION AND PACKAGING:** Unless otherwise provided by special terms and conditions or specifications, it is understood and agreed that any item offered or shipped has not been sold or used for any purpose and shall be in first class condition. All containers/packaging shall be suitable for handling, storage, or shipment.
27. **STANDARDS:** All manufactured items and/or fabricated assemblies subject to operation under pressure, operation by connection to an electric source, or operation involving a connection to a manufactured, natural, or LP gas source shall be constructed and approved in a manner acceptable to the appropriate state inspector which customarily requires the label or re-examination listing or identification marking of the appropriate safety standard organization; such as the American Society of Mechanical Engineers for pressure vessels; the Underwriters Laboratories and /or National Electrical Manufacturers' Association for electrically operated assemblies; or the American Gas Association for gas operated assemblies, where such approvals of listings have been established for the type of device offered and furnished. Further, all items furnished shall meet all requirements of the Occupational Safety and Health Act (OSHA), and state and federal requirements relating to clean air and water pollution.
28. **PATENT:** The contractor shall hold and save WCPSS, its officers, agents, and employees, harmless from liability of any kind, including costs and expenses, on account of any confidential information, copyrighted material, patented or unpatented invention, articles, device or appliance manufactured or used in the

performance of this contract, including use by WCPSS or disclosure of any information pursuant to the NC Public Records Act.

29. **ASSIGNMENT:** No assignment of the contractor's obligations nor the contractor's right to receive payment hereunder shall be permitted.

However, upon written request approved by the purchasing department and solely as a convenience to the contractor, WCPSS may:

- a. Forward the contractor's payment check directly to any person or entity designated by the contractor, and
- b. Include any person or entity designated by contractor as a joint payee on the contractor's payment check.

In no event shall such approval and action obligate WCPSS to anyone other than the contractor and the contractor shall remain responsible for fulfillment of all contract obligations.

30. **INSURANCE:**

- a. **Worker's Compensation** including Occupational Disease and Employer's Liability Insurance. Statutory - Amount and coverage as required by State of North Carolina Worker's Compensation laws. Employer's Liability - At least

Part A	Bodily Injury	Statutory Limits
Part B	By Accident	\$500,000 each accident
	By Disease	\$500,000 policy limit
		\$500,000 each employee

- b. **Public liability and Property Damage Insurance** - The Contractor shall procure insurance coverage for direct operations, contractual liability and completed operations with limits not less than those stated below:

	Occurrence:
General Aggregate	\$2,000,000
Premises Operations	\$1,000,000
Personal & Advertising Injury	\$1,000,000

- c. **Comprehensive Automobile Liability Insurance**, including coverage for owned, hired and non-owned vehicles: A Combined Single Limit for bodily injury and property damage limit of not less than \$1,000,000; and \$2,000 medical payments.
- d. **Certificates of Insurance** acceptable to the Owner shall be filed with the Owner prior to commencement of the Work. These Certificates shall contain a provision that coverage afforded under the policies will not be canceled until at least thirty (30) days' prior written notice has been given to the Owner, and that the Wake County Board of Education is listed as additional insured on general liability.

The successful bidder agrees to hold harmless and indemnify the Wake County Board of Education (WCBOE) for any liability that may arise from the negligent or illegal acts of the bidder's employees or agents.

31. **GENERAL INDEMNITY:** The provider shall hold and save WCPSS, its officers, agents, and employees, harmless from liability of any kind, including all claims and losses, accruing or resulting to any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of this contract, and from any and all claims and losses accruing or resulting to any person, firm, or corporation that may be injured or damaged by the provider in the performance of this contract and that are attributable to the negligence or intentionally tortious acts of the provider. The provider represents and warrants that it shall make no claim of any kind or nature against WCPSS agents who are involved in the delivery or processing of contractor goods to WCPSS. The representation and warranty in the preceding sentence shall survive the termination or expiration of this contract.

32. **CANCELLATION (TERM CONTRACTS ONLY):** All contract obligations shall prevail for at least 180 days after the effective date of the contract. After that period, in addition to the provisions of the paragraph entitled Price Adjustments, for the protection of both parties, this contract may be canceled in whole or in part by either party by giving 30 days prior notice in writing to the other party.

33. **QUANTITIES (TERM CONTRACTS ONLY):** The award of a term contract neither implies nor guarantees any minimum or maximum purchases there under.

34. **PRICE ADJUSTMENTS (TERM CONTRACTS ONLY):** Any price changes, downward or upward, which might be permitted during the contract period must be general, either by reason of market change or on the part of the contractor to other customers.
- a. **Notification:** Must be given to WCPSS, in writing, concerning any proposed price adjustments. Such notification shall be accompanied by copy of manufacturer's official notice or other acceptable evidence that the change is general in nature.
- b. **Decreases:** WCPSS shall receive full proportionate benefit immediately at any time during the contract period. **Increases:** All prices shall be firm against any increase for 180 days from the effective date of the contract. After this period, a request for increase may be submitted with WCPSS reserving the right to accept or reject the increase or cancel the contract. Such action by WCPSS shall occur not later than 15 days after the receipt by WCPSS of a properly documented request for price increase. Any increases accepted shall become effective not later than 30 days after the expiration of the original 15 days reserved to evaluate the request for increase.
35. **Invoices:** It is understood and agreed that orders will be shipped at the established contract prices in effect on dates orders are placed. Invoicing at variance with this provision will subject the contract to cancellation. Applicable North Carolina sales tax shall be invoiced as a separate item.
36. **LUNSFORD ACT/CRIMINAL BACKGROUND CHECKS:** The Provider shall conduct at its own expense sexual offender registry checks on each of its employees, agents, ownership personnel, or contractors ("contractual personnel") who will engage in any service on or delivery of goods to school system property or at a school-system sponsored event. The checks shall include at a minimum check of the State Sex Offender and Public Protection Registration Program, the State Sexually Violent Predator Registration Program, and the National Sex Offender Registry ("the Registries"). For the Provider's convenience only, all of the required registry checks may be completed at no cost by accessing the North Carolina Sex Offender Registry website at <http://sexoffender.ncdoj.gov/>. The Provider shall provide certification on Sexual Offender Registry Check Certification Form that the registry checks were conducted on each of its contractual personnel providing services or delivering goods under this Agreement prior to the commencement of such services or the delivery of such goods. The Provider shall conduct a current initial check of the registries (a check done more than 30 days prior to the date of this Agreement shall not satisfy this contractual obligation). In addition, Provider agrees to conduct the registry checks and provide a supplemental certification form before any additional contractual personnel are used to deliver goods or provide services pursuant to this Agreement. Provider further agrees to conduct annual registry checks of all contractual personnel and provide annual certifications at each anniversary date of this Agreement. Provider shall not assign any individual to deliver goods or provide services pursuant to this Agreement if said individual appears on any of the listed registries. Provider agrees that it will maintain all records and documents necessary to demonstrate that it has conducted a thorough check of the registries as to each contractual personnel and agrees to provide such records and documents to the school system upon request. Provider specifically acknowledges that the school system retains the right to audit these records to ensure compliance with this section at any time in the school system's sole discretion. Failure to comply with the terms of this provision shall be grounds for immediate termination of the Agreement. In addition, the school system may conduct additional criminal records checks at Provider's expense. If the school system exercises this right to conduct additional criminal records checks, Provider agrees to provide within seven (7) days of request the full name, date of birth, state of residency for the past ten years, and any additional information requested by the school system for all contractual personnel who may deliver goods or perform services under this Agreement. Provider further agrees that it has an ongoing obligation to provide the school system with the name of any new contractual personnel who may deliver goods or provide services under the Agreement. WCPSS reserves the right to prohibit any contractual personnel of Provider from delivering goods or providing services under this Agreement if WCPSS determines, in its sole discretion, that such contractual personnel may pose a threat to the safety or well-being of students, school personnel or others.
37. **ACCESS TO PERSONS AND RECORDS:** The State Auditor and the WCPSS internal auditors shall have access to persons and records as a result of all contracts or grants entered into by WCPSS in accordance with General Statute 147-64.7 and Session Law 2010-194, Section 21 (i.e., the State Auditors and WCPSS may audit the records of the contractor during the term of the contract to verify accounts and data affecting fees or performance).
38. **COMPLIANCE WITH E-VERIFY:** Provider shall comply with all applicable laws and regulations in providing services under this Contract. In particular, Provider shall not employ any individuals to provide services to the School System who are not authorized by federal law to work in the United States. Provider represents and warrants that it is aware of and in compliance with the Immigration Reform and Control Act and North Carolina law (Article 2 of Chapter 64 of the North Carolina General Statutes) requiring use of the

E-Verify system for employers who employ twenty-five (25) or more employees and that it is and will remain in compliance with these laws at all times while providing services pursuant to this Contract. Provider shall also ensure that any of its subcontractors (of any tier) will remain in compliance with these laws at all times while providing subcontracted services in connection with this Contract.

39. **COMPLIANCE WITH AFFORDABLE CARE ACT:** Provider is responsible for providing affordable health care coverage to all of its full-time employees providing services to the School System. The definitions of “affordable coverage” and “full-time employee” are governed by the Affordable Care Act and accompanying IRS and Treasury Department regulations.
40. **RESTRICTED COMPANIES LIST:** Bidder represents that as of the date of this bid, Bidder is not included on the Final Divestment List created by the North Carolina State Treasurer pursuant to N.C. Gen. Stat. § 147-86.58. Bidder also represents that as of the date of this bid, Bidder is not included on the list of restricted companies determined to be engaged in a boycott of Israel created by the North Carolina State Treasurer pursuant to N.C. Gen. Stat. § 147-86.81.
41. **BUSINESS AUTHORIZATION:** Bidder is duly qualified to do business in North Carolina. If Bidder is a business entity that is not registered in North Carolina, prior to providing any products or beginning any services described by this bid, Bidder shall either (i) obtain a certificate of authority from the Secretary of State for North Carolina, pursuant to N. C. Gen. Stat. § 55-15-03, or (ii) provide a letter from an attorney indicating that the attorney has reviewed N. C. Gen. Stat. § 55-15-01 and determined that Bidder is not required to obtain a certificate of authority pursuant to N. C. Gen. Stat. § 55-15-01(b).

Gift Prohibition. Provider acknowledges that it is subject to N.C.G.S. §§ 14-234 and 133-32, which prohibit contractors from providing items of value to school system officials and employees under various circumstances. N.C.G.S. § 14-234, in pertinent part, prohibits contractors from providing to specific school system officers/employees a gift, favor, reward, service, or promise of reward in exchange for recommending influencing or attempting to influence the award of a contract. N.C.G.S. § 133-32, in pertinent part, bars provision of gifts or favors to specific school system officers/employees by a contractor who has a contract, has performed under a contract in the last year, or anticipates bidding on a contract in the future. Provider covenants that no director, employee or agent of Provider, or any other person connected with Provider, has made, offered or given, either directly or indirectly, to any School System Board member, employee, or agent, or to any person connected with the School System, any gift, favor, or item of value in violation of either N.C.G.S. §§ 14-234 or 133-32. Provider agrees that a breach of this provision as identified by the school system may result in the School System’s termination of this Contract without liability and/or at the School System’s discretion, the recovery of any and all funds paid to Provider pursuant to this Contract. Provider further agrees that to the extent there exists any doubt as to whether its actions have violated, or could violate, this provision, Provider will promptly notify the school system so it can make a determination as to the propriety of the Provider’s past or proposed future conduct.

Exhibit B - Insurance Requirements

COMMERCIAL GENERAL LIABILITY, COMMERCIAL AUTOMOBILE LIABILITY, AND WORKERS COMPENSATION ARE STANDARD LINES OF COVERAGE REQUIRED FOR ALL WAKE COUNTY BOARD OF EDUCATION (WCBOE) AGREEMENTS

Type of Insurance	Type of Service	Minimum Insurance Limits
Commercial General Liability (CGL)_ for direct operations, contractual liability and completed operations with limits not less than those stated	All Services	\$1,000,000 each occurrence Including Personal & Advertising Injury \$1,000,000 each occurrence with \$2,000,000 General Aggregate, and \$2,000,000 Products/Completed Operations Aggregate and Medical Expense \$5,000 (any one person)
Commercial Automobile Liability (CAL) including coverage for owned, hired, and non-owned vehicles: Enhanced Limits Automobile Liability	All Services operating vehicles on WCPSS sites or transporting goods. Contact WCPSS Risk Management For services that transport Students or Staff Contact WCPSS Risk Management for Charter/Motorcoach Transportation	\$1,000,000 per occurrence Combined Single Limit each accident. \$2,000,000 per occurrence Combined Single Limit (for Hired Transportation example EC Transportation, Special Events) \$5,000,000 per occurrence/Combined Single Limit required for Charter/Motorcoach Transportation Services
Workers Compensation (WC) including Occupational Disease and Employer's Liability Insurance.	All Services Required for any contractor with three or more W2 employees. Contractors not required by law to carry Workers Compensation may be required to provide proof of or attest the personal health insurance	Part A: Worker's Compensation Coverage – Statutory Limits as required by state of North Carolina Worker's Compensation laws. Part B: Employer's Liability Bodily Injury by Accident: \$500,000 each accident Bodily Injury by Disease: \$500,000 each employee Bodily Injury by Disease: \$500,000 Policy Limit

OTHER INDUSTRY TYPES OF APPROPRIATE INSURANCE BELOW OR LIMITS ARE REQUIRED BY WCPSS RISK MANAGEMENT DEPENDING UPON THE SCOPE OF SERVICES

Professional Liability Insurance (PL) Errors and Omissions (E&O)	Required for any services involving professional services such as architectural and or engineering and design services. May include malpractice insurance if medical or mental health services are provided.	Minimum \$1,000,000.
Sexual Misconduct Liability (SML) /Sexual Abuse/Molestation (SAM)	Required for any provider services when alone with students, including online services involving live chat. For allegations of sexual abuse by policyholders and those employed by them, whether founded or unfounded.	Minimum \$1,000,000.
Cyber Liability (CL)	Required for any service with access to or exchange involving personally identifiable information or software applications.	Minimum Limit requirements \$1,000,000 up to \$5,000,000
Aircraft/Aviation General Liability (AGL)	Required for any services or presentations involving manned or unmanned flight. Most commercial general liability policies will not cover aviation-related exposures.	Minimum \$1,000,000 for each occurrence + WCBOE Policy must be followed and WCPSS Risk Management must approve the flying pre-flight.
Pollution Liability	Required if hazardous waste / harmful substances are being utilized or disturbed.	Minimum \$1,000,000. Each wrongful act with \$2,000,000 aggregate
Commercial Crime Insurance (Included extension to third parties)	Required for contracted services that have access to WCPSS sites while unsupervised example Custodial, Security	Minimum \$1,000,000. Each wrongful act with \$2,000,000 aggregate

VENDOR INFORMATION SHEET

Company Name (include dba): _____
Phone number: _____ Fax: _____ E-mail: _____
Contact: _____
Corporate Office Address: _____ _____

Wake County Office Address (if different from Corporate):

Web Address: _____

Length of time in business: _____ Number of permanent employees:

(If Applicable to Request)

DOT #: _____ MC License #: _____

Insurance Contact:

_____ Phone: _____

The Wake County Public School System reserves the right to reject or disqualify any and all vendors, waive informalities and irregularities in the bid process, and to accept vendors, which are considered to be in the best interest of the School System.

Minority, Women, Small Business Enterprise Information:

Pursuant to WCPSS Board of Education policy and NC General Statutes, WCPSS invites and encourages participation in this procurement process by businesses owned by minorities, women, small business enterprise, disabled business enterprises and non-profit work centers for the blind and severely disabled.

Parties are required to complete the following information when submitting their response to this request:

Check all that apply:

- Minority Owned Business
- Woman Owned Business
- Small Business Enterprise

___ Yes, I certify that that my company has been certified by the North Carolina Department of Administration (HUB Office) as a Historically Underutilized Business.

___ No, my company has not yet received HUB or MWBE certification but meet the above criteria.

___ No, my company is not a minority, woman or small business enterprise.

Vendor Signature: _____

Date: _____

Print Name: _____

(MUST COMPLETE)

Identification of Historically Underutilized Business Participation

Sub Contractors

Bid / Solicitation Number: _____

Bid / Solicitation Description: _____

I, _____,
(Name of Bidder)

do hereby accept that on this project, we will use the following certified Historically Underutilized Businesses (HUBs) as vendors, suppliers, subcontractors or providers of professional services.

Self-Performing: Check here if bidder will be doing all work with no subcontractors or suppliers:

Bidder's HUB Certification Status: HUB Certified? (Circle one) **Yes** **No**

Sub-Contract HUB Firm Name, HUB Address and Phone # Category**	Type of Work	\$ Amount*
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Minority categories: Black / African American (B**), Hispanic (**H**), Asian American (**A**) American Indian (**I**), Female (**F**), Socially and Economically Disadvantaged (**D**), Disabled Business Enterprise (**DBE**), Nonprofit Work Center for the Blind and Severely Disabled (**NPWC**)

Total value of Certified HUB sub-contracting will be (\$) _____ .

Total Bid Amount (\$): _____

HUB Participation Percentage: **Total value of Certified HUB sub-contracting** =
_____ %