



Wake County Public School System Purchasing Department Attn: Petra Gooding 1551 Rock Quarry Road, Bldg. F Raleigh, NC 27610	Request for Information #251-25-271
	Issue Date: 11/15/24
	Request for Information Package Due By: 12/13/24
	Time: 1:00 pm ET
	Commodity Description: Literacy Intervention
	Request Type: Open Market

NOTICE TO RESPONDENTS:

Proposals subject to the conditions made a part hereof, will be received at this office (1551 Rock Quarry Road, Raleigh, NC) until **1:00 p.m.** on the day of opening and then opened, for furnishing and delivering the commodity as described herein.

MAILING INSTRUCTIONS: Mail only one Request for Information (RFI) per envelope. Address envelope and clearly note RFI number as shown below. It is the responsibility of the vendor to have the RFI in this office by the specified time and date of opening.

<u>DELIVERED BY US POSTAL SERVICE</u>	<u>DELIVERED BY ANY OTHER MEANS</u>
<u>RFI #251-25-271</u> <u>Wake County Public Schools System</u> <u>Attn: Petra Gooding</u> <u>1551 Rock Quarry Road, Building F</u> <u>Raleigh, NC 27610</u>	<u>RFI #251-25-271</u> <u>Wake County Public Schools System</u> <u>Attn: Petra Gooding</u> <u>1551 Rock Quarry Road, Building F</u> <u>Raleigh, NC 27610</u>

QUESTION AND ANSWER PERIOD

All questions should be directed to Petra Gooding, pgooding@wcpss.net in written form. Vendors are cautioned that all communication regarding this Request For Information shall be directed to Petra Gooding.

Written questions will be received until end of business on November 22nd, 2024. Please note RFI #251-25-271 in the subject line of each request.

VENDOR INFORMATION

VENDOR:		
STREET ADDRESS:		PO BOX:
CITY & STATE & ZIP:		PHONE:
PRINCIPAL PLACE OF BUSINESS ADDRESS IF DIFFERENT FROM ABOVE:		
PRINT NAME & TITLE OF PERSON SIGNING ON BEHALF OF VENDOR:		FAX NUMBER:
VENDOR'S AUTHORIZED SIGNATURE:	DATE:	EMAIL:

1.0 EXECUTIVE SUMMARY

There is currently a need for intensive Literacy intervention resources to address reading comprehension and intensive foundational literacy skills needs (ex. phonics) in Grades 3-5. Literacy intervention resources must be aligned to the Science of Reading and current ELA district provided curriculum resources.

2.0 RFI PROCEDURES

A. Schedule

Respondents will have until December 13, 2024, to prepare and return their submissions to this RFI. Responses must be received by the time and to the location specified on the cover sheet of this RFI.

B. Response

WCPSS recognizes that considerable effort will be required in preparing a response to this RFI. **However, please note this is a request for information only, and not a request for services.** The Vendor shall bear all costs for preparing this RFI.

1. Content and Format

WCPSS expects concise, detailed, point-by-point responses. WCPSS is not interested in brochures or "boilerplate" responses. Any issues or exceptions to WCPSS' requirements should also be identified and explained.

The response should define all services and products that would be required by the proposed solution. The response should also include the following:

- a) Information on all business models offered related to the provisions noted in the Executive Summary.
- b) Information, reports, samples, etc... to demonstrate the organization's ability to satisfactorily provide the services described in the Executive Summary.

2. Multiple Responses

Multiple responses will be accepted from a single vendor provided that each response is comprehensive, meets all of the WCPSS' requirements, and is truly unique. Please place in separate envelopes and clearly mark responses as "Response #1, Response #2, etc.

THIS IS A REQUEST FOR INFORMATION (RFI) ONLY. This RFI is issued solely for information and planning purposes. This RFI ~~it~~ does not constitute a Request for Proposal (RFP) or a promise to issue an RFP in the future. This request for information does not commit WCPSS to contract for any supply.

At this time WCPSS is not seeking proposals and will not accept unsolicited proposals. If you choose not to respond to this RFI it shall not preclude future participation in any WCPSS RFP. If a solicitation is released, it will be advertised utilizing the State of NC IPS tool.