



ADMINISTRATIVE SERVICES
Purchasing

1551 ROCK QUARRY ROAD
BUILDING F
RALEIGH, NORTH CAROLINA 27610
PHONE: 919.588.3444

WAKE COUNTY PUBLIC SCHOOLS

BID ADDENDUM UPDATE

BID Number: **251-25-25**

COMMODITY/SERVICE:

LIFT INSPECTION & REPAIR

ADDENDUM NUMBER: **QA-1**

ADDENDUM NAME:

QUESTION-ANSWER

BUYER: Jim Jaeger

RFP DUE DATE/TIME:
APRIL 10, 2024 1:00 pm ET

INSTRUCTIONS: **ADDENDUM INCLUDES WCPSS RESPONSES TO ANY
VENDOR RFP QUESTIONS AND PRE-BID MEETING NOTES**

IMPORTANT NOTE: **WITH THE POSTING OF THIS ADDENDUM, THIS RFP
WILL BEGIN A "QUIET PERIOD" UNTIL IT IS OPENED**

NO NEW QUESTIONS CAN BE ANSWERED

RFP 251-25-25

M+O Bid Title: Lift Inspection and Repair

VENDOR QUESTIONS	WCPSS ANSWERS
<i>The only question that I have is, how are these 90 lifts dispersed through Wake county?</i> <i>Are they in a centralized location, or are they spread throughout the county?</i>	We schedule a specific number of lifts to be serviced depending on the contractors availability. Our maintenance staff will deliver the lifts to 1551 Rock Quarry Road. They are stored in an open covered bay where the contractor can work.
<i>What is the location of all lifts? I need this to calculate travel correctly.</i>	1551 Rock Quarry Road, Raleigh NC. Travel must be included in the hourly rate.
<i>What are the Makes & models. I need this to verify filters & services.</i>	Listing is included with this addendum.
<i>What are the standard payment terms expected?</i>	45 days from the time we receive the invoice with all of the appropriate information and back-up.

Asset List with Manuf, MN, SN and InstallDate

Asset	Location	Manufacturer	Modelnum	Installation Date	Failure Class	Serial #
38341	0312ML	GENIE INDUSTRIES	AWP-30SAC		MLPLTFM	AWP02-23050
38230	0318ML1	GENIE INDUSTRIES	AWP-30S-AC		MLPLTFM	AWP02-23406
35514	0320ML	JLG INC.	AM24AC		MLPLTFM	0900008648
79076	0344ML	GENIE INDUSTRIES	AWP-30S DC	8/31/17	MLPLTFM	AWPG-89528
37454	0348ML2	GENIE INDUSTRIES	AWP 30S AC		MLPLTFM	3801-17905
59777	0352ML1	GENIE INDUSTRIES	AWP09-65346	10/12/09	MLPLTFM	AWP09-65346
37660	0356ML1	GENIE INDUSTRIES	AWP30SAC		MLPLTFM	3801-17927
65710	0368D1604ML	GENIE INDUSTRIES	AWP-25S		MLPLTFM	AWP08-61033
37112	0368ML1	GENIE INDUSTRIES	2002		MLPLTFM	AWP02-23045
63824	0369A1116ML	GENIE INDUSTRIES	AWP-30S	10/1/02	MLPLTFM	AWP10-66634
35964	0380ML	GENIE INDUSTRIES	AWP-30S		MLPLTFM	AWP06-51186
42555	0388ML2	GENIE INDUSTRIES	AWP 30S		MLPLTFM	AWP08-60375
37760	0391ML1	GENIE INDUSTRIES	AWP-30SAC		MLPLTFM	AWP02-23051
38231	0394ML1	GENIE INDUSTRIES	AWPA-30S		MLPLTFM	3898-8497
36479	0399ML	GENIE INDUSTRIES	AWP-30S		MLPLTFM	AWP03-27466
34035	0404ML1	GENIE INDUSTRIES			MLPLTFM	AWP03-26433
41676	0408ML1	GENIE INDUSTRIES	AWP-306		MLPLTFM	AWP09-64871
37835	0411ML1	GENIE INDUSTRIES	AWP-30S AC		MLPLTFM	3800-16643
37996	0411ML3	GENIE INDUSTRIES	AWP 30S	2/15/08	MLPLTFM	AWP 08-60380
40836	0412ML2	GENIE INDUSTRIES	AWP-30S		MLPLTFM	AWP08-60371
34607	0424ML1	GENIE INDUSTRIES	AWP30		MLPLTFM	AWP03-25430
79083	0438ML	GENIE INDUSTRIES	AWP-30S DC	8/31/17	MLPLTFM	AWPG-89530
38439	0441ML1	GENIE INDUSTRIES	AWPA-30S		MLPLTFM	3899-12003
64444	0444A11907ML	GENIE INDUSTRIES	AWP-30S AC		MLPLTFM	AWP11-70016
56766	0450ML1	GENIE INDUSTRIES	AWP-30S-		MLPLTFM	
39264	0455ML1		AWP-36S	6/1/05	MLPLTFM	AWP06-52821
37810	0466ML1	GENIE INDUSTRIES	AWP 306		MLPLTFM	AWP04-28818
50120	0468ML1	GENIE INDUSTRIES	AWP-30S		MLPLTFM	AWP09-64545
35962	0472ML1	GENIE INDUSTRIES	AWP 306		MLPLTFM	AWP04-30459
57697	0473ML	GENIE INDUSTRIES	AWP-30S-		MLPLTFM	AWP09-64541
44880	0474ML	GENIE INDUSTRIES	AWP-30S		MLPLTFM	AWP09-64650
79081	0476ML	GENIE INDUSTRIES	AWP-30S DC	8/31/17	MLPLTFM	AWPG-89521
42977	0492ML1	GENIE INDUSTRIES	AWP-30S-		MLPLTFM	
37763	0495ML1	GENIE INDUSTRIES	AWP 30S AC		MLPLTFM	3801-20629
38564	0500ML1	GENIE INDUSTRIES	AWP-30SAC		MLPLTFM	3800-13823
37698	0506ML1	GENIE INDUSTRIES	AWP-30SAC		MLPLTFM	AWP02-23052
34069	0512ML1	GENIE INDUSTRIES	AWP-30S		MLPLTFM	AWP04-29549
72145	0522A15ML	GENIE INDUSTRIES	AWP-30S	3/1/15	MLPLTFM	AWP15-83080
57558	0526ML1	GENIE INDUSTRIES	AWP-36S	6/1/05	MLPLTFM	AWF0651784
34465	0528ML1	GENIE INDUSTRIES	AWP-30S		MLPLTFM	AWP06-27140
37827	0543ML1	GENIE INDUSTRIES	AWP-30SAC		MLPLTFM	AWP02-23049
79084	0544ML	GENIE INDUSTRIES	AWP-30S DC	8/31/17	MLPLTFM	AWPG-89517
57686	0548ML	GENIE INDUSTRIES	AWP30S-AC		MLPLTFM	3801-17923
37761	0551ML1	GENIE INDUSTRIES	AWP-30		MLPLTFM	AWP03-26427

64418	0552ABM3ML	GENIE INDUSTRIES	YEAR 2016 AWP30S	10/1/16	MLPLTFM	AWP16G-87119
60576	0552ML	GENIE INDUSTRIES	AWP-30S	3/14/11	MLPLTFM	AWP11-70014
60342	0560A22102ML	GENIE INDUSTRIES	AWP-306	7/26/10	MLPLTFM	AWP-10-68249
34068	0562ML1	GENIE INDUSTRIES	AWPA-30S		MLPLTFM	3898-8239
44894	0588AGML1	GENIE INDUSTRIES	AWP-305		MLPLTFM	AWP-10 66637
32652	0588ML	GENIE INDUSTRIES			MLPLTFM	3801-17897
50191	0595ML2	GENIE INDUSTRIES	AWP-30S-		MLPLTFM	AWP09-64537
63414	0601A11009ML		AWP-308	5/31/13	MLPLTFM	AWP13-77345
37828	0604ML1	GENIE INDUSTRIES	AWP30S		MLPLTFM	AWP03-27474
37762	0607ML1	GENIE INDUSTRIES	AWP 305		MLPLTFM	3896-3254
36480	0608ML	GENIE INDUSTRIES	AWP-30S		MLPLTFM	AWP03-27471
35963	0620ML	GENIE INDUSTRIES	AWP-30S		MLPLTFM	AWP04-31652
68155	1002ML	ILG INDUSTRIES	ZG30E5		MLSCIS	0200130053
74787	1002ML	GENIE INDUSTRIES	SS		MLSTRDL	SS05-2323
42854	1002ML4	GENIE INDUSTRIES	Z-34/22N	8/10/07	MLARTIC	Z34N07-7149
48288	1303ML	GENIE INDUSTRIES	AWP-305		MLPLTFM	AWP15-82542
72123	1317GRDML		AWP 30S	5/1/15	MLPLTFM	AWP 15-82757
72046	1332A1113ML	GENIE INDUSTRIES	AWP-30S-2016	8/26/16	MLPLTFM	AWP16G-87125
79077	1349ML	GENIE INDUSTRIES	AWP-30S DC	8/31/17	MLPLTFM	AWPG-89527
79079	1381ML	GENIE INDUSTRIES	AWP-30S DC	8/31/17	MLPLTFM	AWPG-89514
79085	1437ML	GENIE INDUSTRIES	AWP-30S DC	8/31/17	MLPLTFM	AWPG-89522
59786	1458A11709ML	GENIE INDUSTRIES	AWP-30SAC	3/31/10	MLPLTFM	AWP10-66639
79078	1459ML	GENIE INDUSTRIES	AWP-30S DC	8/31/17	MLPLTFM	AWPG-89523
79075	1518ML	GENIE INDUSTRIES	AWP-30S DC	8/31/17	MLPLTFM	AWPG-89515
64732	1529A22615ML	TEREX SOUTH DAKOTA, INC.	AWP-30S	8/17/16	MLPLTFM	AWP16G-86960
64722	1533A11302ML	TEREX SOUTH DAKOTA, INC.	AWP-30S		MLPLTFM	AWP16G-87115
68093	1543ML	GENIE INDUSTRIES	AWP-30S	7/2/14	MLPLTFM	AWP-14-80152
65627	1546ML	GENIE INDUSTRIES	AWP-30S		MLPLTFM	AWP13-75948
79080	1547ML	GENIE INDUSTRIES	AWP-30S DC	8/31/17	MLPLTFM	AWPG-89531
79082	1549ML	GENIE INDUSTRIES	AWP-30S DC	8/31/17	MLPLTFM	AWPG-89518
72124	1557ML		AWP 30S	5/1/15	MLPLTFM	AWP15-82549
64540	1561B11227ML	GENIE INDUSTRIES	AWP-305		MLPLTFM	AWP-16G-87121
68086	1581A11810ML	GENIE INDUSTRIES	AWP-305		MLPLTFM	AWP14-79374
59932	1599ML		AWP-305		MLPLTFM	AWP11-70009
85643	1625A11811ML	GENIE INDUSTRIES	AWP-305DC	7/31/20	MLPLTFM	AWP-97886

Number of Records: 79

Dynamic Where Clause: (upper(asset.status) = 'OPERATING' and asset.siteid = 'MAINT' and (asset.failurecode = 'MAINTL' or asset.failurecode = 'MLARTIC' or asset.failurecode = 'MLPLTFM' or asset.failurecode = 'MLSCIS' or asset.failurecode = 'MLSTRDL'))

March 20, 2024 9:00 am

Pre-Bid Meeting for Custodial, Environmental & Grounds, Regional Maintenance (RFP's: 251-25-05 to 251-25-11, 251-25-13 to 251-25-27 and 251-25-70)

Jim Jaeger

- Introduction
- This pre-bid meeting is for service contracts that will start July 1, 2024 for the 2024-2025 school year
- Welders – note that there are 3 welding bids this year
- Some changes/revisions to custodial bids have been done – they have been attached as an addendum

Debra Wallace

- Introduction of herself and Nate Slavik
- There are rules and regulations – don't hesitate to ask questions
- This is a fair and competitive market
- Disclosure – very important – all questions and any discussion needs to go through Jim Jaeger
- This meeting will be posted on website with question and answers
- Registration with the Secretary of State – if you are not registered please provide a letter from your attorney as to why – if you are not active, you will need to clear up

Jim Jaeger

- We have two separate dates for pre-bid meetings and the bid openings – Check your bids
- Make sure you look on the second and third pages for those important dates and times
- You can submit multiple bids together – make sure you mark the outside of your envelope with Bid #'s
- Change in submission - We are asking for one original copy and one electronic copy such as a thumb drive – we “Prefer” a wet signature on original copy
- All proposals are to be sealed – write all Bid #'s on outside envelope
- No email or fax submissions will be accepted
- Drop off in person to Purchasing Bldg F – front entrance
- Purchasing staff will date stamp your submission package
- No receipts will be given – you can bring your own receipt form to be date stamped or you can take a cell phone picture with the date stamp on your submission package
- Last minute phone and email inquires about “received bids” risk going unanswered
- Give enough time for delivery if using a courier service, as we still see courier service delays
- Make sure you review the bid document completely
- You will have 9-10 days to ask your final questions – email all questions to Jim Jaeger “The sooner, the better). If you wait until last minute, remember the required time frame
- We will not respond to individual emails, just post all questions/answers as an addendum to WCPSS, eVP
- Responses to questions will be posted as an addendum on our website & EVP by April 2nd at 5:00pm
- The only time we will make any changes after that date will be due to a technical error in RFP
- Terms & Conditions cannot be altered or negotiated by vendor – make sure you agree before you sign
- All communication must go through Jim Jaeger via email
- Current vendors are able to communicate with Departments regarding current 23-24 contracts but “Purchasing only” for upcoming 24-25 bids
- Make sure to return pages 2, 13, 14, 15, 16 and the Departmental documents i.e. Form of Proposal, Exhibit A thru G
- Other informational only RFP sheets need to be reviewed but do not need to be returned in your submission
- Any documents asking for completion, your signature or initials need to be completed & returned
- Do not wait until the last minute to send by courier, as delivery delays still are common

Debra Wallace

- Our US Mail does not arrive until 3:00-5:00, mail early if you use the postal service
- Fed ex is not consistent
- Bids are due by 1:00pm on the specified date on the bid- See RFP Pages 2 and 3
- Bringing your Bid in person is your best option if you can

Jim Jaeger

- **Public opening will be here in same location as this meeting, Purchasing Bldg. F**
- **Award process – after bids are open and read Purchasing will review, then Departments will review – they may ask for clarification – will come back to Purchasing for recommendation – Bid tabs will go to Departments to issue contracts**
- **Bid tabs will not be sent until after July 1st – you can request opening day results bid info immediately via email to Jim**
- **We encourage to only watch either of the 2 websites (WCPSS, NC eVP) for updates**
- **No “Electronic” Custodial Service Proposal sheets will be available**

Environmental & Grounds

- **No questions**

Regional Maintenance

Jerri Preddy

- **All information is in the Bid documents**

Q: For General Contractor Bids – will there be one vendor or multiple?

A: You are bidding on region for district – contract based on hourly rate – the goal is to have two General Contractors per region

Q: Can we list breakdown of price?

A: One hourly rate for General Contractors – can not charge for gas, etc – may require documentation such as receipts and time sheets

Q: How do you activate once selected?

A: Once we select a contractor, you will be notified – can not work until PO received – will have meeting prior to starting – we work off a work order repair system – will send documentation as things arise – we can not predict what the needs will be

Q: Bid 25 – PM service on lift inspection?

A: Going to bid PM rate – all exclusive – and then bid for hourly rate for repairs – there is a list of equipment in Bid – Standard Genie lifts- several makes and models

Q: Frequency of PM?

A: Annually

Q: PM service on lifts – do you need separate inspection report?

A: Yes, we require an ANSI inspection

Q: Fire Extinguishers – cost of just inspections?

A: Monthly cost includes repair and PM – contracted by cluster – list will be provided

Q: Fire Extinguishers – will they be delivered to one site for the vendor?

A: We currently have one location – will work out efficiency location/drop off

Q: Maintenance Fire Extinguishers – exchange of extinguisher or do you want yours back?

A: You can include exchange rate – must be same make/model

Q: Where is the graffiti removal?

A: That is custodial – it is not due to be bid at this time

Jim Jaeger

- Some bids are on a cycle

Debra Wallace

- When you sign in – write in comment section – we will use this to build resource list

Custodial

Robert Duarte

- Dust mop service – include everything in price for dust mop – no additional fees during the year

Q: What is the frequency of service?

A: Will be weekly right now

Q: Will you provide contact list and locations?

A: Drop off locations for each school and Manager list will be provided to coordinate

Drapery Cleaning & Fire Proofing

- No questions

High Dusting & Window Cleaning

Robert Duarte

- Hourly rate, lift fees and such need to all be included in price
- Make sure contractor has all tools and ladders when they arrive on site

Regional Cleaning

Robert Duarte

- Locations are on Bid documents
- Breakdown of schools – contractor versus inhouse schools – asks for total
- Prices on contract list – also has section on it for inhouse rate
- For full time day – we use your full time person year round
- Must speak English and able to communicate with staff and sign documents
- There is an addendum posted on this – F & F1 instructions page

Q: Millbrook – 100% contract column

A: If you see no 100% contract – usually WCPSS staff there as well – 100% contract includes your staff day and night

Robert Duarte

- Goes out every 3 years unless you drop your performance in that area

Q: Do you use out of state contracting?

A: Anyone can bid – no restrictions

Q: Is it bidding by region?

A: Yes – each region

Robert Duarte

- Bid every 3 years

Q: What is the contract term?

A: 1 year contract – potential renewal

Debra Wallace

- Cannot guarantee contracts over one year at a time – we always give notice if contract cancels

Q: Will there be tour locations?

A: Custodial Service site visits are optional immediately after this pre-bid meeting. No other bids.

Q: Can we see current pricing?

A: Request through website and Communications – will send out from there – will be posted as an addendum

Robert Duarte

- Going to visit schools after this meeting
- Read all documents and scope of work – requirements listed – need scope of work completed by end of year
- Lisa Smith is my contract administrator

Q: Explain in house versus contractor

A: In house – employees belong to WCPSS – contractor belongs to you

Q: Will there be a schedule app for service?

A: Maximo will keep up with on our end – feel free to use your own program

Q: When onboarding new employees – does WCPSS do their own background check?

A: All have to have a background check – on every contract employee

Q: Is there a cost to the vendor for the background check?

A: No additional cost

Q: What do you need for the background check?

A: I just need their full legal name and email address – send to Lisa Smith – you can do your own check but WCPSS will as well

Q: Substitutes day porter – is there pricing separate for this?

A: There is a section in the bid

Debra Wallace

- If you are having difficulty with documents, we will help – ask Jim through email

Jim Jaeger

- Ask questions – don't delay – March 29th 10am is question submission deadline