

Questions for RFP #251-23-404 – School-Based Mental Health (Co-Located) Services

Reference	Vendor Question	Answers
Prospective parties, page 1, 5 th bullet in red	Will you please reconsider the submission process? (Mailing an original proposal and 10 copies in separate envelopes is costly! That will be over 500 pages. Costly copies, and costly mailing)	No. Vendors are free to drop off their submissions in person instead of mailing them if they choose.
Page 2, Title "SCHOOL-BASED MENTAL HEALTH (CO-LOCATED) SERVICES"	Does Co-Location mean in-school and Tele-Mental Health Counseling or multiple school locations?	CO-LOCATED is another term for School Based Mental Health. It is sometimes referred to this way in other districts. SBMH is only in person services. Any telehealth services would need to be between the agency and the student's home for limited and specific reasons. Telehealth is not permitted to take place with the school as one of the locations or to serve entirely as a substitute for in person services. Examples would be if the student is on a school break, or for other extended absences from school.
	Will Tele-Mental Counseling be an acceptable solution for this proposal?	No. Any telehealth services would need to be between the agency and the student's home for limited and specific reasons. Telehealth is not permitted to take place with the school as one of the locations or to serve entirely as a substitute for in person services. Examples would be if the student is on a school break, or for other extended absences from school.
	Will this contract be awarded to multiple vendors or just one? If the contract goes to multiple organizations, can an organization choose to bid on certain schools, such as by grade level. For example, 41 elementary schools or by geographic location?	The contract will be awarded to multiple vendors and could be placed at schools across the entire district. Vendors must be able to serve all grade levels and locations. Geographic distance is considered when assigning schools in order to minimize long travel times for vendors.
	Are subcontracts and partnerships allowed?	Subcontracts and partnerships are not permitted. All providers must be agents of the approved provider.
	Are any accreditations required?	No, WCPSS does not require any specific accreditations.
	Is the school a Medicaid credentialed facility?	Schools are not credentialed for insurance or Medicaid. Vendors must be prepared to serve privately insured individuals, Medicaid recipients, and also offer pro bono services for 10% of the entire caseload.

	Can Case managers be billed as part of this contract?	Vendors can bill for any services that the insurance carrier allows for individual clinical services. Only individuals with a clinical mental health license can provide assessment and outpatient therapy services.
	Is there an incumbent for this contract? If so, can we access incumbent data on student utilization of services in schools?	There are several incumbents at this time, as WCPSS utilizes multiple providers for these services.
	Per the solicitation, providers are expected to be available 12 months. Are providers expected to be available onsite at the school 12 months?	Yes. Due to the year-round calendars, many schools have students in session all year.
	Are remote and hybrid sessions acceptable?	Remote sessions are permitted if infrequent and do not include the school as a location. Remote sessions must be between the student's home and the agency and are limited to periods of time when the student is on a long-term break. The preference is in person services at the school.
	Is there designated office space for providers to meet students in each school?	Each school must provide a dedicated and private space for the provider.
	What is the expected wait time for appointments?	Providers aim to have the comprehensive clinical assessments scheduled with families within 7 days of referral receipt. Sessions with students are expected to begin within 45 days of receiving the referral.
	Is travel between schools expected? What are the liability coverage requirements regarding travel?	Travel between schools is expected. Comprehensive Automobile Liability Insurance, including coverage for owned, hired and non-owned vehicles: A Combined Single Limit for bodily injury and property damage limit of not less than \$1,000,000; and \$2,000 medical payments.
	Is there a minimum of counselors required in each school?	A minimum of one provider is required for each assigned school. Providers may serve multiple schools.
	Do the providers have to be in person, or can they be virtual?	Remote sessions are permitted if infrequent and do not include the school as a location. Remote sessions must be between the student's home and the agency and are limited to periods of time when the student is on a long-term break. The preference is in person services at the school.