

Questions for RFP #251-22-86

Reference	Vendor Question	Answers
	Can companies from Outside the USA can apply for this?	Certainly, as long as they are able to provide local RNs.
	Is the vendor required to be present for meetings?	Not in person, no. The vendors are expected to attend a meeting in the home with the family to gain information about the student and introduce the nurse to the family.
	Can the tasks be performed from outside the USA?	No.
	Can the proposals be submitted via email?	No. Physical copies are required in our office by the bid deadline.
	Who are the current vendors providing services?	Multiple vendors.
	Are your current vendors meeting your needs?	Yes, but WCPSS has additional needs that need to be filled.
	What is the anticipated award date?	August 9 th .
	How will vendors be notified of award?	Vendors will be notified with an award letter.
	What are your current hourly bill rates by vendor?	Rates vary by vendor.
	How many billable hours are in a school day?	Minimum of 6 hours.
	What is the anticipated # of full-time of # of part-time positions?	The exact number is unknown, but approximately 5 additional RNs might be needed for the 21-22 school year.
	Is the vendor expected to have a clinic or local office?	No, but would need support of a clinical supervisor available.
	Will assigned nurses have access to materials, supplies, equipment, evaluation kits, and protocols provided by your schools?	No.
	Can pricing increase during the term of the contract?	Not during the initial term.
	Do you require resumes of potential contracted nurses to be included in our submission?	No.
	Do you require the candidate license verification to be included in our submission?	Yes, will need to verify the license.
	What is the length of the contract term?	The initial award shall be for one year, with two additional one-year options to renew.
	Does the district reimburse for mileage for travel between schools?	No.
	Will services be provided on site or virtually or a hybrid of both for the 21/22 school year?	Services will be provided on site.
	Does the District plan to issue RFPs for other related services?	That is unknown at this time.
	Does WCPSS have a preference for how the bids should be bound (i.e., 3-ring binder, binder clip, stapled, etc.)?	Any format the vendor chooses is acceptable. Paper clip, binder clip, or stapled is fine.

	Do vendors have to provide physicians for physician's orders/instructions for the RNs?	No, the vendor is expected to contact the physician(s) to develop POC.
	What are the lists of equipment, supplies, and medicines included in this RFP?	None.
	Will WCPSS be in Medicaid billing?	Not for contract nurses. Vendor bills.
	Can vendors obtain a copy of the current contract that WCPSS has with the current vendors?	There are multiple vendors. Copies of contracts can be obtained through a public records request.
	How much budget does WCPSS have allocated for this contract?	The budget is on an as-needed basis.
	Do bidders have to submit the NC State business license at submission, or can that wait until the RFP is awarded?	That is not required to be part of the submission.
	Apart from end of tenure, is there any other reason to release this solicitation?	WCPSS requires additional resources for RNs.
	Would the district accept a narrative response from vendors, detailing experience, qualifications, and capabilities?	Yes.
	Will the district be responsible for building IEP and individualized healthcare plans for its students?	The district is responsible for developing the IEP.
	Will the district provide the Plan of Treatment for all of its students requiring 1:1 nursing services?	The vendor is required to develop the plan..
	Would the district accept RN rates for "district/clinic nursing" in addition to 1:1 nursing services?	Rates will be established with the district.
	Would the district accept proposals with LPN rates in addition to RN's?	RN required.
	How does the district determine when to use an RN vs. LPN for its 1:1 nursing cases?	Based on medical services and experience required.
	Can the district please clarify how needs for vendor supplied contractors will be disseminated to awardees post award?	Based on medical information.
	How many references does the district require?	Staffing based on vendor recommendation.
	What travel between schools is expected for these providers?	Depends on needs of client.
	Will the district review other SPED service classifications if submitted with the vendor proposal?	Yes.
	What are the district expectations of contract providers to assist in Medicaid reimbursement documentation services?	Vendors bill.
	Can the district please clarify the maximum weekly allowable hours approved for providers requested in this solicitation?	Minimum 30 hours.
	Would digital proposal submittals be accepted?	No. Sealed, physical copies must be delivered to the address shown in the RFP by the deadline, and original signatures by vendors are required.

	Would the district consider electronic timekeeping?	No, we have an established system
Section 3.1 - #7	What are the district's supervisory requirements for the RNs?	We monitor as needed; in monthly conversation with agency/vendor.
	Do all students served require RN support during transportation to and from school?	No.
Section 3.1 - #8	Does WCPSS provide the trainings referenced in this item (bloodborne pathogen, confidentiality policies, etc.)?	Expectation of the agency/vendor.
Section 3.2 - #7	Will the school district consider providing all medications, equipment, supplies, etc.?	Medical equipment/supplies and medication provided by the client.
	Will the district provide PPE for contracted nurses?	No.
Section 3.2 - #10	Could the district clarify the Medicaid Billing Project? Would it be appropriate to assume that the contracted RN would only be responsible for completing documentation required for WCPSS to submit for Medicaid reimbursement and that the agency will not be submitting claims directly to Medicaid?	Yes, agency submit for Medicaid reimbursement.
	If the prime is a DBE, does it have an impact on the cost evaluation?	No.
	Is the requirement for licenses for the company or the individual nurse? Can you provide more information on the type of license(s) required?	RN current license required.
	Are licenses required at the time the bid is due or prior to beginning work?	Prior to beginning work.
	Are there currently any deficiencies on at any schools the bidders should be aware in order to address them in our proposal?	No.
Section 3.2, #7	Is the Contractor responsible for providing all medical equipment and supplies, including prescriptions?	No.
General	Is this contract required to be put out for bid?	No.
General	Are we able to take exceptions and propose language to any of the terms and/or requirements?	No.
	Is there any local preference for this contract?	Local clinical supervisor must be available.
	How many vendors agency is planning to select?	As many as are needed to fill our additional needs.
	Can WCPSS provide job descriptions?	Based on medical needs/services.
	Do vendors need to provide a crisis rate in addition to the regular rate?	No.
Section 3.2 - #1	Do vendors need to submit a business license from the State of North Carolina to provide the services?	Yes.

	Can vendors submit business license certificate prior to award? Will a business registration certificate suffice?	Yes.
Attachment B	Can out-of-state vendors submit proposals?	Yes.
Attachment C	Is subcontracting mandatory for this contract?	No. WCPSS is required to collect this information.
Section 6.0 – Required Submittals	There is no fee proposal format in the RFP. Should vendors submit pricing in their own format?	Yes, as an hourly rate for RN services.
Attachment A	Is it mandatory to have a Motor Carrier License number?	No. That is not required for this RFP.