

Questions for RFP #251-27-96 – DRIVERS EDUCATION PROGRAM SERVICES

Reference	Vendor Question	Answers
Section 3.3 Item 1, Page 5	<p>"provider must submit a written proposal demonstrating the ability to serve at least 14,000 students through classroom instruction and 11,000 students through behind-the-wheel training each month."</p> <p>Should this be "each year"?</p>	<p>RFP #251-27-96 shall be updated as follows:</p> <p>Section 3.3-1 Driver Training Program – Paragraph 3</p> <p>The provider must submit a written proposal demonstrating the ability to serve at least 14,000 students through classroom instruction and at least 11,000 students through behind-the-wheel training each year. This is an absolute requirement, and the methodology must be submitted.</p> <p><u>VENDOR ACKNOWLEDGEMENT</u></p>
Section 3.3 Items 35 and 36, Page 12	These statements are the same, correct?	Yes, Section 3:3 – Specifications , #35 and #36 state the same in both sections.
Section 3.3 Item 35, Page 12	In cases where the \$65 fee is waived or reduced (as allowed by DPI), what is the procedure for compensating the contractor for the less funds received from the student? Ex. a student pays a reduced rate of \$45, does the contractor bill WCPSS the \$20 difference?	Vendor will invoice WCPSS on a monthly basis at \$65.00 per student.
Page 12, Item 35 and Page 16, Essay Question 16	<p>"For online payment through Online School Payments (OSP)..."; "Describe the process your company will use in collecting the \$65 fee..." Can you explain the question (16) in regards to the access the contractor has with the OSP system? Does the contractor gain access to the OSP system at the beginning of the contract? Or is the contractor expected to provide its procedures for its own online payments system it is currently using?</p>	<p>WCPSS contracts with an OSP provider for registration and payment of fees collected. Vendor is responsible for collecting and depositing these fees.</p> <p>What process does your company use for collecting fees?</p>
Page 15, Essay Question 11	<p>"Please list the counties utilizing the technology provided by your Driver Education Program and contacts (lead teachers) with these counties that can explain the technology." Can you please explain the question? We do not invent, distribute, or provide technology. We utilize a nationally accredited classroom program approved by DMV and DPI, but we do not have a full contact list of every county that uses this program.</p>	<p>This is N/A for vendors.</p> <p>WCPSS uses a technology based blended program and provides the technology curriculum component.</p>
Page: 5 – 3.3 Specifications Paragraph 4	States at least "11,000 students through behind-the-wheel training each month" and likely should be each year/annually?	<p>RFP #251-27-96 shall be updated as follows:</p> <p>Section 3.3-1 Driver Training Program – Paragraph 3</p> <p>The provider must submit a written proposal demonstrating the ability to serve at least 14,000 students through classroom instruction and at least 11,000 students through</p>

		<p>behind-the-wheel training each year. This is an absolute requirement, and the methodology must be submitted.</p> <p><u>VENDOR ACKNOWLEDGEMENT</u></p>
Page 12 – 35 Fee. & 36 Termination.	These read exactly the same, should one of them contain different information or is it repeated intentionally?	Yes, Section 3:3 – Specifications , #35 and #36 state the same in both sections.
Page: 12 – 37 Terms of Agreement	Regarding “any cost of service increase in subsequent years must be declared six (6) months prior to the end of the school year” Does this mean that, for an example only , if today were December 15 and gas prices were increasing like they are that we would make formal contact with the WCPSS administrator for driver education to request additional monies to meet the excessive increase?	This applies to renewals, if requested.
Page 21 – Customer References	I am unsure what this section refers to or if it is similar to page 18, “Contracted Services” with just more specific requests. Please clarify the source customers for “similar size and scope projects for which comparable services and supplies have been provided”	WCPSS requests references from all vendors. Please provide (3) past customers of your service that we can reach out to as a reference for your company
Required Submittals (6.0) page 20	There is not an Attachment B, so wanted to confirm that it has been intentionally omitted for this RFP.	This should reference Attachment C . Minority, Women, Small Business Enterprise Information.

Please complete, sign, and return a copy of this Addendum with your bid submittal.

1. Check ONE of the following options:

- Bid has not been mailed. Any changes resulting from this addendum are included in our bid.
- Bid has already been mailed. No changes resulted from this addendum.
- Bid has already been mailed. Changes resulting from this addendum are as follows:



Execute Addendum:

Bidder: _____

Authorized Signature: _____

Name and Title (Typed): _____

Date: _____