



**WAKE COUNTY BOARD OF EDUCATION
MEETING MINUTES
December 4, 2007**

Board Members Present	Staff Members Present	
Rosa Gill, Chair	Superintendent Del Burns	Don Haydon
Beverley Clark, Vice Chair	Terri Cobb	David Holdzkom
Eleanor Goettee	Danny Barnes	Ann Hooker
Patti Head	Maurice Boswell	Julye Mizelle
Anne McLaurin	Mike Burriss	David Neter
Ron Margiotta	Marvin Connelly	Bev White
Lori Millberg	Chuck Dulaney	Jonibel Willis
Horace Tart	Michael Evans	Mark Winters
	Lloyd Gardner	
	Donna Hargens	Board Attorney Present
		Ann Majestic

Chair Gill called the meeting to order at 3:01 p.m. Everyone stood and joined Alexis Oliver, a kindergarten student from Timber Drive Elementary and Ms. Gill's granddaughter, in reciting the Pledge of Allegiance.

Swearing-In Ceremony

Invocation

The invocation was given by Kathryn Watson-Quigg, former Wake County Board of Education Chair.

Welcome and Introduction of Chief Judge Sidney S. Eagles, Jr.

Ms. Gill welcomed everyone to the Swearing-In Ceremony of new Board Members Beverley Clark, Rosa Gill, Kevin L. Hill, Ron Margiotta, and Anne McLaurin. Chief Judge Sidney S. Eagles, Jr. performed the Swearing-In Ceremony.

Welcome and Introduction of New and Returning Board Members

Ms. Gill welcomed the two new Board members, Kevin L. Hill and Anne McLaurin. Ms. Gill made the following remarks to the new and returning Board members.

“Unfortunately, Kevin will not be with us this evening due to a family situation. We will formally welcome him at the next Board meeting, however, for the benefit of the general public; I would like to announce that Kevin L. Hill will be representing District 3. He brings a lot of experience with him to the Board. He spent his entire professional career with the Wake County Public School System. He served as a teacher, an assistant principal, and eleven years as a principal. As a principal, he opened Wildwood Forest Elementary School and he also served as president of the Division of Principals and Assistant Principals. In addition, he has served in teaching roles at NC State University, the NC TEACH Program, and the UNC Principals’ Executive Program.

Welcome, Kevin. I'm sure that the entire board will benefit from the experience you gained in our schools and we all look forward to working with you.

Anne McLaurin is our new District 5 representative. Anne is a family physician at the SAS Health Care Center at the SAS Institute. She has a long history of community service. She has volunteered for many years as a tutor for an after-school program in the Chavis Heights community, and has helped the YWCA with its breast cancer screening program for poor women. Both her children attended and graduated from the Wake County Public School System.

Welcome, Anne. I'm sure your background as a family physician will be a valuable asset to the Board as we work to improve the health of our community through education. We look forward to working with you.

Along with our two Board members, I'd also like to extend a welcome to our two returning board members, Beverley Clark and Ron Margiotta. Beverley, our vice chair, is returning for her third term, representing District 6 and Ron is beginning his second term as the District 8 representative. I'd like to thank them both for their years of service to the Board and welcome them both for another term."

Anne McLaurin shared that she was very glad to be a part of the Board and that she was very sorry that Kevin Hill was unable to attend, however, she will keep his family in her thoughts and prayers. Dr. McLaurin introduced her son, David Meeker, who was able to attend the ceremony. Dr. McLaurin thanked Susan Parry for convincing her that she could do the job.

Mr. Margiotta thanked the individuals that have supported him and looks forward to the four years of productive gains for the students and the school system. Mr. Margiotta thanked his wife, Lorraine, his daughter Chris Garvey, and her husband Bill Garvey for attending the ceremony.

Ms. Clark recognized her very good friend Becky Everett for attending and recognized her family who was unable to attend due to sickness.

Ms. Gill introduced her husband Jimmy Gill, son in-law Chris Oliver, daughters Angie Gill and Natalie Oliver, and last, but not least, her grandchildren Alexis and D.J. Oliver.

Ms. Gill thanked everyone for coming and recessed the meeting until 4:15 p.m.

Chair's Comments

- Ms. Gill shared that Commissioner Joe Bryan has been selected as the chair of the County Commissioners and Commissioner Betty Lou Ward was selected as vice chair. Ms. Gill congratulated both Commissioner Bryan and Commissioner Ward. Ms. Gill looks forward to working with Commissioner Bryan and Commissioner Ward as both Boards work to address huge issues jointly for all children and the community.
- The Joint Board meeting of the County Commissioners and the Board of Education will not be held on Wednesday, December 19, 2007. We will begin the new year with the new leadership and have the first joint meeting on Wednesday, January 16, 2008.

- The last community engagement meeting was held on Tuesday, November 26, 2007, at Middle Creek High School. The meeting was well attended. The meeting was one of four that was held to gather community input.
- On Wednesday, November 21, 2007, the joint meeting of the Board of County Commissioners and the Board of Education was held. Several topics were discussed and there are several issues that will need to be placed on the Board of Education's agenda for further discussion.
- Ms. Gill thanked each Board member for their attendance at the reception for Carol Parker and Susan Parry on Thursday, November 29. Principals, teachers, current and former Board members, County Commissioners, parents, elected officials, and other members of the community, the Superintendent's Leadership Team, and members from Central Services were in attendance. It was an evening of many mixed emotions. Ms. Gill thanked Ms. Parker and Ms. Parry for all that they had done while on the Board of Education.
- New Board Member Orientation began approximately two weeks ago. Ms. Gill thanked staff for all that they had done and the new Board members for attending. Ms. Gill asked Mr. Hill and Dr. McLaurin to provide feedback on the orientation and the process.
- The Board of Education will have a work session on Wednesday, December 5, 2007, from 9-4 p.m. at Crossroads II in Room 1412. The Board will continue its work on the work plan to address the curriculum audit and the CFAC report.
- Ms. Gill thanked Commissioner Betty Lou Ward and Commissioner Harold Webb for attending the Swearing-In Ceremony.

Superintendent's Comments

- Dr. Burns congratulated and welcomed Dr. McLaurin and Mr. Hill in his absence to the Board. He looks forward to working with them as they bring a lot of exciting opportunities to the Board.
- The Fall Job Fair was held Saturday, December 1, 2007, at Knightdale High School and Forestville Elementary School. 100% of our schools participated. Approximately 500 applicants attended with candidates that represented twenty-two states. All candidates were interviewed at least once. 26.5% of the candidates held certification in critical need areas which includes math, science, and special education. Dr. Burns thanked Knightdale High School and Forestville Elementary for hosting the event. Dr. Burns also thanked the different departments that had staff come out to support the event, as well as Maurice Boswell, Joan Kister, and the Human Resources Department for organizing the event.
- National Board Certification information was released for the 2006-2007 school year today. Dr. Burns announced that Wake County has 165 new National Board Certified Teachers and had more new National Board Certified Teachers than any other LEA within the State. Wake County has the greatest number of National Board Certified Teachers overall for the state, 1,259 which is second in the nation. Broward County, Florida is number one. Dr. Burns congratulated the new Board Certified Teachers and thanked Carolann Wade, principals, Human Resources Staff, and all those who supported the success. The National Board Certification process is very rigorous and teachers who successfully complete the process do have the

opportunity to learn and practice the skills needed for our 21st century students in 21st century classrooms.

- A performance by the North Carolina All-State Honors Orchestra was held on November 11, 2007. Dr. Burns announced that Wake County had nineteen students participate along with other students from across the state. The nineteen students represented seven high schools. The schools included: Enloe High School, Broughton High School, Athens Drive High School, Cary High School, Wake Forest-Rolesville High School, Green Hope High School, and Wakefield High School. Dr. Burns congratulated the students selected and the schools they represent.
- Dr. Burns congratulated Glenda Haynie, Nancy Baenen, Anisa Rhea, and Brad McMillen; they recently had papers accepted by the American Education Research Association. The papers will be presented at the Association's annual conference in the spring. The papers are primarily reports on our effectiveness studies.
- The Hispanic/Latino Outreach just completed conducting five Latino Parent Educational Sessions. The sessions were held at Athens Drive High School, Carnegie Middle School, Riverbend Elementary School, Carver Elementary School, and Avent Ferry United Methodist Church. Instructional Services is in the process of selecting ten sites to begin "Winter Sessions". The purpose of the program is to provide parents with information needed for their children to become academically successful.
- Rosemary Reichstetter and David Holdzkom of the Evaluation and Research Department recently developed a new PLC on-line survey. The purpose of the survey is to monitor the success of our efforts in implementing Learning Communities. Dr. Burns thanked them for their extra work on the project.
- Area Superintendents recently coordinated a Succession Planning activity for the assistant principals. The focus for the session was using testing data to make better informed decisions. The event was well received by the assistant principals, and is one in which the assistant principals have participated during the year. Dr. Burns thanked the area superintendents for their work in this area and also thanked the assistant principals for their active participation.
- Russ Smith, Senior Director for Security, and Sarah Green, Lead Psychologist in Counseling and Student Services, will coordinate the reorganization of the Crisis Response Management Committee. As schools have developed emergency management plans, this group determined the need to review the district's crisis response plan. Dr. Burns thanked Russ, Sarah, and the entire Crisis Response Management Committee for their work.
- Victoria Curtis, Marvin Connelly, Eric Sparks, Russ Smith, and Karen Hamilton are in the process of revising the Threat Management Assessment and Counseling Training. The initiative started several years ago to assist schools in dealing with disciplinary issues. Dr. Burns thanked the committee for their efforts.

PUBLIC COMMENT – 4 p.m.

Citizens who signed up to address the board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public

comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.

- **Dan Coleman (member of the Raleigh-Wake Citizens Association)** – Mr. Coleman shared a resolution that was adopted by the Raleigh-Wake Citizens Association regarding the symbol of the noose and respectfully requests that the Board of Education amend its current policy.

APPROVAL OF THE MEETING AGENDA

Patti Head made a motion to approve the Agenda with an amendment to pull Consent Agenda Item number 8 for Facilities, and refer it back to the Facilities Committee. Ron Margiotta seconded the motion to pull the item. The Board voted 6 to 1 with Patti Head, Horace Tart, Lori Millberg, Beverley Clark, Ron Margiotta, and Eleanor Goettee voting “yes” and Anne McLaurin voting “no”. The motion passed.

INFORMATION ITEMS

1. COMPREHENSIVE ANNUAL FINANCIAL REPORT

This report is the Comprehensive Annual Financial Report of the Wake County Board of Education (Board) for the fiscal year ended June 30, 2007. The Board’s independent certified public accountants, Cherry, Bekaert & Holland, LLP, have audited the general purpose financial statements and related combining and individual fund and account group statements and schedules and have rendered their unqualified opinion on them. The auditor’s reports on the schedule of federal and state financial assistance, internal control structure, and compliance matters are included in the single audit section of the Comprehensive Annual Financial Report. Fiscal Implications: As a result of appropriate fiscal management, including realistic budgeting practices, effective cost controls, and sound cash management, the Comprehensive Annual Financial Report indicates a strong financial position at June 30, 2007. Recommendation for Action: No Action Necessary.

Mark Winters thanked Cherry, Bekaert, and Holland, the Independent Audit Committee, and Robyn Pressley, as well as all others involved in the audit. Mr. Winters shared the comprehensive annual financial report extensively with the Board highlighting information from Fund Balances, Governmental Funds, General Governmental Expenditures, Demographic and Economic Statistics, and Financial Statement Findings.

Mr. Winters pointed out a situation in Transportation where staff has to take a physical inventory; once the inventory has been taken it has to tie with the Business Solution Inventory Program (BSIP) System which is a requirement of the Department of Transportation. It is very difficult for the two to balance. When an item is ordered, if it is not on the state inventory, it will take weeks to be placed on the state inventory. This causes us to be out of balance most days of the week if an inventory was taken. Reports are being done on a monthly basis to reconcile this. Don Haydon and Eddy Adams have gone through the response and have listed several items that they have done in an effort to straighten out the inventory situation in transportation. They are looking at a new idea

for the next year, and have spoken with the Independent Audit Committee regarding implementing something new in the inventory system.

Ms. Head asked if the situation in the Transportation Department was just specific to Wake County or if other counties are being affected. Mr. Winters responded that he had not checked with other counties, however, he did say that if another county requested a part from the BSIP inventory and it was not on there, they would have to request the state to add it to the inventory.

Ms. Goettee inquired about the fact that Wake County does not have integrated software for inventory. Mr. Winters replied that "*it does not integrate or interface with BSIP.*" There were discussions that they were looking at an inventory system to interface. The difficulty is that there will always be manual entry because Oracle does not interface with BSIP. Anytime that there is manual entry, there will be a risk.

Months of Employment had a compliance issue. Staff tries to use as much of the state funds that are available. They allot us months of employment in the month of June as we are winding down the financial year, staff uses everything they can out of state dollars and state months to maximize the use of state dollars. In July they will come back to say that staff has overspent (if we do) our months of employment and require us to pay it back. The other option is to not maximize state dollars. We pay it up front with local dollars and potentially return state money. Staff will continue to try to maximize dollars.

Ms. Goettee asked what impact does the audit standards have for staff. Mr. Winters responded that some of the requirements that have been requested are to have all processes and procedures written out. Staff will have monitoring steps in each of the processes and procedures written. Staff believes that they are ahead of the game and document a little differently and place in a flow chart.

Ms. Head thanked Robyn Pressley for the comprehensive report and the Independent Audit Committee for all that they have done.

2. LETTER FROM CHERRY, BEKAERT AND HOLLAND ON MATTERS RELATED TO THE ANNUAL AUDIT

This letter to the Wake County Board of Education (Board) is provided by Cherry, Bekaert & Holland, LLP to inform the board of any significant matters related to the conduct of the annual audit. Fiscal Implications: Not Applicable. Recommendation for Action: No Action Necessary.

Eddie Burke, a partner with Cherry, Bekaert, and Holland, presented information to the Board regarding a letter on matters related to the annual audit. Mr. Burke focused on five particular areas. The audit process began in May 2007; a lot of time was spent in May, June, and July identifying the various grants and performing various compliance tests to ensure that the Board of Education was administering the grant in accordance with state and federal regulations and requirements that go along with the funds. During the timeframe of September, October, and November, Cherry, Bekaert, and Holland came to close the books out and complete final field work. Final field work was completed in November.

The audit went very smooth. The auditors found everyone to be cooperative and provided all the information that was needed and was completed in a timely manner.

The results of the audit granted the school system with two awards. The GFOA and the ASBO Certificate of Achievements were both presented on the financial statements that were issued in the prior year. The Board did receive an unqualified opinion on all of the audit reports. It includes the financial statements indicating that the auditors believe that the numbers can be relied upon. From a compliance perspective, the auditors believe that the grants were administered in accordance with the various regulations that accompany the funds.

There were five instances of non-material control deficiencies noted in the yellow book report this year. There were two instances of non-material compliance findings that are reported in the state-single audit report. In addition, there were also two adjusting journal entries that the auditors proposed during the audit process that was presented to management and was posted in the records.

Two auditing standards had to be implemented this year; the first was SAS 103. This standard affected the auditors more than the Board. This affected the Board's audit report date. For the first time, this standard indicated when the auditors could have a field work date to cut off their report. The second standard was SAS 112. This standard requires that certain findings must be reported that previously would not have been. This standard also defined control deficiencies and material weaknesses, and dictated the types of items that had to be reported to the Board of Education in writing.

A separate letter was included in the Board's package, which is the SAS 61 letter. On an annual basis the auditors are required to communicate to the Audit Committee and to the Board of Education certain items. The communication is a letter that defines the responsibilities and roles of the auditors.

Moving forward, there will be three new reporting standards that will be required and will need to be adopted by the Board of Education. The first is GASB 45 which requires in future years that any post retirement benefits be accrued by the Board. GASB 48 has to do with pledging of receivables, which the Board has very little impact, and GASB 49 which discusses the accrual of any pollution remediation obligations that the Board may have on any properties.

New auditing standards will be required to be implemented next year. It will require that the auditors gain a better understanding of all of the operating standards and internal controls of the Board. Roles and responsibilities will need to be more clearly defined in the auditing process.

Mr. Burke thanked the Finance Department and the Board for allowing Cherry, Bekaert, and Holland to be their auditors for the year.

Ms. Clark asked Ms. Pearson what additional information will be needed for the Independent Audit Committee to prepare for the additional requirements. Ms. Pearson

shared that in their discussions if they identify an area where the committee feels the school system has considerable risk, the committee will communicate that to the auditors, and they adjust their audit plan to deal with the risk that the committee identified.

3. AUDIT COMMITTEE REPORT

Gordon Brown, Audit Committee Chair, presented the Independent Audit Committee report on the Comprehensive Annual Financial Report review. Fiscal Implications: None. Recommendation for Action: This item is for information.

Phyllis Pearson, Vice Chair of the Independent Audit Committee, presented the Independent Audit Committee Report. Ms. Pearson shared that the Audit Committee met with Cherry, Bekaert, and Holland on November 28, 2007 to discuss the results of audit, the audit reports, and any related communication. An audit plan was shared with the auditors on August 1, 2007. The auditors indicated that the school system received an unqualified audit opinion, an unqualified yellow book report, and an unqualified state and federal compliance reports. The schools had seven audit findings, which were discussed at length with the Audit Committee. The reason for the increase in findings at the school level is due to the requirements that auditors have to communicate at a higher level for internal control matters and the increased findings dealt with internal control matters.

Management's responses were reviewed, and found that the responses adequately addressed the findings. The committee reviewed the SAS 61 letter, which deals with communications to audit committees, and found that the letter adequately addressed independence, the auditors responsibilities under generally accepted auditing principles and OMB Circular A-133. Management's judgments and accounting estimates insignificant audit adjustments.

Following the discussions, the committee moved to accept the audit report, accompanying statements, and to move forward with their presentation to the Board of Directors. The committee will meet once more during the spring to discuss the scope of the audit and move forward with the planning of the next audit.

In the upcoming years, a number of Risk Assessment Audits will be implemented which will require additional work from the staff and will require the Audit Committee to be approximately six months ahead of where they were last year in planning the scope of the audit.

CONSENT ITEMS

Patti Head made a motion to approve the Consent Agenda, seconded by Beverley Clark. The motion was unanimously approved.

APPROVAL OF MEETING MINUTES

October 9, 2007	-	Facilities Committee Meeting Minutes
October 15, 2007	-	Board of Education Closed Session Meeting Minutes
November 20, 2007	-	Committee of the Whole Meeting Minutes

FINANCE

1. GIFTS TO THE SYSTEM

Sixty-three gifts have been donated to the Wake County Public School System. The approximate value of the gifts is \$24,314.91. Fiscal Implications: Not applicable. Recommendation for Action: No action is required.

FACILITIES

1. LEVEL 4 JOINT USE AGREEMENT: MILLS PARK ELEMENTARY AND MIDDLE

In July 2007, the Board of Education (“Board”) purchased approximately 53.7 acres of land from the Town of Cary (“Town”) for the development of a middle and elementary school. The Board and Town have collaborated in the joint design and future development of recreational amenities that are beyond the standard program requirements of the schools. Staff has negotiated a Level 4 Joint Use Agreement with the Town to confirm the rights and responsibilities of Town and Board related to the construction, and use of recreational amenities being constructed as part of the Mills Park Elementary and Middle projects. The Board retains priority of use of the standard program outdoor recreational elements during normal school hours. The Town will maintain the recreational amenities as well as standard program outdoor recreational elements in exchange for the privilege of scheduling the use of same after school hours and when such areas are not scheduled for school program activities, and Town has the autonomy to establish rates for third party users. The initial term of this Agreement is for a period of twenty-five (25) years, after which the Town has the exclusive option to extend the Town’s use for an additional twenty-five (25) year period, so long as the property is not needed for Board purposes and the facility continues to operate as a school. Fiscal Implications: None. Recommendation for Action: Board approval as to the form of this agreement is requested, with authorization of staff to effect such non-substantive semantic changes as may become necessary in finalization of the form of the agreement with Town of Cary.

2. TREE CONSERVATION AREA EASEMENT: POE ELEMENTARY

As part of the renovation of Poe Elementary and as a condition of site plan approval and permit issuance, the City of Raleigh requires the dedication of Tree Conservation Area Easements located on the school property. The City has required the Tree Conservation Easements upon school property in order to preserve the integrity of tree protection and natural resource buffers. These requested easements are in compliance with the City of Raleigh Tree Conservation Ordinance. The requested easements will not significantly interfere with the Wake County Public School System’s present or future use of the property. Staff will present the plat which indicates the areas of the tree conservation easements. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval.

3. UTILITY EASEMENT: BELL SOUTH TELECOMMUNICATIONS, INC., d/b/a AT&T NORTH CAROLINA (LAUREL PARK ELEMENTARY)

BellSouth Telecommunications, Inc., d/b/a/ AT&T North Carolina (“AT&T”) has requested a permanent utility easement on a portion of the Laurel Park Elementary site to construct, operate, maintain, add, and/or remove such systems of communications (including broadcast), facilities, standby generators and associated fuel supply systems as a means of providing uninterrupted service during commercial power outages and related

items as AT&T may from time to time deem necessary in the conduct of its business upon, over, and under a portion of the land. The proposed utility easement is approximately 399 square feet and is located in the northeast corner of the school site near the intersection of Laura Duncan Road and Old Apex Road. AT&T will compensate the Board \$5000, for the permanent easement.

The requested utility easement will not substantially interfere with the present or future use of the property. A copy of the Deed of Easement and the Easement Plat is attached with the areas of the easements identified thereon. Fiscal Implications: AT&T will compensate the Wake County Board of Education in the amount of \$5,000, for the utility easement. Recommendation for Action: Staff requests Board approval.

4. RIGHT OF WAY DEDICATION, TRANSIT AND SIDEWALK EASEMENTS: CITY OF RALEIGH (POE ELEMENTARY)

As part of the renovation of Poe Elementary, the City of Raleigh Transportation division requires the dedication of a new transit easement to be located on a portion of the school property along Poole Road. The City of Raleigh will erect and maintain a bus shelter and related facilities, containing 300 square feet, which will provide an area for members of the public to access public transportation. As an additional condition of site plan approval and the issuance of permits, The City of Raleigh has required the dedication of 2,820 square feet of right of way located on Poole Road and 11,881 square feet of sidewalk located along Peyton Street. The requested easements and dedication will not significantly interfere with the Wake County Public School System's present or future use of the property. A copy of the plat which indicates the areas of the new right of way dedication and the transit and sidewalk easements is attached. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval.

5. WATER MAIN EASEMENT: EAST WAKE MIDDLE (INGE PROPERTY)

On October 17, 2006, the Board approved the acquisition of a water line easement on the property interest of Lamont and Delores Inge and the Wilkerson/Martin land in order for public utilities to serve the East Wake Middle School site. Subsequent to the Board's approval it has been discovered that a segment of the previously approved water main route needs to be relocated approximately twenty feet to the south to avoid interference with multiple existing utility lines. As a result, a portion of the previously approved easement will be abandoned from both the Inge and Wilkerson/Martin properties and relocated further south upon a portion of the Inge's property. A new easement (808 sq. feet) must be acquired from the Inges and memorialized in a recorded map in order to complete the project. The proposed compensation for the water main easement acquisition is \$125; this amount is in addition to an amount previously paid to the Inges. The requested easement will not interfere with the Wake County Public School's present or future use of the property. A map of the proposed water main easement dedication is attached. Fiscal Implications: Board will compensate property owners, Lamont and Delores Inge, \$125. Recommendation for Action: Staff requests Board approval.

6. CHANGE ORDER NO. CCS-03: CONTRACT CUSTODIAL SERVICES AT CARNAGE MIDDLE AND DURANT MIDDLE.

Board approval is requested for Change Order No. CCS-03 to A-K Building Maintenance Services, Inc. This change order in the amount of \$142,142.36 is to provide funding for the remainder of the current fiscal year at Carnage Middle (\$70,842) and Durant Road

Middle (\$71,300.36). The change of custodial services is due to poor service by the present vendor, McCullers Maintenance, Inc. With this change order, there will also be a reduction of \$135,270.31 from the current contract with McCullers Maintenance, Inc. Fiscal Implications: Funding is available from the 2007-2008 Maintenance and Operations operating budget. Recommendation for Action: Board approval is requested.

7. CHANGE ORDER NO. CM-10: EAST GARNER ELEMENTARY

Board approval is requested for Change Order No. CM-10 to Barnhill Contracting Company for East Garner Elementary. This change order, a reduction of \$135,007, is primarily to reconcile unused contract allowances and general conditions being less than budgeted for this project. Fiscal Implications: Savings will be applied to the total project budget of \$19,221,892, of which \$19,211,892 is from PLAN 2004 and \$10,000 from contributed funds from Wake County Parks & Recreation. Recommendation for Action: Board approval is requested.

8. CONSTRUCTION DOCUMENTS: SMITH ELEMENTARY ADDITIONS AND RENOVATIONS

Staff has reviewed the construction documents and requests Board approval and authorization to advertise for the construction of Smith Elementary Additions and Renovations. Fiscal Implications: Funding is available from the total project budget of \$22,004,513, of which \$230,000 is from PLAN 2004 and \$21,774,513 is from CIP 2006. Recommendation for Action: Board approval is requested.

9. COMMISSIONING SERVICES AGREEMENT: HERITAGE HIGH

Negotiations have been completed with EMC Engineers Inc. to provide commissioning services for Heritage High School in the amount of \$146,427 in accordance with the attached Individual Project Proposal Agreement. Fiscal Implications: Funding is available from the total project budget of \$62,568,407, of which \$1,564,638 is from Plan 2000 Start Up, \$513,391 from Plan 2004, \$56,129,055 from CIP 2006, \$1,253,301 from CIP 2006 Offsite Improvements, and \$3,108,022 will be provided by the Town of Wake Forest and the Wake County Parks and Recreation Department for additional ball fields and upgrades to the school's ball fields. Recommendation for Action: Board approval is requested.

10. COMMISSIONING SERVICES AGREEMENT: WENDELL MIDDLE

Negotiations have been completed with United Engineers Inc. to provide commissioning services for Wendell School in the amount of \$112,700 in accordance with the attached Individual Project Proposal Agreement. Fiscal Implications: Funding is available from the total project budget of \$31,217,501, of which \$1,548,373 is from PLAN 2004 and \$29,669,128 from CIP 2006. Recommendation for Action: Board approval is requested.

11. DESIGNER SELECTION: ARCHITECT/ENGINEER PACKAGE 2007A

In accordance with the designer selection procedures (Policy 7265) adopted by the Wake County Board of Education on August 9, 2005, the selection committee recommends selection of the below listed design firms for the future Capital Improvement Plan (CIP) building and campus improvement projects:

Garner High

Cherry Huffman Architects, PA

Green Elementary
East Wake Middle
Vandora Springs Elementary
Conn Elementary
Wiley Elementary
Fuquay-Varina High
Stough Elementary
East Garner Middle

Moseley Architects, PC
Skinner, Lamm & Highsmith, PA
Small Kane Architects, PA
Pearce, Brinkley, Cease & Lee, PA
Gurel Architecture, Inc.
BJAC, PA
Schenkel & Shultz Architects, PA
GMK Associates, Inc.

Fiscal Implications: Design fees will be negotiated in accordance with designer selection procedures and will come from the CIP 2006 Startup for Design of Next Bond Projects.
Recommendation for Action: Board approval is requested.

INSTRUCTIONAL PROGRAM

1. GRANT PROPOSALS

- Competitive (#1200): US Department of Education, Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) / Central Services, Magnet Programs Office.
- Competitive (#1201): NC General Assembly, NC Department of Public Instruction, Dropout Prevention / Individual schools.

Fiscal Implications: Any required cash and/or in-kind matching contributions vary by grant program. Recommendation for Action: Staff is requesting Board approval.

2. POE MONTESSORI MAGNET SCHOOL PRE-K BUDGET PROPOSAL FOR 2008-2009

Poe Montessori Magnet School serves students from Pre-kindergarten through fifth grade as part of the Montessori program. Forty pre-k students are enrolled to maintain the Montessori, multi-age concept and therefore pay tuition to attend so that the pre-k program is financially self-supporting. These students are part of our program but do not count in the Average Daily Membership (ADM) calculations for teacher positions.

In order to continue to offer these classes to our pre-k students, tuition must be increased from \$5,000 a year to \$6,000 to pay for the months of employment that serve these students. The increased cost is still less than other programs in the area. This increase will make the pre-K program truly financially self-supporting. Fiscal Implications: None.
Recommendation for Action: Board approval for tuition increase is requested.

HUMAN RESOURCES

1. RECOMMENDATIONS FOR EMPLOYMENT

A. Contract Central Services Administrator

POLICY

1. POLICY 8101 – UNDESIGNATED OPERATING FUND BALANCE

New- Second Reading

The Board of Education currently has no policy in place to guide the use of Undesignated Fund Balance. Good business practice suggests a policy guiding the use of

this key fiscal resource. The Policy provides guidelines related to the utilization of Undesignated Fund Balance.

Adoption of an Undesignated Fund Balance Policy will provide the Board additional fiscal management guidelines and further communicate commitment to fiscal accountability. Fiscal Implications: None. Recommendation for Action: Board approval is requested.

BOARD ADVISORY COUNCIL NOMINATIONS

This represents new nominations to the Board Advisory Councils. The nomination forms are attached for the Board's review and consideration. Fiscal Implications: None. Recommendation for Action: Board approval is requested.

COMMITTEE CHAIRS' REPORT

Mr. Tart reported that the Facilities Committee met on November 27, 2007. The committee discussed the Schematic Design for E-31, which is the Bryan Road Elementary site, reviewed the crowding in secondary schools looking at 2008-2009 through 2011-2012, reviewing projections for the coming years, and looking at changing the projection procedure seeing as though projections were slightly off this year. The committee reviewed the items on the agenda for the meeting and decided to have all items on the Consent Agenda. The next meeting for the Facilities Committee will be held on Tuesday, December 11, 2007, at 9:30 a.m. The committee will be reviewing the CIP 2006 Reserve funds and to see how much will be used for land banking, discussing the Wake Forest Rolesville High School renovation, review the land acquisition process, review and discuss the Smith Elementary renovation, and review items for the next Board meeting.

Ms. Clark reported that the Program Committee will not meet on Wednesday, December 12, 2007.

Ms. Gill reported that the Policy Committee will meet on Tuesday, December 11, 2007 at 12:30 p.m.

Ms. Head reported that the Community Relations Committee will not meet during the month of December. Ms. Head shared that she attended the Triangle Community Coalition dinner and discussion held in Cary. The new Mayor-elect was in attendance, as well as several new council members. The coalition was focused on the overall infrastructure of the community, needs of the community and to fully understand some the challenges in finding land in the Cary area.

Ms. Goettee shared that the Human Resources Committee would not meet on Wednesday, December 12, 2007. Ms. Goettee shared that Maurice Boswell, Kendra Hill, Ann Majestic, and Ken Soo presented at the North Carolina School Board Association's Personnel Law Conference. They did a wonderful job and have been invited back next year to present.

The Finance Committee will meet unless otherwise posted.

Ms. Clark shared that Tim Stevens wrote an article in the News and Observer that related

Specifically to the NCHSAA policy that is being played out currently in a state football championship, with certain students having been in schools not in accord with the policy. The question being raised is that it did not disqualify that school from participating at the next level under the NCHSAA procedures. Ms. Clark asked for the policy committee to look into a policy issue regarding this.

ACTION ITEMS

FACILITIES

1. SCHEMATIC DESIGN: E-31 ELEMENTARY

Staff presented the schematic design documents to the Facilities Committee on November 27, 2007, for the construction of E-31 Elementary School located on Bryan Road, Garner. Board approval is requested. Fiscal Implications: Funding is available from the total project budget of \$22,746,541, all of which is from CIP 2006. Recommendation for Action: Board approval is requested.

Jyoti Sharma presented information to the Board. At a previous Facilities Committee meeting, the Board identified five areas in which further information was requested which included the total number of parking spaces to be provided on an elementary school site, the distance between the parking to the building, how many staff members would be in an 800 capacity school building, and clear story glazing, and exterior changes.

With the schematic design not changing, Ms. Clark requested to have the entrance to the school moved. Ms. Sharma replied that at this time, the Department of Transportation has approved the driveway as is and that moving the driveway is not negotiable currently.

Ms. Head had concerns with WCPSS being responsible for the pavement on a three-lane road and the two intersections. Ms. Head requested the cost of paving. Mr. Burriss responded that the frontage of the road is \$300 per linear foot which would be more than \$600,000. Mr. Burriss stated that according to Garner Town ordinances, all of the gravel, pavement, curb and gutter for the road would be the responsibility of the person doing the subdividing or the development of the lot greater than certain acreage. Because we were the first ones there, discussions with the Town over what portions of pavement would be from the Department of Transportation, or what portions the town would pick up are all a part of the negotiations that are conducted with the Towns as the site is developed and begin to submit the permitting process.

Ms. Clark expressed concern that the Town of Garner has a limit of 121 parking spaces and the current design calls for 141. Ms. Sharma stated that staff will be reducing to the town's limit.

Ms. Head asked if the school was a 2009 opening. Ms. Sharma replied "yes".

Ms. Gill requested to send the item back to the Facilities. Mr. Burriss responded that the item was time sensitive and if the Board would move forward with the design and planning only.

Ms. Head had real concerns with having to spend that much area and two intersections, and laying the ground work for other development when trying to accommodate a school. Ms. Head requested that staff continue to investigate how other dollars can be used instead of just school system dollars to build roads. Mr. Burriss reassured her that staff would continue to investigate and bring back to the Board.

Ms. Gill reiterated that staff is asking for approval of the schematic design only. Mr. Burriss replied affirmatively.

Ron Margiotta made a motion to approve the Schematic Design of E-31 Elementary. It was seconded by Horace Tart. The Board voted 5 to 2 with Horace Tart, Lori Millberg, Ron Margiotta, Eleanor Goettee, and Anne McLaurin voting "yes" and Patti Head and Beverley Clark voting "no". The motion passed.

2. CHANGE ORDER NO. GC-07: EAST WAKE HIGH

Board approval is requested for Change Order No. GC-07 to the joint venture of Heery International, Inc. and D.H. Griffin Construction, LLC, for their Construction Management at Risk contract for construction of East Wake High additions and renovations. The CIP 2006 project was divided into two phases; 2A and 2B. The Phase 2A Guaranteed Maximum Price (GMP) was established in spring 2007. This change order, in the amount of \$7,380,919, is to establish the GMP for work packages needed to complete Phase 2B construction. A list of bid packages is attached. Phase 2B GMP includes renovations to the Administration Building, 1976 Classroom Building, and construction of a new softball field. Phase 2A GMP included asbestos abatement, demolition of the one story building, and construction of a new two story classroom building, cafeteria renovation, and road improvements. The combined initial GMP for Phase 2A and 2B is \$22,242,977. Fiscal Implications: Funding is available from the total project budget of \$27,056,516, of which \$125,000 is from PLAN 2004 Start Up, \$4,199,950 is from PLAN 2004, \$22,428,769 is from CIP 2006, and \$302,797 is from CIP 2006 Offsite Infrastructure. Recommendation for Action: Board approval is requested.

Jyoti Sharma presented information to the Board regarding Change Order No. GC-07. Ms. Sharma requested an amendment to the précis. The change order in the précis included renovations to the administrative building, classroom buildings, and a softball field. The softball field was an alternate price of \$588,340, which was high for a softball field. Staff is recommending that the change order be at \$6,792,579 and include work for renovation to the administration building and the 1976 classroom building.

Beverley Clark made a motion to approve the change order for East Wake High School in the amount of \$6,792,579, seconded by Lori Millberg.

Mr. Tart had concerns that the Board was doing a joint venture with two companies. Ms. Sharma stated that the two companies came in on the proposal and were selected as a joint venture.

With no further questions from the Board, the motion passed unanimously.

3. NAME FOR NEW ELEMENTARY SCHOOL IN CARY (E-30)

On or about August 28, 2007, the Board of Education acquired approximately 19 acres for use as an elementary school. The elementary school site for the E-30 target area to be located thereon has a scheduled opening date of 2009. Naming of the new elementary school facility is now required. The following names are proposed for consideration (1) Kit Creek Elementary, (2) Alston Avenue Elementary, and (2) Northwest Cary Elementary.

Kit Creek Elementary is proposed because water draining from the site will flow into Kit Creek which is located south of the property, a tributary of which runs along the western boundary of the property and is the nearest notable geographic or natural feature. Kit Creek Road also intersects Alston Avenue at the northeastern corner of the property, and is planned to extend along the northern boundary of the property in the future. Alston Avenue is proposed as it identifies the road from which the school will be accessed and will help to specifically identify the location of the site. Northwest Cary Elementary is proposed as it identifies the area of Cary within which the school site is located and will help to identify the location of the site. Staff recommends name selection of Kit Creek Elementary. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval.

Betty Parker presented information to the Board regarding the name for a new elementary school in Cary (E-30).

Beverly Clark made a motion to name the new elementary school Alston Elementary School. The motion was seconded by Patti Head.

Ms. Goettee shared her hesitation with the name because it denoted Durham and Durham County.

Mr. Margiotta preferred the name Northwest Cary, but will accept Kit Creek Elementary as a compromise.

Ms. Head asked if Kit Creek Road would border one of the sides of the school. Ms. Parker responded that Kit Creek Road would extend along the northern border in a westerly direction over into Chatham County.

Ms. Millberg suggested Creek Side Elementary.

After lengthy discussion, staff recommended more research and then coming back to the Board with additional names at the next Board meeting.

Ms. Clark withdrew her motion pending the new options provided by staff. Ms. Head withdrew her second.

Mr. Margiotta made a motion to name the new elementary school Kit Creek Road Elementary, seconded by Horace Tart.

Ms. Head had a question regarding another motion made by Mr. Margiotta. Her thought was that it should be a substitute motion to Ms. Clark's motion. The withdrawal of Ms. Clark's motion was with direction that it was being sent back to staff to look for a combination of names that the Board would feel more comfortable with.

Ms. Majestic clarified that Ms. Clark's motion was still on the floor, because the sentiment of the Board would be to allow staff to go back and do more research.

Ms. Clark made a motion to table the issue until the next meeting with staff researching and coming back with another name. The motion was seconded by Patti Head. The Board voted 6 to 1 with "Patti Head, Horace Tart, Lori Millberg, Beverley Clark, Eleanor Goettee, and Anne McLaurin voting "yes" and Ron Margiotta voting "no". The motion passed.

4. NAME FOR NEW ELEMENTARY SCHOOL IN GARNER (E-31)

On or about August 10, 2007, the Board of Education acquired approximately 50 acres for use as a combination site for an elementary school and a middle school in the E-31 target area. The elementary school site for the E-31 target area to be located thereon is scheduled to open in 2009. Naming of the new elementary school facility is now required. The following names are proposed for consideration (1) Mahlers Creek Elementary, (2) Bryan Road Elementary, and (3) South Garner Elementary.

Mahlers Creek Elementary is proposed because water draining from the site will flow into Mahlers Creek located west of the property, a tributary of which is located along the eastern boundary of the property, and is the nearest notable geographic or natural feature. Bryan Road Elementary is proposed as it identifies the road from which the school will be accessed and will help to specifically identify the location of the site. South Garner Elementary is proposed it identifies the area of Garner within which the school site is located, will help to identify the location of the site. Staff recommends name selection of Bryan Road Elementary. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval.

Betty Parker presented information to the Board regarding the name for the new elementary school in Garner (E-31). Staff recommended the name Bryan Road Elementary. Horace Tart made a motion to approve, seconded by Eleanor Goettee. The motion was unanimously approved.

5. NAME FOR NEW HIGH SCHOOL IN WAKE FOREST (H-2)

On or about January 10, 2000, the Board of Education acquired approximately 110 acres for use as a high school site for the H-2 target area, which is scheduled to open in 2010. Naming of the new high school facility is now required. The following names are proposed for consideration (1) Smith Creek High, (2) Forestville Road High, (3) Heritage High.

Smith Creek High is proposed because water draining from the site will flow into Smith Creek, which borders the property on the western side, and is the nearest notable geographic or natural feature. Forestville Road High is proposed as it identifies the road that the school will front on and will help to specifically identify the location of the site.

Heritage High is proposed because of the prior frequent references to the site, the common association of the site with the name and the adjacency of the site to the Heritage Elementary and Heritage Middle school campus. Staff recommends name selection of Heritage High. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval.

Betty Parker presented information to the Board regarding the name for the new elementary school in Wake Forest (H-2). Staff recommended Heritage High School. Patti Head made a motion to approve, seconded by Lori Millberg. The motion was unanimously approved.

6. NAME FOR NEW MIDDLE SCHOOL IN HOLLY SPRINGS (M-9)

On or about March 13, 2003, the Board of Education acquired approximately 91 acres for use as a combination site for a high school a middle school, and an elementary school in the M-9 target area. The site is the location of Holly Springs High and Holly Grove Elementary. The middle school site for the M-9 target area which is located thereon is scheduled to open in 2010. Naming of the new middle school facility is now required. The following names are proposed for consideration (1) Buckhorn Creek Middle, (2) Avent Ferry Road Middle, (3) Holly Grove Middle.

Buckhorn Creek Middle is proposed because water draining from the site will flow into Buckhorn Creek, which begins near the southern boundary of the property, and is the nearest notable geographic or natural feature. Avent Ferry Road Middle is proposed as it identifies the road from which the school will be accessed and will help to specifically identify the location of the site. Holly Grove Middle is proposed because of the prior frequent references to the site, the common association of the site with the name and the adjacency of the site to Holly Grove Elementary. Staff recommends name selection of Holly Grove Middle. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval.

Betty Parker presented information to the Board regarding the name for the new middle school in Holly Springs (M-9). Staff recommended the name Holly Grove Middle. Lori Millberg made a motion to approve, seconded by Ron Margiotta. The motion was unanimously approved.

7. NAME FOR NEW MIDDLE SCHOOL IN GARNER (M-12)

On or about August 10, 2007, the Board of Education acquired approximately 50 acres for use as a combination site for an elementary school and a middle school in the E-31 target area. The middle school site for the M-12 target area to be located thereon has not yet been scheduled for an opening date. Naming of the new middle school facility is now required. The following names are proposed for consideration (1) Mahlers Creek Middle, (2) Bryan Road Middle, and (3) South Garner Middle.

Mahlers Creek Middle is proposed because water draining from the site will flow into Mahlers Creek located west of the property, a tributary of which is located along the eastern boundary of the property, and is the nearest notable geographic or natural feature. Bryan Road Middle is proposed as it identifies the road from which the school will be

accessed and will help to specifically identify the location of the site. South Garner Middle is proposed it identifies the area of Garner within which the school site is located, will help to identify the location of the site. Staff recommends name selection of Bryan Road Middle. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval.

Betty Parker presented information to the Board regarding the name for the new middle school in Garner (M-12). Staff recommended the name Bryan Road Middle. Horace Tart made a motion to approve, seconded by Ron Margiotta. The motion was unanimously approved.

8. NAME FOR NEW ELEMENTARY SCHOOL IN APEX (E-32)

On or about June 7, 2007, the Board of Education acquired approximately 31 acres for use as a combination site for an elementary school and to pursue a joint development opportunity with Town of Apex for town park facilities in the E-32 target area. The elementary school site for the E-32 target area to be located thereon does not currently have a scheduled opening date. Naming of the new elementary school facility is now required. The following names are proposed for consideration (1) Beaver Creek Elementary, (2) Scotts Ridge Elementary, and (3) Apex Barbecue Road Elementary.

Beaver Creek Elementary is proposed because water draining from the site will flow into Beaver Creek which is located west of the property, a tributary of which runs along the southern boundary of the property and is the nearest notable geographic or natural feature. Scotts Ridge Elementary is proposed as the intersections of Scotts Ridge Trail, and Apex Barbecue Road on the north side of the site helps to specifically identify the location of the site. Apex Barbecue Road Elementary is proposed as it identifies the road from which the school will be accessed and will help to specifically identify the location of the site. Staff recommends name selection of Scotts Ridge Elementary. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval.

Betty Parker presented information to the Board regarding the name for the new elementary school in Apex (E-32). Staff recommended the name Scotts Ridge Elementary. Ron Margiotta made a motion to approve, seconded by Eleanor Goettee.

Ms. Clark asked if Scotts Ridge Trail was a gravel or paved road. Ms. Parker responded that it was paved.

Mr. Margiotta rescinded his motion for naming the school Scotts Ridge Elementary. Ms. Goettee did not rescind her second.

Beverley Clark made a motion to name the school Apex Barbeque Road, seconded by Ron Margiotta.

Ms. Goettee stated her uneasiness with the name Apex Barbeque Road Elementary.

The Board voted 2 to 5 to name the new elementary school in Apex, Apex Barbeque Road Elementary with Ron Margiotta and Beverley Clark voting "yes" and Patti Head, Horace Tart, Lori Millberg, Eleanor Goettee, and Anne McLaurin voting "no". The

motion failed.

Lori Millberg made a motion to approve the name for the new elementary school in Apex (E-32) as Scotts Ridge Elementary. The motion was seconded by Eleanor Goettee. The motion was unanimously approved.

HUMAN RESOURCES

1. THE BEGINNING TEACHER SUPPORT PROGRAM PLAN

In order to comply with the State Board of Education Policy QP-A-004, the Beginning Teacher Support Program Plan addresses compliance with the State Board of Education's definition of optimum working conditions; orientation; delivering support services; mentor selection, assignment and training; systematic observations and final evaluations; individualized growth plans; and maintenance of beginning teachers' cumulative files.

Joan Kister and Maurice Boswell presented information to the Board regarding the changes in the Beginning Teacher Support Program Plan.

The needs of 21st century beginning teachers (BTs) and students are significantly different from 20th century BTs and students. With 60% of 2007-2008 new hires are from out of state, WCPSS has become a "melting pot" of BTs from many states with widely varied needs. The Beginning Teacher Support Program which was formerly known as the Initial Licensure Program (ILP) is a three year program that provides mentors for first and second year teachers and support for third year teachers. Currently, 2,000 or more beginning teachers are being served during the current school year.

Since Fall 2006, more than 200 additional mentors have been trained. Mentor trainings were offered regionally at northern and eastern school sites and during track-outs for greater accessibility. As a result of the trainings, the number of schools that are undersupplied with mentors has decreased significantly for the 2007-2008 school year. The aim for Wake County Public Schools is to defy the national "leaky bucket"/50% attrition trend for beginning teachers.

Roles and responsibilities have been implemented. WCPSS has a Senior Administrator for Retention who oversees the Beginning Teacher Program. The Beginning Teacher Support Program has three BTSP Coordinating Teachers and one BTSP Coordinating Teacher in the area of Special Education who conducts visits to each assigned school, currently there is one coordinator per fifty one schools. The BTSP Coordinating teacher hosts Beginning Teacher Inductions, and conducts Mentor Trainings. They maintain monthly reports, data, and assist with licensure reviews. They conduct teacher observations as needed and coordinate with Mentor Coordinators and Principals to assist struggling teachers.

The School-Based Mentor Coordinator is a veteran who is assigned by the principal of each school and serves as a lead mentor and coordinates activities for all BTs in the school.

The School-Mentor's primary role is to observe the performance of the BTs and coach each BT toward reflective professional development and refinement of essential practices and skills.

The Current BTSP Program Activities include teaching assignment in area of licensure, new employee orientation, beginning teacher induction, assignment of a school-based mentor, monthly school-based support meetings, one-on-one weekly mentor meetings, professional learning communities with other BTs, formal evaluations, mentor and peer observations, school-based and system-wide professional development, weekly reflections with feedback from mentor, individual growth plans, optimum working conditions which includes proximity to the mentor; limited preps; limited non-instructional duties; limited number of exceptional students; and no extra-curricular assignments unless requested in writing.

The goals of the Beginning Teacher Support Program is to

- deliver a comprehensive support program for beginning teachers that utilizes trained mentors, encourages professional development; promotes best practices; and provides ongoing assistance from school-based mentor coordinators and central office coordinating teachers,
- Retain top quality teachers in all schools to ensure student success, and
- To defy the national "leaky bucket" attrition trend for beginning teachers.

Ms. Head made a motion to approve, seconded by Beverley Clark.

Ms. Goettee stated that she hopes that staff is zooming in on the high needs schools, the track record shows that there are some schools that have a larger percentage of beginning teachers in high needs schools and they will require more support than others. Ms. Goettee would like to know how we are coordinating those needs.

Ms. Millberg asked if all mentors received extra duty pay. Ms. Kister responded that if the mentor is mentoring a first or second year teacher, they are eligible to receive a \$100 stipend from the state. There is also extra duty pay through Wake County if they mentor more than one beginning teacher or for mentor coordinators.

Mr. Tart inquired about beginning teachers and if the teacher is just beginning to teach or can they be experienced teachers from other states who are teaching for the first time in Wake County. Ms. Kister responded that the definition is if they have less than six months of continuous teaching experience, they are considered a first year teacher in North Carolina.

Human Resources is reviewing the extra duty-pay schedule. A survey has been conducted to collect information from every school in the district who has extra duty positions and looking at surrounding districts. Human Resources will be bringing the Board of Education information back in reference to building mentors into extra duty.

The motion was unanimously approved.

POLICY

1. POLICY 6200 – STUDENT ASSIGNMENT

Revised: Second Reading

Board Policy 6200 was last revised in 2003. Since that time the school district has experienced rapid enrollment growth and changing student demographics. The Board of Education discussed Policy 6200 in a work session held on September 6, 2007, and at Policy Committee meetings on September 11, 2007 and October 9, 2007. Policy 6200 was discussed at the Committee of the Whole on November 6, 2007 and discussed at the Board of Education Meeting on November 6, 2007. The revised policy includes the Board's goals for the student assignment process and the factors to be used in the development of the annual student assignment plan. Fiscal Implications: Facility-related costs will be avoided. Recommendation for Action: Board approval is requested.

Chuck Dulaney presented information to the Board. Board Policy 6200 was last revised in 2003. Since that time the school district has experienced rapid enrollment growth and changing student demographics. The revised policy includes the Board's goals for the student assignment process and the factors to be used in the development of the annual student assignment plan. Targets for limiting the percentage of students in each school who have higher needs are set in an effort to support healthy school environments where all students can achieve academic success. Staff presented Policy 6200 for Board approval with a request of that the Board deletes the last line under paragraph A: *“that establishes a target specifying that less than 15% of students in each school be identified as limited English proficient”*. The reason for the request is to allow time to establish a research-based target for limiting LEP enrollment. If the Board approves the policy with the deletion, it is staff's intention to bring the Board a recommendation for an LEP target at a later date. Staff made the request after review of the draft policy with Ms. Majestic and feels that the research-based information will strengthen the policy.

Ms. Millberg inquired about adding a number to Item F *“Distance – Proximity of nodes to assigned schools will be considered, and no students should travel more than the maximum time established by Board policy”*.

Ms. Majestic made a suggestion on the second page in the second paragraph, *“Each student enrolled in the Wake County Public School System shall be assigned to the school of his or her grade level serving the attendance area in which that student's parents or court-appointed custodian is domiciled.”* Recently, there was a situation where the student has a parent and a legal custodian. The student's residing with the legal custodian and the parent wants to claim the child gets to attend school where he lives rather than where the child lives. Ms. Majestic suggested that at the end of the sentence add the phrase *“and the student resides.”*

Ms. Goettee asked if the Board approved the policy, could they then go back and work on the semantics. There are items that she does not like how they are phrased, for example, on the first page, fifth bullet from the bottom *“Creating good teaching conditions (the social, emotional, and physical environment)* the modifiers are not needed; the third bullet from the bottom, *“ensuring consistency across the board over time”*, board would need to be changed to *“system”*.

Mr. Margiotta expressed concerns regarding the distinct importance of diversity in the current and past policy. Mr. Margiotta had concerns about the importance of neighborhoods and communities being incorporated in the goals of the Board. Mr. Margiotta suggested sending the policy back to committee with suggestions.

Beverly Clark made a motion to approve the Student Assignment Policy 6200 with changes suggested by Mr. Dulaney of the deletion of the second number three under paragraph A, and the addition of the sentence in the second paragraph of the second page to terminate custodian is domiciled and the student resides. Patti Head seconded the motion.

Mr. Margiotta suggested at a minimum, on the second page, item E that a student be guaranteed a transfer if they would be reassigned in a three year period.

Mr. Dulaney suggested that the appropriate place for rules for transfers would be the Board's policy on transfers, which can be modified to include as a factor if the Board desires.

Ms. Millberg offered a friendly amendment by adding the phrase "*not in priority order*" for the bulleted list and in addition, the suggestions that Ms. Goettee made changing the word "board" to "system" and deleting "*social, emotional, and physical environment*" from the bullet, Creating good teaching conditions. Ms. Head accepted the friendly amendment, Ms. Clark agrees to the "not in priority" amendment.

Ms. Millberg rescinded the amendment to add the phrase, "not in priority order" after clarification from the chair.

Ms. Gill restated the motion for staff to understand the corrections: on the second page of the policy for Student Assignment" *Each student enrolled in the Wake County Public School System shall be assigned to the school of his or her grade level serving the attendance area in which that student's parents or court-appointed custodian is domiciled and the student resides*", is one correction. The other correction is to remove the second A3, "*less than 15% of students at any school will be identified as LEP*", on F, add the policy number for distance maximum time established by the Board policy. On the front page under "*Board of Education goals for student assignment*" going down to "*ensuring consistency across the board over time*", should have "board" changed to "*system*".

The Board voted 6 to 1, with Patti Head, Horace Tart, Lori Millberg, Beverly Clark, Eleanor Goettee, and Anne McLaurin voting "yes", and Ron Margiotta voting "no". The motion passed.

RECOGNITION

SPOTLIGHT ON STUDENTS – 6 P.M.

Nineteen students will be recognized as Spotlight on Students award winners.

Eric Sparks presented each student for recognition. Mrs. Gill thanked the students and their supporters for sharing in the special occasion. Mrs. Gill stated that the students are great

examples of students who exhibit outstanding character traits every day. The students are to be commended because they are making a difference for those around them. Mrs. Gill congratulated the students and thanked them for serving as leaders and role models in their schools.

Patti Head made a motion to go into Closed Session at 7:54 p.m. to consider confidential personnel information protected under G.S. 143-318.11(a)(6) and 115C-319, to establish or give instructions concerning the Board's negotiating position related to a potential acquisition of real property, as provided in G.S. 143-318.11(a)(5), and to consult with an attorney employed or retained by the Board in order to preserve the attorney-client privilege as provided in G.S. 143-318.11(a)(3). The motion was seconded by Lori Millberg.

ACTION ITEMS- Cont'd

HUMAN RESOURCES

1. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT(S)

Patti Head made a motion to approve the following Administrative Appointments:

- (1) David Ansbacher, Principal at East Millbrook Middle School, to Senior Director, Magnet Programs, effective date January 1, 2008 (Permanent position).
- (2) Erin Kershner, Senior Administrator, Human Resources, to Principal at Wiley Elementary School, effective January 2, 2008 (Permanent position).
- (3) Holly Shaw, Assistant Principal Intern at Forest Pines Drive Elementary to Assistant Principal at Timber Drive Elementary School, effective January 1, 2008 (Converted position).

The motion was seconded by Lori Millberg. The motion was unanimously approved.

2. ADMINISTRATIVE TRANSFER(S)

Lori Millberg made a motion to approve the following Administrative Transfers:

- (1) Kristen Faircloth, Principal at Hilburn Drive Elementary School, to Principal at Sycamore Creek Year-Round Elementary School, effective date February 1, 2008 (Permanent position).
- (2) Michael Regan, Principal at Briarcliff Elementary School, to principal at Mills Park Year-Round Elementary School, effective date February 1, 2008 (Permanent position).

The motion was seconded by Horace Tart. The motion was unanimously approved.

On a motion by Patti Head, seconded by Horace Tart, the Board returned to Open Session.

On a motion by Patti Head, seconded by Beverley Clark, the Board returned to Closed Session at approximately 8:15 p.m.

On a motion by Lori Millberg, seconded by Patti Head, the Board returned to Open Session at approximately 9:15 p.m.

ADJOURNMENT

Having no further business coming before the Board, Lori Millberg made a motion to adjourn, seconded by Beverley Clark. The meeting adjourned at 9:15 p.m.

Respectfully submitted,

Rosa U. Gill, Chair, Wake County Board of Education

Del Burns, Superintendent, WCPSS

Melissa R. Christmas, Recording Secretary