



OPEN MINUTES –BOARD MEETING

Monday, November 22, 2004

Board Members Present	Staff Members Present	
<i>Susan Parry, Chair</i>	<i>Superintendent McNeal</i>	Linda Isley
<i>Patti Head, Vice Chair</i>	Jo Baker	
Kathryn Watson Quigg	Del Burns	
Beverley Clark	Luther Cherry	
Rosa Gill	Danny Barnes	
Carol Parker	Michael Evans	
Amy White	Donald Haydon	
Ron Margiotta (<i>Absent</i>)	Bev White	
Bill Fletcher (<i>Absent</i>)	Toni Patterson	
	Janice Shearin	<u>Board Attorney Present</u>
	Donna Hargens	<i>Rod Malone</i>
	Elwanda Farrow	
	Cindi Jolly	

Susan Parry called the meeting to order at 4:00 p.m. Everyone recited the Pledge of Allegiance.

INFORMATION

Chair's Comments

- *Chairwoman Parry went to Washington, D.C., on November 11 to give a presentation for Wake Education Partnership at The National Education Trust Conference on our Community Engagement model.*
- *Ms. Parry attended the ribbon cutting at the new gym at Rolesville Elementary School.*
- *Several board members attended the NCSBA Conference in Greensboro, North Carolina. The topic of the conference was the 50th Anniversary of Brown vs. Board of Education.*
- *Ms. Parry attended a presentation on our water resources at the North Carolina Museum of Natural Sciences.*
- *On November 18, board members attended the Principal and Assistant Principal of the Year banquet. Steve Mares of Joyner Elementary School was named 2004 Principal of the Year and Martha Ramsey of Middle Creek High School was named Assistant Principal of the Year.*

Superintendent's Report

- *Superintendent McNeal thanked Dr. Beavers and his staff for their hard work and commitment to the series of Committee Engagement Meetings.*
- *Mr. McNeal thanked Maurice Boswell and staff for a successful Principal and Assistant Principal of the Year banquet.*
- *Mr. McNeal announced that on December 2, the North Carolina Department of Public Instruction and the State Board of Education would host the North Carolina Action: High School Innovation Conference at the North Raleigh Hilton.*
- *The fall Teachers' Job Fair will be held on Saturday, December 4, at two locations: elementary school candidates will meet at Forestville Elementary and middle and high school candidates will meet at Knightdale High School.*

- *Two joint work sessions have been scheduled for the Board of County Commissioners and the Board of Education. They are December 15 (9:00 a.m. to noon) and January 10 (8:00 a.m. to noon.)*

PUBLIC COMMENT

Michelle Allen, parent. *Thanked the Board for the Community Engagement Meetings. She stated that the meetings were extremely valuable and provided information on how reassignment decisions are made. She asked the Board to continue efforts to make all schools balanced and diverse.*

Lisa Lucht, parent. *Thanked the Board for the Community Engagement Meetings. She spoke on behalf of the rim schools: Lynn Road Elementary, Leadmine Elementary, and Jeffreys Grove elementaries. Currently, the rim schools are successful due to the dedication of the staff, teachers, teaching assistants, parent volunteers, and the hard work of the students. She also asked that the Board continue efforts to make all schools balanced and diverse.*

APPROVAL OF MEETING AGENDA

Rosa Gill made a motion to approve the meeting agenda, seconded by Amy White. The vote was unanimous.

CONSENT ITEMS

Amy White made a motion to approve the Consent Agenda, seconded by Carol Parker. The vote was unanimous.

APPROVAL OF MEETING MINUTES

October 5, 2004 – Open Meeting

INSTRUCTIONAL PROGRAMS

1. AMENDMENT TO INTERPRETERS, INC., CONTRACT

In July 2003, the North Carolina Department of Public Instruction instituted new guidelines for interpreters and transliterators. These guidelines combined with the current pay scale have resulted in a number of vacant interpreter positions. Therefore, we need to increase the contract with Interpreters, Inc., to provide these services to our students and parents/guardians that would have been provided by positions we are unable to fill. We are requesting that the original contract of \$99,000 be increased by \$150,000 for a total of \$249,000 to meet these needs. Board approval is requested.

2. AMENDMENT #1 TO CONTRACT BETWEEN WAKE COUNTY SMARTSTART, INC., AND WAKE COUNTY PUBLIC SCHOOL SYSTEM (PARENTS AS TEACHERS HOME VISITING)

This amendment to the contract approved at the August 3, 2004, Board meeting increases funding for Project Enlightenment services. The contract pays for Parents As Teachers home visiting services to high needs children and their families. This is a revenue contract to increase funding to a total of \$316,257.00. No WCPSS funds are required. Board approval is requested to receive the additional funding from Wake County SmartStart, Inc.

3. GRANT PROPOSALS

The following grants: 1. Competitive (#903): ADC Foundation/East Millbrook Middle School; 2. Competitive (#909): Park Foundation, Inc./Pleasant Union Elementary School; 3. Competitive

(#910): NC Division of Child Development, Resource and Referral Council/Adams, Briarcliff, Durant Road, and Washington Elementary Schools; and 4. Competitive (#911): Partners for the Advancement of Gifted Education/Holly Ridge Middle School are presented. Any required cash and/or in-kind contributions vary by grant program. Board approval is requested.

FACILITIES

1. CHANGE ORDER NO. 1: CARY HIGH RENOVATIONS

On August 19, 2003 the Board approved the design consultant agreement with Pearce, Brinkley, Cease & Lee, P.A. for Cary High School Renovations. The proposed total compensation for the design consultant equaled \$1,280,258. Contracts were issued for the design phase only for \$832,168. With the approval of the PLAN 2004 School Building Program, board approval is now requested for change order No. 1 to Pearce, Brinkley, Cease & Lee, P.A. in the amount of \$448,090 for the construction administration phase of the basic contract. Approval of this change order will fully fund the design consultant agreement. A future design phase change order will be needed to address changes in program scope. Fiscal Implications: Funding is available from the total project budget of \$21,063,691, of which \$1,276,290 is from the PLAN 2000 School Building Program Start Up funds, and \$19,787,401 is from the PLAN 2004 School Building Program. Recommendation for Action: Board approval is requested.

2. BIDS: PURCHASE OF MODULAR UNITS

Pre-approval for bids was received at the October 19, 2004, Board meeting. Bids for the purchase of 2 modular elementary schools plus 7 individual modular units were received on November 9, 2004, within the pre-approval limit of \$8,800,000. Based on this, staff and Gurel Architecture recommend award of the single-prime contract to Resun Leasing, Inc., in the amount of \$7,190,920. Fiscal Implications: Funding is available for the purchase of the modular units from the total project budget of \$8,800,000, as provided in the PLAN 2004 School Building Program Mobile Classrooms-Growth Project. \$369,296 of the bid amount will also be provided from the PLAN 2000 Longview project to fund one individual modular unit. Recommendation for Action: Board ratification is requested.

FINANCE

1. BUDGET AMENDMENTS AND TRANSFERS, 2003-2004

To report changes in the budget resolution resulting from transactions processed during the prior year, 2003-2004. These are the final adjusting entries included in the Annual Financial Report. Fiscal Implications:

Adjust State Public School Fund	+	\$	0
Adjust Local Current Expense Fund	+	\$	244,766
Adjust Federal Programs Fund	+	\$	0
Adjust Capital Outlay Fund	+	\$	72,000
Adjust Multiple Enterprise Fund	+	\$	0
Net Changes	+	\$	316,766

2. REPORT OF ADMINISTRATION APPROVED CONTRACTS

The attached summaries are provided as information in accordance with Board Policy 8361. The summaries list all change orders, and contracts having a value greater than \$50,000 and not over \$100,000, and purchase orders in excess of \$250,000 for October 2004. Fiscal Implications: Not applicable.

COMMITTEE CHAIRS' REPORTS

▪ **Facilities Committee**

Facilities Committee had a very short meeting on November 15 following the extended joint luncheon with the county commissioners. The committee continued its discussion on growth in Wake County. The next meeting will be on December 15, 2004, at 2:00 p.m.

▪ **Community Relations Committee**

The Community Relations Committee met on November 17. They celebrated the retirement of Becky Christian from Wake County Medical Center after 20 year of services. The committee started its discussion on the first charge from the Board of Education from the 2004-2005-work plan: "Looking at ways to engage and communicate better with all segments of Wake County including but not limited to new residents, realtors, developers, retirees, non-native English speakers, local leaders and 'hard to reach' parents." The next meeting of the CRC will be January 19, 2005. There will be no meeting in December.

▪ **Policy Committee**

The Policy Committee will have its first meeting on December 14, 2004, at 9:30 a.m., to discuss the homework policy and character education.

ACTION ITEMS

FACILITIES

1. SCHEMATIC DESIGN: SPECIAL OPTIONAL MIDDLE

Staff will present the schematic design documents prepared by Gurel Architecture for the construction of the Special Optional Middle School in the building recently acquired on US Highway 64. Fiscal Implications: At the March 2, 2004 Board meeting, the Board approved the total combined project budget for Longview and Special/Optional. For Special Optional Middle School, the current proposed project budget is \$5,050,174, of which \$6,279,915 is currently available from the PLAN 2000 School Building Program. The additional \$1,229,741 will be reallocated to the Longview Project. Recommendation for Action: Board approval is requested.

Carol Parker made a motion to approve, seconded by Beverley Clark. The vote was unanimous.

2. RESOLUTION: FUNDING FOR CROWDING 2005 (Exhibit A)

This resolution requests funds to resolve the unanticipated crowding for the 2005-2006 school opening. The mobile/modular solution proposed along with leasing of the Magellan School requires an additional appropriation. In order to meet the short term funding needs, \$8,546,749 is being requested at this time. This request will provide funds for mobile/modular setup, site preparation, other construction costs, furniture, and operation/program equipment. Fiscal Implications-The total project budget is \$31,100,000 of which \$16,656,251 is currently available through PLAN 2004 appropriations of \$9,800,000 to the PLAN 2004 Mobile Classrooms-Growth project and PLAN 2000 reallocations of \$6,856,251 to the PLAN 2000 Mobile Classroom project. Total of this appropriation request is \$8,546,749. An additional appropriation will be forthcoming in April in the anticipated amount of \$5,897,000 to fully fund this proposed crowding solution. This appropriation of funding is above the \$550,000,000 PLAN 2004 School Building Program. Recommendation for Action- Board approval is requested.

Beverley Clark made a motion to approve the resolution, seconded by Rosa Gill.

After a lengthy discussion on the appropriation of funding, some Board members felt that the resolution should spell out that another request for funding would be forthcoming in April.

Patti Head made a motion to amend the resolution to include: "WHEREAS, an additional appropriation will be forthcoming in April 2005 in the anticipated amount of \$5,897,000 to fully fund this proposed crowding solution." Motion was seconded by Beverley Clark. The vote was unanimous.

INFORMATION ITEMS

1. HUMAN RESOURCES RECRUITMENT CENTER UPDATES

The Human Resources staff presented an update on the Recruitment Center and pre-employment orientation activities and results.

CLOSED SESSION

Amy White made a motion to go into closed session at 6:05 p.m., to consider confidential personnel information protected under G.S.115C-319. Seconded by Patti Head. The vote was unanimous.

Reconvened at 6:13 p.m.

ACTION ITEMS (cont'd.)

HUMAN RESOURCES

1. RECOMMENDATIONS FOR ADMINISTRATIVE APPOINTMENTS

A motion was made by Beverley Clark, seconded by Amy White to approve the following administrative appointments. The vote was unanimous.

- (1) William C. Blanchard, Assistant Principal at Garner High School to Principal at Fuquay-Varina Middle School, effective date January 1, 2005.*
- (2) James Crook, Applicant to Assistant Principal at West Lake Middle School, effective date January 2, 2005.*

ADJOURNMENT

There being no further business before the board, a motion to adjourn was made by Amy White. The vote was unanimous. The meeting was adjourned at 6:15 p.m.

Respectfully submitted,

Elwanda K. Farrow, Recording Secretary

Bill McNeal, Superintendent, WCPSS

Susan Parry, Chair, Wake County Board Of Education