



WAKE COUNTY BOARD OF EDUCATION  
BOARD MEETING MINUTES  
November 3, 2009

<u>Board Members Present</u>	<u>Staff Members Present</u>	
Kevin L. Hill, Chair	Superintendent Del Burns	Donna Hargens
Horace Tart, Vice Chair	Terri Cobb	Don Haydon
Eleanor Goettee	Danny Barnes	David Holdzkom
Patti Head	Kathy Chontos	Julye Mizelle
Anne McLaurin	Marvin Connelly	Cathy Moore
Ron Margiotta	Joe Desormeaux	David Neter
Lori Millberg	Chuck Dulaney	Andre Smith
Carolyn Morrison	Michael Evans	Mark Winters
Keith Sutton	Stephen Gainey	<b><u>Board Attorney Present</u></b>
	Lloyd Gardner	Ann Majestic

Chair Kevin L. Hill called the meeting to order at 3:03 p.m. Everyone recited the Pledge of Allegiance.

**Chair's Comments**

- Mr. Hill recognized the “Girls on the Run” program and Kelcey Carlson for sharing information about the program with him. “Girls on the Run”, uses the power of running and being active to change the way girls see themselves and their futures. Mr. Hill shared that the program is an innovative health education and wellness program that combines training for a 3.1 mile non-competitive run/walk event with life-changing, leadership skill building lessons that encourages health habits and an active life-style in girls ages 8-12 years of age. Mr. Hill shared that the program is in 8 of our elementary schools and he hopes to see it spread to many others. For more information, Google *“Triangle Girls on the Run”*.
- Mr. Hill shared that life-long educator, Elizabeth Cofield died during the week of October 26<sup>th</sup>. Ms. Cofield inspired and guided students for 40 years as a Professor of Education and Personnel Administrator at Shaw University in Raleigh. Ms. Cofield is known for her trailblazing leadership as the first black elected to the Raleigh School Board and to the Wake County Board of Commissioners. Mr. Hill shared that she will be missed and that the Board’s thoughts and prayers go out to her family.
- Mr. Hill also shared that the Board’s thoughts and prayers go out to Dr. Anne McLaurin for the passing of her mother during the week of November 2<sup>nd</sup>.

**Superintendent's Comments**

- Dr. Burns shared that Rene Herrick; WCPSS’s Teacher of the Year has been selected as one of two Teacher of the Year Regional Finalists for the North Central Region. Two regional finalists were selected from the fifteen interviewed in the region. Dr. Burns congratulated Ms. Herrick on her accomplishment.
- The Athens Drive High School Drama Department won a nationwide contest for their set design in the spring production of “Mousetrap.” Scenographics, a national set design

company, awarded Athens Drive first place in theatrical set construction. Dr. Burns congratulated Burgundy Zikowitz, the drama teacher, and Lee Ball, the art teacher, and all of the students for their hard work on the project. A picture of the Mousetrap set is featured on the cover of the 2009-2010 Scenographics Catalog.

- Dr. Burns shared that several Wake County students received recognition as a result of various contests held at the North Carolina State Fair this year. He shared that the Athens Drive High School Visual Arts Department won first place in the High School Division of the Arts at North Carolina. Stough Elementary 5<sup>th</sup> graders, Caroline Holden and Alex Cardwell were awarded 3<sup>rd</sup> and 4<sup>th</sup> place respectively in the North Carolina State Fair Web Graphics Design Competition. Wakefield High School and Panther Creek High School students finished 2<sup>nd</sup> and 3<sup>rd</sup> respectively in the North Carolina State Fair's Animal Frenzy Competition. Wakefield won 2<sup>nd</sup> place for its unnamed sheep made of wood, five gallon paint buckets, and fur made of electrical cord, clothes lines, and various other wires. Panther Creek won 3<sup>rd</sup> place and earned \$500 for its "Moona Lisa". The cow was made entirely of plastic milk containers. Southeast Raleigh and Fuquay-Varina also earned Honorable Mention for their entries. Dr. Burns congratulated each of the students and their schools. He also shared that Cathy Williams, principal at East Garner Middle School, entered a quilt that she crafted, and earned 3<sup>rd</sup> place in the individual quilt competition.
- Wake County Public School System's Academically Gifted Coordinating Teachers recently presented session 2 of a 5-session Professional Development series entitled "Differentiation: Building Teacher Skills". Participants included AG Teachers, IRTs, and classroom teachers. The session included participants learning principles of differentiation, purposeful planning, analyzing and developing differentiated teaching units, and developing and evaluating tiered assignments. Participants are practicing and sharing strategies and methods at their schools. Dr. Burns shared that training modules are available on the AG Resource Blackboard site and will soon be posted on the AG wiki site.
- Dr. Burns shared that Director of AG Programs, Joyce Gardner, recently conducted a visit, observation, and video session of a model Bright IDEA classroom at Joyner Elementary School. The activity was completed with the support from Margaret Gayle, the Executive Director of the American Association for Gifted Children.
- Garner IB Magnet High School hosted its fourth annual International Festival during the week of October 19-23. Students participated in mini-classes which were facilitated by Garner High School students and faculty. The mini-classes included African dance, science labs, Mexican sculpture, and ballet. Throughout the day on Wednesday, students representing various cultures and ethnicities served as guest speakers in classes across campus. On Thursday, the students participated in cultural dance classes, international story writing and telling, as well as other events, which all culminated in the band concert. On Friday, the final event, an international showcase, was housed in the gym for all students and faculty. The finale was highlighted by authentic African drumming and dancing.
- Recently, members of Counseling and Student Services and Student Information Systems had a Product Status Meeting with the College Foundation of North Carolina. CFNC has already processed over 13,000 electronic transcripts for our WCPSS students and the system has only been available since September 23<sup>rd</sup>.
- Linda Rogers, School Nurse at Martin Middle School, Joyner Elementary School, and Ligon Middle School has been awarded the School Nurse Award by the North Carolina School Nursing Association.

- Claudia Vepraskas, School Nurse at Vandora Springs and Nursing Team Leader, has been recognized as the School Nurse Administrator of the Year Award by the North Carolina School Nursing Association.
- Nancy McMillan, School Nurse at Enloe High School, Root Elementary, and Washington Elementary has been named one of the great “nurses” of North Carolina. The award recognizes excellence and a commitment to professionalism among ALL North Carolina nurses (not just school nurses).
- Dr. Burns congratulated the Athens Drive Women’s Golf team on capturing the NCHSAA 4-A Team Golf Championship. Dr. Burns congratulated Coach Tony Alcon and the Athens Drive Women’s Golf Team. This was the second year in a row in which Athens Drive has won the state championship.
- Two Wake County Public School System schools are finalists in the Progress Energy SunSense schools program. Holly Springs High School and Daniels Middle School are among 12 schools across the Carolinas selected as finalists. Finalist schools will participate in a professional solar site evaluation and will be required to complete an energy project to be judged in regional competitions in December. Students from five winning schools will receive a permanent 2-kilowatt solar photovoltaic (PV) demonstration system, valued at more than \$20,000 to be installed at their school.
- Dr. Burns congratulated Forestville Road Elementary School for being recognized as a National 2008-2009 Title I School for Closing the Achievement Gap. The school was recognized at the National Title I Conference in Texas back in February and again, at the North Carolina Compensatory Education Conference in Greensboro on October 28<sup>th</sup>. Ms. Dianne Pridgen and four of her staff accepted the award during the opening luncheon. The team spoke briefly about the school’s journey in working to close the achievement gap. They also spoke about a tightly aligned, written, taught, and tested curriculum; Professional Learning Teams to discuss student data and to plan targeted instruction, and using all the resources available at the school. Following the presentation, many teachers and administrators remained to ask questions.
- Dr. Burns congratulated Coach Daniel Finn, teacher and coach at Southeast Raleigh High School for being selected as Carolina Panthers’ Coach of the Week! In recognition of his accomplishments, Southeast Raleigh will receive a \$1,000 donation from the Panthers and the National Football League. In addition, his name, school, and photo will be placed on the Panthers’ website and he will be featured in the game day program when the Panthers host the Miami Dolphins on November 19<sup>th</sup>. Coach Finn will also be honored with an on-field presentation during the Panthers home game vs. the New Orleans Saints on January 3, 2010. Coach Finn is now in the running for the Carolina Panthers 2009 Coach of the Year.

### **Board Members’ Comments**

- Ms. Goettee shared that she attended the Annual Reunion and Graduation for Education Policy Fellows Program during the week of October 26<sup>th</sup>. The program is a state program that is sponsored by the North Carolina Public Schools Forum. The keynote address, “*The Leader in Me*” was given by Muriel Summers. Ms. Goettee shared that she did an incredible job.

### **APPROVAL OF THE MEETING AGENDA**

Patti Head requested to move Finance Consent Agenda Item # 13, BUDGET AMENDMENTS AND TRANSFERS, 2009-2010 to the Action Agenda. Ron Margiotta requested to move Facilities

Consent Agenda Item #14, PROFESSIONAL SERVICES SELECTION AND AGREEMENT: RES# 02 LEASING AGENCY to the Action Agenda. Mr. Hill requested to pull Information Item #9, FINACE COMMITTEE PROGRESS REPORT from the Meeting Agenda. Dr. Carolyn Morrison requested that the fourth bullet on the October 20<sup>th</sup> Board of Education Minutes should read, "dedication of a room in the library". The board unanimously approved the Meeting Agenda.

**INFORMATION ITEMS**

**6. POTENTIAL CHANGES IN LOCAL EXPENDITURES FOR 2009-2010**

To report potential changes in local expenditures for 2009-2010 as of September 30, 2009. Fiscal Implications: Potential adjustments within the local budget. Transactions transferring budget between accounts will be reported to the Board of Education with all Budget Amendments and Transfers quarterly. Recommendation for Action: No action. Administration is reporting potential changes in local expenditures.

Terri Kimzey presented information to the Board. Ms. Kimzey shared the report that shows changes in the local budget. This includes costs that the school system had not anticipated when the budget was built, or savings that were identified.

Savings included the following:

- *Classroom Materials, Instructional Supplies, Equipment* \$3,000,000  
The approved Budget assumed the \$3.0 million discretionary reduction from December 2008 would be permanent. It was not. \$3.0 million was restored in state funding from school-based supplies. This frees up dollars that are in the local budget.
  - *Change in Teacher Formula* \$1,462,496  
The ADM teacher formula was increased by two students in grades 4-12. Employer matching supplementary pay and dental insurance costs are saved.
  - *Top of Scale Bonus* \$116,970  
NCDPI removed funding for Top of Scale Bonuses in 2009-10. These dollars are the savings for the locally funding certified staff.
  - *Change in Teacher Assistant Formula* \$78,122  
Third grade was removed from the teacher assistant formula. Employer matching dental insurance is saved on 3330 months of employment.
  - *Evaluation and Research* \$28,000  
Contracted services dollars were one-time cost in 2008-2009 and should have been removed from the 2009-2010 budget.
  - *Literacy Coaches* \$26,661  
NCDPI removed funding for Literacy Coaches in 2009-2010. These dollars are savings for supplementary pay and dental insurance for those positions.
  - *Year Round Substitute Pay* \$5,167  
p. 205 of the BOE Proposed Budget  
Additional dollars should not have been budgeted for East Cary Middle.  
The school already had a full allotment in the base budget \$1,292  
p. 212 of the BOE Proposed Budget  
Case should have included a savings of \$3,875 for Baucom ES and Knightdale ES  
Moving from YR to traditional calendar \$3,875
- SUBTOTAL SAVINGS \$4,717,416

Allocations to schools for class size and pay issues	
<i>One-time allotments by Administration to Schools (2009-2010 only)</i>	(\$29,781)
<b>Northern Area</b>	
3.5 months teacher at Green ES due to a leave situation	(\$19,033)
<b>Southwestern Area</b>	
2 months teacher at West Lake ES due to a leave situation	(\$10,748)
<i>Tenth Day Overage (2009-2010 only)</i>	
<b>Northern Area</b>	
1.08 months teacher at Leesville MS	(\$5,164)
Line Item Costs	
<i>Non Instructional Support</i>	(\$1,539,124)
Costs for school-based clerical and custodial staff. When employees were moved from state funds to federal ARRA Stabilization funds, costs such as longevity, annual leave, disability, bonus annual leave, and worker's compensation had to be covered within the dollar allotment previously applied only to salaries and benefits. All staff displaced from the state budget could not be moved to the federal ARRA dollars. Some staff had to be moved to local funds.	
<i>Supplementary Pay Adjustments</i>	(\$422,618)
Supplementary pay increases for employees that move from one supplementary pay Percentage to another based on an increase in step on the pay scales.	
<i>Employer's Matching Retirement Cost</i>	(\$395,143)
Employer's Matching Retirement rate increased from the estimated rate of 8.54% to the approved rate of 8.75%.	
<i>Dental Insurance and Supplementary Pay from Conversions</i>	(\$46,533)
Supplementary pay and dental insurance are not needed in the local budget when state In-School Suspension Teacher months are converted to Teacher Assistants	
	\$9,009
Supplementary pay and dental insurance are not needed in the local budget when state LEP Teacher months are converted to Teacher Assistants	
	\$16,237
Supplementary pay and dental insurance needed for Teacher Assistant to Teacher Conversions	
	(\$71,779)
<i>WCPSS Portion of Peace College Position</i>	(\$19,157)
WCPSS pays salary and supplement for teacher liaison with Peace College	
<b>SUBTOTAL – COSTS</b>	<b>(\$2,457,520)</b>
<b>NET SAVINGS</b>	<b>\$2,259,896</b>
Percentage of Operating Budget	0.18%
Current Expense	\$1,219,715,077

Capital Outlay	\$ 4,911,880
Operating Budget	\$1,224,626,957
Building Program	\$ 383,219,337
Total Budget	\$1,607,846,294

Board members inquired as to where the net savings goes; does it go back into a general fund? Ms. Kimzey shared that the money is transferred into an expenditure account, but it is an account that can not be spent. In going through the 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> quarters, Ms. Kimzey shared that the number will fluctuate. Ms. Kimzey shared that whatever the net savings ends up being at the end would roll over to fund balance at the end of the year.

Ms. Kimzey shared that as the Superintendent begins developing next year’s budget, the information listed helps as a starting point, because the information is a part of the base budget this year, but is not needed at this time for the base budget. The superintendent helped Ms. Kimzey further clarify the building of the budget with the information being presented.

## 7. FACILITIES AND OPERATIONS COMMITTEE PROGRESS REPORT

The Chair of the Facilities and Operations Committee will present a report on the Committee’s work during the past year. The report will review the areas within the Board of Education’s Work Plan that have been accomplished during the past year as well as the areas in which the committee will continue their work. Fiscal Implications: None. Recommendation for Action: Information only.

Ms. Head thanked Terri Cobb and Don Haydon for their support with the committee. Ms. Head shared that the committee is hardworking and works collaboratively with the Finance department in building facilities, looking at transportation issues, and school nutrition issues. Ms. Head shared that the committee has met 23 times since August 2008. The committee began meeting under the leadership of Horace Tart in 2005 in dealing with a Capital Improvement Plan and moving forward into a bond.

Ms. Head highlighted the topics discussed by the committee from August 2008 through October 2009. She also shared the major accomplishments and activities of the committee from January 2008 through November 2009. They include,

**Construction Projects:** The committee requested, received information, discussed and provided direction to staff related to the following capital projects:

- Acquisition of H-8 high school in Garner
- Wake Forest-Rolesville High School renovation and expansion
- Wilburn Elementary renovation
- Forestville High (H-6) site acquisition, public infrastructure, site design, and project planning
- Schematic designs of Rolesville Middle, Walnut Creek Elementary, and M-12 Middle
- Development of elementary and middle schools on Randleigh property in collaboration with City of Raleigh and Wake County
- Public Infrastructure improvements at Panther Creek High required for installation of modular units
- Joint planning with City of Raleigh and Wake County for future school at North Wake landfill site

- Bryan Road Elementary site planning

Ms. Head shared that on October 30<sup>th</sup>, 18 people from the different municipalities, County Commissioners Staff, and WCPSS staff met to look at different sites that have been suggested about H-6. The discussion has narrowed the sites to 4, including the present site the Board has identified. A report will be given to the County Commissioners and the Board of Education.

### **Transportation Department Policies and R&P**

Ms. Head thanked Don Haydon and his staff in getting the revisions for policy completed. The committee developed or reviewed transportation policies and R&Ps, based upon drafts prepared by the Transportation Advisory Committee and staff. The following policies were considered and discussed over 14 meetings. Following consensus from the Committee, policies were presented to Committee of the Whole and the full Board for approval:

- 7100 – Goals of Transportation Services
- 7105 – Use of School Transportation Services
- 7110 – Transportation Responsibilities
- 7125 – School Bus Routing and Stops
- 7130 – Student Safety and Conduct While on Student Transportation
- 7140 – Transportation Insurance
- 7145 – Activity Buses
- 7150 – Bus Fleet Management
- 7155 – Bus Idling
- 7160 – Contract Transportation

Ms. Head shared that a major accomplishment was Policy 7125- School Bus Routing and Stops.

Ms. Head shared that the committee expanded potential stops and set up an appeals process where parents can ask for an appeal to change or add bus stops.

### **Citizens' Facilities Advisory Committee (CFAC) Recommendations:**

Ms. Head shared that CFAC began in 2006 as a response to the Capital Improvement Plan. CFAC in collaboration with the County Commissioners, were looking at best case scenarios in building schools and being good stewards with taxpayers' money. The CFAC's purpose and committee members were supplied to Board members as an addendum to the Progress Report.

The committee received reports from staff. Information was discussed, approved, and forwarded to the Committee of the Whole. Reports on responses to the CFAC recommendations were shared.

- The CFAC report contains 32 recommendations and 10 areas for further study for a total of 42 items.
- Of the 42, the Facilities and Operations Committee has completed work of 17; 9 are ready for review by the committee; and staff are working on the remaining 16.
- The committee devoted time during at least 12 meetings to the CFAC recommendations.
- The completed items are:
  - A-2: Increase Land Banking; longer range planning; increased funding
  - A-3 Plan Urban Designs
  - A-5 (1): Review Land Acquisition process (CFAC, BoE, & BoC)
  - A-5 (2): Limit due diligence effort
  - A-5 (3): Continue to obtain appraisals

- A-9: Reduce the Number of Parking Spaces at all school levels
- A-10: Ensure Designs are Sustainable and Energy Efficient
- A-11 (1): Municipalities Should Adopt Standard Development Ordinances
- B-3: Design Media Centers no greater than NC DPI Standards
- B-4: Reduce Middle Schools Auditorium size by use of Cafetoriums
- C-4: Support Initial Public/Private Partnership Contractual Document
- C-5: Staff Bid Days to allow contractors to bid more projects; include surrounding counties, state government, and area universities
- C-6: Continue to use Construction Manager At-Risk delivery method for projects \$15 million or greater for smaller complex projects
- FS-4: Integrating middle and high school theatre courses; evaluate cost of small theater; make high school auditorium space flexible
- FS-6: Child nutrition menus
- FS-8: Public-private partnership savings versus cost of capital

### **Select Reports**

The committee received reports and updates from staff on a wide variety to topics. Major topics are highlighted:

- Status of work on CMA Recommendation #3- Governance
- Requirements for administrative space, including offices and transportation centers.
- Status of capital construction projects
- Process for obtaining appraisals for real estate as part of acquisition of new sites
- Emergency Operations Plan agreement with Wake County
- Model for middle school athletic facilities
- Child Nutrition Services budget and operating revenues and expenses
- The numbers of students who receive special needs transportation services
- The Facilities Utilization Report
- The process for reviewing WCPSS real estate holdings and determining if there is excess property
- The operation of a 3-tier transportation system
- Student parking accommodations on high school campuses
- The opening of school regarding transportation services
- Construction of schools in the watershed areas
- Stewardship of sites land-banked for future schools
- Growth, both county-wide and in specific areas
- Student assignment application process
- Proposed modifications to the school bell schedules as related to transportation services

### **Coordinated Student Assignment and Capital Planning**

The committee addressed student assignment planning and endorsed the concept of linking a multi-year assignment plan to a coordinated capital improvement plan (CIP). During at least 15 meetings, the committee discussed and provided direction to staff on the following related topics:

- The linking of the student assignment plan and the CIP
- Process for developing a CIP



- Planning assumptions upon which the CIP will be based
- Crowding in schools
- School capacities
- Process for determining the number of new schools needed to accommodate enrollment growth
- Method of developing CIP scenarios for new school construction and renovation of existing schools
- Renovation projects

### **Sales Tax**

The committee addressed and provided direction to staff regarding the method to be used to transfer interest in real estate to Wake County in order to realize sales tax savings on construction projects.

- Initial efforts were focused on transferring fee-simple title to the County, but
- Subsequent efforts resulted in transferring the necessary interest by means of a capital lease.

### **Mobile and Modular Units**

The committee explored in detail the process for acquisition of mobile and modular classroom units; results of this work included:

- Increased data provided to the Board with requests for approval of contracts
- More contractors bidding on contracts for installation of units
- The committee directed staff to establish an in-house design capability for mobile/modular projects; that effort is on hold, because of the restructuring required in the Facilities Department as a result of delayed capital funding.

### **Capital and Projects Schedule**

In response to the delay in the schedule for sale of general obligation bonds to fund capital building projects, the committee addressed modifications to the schedule.

- The revised schedule delayed Forest Ridge High by 1 year; Wilburn Elementary renovation by 1-1/2 years; Rolesville Middle by 2 years; and Walnut Creek Elementary by 3 years.
- The committee received information on the availability of Qualified School Construction Bond authority, which provides zero interest financing, and directed staff to proceed with applying for the bond authority in coordination with Wake County.
- The QSCB authority may permit some of the previously delayed projects to be advanced by one year.

### **Impact of Magnet and Transfer Assignments Upon the Schools**

The committee received information from staff regarding the impact that approval of requests for magnet school and assignments and of requests to transfer to another school have upon the students' base schools.

Ms. Head shared that staff put together all the things that the committee has reviewed and discussed and placed it within the Board's Work Plan. The information is highlighted if the committee has met the goal, is working on the goal, or has partially met the goal.

Ms. Head shared that at the Facilities and Operations next meeting, the committee will discuss

items to be put on their “to do” list.

Ms. Head thanked the committee for its hard work and for the members of the Board who come to the meetings and share input.

## **8. HUMAN RESOURCES COMMITTEE PROGRESS REPORT**

The Chair of the Human Resources Committee will present a report on the Committee’s work during the past year. The report will review the areas within the Board of Education’s Work Plan that have been accomplished during the past year as well as the areas in which the committee will continue their work. Fiscal Implications: None. Recommendation for Action: Information Only.

Ms. Goettee shared that the Human Resources committee was charged with two goals, recruitment and retention and professional development. Ms. Goettee shared that both goals are ongoing.

### **Fall 2008**

- Committee reviewed past efforts and current status of hiring strategies for WCPSS:
  - Application process
  - Job Fairs (including Lateral Entry, Virtual Job Fairs, Diversity Roundtables, Stimulus Funds to Recruit Special Programs Teachers)
  - Partnerships- Peace College and Slippery Rock University
  - Out of state recruiting- has been halted due to budgetary constraints
  - Use of recruitment bonuses for hard to fill positions – has been halted due to budgetary constraints.

Findings: These efforts have traditionally been successful

Ms. Goettee thanked Maurice Boswell, Joan Kister, Teresa Cunningham-Brown, and David Howell for spending time with the committee and giving them good data.

- Committee reviewed how other comparable NC LEA’s fund Recruitment and Retention efforts:

Findings: There are Diversity Recruiter/Director positions in similar LEA’s. Charlotte/Mecklenburg, Guilford, Cumberland, etc. use grant money (Teacher Incentive Fund) to support additional recruitment initiatives and incentives.

- Committee received an update on the BOE Work Plan, Strategy II, and Focus Area B- Plan for centralized professional development (CMA Recommendation 7).

### **Winter 2008-2009:**

- Committee, in conjunction with the Student Achievement Committee, examined WCPSS Teacher and Student Demographics (CMA Recommendation 7) – Data, from the NC School Report Card, included Years of Experience, Advanced Degrees, NBC status, Beginning Teachers, Teacher Turnover, Gender, etc.

Findings: There was generally not an inordinate representation of Beginning Teachers or

High Teacher turnover in high needs schools.  
About 13% Minority and 19% Male in Teacher Population with most  
Males at the High School level (not unlike trends in other LEA's).

Inequities in Highly Qualified Teacher Assistants – more concentrated in  
northern and western parts of the county.

**Spring 2009:**

- Committee received a presentation of Teacher Advancement Program Model at Wilburn Year Round Elementary School and thorough discussion of funding of the model (through Title I funds).

Findings: Recommendation to COW requesting BOE to pursue grant opportunities (TIF in particular) for partial funding of TAP at Wilburn.

Moved further TAP discussion to Student Achievement Committee in fall, 2009.

**Fall 2009**

- Committee held joint meeting with Finance Committee to review action steps taken by WCPSS in anticipation of upcoming budget reductions – and to review estimated impact on WCPS associated with final state budget.

**Additional Human Resources issues the committee has examined:**

- Reconciliation process after 10 day count
- How Teacher Assistants become Highly Qualified
- Utilization of Title II funds
- Terminating Contract Employees
- Budget implications on staffing for 2009-2010 school year

Ms. Goettee thanked David Neter, Stephen Gainey, Danny Barnes, and Beck Scipien for all of their support and work with the committee.

Ms. Goettee shared that Julye Mizelle took the lead on developing a comprehensive professional development plan for the system. The Human Resources Committee did not get involved because staff is getting pieces into place for the Board to get involved with an analysis of policies. Ms. Goettee shared that it will occur during the current year.

The **DRAFT** Comprehensive Professional Development Plan is as follows:

- WCPSS Purpose and Alignment
  - Definition/Purpose
  - Alignment to the Written Curriculum
  - Characteristics for the Professional Development Program
  - Policies to support the Professional Development Program
  - Component Approaches and Focus for the Professional Development Program
    - District Level
    - Unit (School/Department/Division)

- Individual (i.e., Teacher Evaluation, IGP, PGP)
- WCPSS Professional Development Plan, Mission, Standards, and Goals
  - Mission
  - Purpose/Goals
  - Standards that support Professional Development
    - Context
    - Process
    - Content
  - Organizational Structure for Professional Development
    - Role of Professional Development
    - Role of Office of Professional Development (OPD)
    - OPD Planning Responsibilities
- WCPSS Characteristics of a Professional Development Plan
  - Needs Assessment
  - Goals/Purposes
  - Target Audience
  - Content/Delivery Mode
  - Evaluation
  - Instructors/Trainers/Facilitators
  - Participation
  - Time frame/Schedule
  - Compensation (Performance Evaluation Align, Job Performance)
  - Source of Funding
- WCPSS Plan for Professional Development
  - Action Plan for Professional Development
  - Component Checklist (characteristics)

Ms. Goettee shared that for the coming year, the Human Resources Committee will need to be involved in reviewing policies and how they relate to Professional Development. Ms. Goettee thanked Ms. Mizelle for her support as it was critical.

Mr. Hill thanked both Ms. Head and Ms. Goettee for their leadership and dedication to the committees.

## 9. PUBLIC COMMENT – 4 P.M.

*Citizens who signed up to address the board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.*

- **Sarah Martin and Ann Rollins (Wake County PTA Council)** – Ms. Martin and Ms. Rollins shared with the Board that the Phoebe Apperson Hearst- National PTA

Excellence in Education Partnership Award and Parent Involvement Schools of Excellence Certification recognized the Wake County PTA Council with the Family-School Partnership Award of Merit for demonstrating commitment to building partnerships at its National Convention this past summer. Excerpts from a letter were shared with the Board

- **Geoff Comrie (Concerned Parent)** – Mr. Comrie shared his concerns regarding his son being attacked on a school bus on his way home last year. Mr. Comrie shared that he has requested a transfer from his son’s current school to another, it was denied multiple times, and then finally granted with a denial of transportation. Mr. Comrie shared that this year, was son was placed in a highly disruptive class and the parents asked that he be transferred, it was denied. Mr. Comrie requested that the Board assist him in finding a resolution for his son as he has exhausted avenues with the school.

**CONSENT ITEMS**

Patti Head made a motion to approve the Consent Agenda, seconded by Anne McLaurin. The motion was unanimously approved.

**11. APPROVAL OF MEETING MINUTES**

- October 13, 2009 - Facilities and Operations Committee Meeting Minutes
- October 13, 2009 - Student Achievement Committee Meeting Minutes
- October 20, 2009 - Committee of the Whole Minutes
- October 20, 2009 - Board of Education Meeting Minutes

**FINANCE**

**12. BUDGET AMENDMENTS AND TRANSFERS, 2008-2009**

To report changes in the budget resolution resulting from transactions processed During 2008-2009. These are the final adjusting entries included in the Annual Financial Report.

Fiscal Implications: Adjust State Public School Fund	+	\$ 1,802
Adjust Local Current Expense Fund	+	\$ 63
Adjust Federal Grants Fund – State	+	\$ 0
Adjust Capital Outlay Fund	+	\$ 0
Adjust Multiple Enterprise Fund	+	\$ 0
Adjust Direct Grant Funds	+	\$ 0

Net Changes + \$ 1,865

Recommendation for Action: No action. In accordance with the Budget Resolution, administration is reporting changes in appropriations.

**FACILITIES**

**15. FIRST AMENDMENT TO LEASE AGREEMENT: NORTH HILLS EAST MASTER DEVELOPER, LLC (ROOT MODULAR ELEMENTARY)**

The Board currently leases 2.7 acres of land from North Hills East Master Developer, LLC (Landlord) for use as a modular elementary facility to temporarily serve the students and staff of Root Elementary while the main Root campus has undergone renovations. The renovations are complete, so the students will return to the main Root campus and the modular campus will close effective November 10, 2009. The lease terminates on December 31, 2009, at which time, per the terms of the lease, all Board property and improvements must be removed and the premises returned to its pre-installation

condition. Deconstruction of the modular campus is scheduled to be completed by year's end. Terms and conditions of a First Amendment to Lease Agreement (First Amendment) have been reached with the Landlord to modify the current lease to allow certain improvements to remain on the premises (asphalt, concrete, metal canopy, street lights, transformers, sewer and water lines, etc.). They cannot be cost effectively reused by the Board, but are of benefit to the landlord. This alternative will save the Board some demolition and debris removal expenses, and time in completion of site deconstruction. A copy of the First Amendment to Lease Agreement is attached. Fiscal implications: None. Recommendation for action: Board approval is requested.

## **STUDENT ACHIEVEMENT**

### **16. GRANT PROPOSALS**

- Competitive (#003610): American Academy of Dermatology, Shade Structure Program / Individual Schools.
- Competitive (#003710): Cary Jaycees, Teacher Grant / Individual Schools.
- Competitive (#003810): Home Depot, Building Healthy Communities Grant Program / Individual Schools.
- Collaborative (#003910): International Baccalaureate, Expanding Access, Participation, and Success in IB / Central Services, Magnet Programs.
- Collaborative (#004010): American Recovery and Reinvestment Act of 2009, United States Department of Health and Human Services, Centers for Disease Control and Prevention, Communities Putting Prevention to Work / Central Services.
- Competitive (#004110): Confucius Institute at NC State University, The Confucius Classroom / Enloe High School.

Fiscal Implications: Any required cash and/or in-kind matching contributions vary by grant program. Recommendation for Action: Staff is requesting Board approval.

## **POLICY**

### **17. POLICY 2410: PUBLIC GIFTS TO SCHOOLS**

*Policy Review: Second Reading*

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. No changes are being made to the policy. Recommendation for Action: Staff is requesting Board approval.

### **18. POLICY 2411: AWARDS AND SCHOLARSHIPS**

*Policy Review: Second Reading*

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. No changes are being made to the policy. Recommendation for Action: Staff is requesting Board approval.

### **19. POLICY 2512: SCHOOL-SPONSORED INFORMATION MEDIA**

*Policy Review: Second Reading*

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. No changes are being made to the policy. Recommendation for Action: Staff is requesting Board approval.

**20. POLICY 2560: CONSUMPTION OF ALCOHOLIC BEVERAGES**

*Policy Review: Second Reading*

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. No changes are being made to the policy.

Recommendation for Action: Staff is requesting Board approval.

**21. POLICY 2570: NAMING OF SCHOOLS**

*Policy Review: Second Reading*

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. No changes are being made to the policy.

Recommendation for Action: Staff is requesting Board approval.

**22. POLICY 2571: NAMING OF INDIVIDUAL SCHOOL BUILDINGS, ROOMS, STRUCTURES, FURNISHINGS, BOOKS, AND SCHOLARSHIPS**

*Policy Review: Second Reading*

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. No changes are being made to the policy. Recommendation for Action: Staff is requesting Board approval.

**23. POLICY 2530: RELATIONSHIPS WITH OUTSIDE AGENCIES**

*Policy Revision: Second Reading*

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. Recommendation for Action: Staff is requesting Board approval.

**24. POLICY 2600: RELATIONS WITH OTHER EDUCATION AGENCIES**

*Policy Deletion: Second Reading*

The content of this policy has been placed in Policy 2530 – Relationships with Outside Agencies. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

**25. POLICY 8000: FISCAL MANAGEMENT**

*Policy Review: Second Reading*

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 8000 series review cycle. No changes are being made to the policy.

Recommendation for Action: Staff is requesting Board approval.

**26. POLICY 8010: SCHOOL FINANCE OFFICER**

*Policy Revision: Second Reading*

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 8000 series review cycle. Recommendation for Action: Staff is requesting Board approval.

**27. POLICY 8020: DUTIES OF THE SCHOOL FINANCE OFFICER**

*Policy Deletion: Second Reading*

The content of this policy has been placed in Policy 8010 – School Finance Officer. This policy has been reviewed by the Policy Committee and the Committee of the

Whole as a part of the 8000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

**28. POLICY 8100: ANNUAL BUDGET**

*Policy Revision: Second Reading*

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 8000 series review cycle. Recommendation for Action: Staff is requesting Board approval.

**29. POLICY 8110: PROGRAM BUDGETING SYSTEM**

*Policy Deletion: Second Reading*

The content of this policy has been placed in Policy 8100 Annual Budget. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 8000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

**30. POLICY 8120: BUDGET PREPARATION PROCEDURES**

*Policy Deletion: Second Reading*

The content of this policy has been placed in Policy 8100 Annual Budget. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 8000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

**31. POLICY 8130: BUDGET DISPLAY**

*Policy Deletion: Second Reading*

The content of this policy has been placed in Policy 8100 Annual Budget. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 8000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

**32. POLICY 8140: BUDGET HEARINGS**

*Policy Deletion: Second Reading*

The content of this policy has been placed in Policy 8100 Annual Budget. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 8000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

**33. POLICY 8150: BUDGET SUBMISSION TO COUNTY COMMISSIONERS**

*Policy Deletion: Second Reading*

The content of this policy has been placed in Policy 8100 Annual Budget. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 8000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

**34. POLICY 8160: COMMISSIONERS' BUDGET ACTION**

*Policy Deletion: Second Reading*

The content of this policy has been placed in Policy 8100 Annual Budget. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part



of the 8000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

**35. POLICY 8161: RESOLUTION OF BUDGET DISPUTES**

*Policy Deletion: Second Reading*

The content of this policy has been placed in Policy 8100 Annual Budget. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 8000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

**36. POLICY 8170: ADOPTION OF BUDGET RESOLUTION**

*Policy Deletion: Second Reading*

The content of this policy has been placed in Policy 8100 Annual Budget. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 8000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

**37. POLICY 8180: BUDGET TRANSFERS AND AMENDMENTS**

*Policy Deletion: Second Reading*

The content of this policy has been placed in Policy 8100 Annual Budget. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 8000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

**38. POLICY 8190: INTERIM BUDGET**

*Policy Deletion: Second Reading*

The content of this policy has been placed in Policy 8100 Annual Budget. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 8000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

**HUMAN RESOURCES**

**39. RECOMMENDATION FOR EMPLOYEMENT**

- a. Professional
- b. Support

**BOARD ADVISORY COUNCIL NOMINATIONS**

This represents new nominations to the Board Advisory Councils. The nomination forms are attached for the Board's review and consideration. Fiscal Implications: None. Recommendation for Action: Board approval is requested.

**ACTION ITEMS**

**FINANCE**

**40. REDUCTION IN FORCE, CAPITAL IMPROVEMENT PROGRAM**

On April 21, 2009, the Board of Education approved changes to the Capital Improvement Program (CIP) schedule. These changes were made necessary because of

adjustments to available funding approved by the Wake County Board of Commissioners on February 16, 2009. The changes required staff to review program management necessary in light of a reduced workload. Based upon the detailed review, a recommendation for a reduction in force of CIP funded staff is being made per Board Policy 4430. Fiscal Implications: A reduction in salary and benefits charged to CIP funds will result. Recommendation for Action: Board approval is requested

David Neter presented information to the Board. Mr. Neter shared that On April 21, 2009, the Board of Education approved changes to the Capital Improvement Program (CIP) schedule. These changes were made necessary because of adjustments to available funding approved by the Wake County Board of Commissioners on February 16, 2009. Staff carefully reviewed the changes to the building schedule with the current workforce and determined that a reduction in workforce would need to take place to match the appropriate funding for the work with staffing levels.

Prior to June 2009, there were 90 positions that were fully or partially funded by Construction Improvement Program funds. At the June 2<sup>nd</sup> meeting, the Board approved the elimination of 22 positions. Staff has continued since June to review the program management necessary to accomplish the reduced workload. The superintendent recommends a reduction of an additional 10 positions funded by the Construction Improvement Program.

The recommendation for reduction in force carefully follows Board 4430, governing Reduction in Force for Non-Certified Staff. The basis for the reduction in force is for decreased funding and the recommended number of positions is based upon a detailed review of staffing and workload.

Mr. Neter shared that there has been recent discussions about potential acceleration of some bond funding, however, those accelerations would not immediately impact workload. Thus they do not change the request for a reduction in force.

In keeping with Board Policy 4430, notice of the superintendent's recommendation was posted for all affected employees more than one week ago. Additionally, the week prior to last week, the superintendent sent a letter to each of the potentially affected employees. Earlier in May 2009, the Superintendent, the Assistant Superintendent for Human Resources, Senior Director of Employee Relations, and the Chief Business Officer, met with all potentially affected staff. That meeting was an opportunity to share with the potentially affected staff the background of the changes of the CIP funding, resulting changes in workload, and the need to make adjustments to staffing levels appropriately matching workload. The meeting also provided the opportunity to express appreciation and gratitude to those individuals within the Construction Improvement Program. During that meeting, staff reviewed a timeline of the anticipated reduction in force. The first occurring in June, the currently recommended, and an additional one in early 2010. Dr. Gainey reviewed benefits and related issues that the Human Resources and Compensation Services staff will provide to the potentially affected staff.

Mr. Neter shared that with the Board's approval, staff will return in two weeks with the identification of specific individuals. With the Board's approval on November 17<sup>th</sup>, staff

will immediately contact the affected staff and Human Resources and Compensation Services will work closely with the affected staff members on transition issues including; state required health insurance, COBRA coverage, pay out of unused leave, unemployment compensation, and other transition issues.

Mr. Neter stated that the affected employees will be paid through December 2nd, and at that time, the positions will become vacant and then eliminated.

Assuming that there are no additional changes to the CIP schedule, it is anticipated that the Superintendent will request another reduction in force in early 2010. The basis for the anticipated reduction in force is funding and appropriate matching of workload. Subsequent to the third reduction in force, in the first quarter of 2010, staff anticipates CIP staffing levels to be approximately 1/2 of the 90 that were in place prior to June 2009.

Board members asked if it would be possible to delay the reduction from December 2<sup>nd</sup> until after the beginning of the year? Mr. Neter responded that staff has reviewed the current workload in place and believe that the appropriate time to perform the reduction is now.

Dr. Burns shared that staff has looked at the situation as a phased point of view starting from last spring. Dr. Burns shared that the reduction is not unanticipated. Dr. Burns reiterated that the number is matched well with the current workload. Dr. Burns noted that the timing is not great.

Board members clarified compensation for the affected staff members including salary benefits, insurance coverage, and leave pay outs.

Mr. Sutton requested that staff bring information to the November 17<sup>th</sup> meeting regarding the affected individuals having enough leave to carry them through the end of the month. As well as the fiscal implication for delaying the reduction in force until the beginning of the year.

After several comments from the Board, Patti Head made a motion to approve, seconded by Keith Sutton. The motion was unanimously approved.

## **FACILITIES**

### **41.POLICY 7150: FLEET MANAGEMENT**

*First Reading: Request Waiver of Second Reading*

The proposed policy was reviewed by the Facilities and Operations Committee on October 27, 2009 and by the Committee of the Whole on November 3, 2009. The Transportation Advisory Committee has reviewed and supports adoption of this policy. The proposed revision replaces the current Policy 7150. Fiscal implications: The provisions of this policy will not increase transportation cost. Recommendation for action: Receipt of first reading and waiver of second reading is recommended.

Don Haydon presented information to the Board. Mr. Haydon shared that the policy has been reviewed on several occasions with the Facilities and Operations Committee. At the

Committee of the Whole, the Board reviewed the policy and referred it on to the Board Meeting.

Mr. Haydon shared that the policy replaces the brief 7150 policy titled “Bus Service Priority”. Policy 7150: Fleet Management deals with managing the hardware. Mr. Haydon gave an overview of the policy.

With no questions from the Board, Patti Head made a motion to approve, seconded by Lori Millberg. The motion was unanimously approved.

#### **42.POLICY 7160: CONTRACT TRANSPORTATION**

*First Reading: Request Waiver of Second Reading*

The proposed policy was reviewed by the Facilities and Operations Committee on October 27, 2009 and by the Committee of the Whole on November 3, 2009. The Transportation Advisory Committee has reviewed and supports adoption of this policy. The proposed revision replaces the current Policy 7160. Fiscal implications: The provisions of this policy will not increase transportation cost. Recommendation for action: Receipt of first reading and waiver of second reading is recommended.

Don Haydon presented information to the Board. Mr. Haydon shared that Policy 7160: Contract Transportation is a replacement policy for another brief policy. Mr. Haydon shared that the policy assists with determining eligibility for contract transportation services and defines eligibility is for students to use Contracted Services. Eligible students include, students that have been identified with a disability under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act. Students who have been identified as homeless under the McKinney Vento Homeless Assistance Act, and the third is where the Superintendent has determined that it is in the best interest of the student and the school system to have a child on contracted transportation.

After a brief overview of the policy, Patti Head made a motion to approve, seconded by Lori Millberg. The motion was unanimously approved.

#### **14.PROFESSIONAL SERVICES SELECTION AND AGREEMENT: RES #02 LEASING AGENCY**

In accordance with professional services selection procedures adopted by the Wake County Board of Education, the selection committee hereby recommends that the Board select Grubb & Ellis/Thomas Linderman Graham, Inc., for Professional Services Package – RES #02 Leasing Agency. Attached is the recommendation summary. The Real Estate Leasing Agency agreement is for representation regarding administrative space needs, including, but not limited to, examination of administrative space needs, identification and comparison of multiple suitable properties, negotiation of lease terms, and/or negotiation of an extension and/or modification of existing lease space at Crossroads Building II. The selected firm will execute the appropriate form of agreement, as approved by real estate counsel. This agreement, which will begin immediately and last 12 months, and by mutual consent of the parties, may be extended as necessary to complete the transaction. Fiscal implications: None. Fees will be paid by the Lessor. Recommendation for action: Board approval is requested.

Betty Parker presented information to the Board. Ms. Parker shared that the Real Estate Leasing Agency Agreement is for representation regarding administrative space needs including but not limited to, examination of the district's administrative space needs, identification and comparison of multiple suitable properties, negotiation of potential lease terms, and/or negotiation of an extension or modification of existing lease of space at Crossroads Building II.

Board members clarified what the real estate agent will complete. Ms. Parker shared that the lease of the Crossroads Building will expire in April 2011. Staff is reviewing the best way to locate the staff; whether they stay at Crossroads or move to another location.

Board members clarified who the counsel would be in selecting the firm who will execute the appropriate agreement. Board members asked if a fee package has been negotiated. Staff clarified that no fee is associated.

Mr. Margiotta requested a copy of the RFP's used to obtain the recommended firm. With no further comments, Lori Millberg made a motion to approve, seconded by Keith Sutton. Mr. Margiotta stated that, "*prior to voting, he would like to see the RFP's that went out*". The Board voted 7 to 1, with Anne McLaurin, Eleanor Goettee, Horace Tart, Lori Millberg, Patti Head, Keith Sutton, and Carolyn Morrison voting "yes" and Ron Margiotta voting "no". The motion passed.

### **13. BUDGET AMENDMENTS AND TRANSFERS, 2009-2010**

To report changes in the budget resolution resulting from transactions processed during July-September, 2009. Fiscal Implications:

Adjust State Public School Fund	-	\$	104,241,070
Adjust Local Current Expense Fund	-	\$	2,603,825
Adjust Federal Grants Fund – State	+	\$	86,353,664
Adjust Capital Outlay Fund	-	\$	82,348,889
Adjust Multiple Enterprise Fund	+	\$	695,499
Adjust Direct Grant Fund	-	\$	550,623

Net Changes	-	\$	102,695,244
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Recommendation for Action: No action. In accordance with the Budget Resolution, administration is reporting changes in appropriations.

Terri Kimzey presented information to the Board. Ms. Kimzey pointed out that the précis are correct, however, there were errors on the Board Agenda. Ms. Kimzey shared that the packet of information is prepared each quarter and provides a summary of what's happened during the quarter of actual transactions to the budget; either increasing or decreasing the budget.

Ms. Kimzey shared a high-level overview with the Board that included:

Operating Budget	\$1,242,843,767
Building Program	\$467,697,771
<b>Budget as of July 1, 2009</b>	<b>\$1,710,541,538</b>

**Increases:**

Record budget for American Recovery and Reinvestment Act (ARRA)	\$78,798,246
Adjust estimated budgets to approved budgets for grants, contracts, and contributions (including carryover balances)	\$ 7,004,795
Record funds from counties, cities, and towns for building program projects	\$ 1,402,270
Record indirect cost to be received from ARRA- Education Stabilization funds	\$ 1,052,256
Appropriate reserved fund balance for early dollars for new schools, lease payments, equipment, carryover purchase orders, and contributed capital projects	\$ 974,671
Adjust estimated budgets to approved budgets for tuition programs (including carryover balances)	\$ 695,499
Adjust budget for outside-funded positions	\$ 66,079

**Decreases:**

Adjust estimated budget to approved budgets for state allotments (including carryover balances)	\$104,241,070
Remove estimated budget and record actual carryover for the Building Program	\$ 84,478,434
Adjust budget for Program Management	\$ 3,969,556

**Net Changes** **(\$102,695,244)**  
**Budget as of September 30, 2009** **\$1,607,846,294**

Operating Budget	\$1,224,626,957
Building Program	\$ 383,219,337
<b>Total Budget</b>	<b>\$1,607,846,294</b>

With no questions from the Board, Patti Head made a motion to approve, seconded by Lori Millberg. The motion was unanimously approved.

**CLOSED SESSION**

Lori Millberg made a motion to go into Closed Session at 4:35 p.m. to consider confidential personnel information protected under G.S. 143-318.11 (a)(6) and 115C-319, to consider confidential student information protected under G.S. 115C-402 and the Family Educational and Privacy Rights Act, 20 U.S.C. 1232g, to establish or give instructions concerning the Board’s negotiating position related to a potential acquisition of real property, as provided in G.S. 143-318.11 (a)(5), and to consult with the Board of Education attorney and preserve the attorney-client privilege as provided in G.S. 143-318.11(a)(3).

The Board returned to Open Session at 5:44 p.m.

**ACTION ITEMS CONT'D**

**HUMAN RESOURCES**

**43. CAREER STATUS**

Patti Head made a motion to approve the Career Status recommendations, seconded by

Anne McLaurin. The motion was unanimously approved.

Keith Sutton made a motion to add a Resolution and Order of Condemnation: Right-Of Way and Easement Acquisitions from Bagwell, Et Al., (Alston Ridge Elementary) to the Action Agenda. The motion was seconded by Lori Millberg. The motion was unanimously approved.

Patti Head made a motion to add Real Estate Purchase and Sale Contract- Federal Deposit Insurance Corporation (E-24 Strickland Road Site) to the Action Agenda. The motion was seconded by Keith Sutton. The motion was unanimously approved.

## **FACILITIES**

### **44.RESOLUTION AND ORDER OF CONDEMNATION: RIGHT-OF-WAY AND EASEMENT ACQUISITIONS FROM BAGWELL, ET AL., (ALSTON RIDGE ELEMENTARY)**

The NCDOT and Town of Cary recently issued their final approval on road improvement plans attendant to Alston Ridge Elementary, and Staff is now in the process of negotiating with property owner Harold G. Bagwell and wife, Anna H. Bagwell (a 45% undivided interest), Cabernet Realty, LLC, a Delaware limited liability company (a 45% undivided interest) and Alston/55, LLC, a North Carolina limited liability company (a 10% undivided interest (“Bagwell, et al”) to acquire the many necessary easements. The Town of Cary requires that all road improvements must be completed by June, 2010 in order to issue the Certificate of Occupancy in sufficient time for the school to open as scheduled. Although staff intends to timely complete negotiations with the owners for acquisition of all necessary property interest at fair market value, in order to assure procurement of the easements within the time constraints imposed, staff requests the granting of a Resolution and Order of Condemnation to acquire the necessary easements by condemnation if current negotiations are unsuccessful. A copy of the proposed Resolution and Order of Condemnation to enable the acquisition of the necessary property interests from the effected property owners is also attached. Fiscal Implications: Estimated total land cost for all necessary dedications and easements is an amount not to exceed \$200,000. A deposit will be made with the court system upon filing of the condemnation action based upon the fair market value of the property, which initial total deposit is estimated to be in an amount not to exceed \$200,000. Funding is available from the CIP 2006 Offsite Improvements budget of \$14,371,162. Recommendation for Action: Staff requests Board approval.

Patti Head made a motion to approve, seconded by Anne McLaurin. The motion was unanimously approved.

### **45.REAL ESTATE PURCHASE AND SALE CONTRACT – FEDERAL DEPOSIT INSURANCE CORPORATION (E-24 STRICKLAND ROAD SITE)**

Terms and conditions of a Real Estate Purchase and Sale Contract have been reached with The Federal Deposit Insurance Corporation as receiver of MagnetBank to acquire a 30.834 acre parcel of land for the E-24 elementary school site. The parcel lies on the northern side of Strickland Road and on the southern side of Baileywick Road in or near the City of Raleigh, Wake County, and is further described as having Wake County

PIN#0798-05-2606 and PIN#0788955611. Fiscal Implications: Estimated land cost is \$2,543,805.00. Funding would come from the Land Acquisition Component of CIP 2006 Funds. Recommendation for Action: Staff requests Board approval, subject to counsel's approval of the contract form.

Patti Head made a motion to approve, seconded by Eleanor Goettee. The motion was unanimously approved.

The Board recessed at 5:46 p.m. The Board returned to Open Session at 6:00 p.m.

### **RECOGNITION**

#### **SPOTLIGHT ON STUDENTS – 6 P.M.**

Nineteen students will be recognized as Spotlight on Students award winners. Fiscal Implications: None. Recommendation for Action: None.

Eric Sparks presented 19 students to the Board. Mr. Hill shared that Mr. Hill shared that the students were singled out and recognized as a role model for their school. Mr. Hill challenged the students to understand that they have inherited a responsibility to continue serving as a role model. The Board of Education congratulated all of the students.

#### **ADJOURNMENT**

There being no further business coming before the Board, Patti Head made a motion to adjourn, seconded by Lori Millberg. The motion was unanimously approved. The meeting adjourned at 6:19 p.m.

Respectfully submitted,

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Kevin L. Hill, Chair, Wake County Board of Education

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Del Burns, Superintendent, WCPSS

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Melissa R. Christmas, Recording Secretary