



## BOARD MEETING MINUTES November 1, 2005

<u>Board Members Present</u>	<u>Staff Members Present</u>	
Patti Head, Chair	Superintendent McNeal	Maurice Boswell
Carol Parker, Vice Chair	David Holdzkom	Jo Baker
Kathryn Watson Quigg	Del Burns	Mark Winters
Beverly Clark	Bev White	Jonibel Willis
Rosa Gill	Donna Hargens	Danny Barnes
Amy White	Michael Evans	
Ron Margiotta	Donald Haydon	
Bill Fletcher	Mike Burriss	
	Linda Isley	
	Janice Shearin	<b><u>Board Attorney Present</u></b>
	Lloyd Gardner	Ann Majestic
	Toni Patterson	

Patti Head called the meeting to order at 4 p.m. Everyone recited the Pledge of Allegiance.

### INFORMATION

#### Chair's Comments

- On Thursday, October 27, Ms. Head attended the Principal/Assistant Principal of the Year Celebration at Exploris. Bill and Becky Fletcher, Kathryn and Tim Quigg, and Amy White also attended. James Overman, principal of Creech Road Elementary, was named 2006 Principal of the Year. Susan Spivey, assistant principal at Cary Elementary, was named 2006 Assistant Principal of the Year. Retiring principals were also honored at this event. Ms. Head thanked Maurice Boswell for his hard work and gave him kudos for the wonderful evening. Ms. Head expressed her thanks to all the sponsors for their services and door prizes, as well as Cafe Luna for providing the food. Superintendent McNeal gave remarks recognizing the retiring Board members (Bill Fletcher, Kathryn Watson Quigg, and Amy White), followed by a standing ovation in their honor from the principals and assistant principals.
- Patti Head, Kathryn Watson Quigg, and Carol Parker attended an “off the record” discussion with the North Raleigh N&O staff on October 28.
- On October 28, Ms. Head and Superintendent McNeal attended the Wake County High Five Dropout Prevention Committee meeting that resulted from the High Five Human Services Summit in September. There was representation from the County Commission, Human Services, Juvenile Justice System, and WCPSS. This community effort is focusing on ways to reduce the dropout rate and promote High Five’s goal of 100% graduation rate by 2013.
- On October 31, Patti Head brought greetings at the *Celebrating Support* conference that was held for all WCPSS support staff. Ms. Head expressed the Board’s appreciation to the approximately 800 attendees for all of their hard work.
- Ms. Head gave a reminder about the last two Community Engagement Meetings on November 2 (Garner High School) and November 3 (Leesville Road High School) at 7 p.m. She also reminded the Board about the Magnet Schools Fair on November 5 from 10 a.m. – 1 p.m. at Southeast Raleigh High School.
- Board members have received information about the New Board Member Orientation sessions. Ms. Head clarified that these sessions are being held specifically for new Board members, and

existing Board members are not expected to attend. However, any Board member who would like to attend is welcome to do so.

- Ms. Head shared that Susan Parry is not present tonight; she is out of town and sends her greetings.

Other Board members shared additional information:

- Carol Parker attended the Superintendent's Teacher Advisory Council (STAC) meeting on October 19 at Project Enlightenment. She expressed her pleasure in getting to spend time hearing from teachers about the issues they are working with and facing. Ms. Parker shared the highlights of the meeting. At the request of STAC, Ms. Parker encouraged other Board members to attend future STAC meetings.
- Kathryn Watson Quigg attended *Focus 2015* at Wake Technical College on October 19. People from throughout the community divided into groups to discuss how to deal with growth. Ms. Quigg recommended joint cooperation with WCPSS. Last week, Ms. Quigg also attended the Business Alliance displays at Triangle Towne Center and expressed her appreciation to all the businesses that are working so closely with our schools.
- Amy White visited Rand Road Elementary for the annual "Rand Road Run." As a tradition, t-shirts are given to every student who participates, and the color of the t-shirt this year was orange. The run raised about \$15,000 and was a fun time for all. Last week, Ms. White also had the opportunity to ride in Garner High School's Homecoming Parade with Congressman Bob Etheridge.
- Beverley Clark attended the Community Engagement Meeting on October 27. She commended Ramey Beavers for providing the participants the opportunity to have all of their questions answered.
- Ron Margiotta attended the Community Engagement Meeting at Green Hope High on October 25. He commended Ramey Beavers for the great job he has done with the Community Engagement meetings and shared the positive feedback he received from the parents. Mr. Margiotta also attended Cary Band Day on October 29. He thanked everyone involved and expressed his enjoyment in attending. He invited other Board members to attend next year.
- On October 26, Rosa Gill attended a ribbon cutting for the opening of the first SunTrust Youth Bank at Ligon Middle School. The students will conduct the entire operation of the bank.
- Kathryn Watson Quigg attended two Community Engagements Meetings last week, and she echoed the praise of other Board members for the great job Ramey Beavers has done at these meetings. She recognized several of our high school football teams for their high rankings statewide.
- Carol Parker attended the Career Fair at Triangle Towne Center and expressed her thanks to the businesses that participated. Many of the students had the opportunity to interview with these businesses.
- Patti Head gave a final reminder about the last two Community Engagement Meetings on November 2 and 3.

### **Superintendent's Report**

- Superintendent McNeal commended Ramey Beavers and the Office of Growth Management for their hard work in preparing for the Community Engagement Meetings. Parents have ample opportunity to voice their concerns, ask questions, etc. Approximately 330 people attended the first round of meetings with a little more than 400 participants in the second round.
- Superintendent McNeal congratulated Project Enlightenment. The National Early Reading First Office in Washington recognized Project Enlightenment's "The Literacy Connection" at its conference recently. Mary Ashe, coordinator of Project Enlightenment's program, was asked to be the keynote conference speaker by the national organization.
- Poe Elementary School will celebrate its 50-year anniversary on Thursday, November 10. The ceremony will begin at 9:30 a.m.

- Superintendent McNeal thanked all the school teams that participated in the Juvenile Diabetes Walk for the Cure on Saturday, October 29. It was a great turnout for a very worthy cause.
- High Five Regional Partnership for High School Excellence hosted a staff development conference about Professional Learning Communities on October 3 and 4 featuring Rick DuFour. High Five is providing a program to support the development and continuation of Professional Learning Communities to all high school principals in the High Five Consortium. The training will be on November 16 at Crossroads.
- The school system hosted its Continuous Improvement Conference for Support Personnel on Monday, October 31. The theme was “Celebrating Support,” and there were approximately 800 support staff members in attendance. Board Chair Patti Head brought greetings to the group, and Superintendent McNeal was the keynote speaker. The positive feedback Superintendent McNeal received from support staff indicates that they were inspired by both the remarks of the Board chair and the superintendent, as well as being inspired by information shared with them by Administrative Cabinet members.
- November 11 is Veterans’ Day; Central Office is closed.
- The next joint meeting of the School Board and the County Commissioners is on Wednesday, November 16, hosted at Wilburn Elementary School.
- The Magnet Fair is this Saturday, November 5, from 10 a.m. to 1 p.m. at Southeast Raleigh High School. Magnet principals do a superb job of displaying information about their schools. We are hoping the community will turn out in large numbers for this event.

## PUBLIC COMMENT

*Citizens who signed up to address the board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.*

- **Angela Hicks, parent and member of the Coalition of Concerned Citizens for African American Children.** She is opposed to assignment by choice and neighborhood schools. She is in favor of the WCPSS Diversity Plan.

## RECOGNITION

### 1. RECOGNITION OF LOCAL VIETNAM VETERANS

The Wake County Public School System would like to recognize sixteen local Vietnam veterans for their outstanding service to the school system and community. They have provided guidance and contributed to the development of the *Lessons of Vietnam/Recent International Relations* course. They have provided free resources and support to teachers of the course. This course is being taught in fourteen high schools. Fiscal Implications: There are no fiscal implications. Recommendation for Action: Recognition.

Patti Head recognized John Odom, former City Council member, who was in attendance as part of this recognition. Ms. Head introduced Dawn Dawson who gave an overview of the *Lessons of Vietnam/Recent International Relations* course and presented each of the Vietnam veterans with a certificate from Superintendent McNeal. Mr. Matthews shared that this course is now in 39 states and over 500 high schools. Superintendent McNeal was presented with the book *Whitewash/Blackwash* that was written by two of the veterans, Bill Laurie and R.J. Del Vecchio. At the end of the recognition, the veterans received a standing ovation from the audience, and Ms. Head expressed gratitude to them for what they are doing for the students and what they have done for our country.

## APPROVAL OF MEETING AGENDA

Amy White made a motion to pull from the Consent Agenda for Human Resources, under Recommendations for Employment, Item c: “Other Professional List.”

Amy White made a motion to amend the meeting agenda to add a Closed Session to consider confidential personnel information protected under G.S. 115C-319.

Patti Head asked for an amendment to the Closed Session Minutes of September 6, 2005. Ms. Head requested that Carol Parker's name be included in the sentence, "Mrs. Head reported on her meeting with Mr. McNeal to review his evaluation and discuss the approved changes to his contract," as Ms. Parker was also in attendance at the meeting.

Bill Fletcher made a motion to approve the amended meeting agenda, seconded by Rosa Gill. The vote was unanimous.

### **CONSENT ITEMS**

Bill Fletcher made a motion to approve the consent agenda, seconded by Amy White. The vote was unanimous.

### **APPROVAL OF MEETING MINUTES**

October 18, 2005 – Committee of the Whole

October 18, 2005 – Open Meeting

October 18, 2005 – Closed Session

September 6, 2005 – Closed Session

August 23, 2005 – Closed Session

September 13, 2005 – Finance Committee Meeting

September 26, 2005 – Finance Committee Meeting

### **PROGRAM**

#### **1. BROUGHTON HIGH SCHOOL TRIP TO ANTIGUE, GUATEMALA**

- Students participating will be representative of grades 9-12.
- Approximately 20 students will participate and three chaperones.
- Students will depart from RDU on Friday, November 18, and return on Saturday, November 26, 2005. Only three days of school will be missed as this is over Thanksgiving.
- This trip is directly linked to the Spanish classes and History of the Americas class. It is an outgrowth of the IB program, it offers a cultural immersion experience, and an opportunity for international service.

Fiscal Implications: The cost per student will be approximately \$1300.00. The total cost will be approximately \$26,000.00. Students and parents will pay for the trip themselves. Students who cannot pay are eligible for funds raised through Broughton's Souper Supper in years past. Scholarship help may be obtained from Broughton's Capital Foundation. Recommendation for Action: This item is recommended for consent.

#### **2. WILEY INTERNATIONAL ELEMENTARY MAGNET SCHOOL TRIP TO JAPAN**

- Students participating will be representative of grades 4 and two middle school students.
- Approximately five students will participate and three chaperones.
- Students will depart from RDU on Thursday, June 15, and return on Friday, June 30, 2006. No school will be missed as this is over the summer break.
- The purpose of this trip is to experience and explore Japanese culture and to utilize Japanese language skills.
- Students volunteer to make this trip.

- This trip requires approval from the Board in order for the school to apply for acceptance for this trip. A typical agenda is attached.

Fiscal Implications: The cost per student will be approximately James Overman, principal of Creech Road Elementary, was named 2006 Principal of the Year. Susan Spivey, assistant principal at Cary Elementary, was named 2006 Assistant Principal of the Year. Ms. Head shared that the retiring principals were also honored at this event. She thanked Maurice Boswell for his work in making this a wonderful evening for everyone. Ms. Head expressed her thanks to all the sponsors for their services and door prizes, and she acknowledged the delicious food served by Caffe Luna. \$3,250.00. The total cost will be approximately \$16,250.00. Students who need financial assistance can apply for a Jackson Baily Scholarship. Recommendation for Action: This item is recommended for consent.

### **3. BROUGHTON HIGH SCHOOL TRIP TO ROSTOCK, GERMANY**

- Students participating will be representative of grades 11-12.
- Approximately 12 students will participate and 2 chaperones.
- Students will depart from RDU on Tuesday, March 21, and return on Tuesday, April 4, 2006. Only five days of school will be missed as this is over Spring Break.
- This trip is part of a German Exchange Program. The students will live with German families, go to school, and see historic sites.

Fiscal Implications: The cost per student will be approximately \$700.00. The total cost will be approximately \$8,400.00. Scholarship funds are available to those unable to pay via application process. Sister City Organization is helping with some of the expenses. Recommendation for Action: This item is recommended for consent.

## **FACILITIES**

### **1. BIDS: WILEY ELEMENTARY PARTIAL ROOF REPLACEMENT**

Bids for the partial roof replacement at Wiley Elementary School were received on October 6, 2005. Staff and Mactec Engineering and Consulting, Inc. recommend award of the single-prime contract to Owens Roofing, Inc. in the amount of \$107,910. Fiscal Implications: The total proposed project budget is \$130,000 of which \$100,000 is from the Re-Roofing component of the PLAN 2004 School Building Program, and \$30,000 is from savings from the Re-Roofing component of the PLAN 2004 School Building Program. Recommendation for Action: Board approval is requested.

### **2. CONTRACT: INDIVIDUAL PROJECT PROPOSAL AGREEMENT – FOREST PINES DRIVE ELEMENTARY (E-9) and NORTH FOREST PINES DRIVE ELEMENTARY (E-12)**

Board approval is requested for an Individual Project Proposal Agreement with GeoTechnologies, Inc. for construction material testing at Forest Pines Drive (E9) and North Forest Pines Drive (E12) in the amount of \$101,000. There is a current master service agreement in place with this firm, and this IPPA authorizes expenditure against that agreement. Fiscal Implications: Funds are available from the total combined project PLAN 2004 budget of \$37,763,288. Recommendation for Action: Board approval is requested.

### **3. CONSTRUCTION MANAGEMENT-AT-RISK SELECTION: ELEMENTARY PROTOTYPES**

In accordance with the professional services selection procedures (Policy 7265) adopted by the Wake County Board of Education August 9, 2005, the pre-selection committee recommends the selection of the construction management-at-risk firms of Barnhill Contracting Company, and Clancy & Theys Construction Company, each for the construction of from one to three new 2008-2009 opening elementary schools. The exact number will be determined after the number of needed schools in the Capital Improvement Program has been determined. Barnhill will be paired with Pearce Brinkley Cease & Lee, P.A., and Clancy & Theys will be paired with Cherry Huffman Architects to improve the existing prototypes in timeliness, value, and/or quality of construction. Fiscal Implications: Construction

Management fees will be negotiated in accordance with professional services procedures using the Board approved construction manager-at-risk contract. Recommendation for Action: Board approval is requested.

**4. CONSTRUCTION MANAGEMENT-AT-RISK SELECTION: HERITAGE HIGH**

In accordance with the professional services selection procedures (Policy 7265) adopted by the Wake County Board of Education, August 9, 2005, the pre-selection committee recommends the selection of the construction management-at-risk joint venture agreement between Heery International, Inc., and D.H. Griffin, LLC, for the new Heritage High School, designed by LS3P/Boney. Fiscal Implications: Construction Management fees will be negotiated in accordance with professional services procedures using the Board approved construction manager-at-risk contract. Recommendation for Action: Board approval is requested.

**5. RESOLUTION: 2008-09 OPENING ELEMENTARIES - DESIGNER SELECTION (PEARCE, BRINKLEY, CEASE & LEE, P.A.)**

Three different elementary prototypes are being planned for re-use in the next Capital Improvement Program. This resolution is presented to waive the traditional designer selection process and to select Pearce, Brinkley, Cease & Lee, P.A., for the design of one to three 2008-09 opening elementary schools. The exact number will be determined after the number of needed schools in the next Capital Improvement Program has been determined. This request is in accordance with NCGS 143-64.32, which allows the exemption to the statutory designer selection process. The specific reason for this exemption is that this is a re-use of the E-13 prototype. This would be the first, second, and third re-use of the two-story version of the Highcroft Drive Elementary design. This will shorten design time, reduce cost, and help expedite the project. Staff recommends proceeding with the negotiation of a design contract with Pearce, Brinkley, Cease & Lee, P.A. Fiscal Implications: None at this time. Recommendation for Action: Board approval is requested.

**6. RESOLUTION: 2008-09 OPENING ELEMENTARIES - DESIGNER SELECTION (CHERRY HUFFMAN ARCHITECTS)**

Three different elementary prototypes are being planned for re-use in the next Capital Improvement Program. This resolution is presented to waive the traditional designer selection process and to select Cherry Huffman Architects for the design of one to three 2008-09 opening elementary schools. The exact number will be determined after the number of needed schools in the next Capital Improvement Program has been determined. This request is in accordance with NCGS 143-64.32, which allows the exemption to the statutory designer selection process. The specific reason for this exemption is that this is a second, third, and fourth re-use of the Holly Grove Elementary prototype. This will shorten design time, reduce cost, and help expedite the project. Staff recommends proceeding with the negotiation of a design contract with Cherry Huffman Architects. Fiscal Implications: None at this time. Recommendation for Action: Board approval is requested.

**7. RESOLUTION: 2008-09 OPENING ELEMENTARIES - DESIGNER SELECTION (SMALL KANE ARCHITECTS)**

Three different elementary prototypes are being planned for re-use in the next Capital Improvement Program. This resolution is presented to waive the traditional designer selection process and to select Small Kane Architects for the design of one to three 2008-09 opening elementary schools. The exact number will be determined after the number of needed schools, in the next Capital Improvement Program, has been determined. This request is in accordance with NCGS 143-64.32, which allows the exemption to the statutory designer selection process. The specific reason for this exemption is that this is a re-use of the Cedar Fork Elementary Prototype. This would be the fifth, sixth, and seventh re-use of this prototype. This will shorten design time, reduce cost, and help expedite the project. Staff recommends proceeding with the negotiation of a design contract with Small Kane Architects. Fiscal Implications: None at this time. Recommendation for Action: Board approval is requested.

## 8. PREFERRED BRANDS OF EQUIPMENT FOR CONSTRUCTION PROJECTS

N.C.G.S. 133-3 requires performance standards to be used when specifying products. The statute also allows preferred brands of equipment to be bid as an alternate on school system projects, provided that the Board approved the performance standards. To be approved, the alternate must provide either a cost savings or maintain/improve the functioning of a process or system affected by the brand alternate. Previously, the Board has approved door hardware, kitchen equipment, security equipment, and stage lighting as preferred brands. At its February 3, 2004, meeting, the Board approved three manufacturers of digital control equipment used to maintain and automate the mechanical and electrical equipment within our new and existing schools. Staff recommends the deletion of Automated Logic from the list of approved manufacturers of digital control equipment, because of their failure to bid recent projects. Staff recommends that they be replaced with Honeywell/Tridium, who also meets the performance criteria. Honeywell/Tridium was ranked fourth in the selection process, and they will provide the third competitive bidder for digital controls. Therefore the current list of preferred brands would include Honeywell/Tridium, Johnson Controls/Metasys, and Tridium/Invensys as manufacturers of digital control equipment. Fiscal Implications: The approval will permit competitive bidding of our control systems subcontracts. The three manufacturers provide similar products and programming standards. The bid alternate will be listed with bid recommendations. Recommendation for Action: Board approval is requested.

## 9. NAME FOR EAST WAKE SCHOOL OF TECHNOLOGY

East Wake High School was approved for a New Schools Project for a whole school conversion. The first of four small, autonomous high schools was implemented this year. This is the East Wake School of Health Sciences. The second school is to be implemented in 2006 and will have as its theme integrated technology. It is proposed that the name of this school be the *East Wake School of Integrated Technology*. Fiscal Implications: The cost for the total school conversion was outlined in the grant proposal previously approved by the Board and in the business case presented in the 2005-06 budget approved by the Board. Recommendation for Action: Approval to name the new small school opening in 2006-07 on the East Wake High School campus the *East Wake School of Integrated Technology*.

## HUMAN RESOURCES

### 1. RECOMMENDATIONS FOR EMPLOYMENT (Exhibit A)

- a. Professional List
- b. Support List

## **BOARD ADVISORY COUNCIL NOMINATION**

This represents a new nomination to District 8 Board Advisory Council. The nomination form is attached for the Board's review and consideration.

The Board approved the following nomination:  
Julie Lohmiller, Lufkin Road Middle School, District 8

## COMMITTEE CHAIRS' REPORTS

There were no reports to be given.

Patti Head reviewed dates for upcoming committee meetings:

Finance - November 7 at 12:30 p.m.

Facilities - November 8 at 9:30 a.m.

Policy - November 8 at 2:30 p.m.

Human Resources - November 9 at 12:30 p.m.

Instructional Programs - November 9 at 2:30 p.m.

Joint Meeting with County Commissioners – November 16 from 9 a.m. – 12 p.m. at Crossroads II

Board Retreat – November 17 (9 a.m. – 4 p.m.) & November 18 (9 a.m. – 12 noon) at Crossroads II  
An agenda for the Board Retreat will be forthcoming.

### **ACTION ITEMS**

Quoted from Patti Head, Board Chair:

*“Before we go into our Action Items, I would like to make a statement, please, that involves our contract for the special purpose audit, which is the first item on our Action Items tonight. I want to take the liberty of sharing a few things with you and with our audience at home when they are watching this. This audit is a direct result of the actions taken by a few employees of our system and a supplier to the Wake County Public School System who have sadly made very poor choices to not only break the law but chose to break trust with their fellow employees, with this system, with the taxpayers, and most of all with the children of Wake County. Please note that I said “a few.” Yesterday, as you heard earlier, I spoke to 800 support employees, and I told them that we know that it is a few employees that did this. We have teachers (8,518) and other employees (6,848) who take their jobs very seriously; who take their responsibilities very seriously; and the ethics that we expect for those people that we entrust with our children and with their lives and education, they take very seriously. The direct result of these **few** employees’ actions have and will result in their being identified, investigated, indicted; they will have their day in court, and we’re hopeful - as a staff and as a board we all agree - will be prosecuted to the fullest extent of the law.*

*The cost of this transportation fraud case is not only the actual dollars involved, but it has had a human cost too, of which we are all very aware. The breaking of trust and faith, the untold number of hours of human resources, the sheriff, legal involvement, and yes, Board hours too. Now the cost is also added to in this tragedy by the cost of this special purpose audit. The Board does not take this step lightly. We wish that we could spend these hard-earned dollars in a thousand other ways...actually 120 thousand other ways; but unfortunately, we cannot. We owe it to ourselves as a Board, to our children, and to our community, to do this thoroughly and with due diligence; to be as transparent as legally and humanly possible, taking the information that we glean from this special purpose audit and using it appropriately to make sure this system is even better. I know, Mr. McNeal, this is your desire too, and this has been your commitment and will continue to be your commitment, and I thank you for that; that you and your staff want to help in every aspect of this audit in every effort to affirm and re-affirm with our community that funds are spent wisely by our schools and that we have high commitment to ethics among all of our employees.*

*Having said this and trying to make it clear to our community that we know that this is an expensive process, that we feel like this is necessary, I would now ask for a motion to approve the contract between Wake County Public School System and Summerford Accountancy, PC.”*

### **FINANCE**

#### **1. CONTRACT BETWEEN WAKE COUNTY PUBLIC SCHOOL SYSTEM AND SUMMERFORD ACCOUNTANCY, PC**

The attached contract, negotiated as directed by the Board of Education in its meeting on October 18, 2005, with Summerford Accountancy, PC, is presented for approval. Fiscal Implications: Funds to pay for the audit will be transferred from savings identified in the Potential Changes to Local Expenditures Report.

Carol Parker made a motion to approve, seconded by Amy White. Beverley Clark expressed her concern that the cost is too high and stated that she would not be able to vote in support of this contract for audit services. She also shared a concern with the lack of clarity regarding the scope of what is covered in the



contract with Summerford. Kathryn Watson Quigg is in support of an audit, but she is also concerned with the high cost and stated that she would vote against the contract for this reason. As stated in the contract, the total payment for services rendered by Summerford is capped at \$450,000. Expenses for reimbursement to Summerford is capped at \$20,000. Carol Parker clarified the amounts charged by Summerford for travel time versus “on the job” time. Ms. Parker mentioned that the Fiscal Implications on the Precis needs to be changed to say, “Funds to pay for the audit will be transferred from **fund** balance” rather than **savings** as is currently stated on the Precis. The vote was 4 to 3 with Bill Fletcher, Ron Margiotta, Amy White, and Carol Parker voting “yes,” and Kathryn Watson Quigg, Beverley Clark, and Rosa Gill voting “no.” The motion passed.

## **2. NORTH CAROLINA SCHOOL BOARDS ASSOCIATION ANNUAL CONFERENCE**

Attendance at the North Carolina School Boards Association 36<sup>th</sup> Annual Conference For Board Member Development in Greensboro, North Carolina, November 13-16-2005, is requested by three members of the Board of Education. Registration and travel expenses not to exceed \$1,500 are requested. Fiscal Implications: \$1,500 will be transferred from savings identified in the Potential Changes to Local Expenditures report to the Board of Education travel code. Recommendation for Action: Board approval is requested.

Amy White made a motion to approve, seconded by Carol Parker. Patti Head reported that due to all travel expenses for Board members being previously removed from this year’s budget, this item is coming before the Board for approval to fund registration and travel fees for three Board members to attend this conference. The vote was unanimous with the exception of Beverley Clark who abstained. Her vote is counted in the affirmative. The motion passed.

## **FACILITIES**

### **1. SELECTION OF REAL ESTATE SERVICES**

Real estate services are needed to assist in the procurement of property for the Wake County Public School System. An RFQ was issued that identified the scope of services to include initial site search in the target area, preliminary site packages and screening, due diligence of selected sites, presentation to the Board of Education, negotiations with property owners, final development and acquisition costs, and closing assistance. In accordance with the professional services selection procedure (Policy 7265) adopted by the Wake County Board of Education on August 9, 2005, the pre-selection committee recommends the selection of the following companies for real estate services:

- Arcadis G & M of North Carolina
- The York Companies
- Coldwell Banker Commercial Trademark Properties

Fiscal Implications: The selected firms may assist in the development of the final services contract prior to completion of fee negotiations. The real estate services contract and fee structure for each selected team will be presented to the Board of Education for approval prior to the start of service.

Compensation is proposed to be a mix of a fixed lump sum fee and brokerage commission. Real Estate Service fees will be negotiated in accordance with professional services procedures. Recommendation for Action: Board approval is requested.

Carol Parker made a motion to approve, seconded by Kathryn Watson Quigg. Mike Burriss made a presentation to the Board. There is an ongoing collaboration between the municipalities and WCPSS for long-range planning. Mr. Burriss shared that there is a need to have a data driven process for procurement of school sites and is recommending that the selection of the three firms listed above be approved by the Board to assist in this process. Mr. Burriss gave a very detailed explanation, using overhead graphs and charts, of the steps that will be taken in the process of school site procurement after incorporating the services of these three real estate firms. Beverley Clark shared her strong support and commended staff for their thoroughness. Amy White had concerns with the cost of commercial real estate commission and the issue of conflict of interest, and she posed a question about how the RFP was

distributed. Mr. Burriss responded to Ms. White's concerns and question. Bill Fletcher requested a pre-determined set of criteria by which these firms' performance will be evaluated in a year from now, and Mr. Burriss will make this part of the contract. Ms. Head asked Mr. Burriss to clarify the relationship between the Director of Real Estate Services and these three firms, and Mr. Burriss responded. Ron Margiotta commented that he feels there is nothing to restrict WCPSS from improving in-house services in order to provide similar services and would prefer to keep school site procurement within the system. Lengthy discussion continued, and Mr. Burriss continued to answer questions from the Board. The vote was 5 to 2 with Bill Fletcher, Carol Parker, Rosa Gill, Beverley Clark, and Kathryn Watson Quigg voting "yes," and Ron Margiotta and Amy White voting "no." The motion passed.

## **2. BRASSFIELD SCHOOL SANITARY SEWER AGREEMENT – AMENDMENT ONE**

The City of Raleigh has reviewed the Board of Education's request for the extension of the modular classroom building agreement at Brassfield Elementary. The City recommends amending the May 20, 1996, interlocal agreement with the attached language. The amendment will regulate the amount of daily sewage allotment to 7,200 gallons per day. Construction of water quality improvements and limitations on future amendments are also required. Fiscal Implications: The City requires a \$2,045 sanitary sewer fee and the construction of water quality improvements on the site. The storm water and water quality improvements are estimated to cost \$300,000. Funds for the design and construction are from the Deferred Maintenance component of the PLAN 2000 School Building Program. Recommendation for Action: Board approval is requested.

Bill Fletcher made a motion to approve, seconded by Carol Parker. Mike Burriss updated the Board on the meeting he and Superintendent McNeal had with City Manager Russell Allen and Dale Crisp to address the concerns of the Board regarding the wording in the agreement. The City accepted the elimination of the sentence in question. The vote was unanimous.

## **3. KNIGHTDALE ELEMENTARY SCOPE REVISIONS: PLAN 2000**

The PLAN 2000 School Building Program included a project for a replacement gymnasium with partial funding from the Town of Knightdale. The Town of Knightdale is no longer a partner in the project. Staff recommends demolition of the gymnasium and the four-classroom building to be replaced with a multi-purpose room and eight classrooms. The project requires a temporary modular multi-purpose room until the replacement is constructed. Fiscal Implications: The total proposed project budget is \$6,426,511 of which \$1,153,424 is currently available from the PLAN 2000 School Building Program and \$5,273,087 will need to be reallocated from PLAN 2000 Program Contingency prior to bidding this project. Recommendation for Action: Board approval is requested.

Kathryn Watson Quigg made a motion to approve, seconded by Amy White. Mike Burriss made a presentation to the Board. Kathryn Watson Quigg expressed her gratitude that this project is on target. The vote was unanimous.

## **4. DESIGN CONSULTANT AGREEMENT: KNIGHTDALE ELEMENTARY**

The PLAN 2000 School Building Program includes a project for an addition and renovations at Knightdale Elementary. Negotiations have been completed with sFL+a Architects, P.A. for the design of this project. The form of agreement is the standard form approved by the Board attorney. Fiscal Implications: Funding is currently available for the proposed compensation of the design consultant in the amount of \$304,000. The total proposed project budget is \$6,426,511, of which \$1,153,424 is currently available from the PLAN 2000 School Building Program and \$5,273,087 will need to be reallocated from PLAN 2000 Program Contingency. Recommendation for Action: Board approval is requested.

Bill Fletcher made a motion to approve, seconded by Ron Margiotta. Mike Burriss made a presentation to the Board. The vote was unanimous.

## INFORMATION ITEMS

### PROGRAM

#### **1. EXPANDING THE WAKE LEADERSHIP ACADEMY INTO THE TRIANGLE LEADERSHIP ACADEMY**

The document represents an agreement among the five school districts in the Research Triangle Area and Wake Education Partnership to expand the Wake Leadership Academy into the Triangle Leadership Academy. This expansion will provide Wake County personnel many new opportunities for programming and access to expertise which currently do not exist. A team of staff from all partners have been working for approximately 8 months to develop this concept. Fiscal Implications: None. Recommendation for Action: This item is presented for information.

Joe Peel reviewed information that Board members received in their packets regarding the development of the Triangle Leadership Academy. The Wake Leadership Academy was started as a collaborative effort between Wake Education Partnership and WCPSS. The expansion of the Wake Leadership Academy into the Triangle Leadership Academy will include the four other school districts that make up the Research Triangle area as well as any other Local Education Funds that would like to participate. Dr. Peel discussed the highlights of the Joint Venture Agreement and answered questions from the Board. Superintendent McNeal shared his comments in support of this expansion.

Patti Head called for a seven-minute recess at 6:30 p.m. The meeting reconvened at 6:37 p.m.

#### **SPOTLIGHT ON STUDENTS** (Exhibit B)

Seventeen students will be recognized as Spotlight on Students award winners. Fiscal Implications: There are no fiscal implications. Recommendation for Action: Recognition.

Patti Head welcomed all the students, and Eric Sparks presented each of the seventeen students for recognition. Following the presentation, Ms. Head congratulated the students on being the recipients of this very special award and shared her praise of these “super heroes.”

### **CLOSED SESSION**

Bill Fletcher made a motion to go into closed session at 6:55 p.m. to consider confidential personnel information protected under G.S. 115C-319. The motion was seconded by Amy White. The vote was unanimous.

The Board reconvened into Open Session at 7:28 p.m.

### **ACTION ITEMS(continued)**

Amy White made a motion to amend the meeting agenda to include under Human Resources for the Action Agenda, “The appointment of Betty L. Parker to Director of Real Estate Services for the Wake County Public School System.” The motion was seconded by Bill Fletcher. The vote was unanimous.

### **HUMAN RESOURCES**

#### **1. RECOMMENDATION FOR APPOINTMENT OF DIRECTOR OF REAL ESTATE SERVICES**

Amy White made a motion to approve the appointment of Betty L. Parker as the Director of Real Estate Services for the Wake County Public School System, seconded by Bill Fletcher. The vote was unanimous.

**INFORMATION ITEMS (continued)**

**PROGRAM**

**2. NATIONAL SCHOOL COUNSELING MODEL: WAKE COUNTY SCHOOLS RECEIVE NATIONAL RECOGNITION FOR SCHOOL COUNSELING PROGRAMS**

The National Model will be implemented systemwide over a five-year period. It is a framework for a results-based counseling program that will improve academic success. Leesville High School and Wakefield High School have received the Recognized ASCA Model Program (RAMP) award from the American School Counselor Association (ASCA). This award recognizes schools that have implemented a results-based, comprehensive, data-driven school counseling program that shows measurable results in improving student achievement, attendance, and behavior. Fiscal Implications: None.

Recommendation for Action: This item is presented for information.

Linda Isley, Assistant Superintendent of Student Support Services, “spotlighted” Eric Sparks for his many accomplishments as the WCPSS Director of School Counseling. Dr. Isley highlighted his state and national recognitions and shared her praise of his excellent work. Eric Sparks gave an overview of the National School Counseling Model and recognized the two Wake County Schools (Leesville Road High School and Wakefield High School) that have received the Recognized ASCA Model Program Award from the American School Counselor Association. Linda Taylor from Leesville Road High School and Linda Brannan and Deirdra Williams from Wakefield High School made presentations to the Board. Linda Isley closed the presentation by thanking and praising the efforts of the school counselors, and several Board members as well as Superintendent McNeal echoed Dr. Isley’s praise.

**FINANCE**

**1. BUDGET AMENDMENTS AND TRANSFERS, 2005-2006**

To report changes in the budget resolution resulting from transactions processed during July – September 2005. Fiscal Implications:

Adjust State Public School Fund	+	\$	3,011,659
Adjust Local Current Expense Fund	+	\$	6,223,930
Adjust Federal Programs Fund	+	\$	4,339,562
Adjust Capital Outlay Fund	+	\$	133,406,285
Adjust Multiple Enterprise Fund	+	\$	2,431,733
 Net Changes	 +	 \$	 149,413,169

Del Burns introduced Terri Kimzey who made a presentation to the Board. She answered questions from the Board.

**2. POTENTIAL CHANGES IN LOCAL EXPENDITURES FOR 2005-2006**

To report potential changes in local expenditures for 2005-2006 as of September 30, 2005.

Fiscal Implications: Potential adjustments within the local budget. Transactions transferring budget between accounts will be reported to the Board of Education with all Budget Amendments and Transfers quarterly.

Del Burns made a presentation to the Board. Dr. Burns answered questions from the Board. Kathryn Watson Quigg and Patti Head expressed their appreciation for the clarity of Dr. Burns’ report.

**3. REPORT OF ADMINISTRATION APPROVED CONTRACTS**

The attached summaries are provided as information in accordance with Board Policy 8361. The summaries list all change orders, and contracts having a value greater than \$50,000 and not over \$100,000, and purchase orders in excess of \$250,000 for September 2005. Fiscal Implications: Not applicable.

Mark Winters made a presentation to the Board. There were no questions from the Board.

## **FACILITIES**

### **1. FEED THE BIN RECYCLING PROGRAM UPDATE**

The Wake County Public School System partnered with the Wake County Solid Waste Management Division to provide a high-quality recycling program to the schools. This is a report of the results of that program to date. Fiscal Implications: None to school system. Recommendation for Action: None.

Don Haydon welcomed Jim Reynolds and Kelly Dennings from Wake County Solid Waste Management Division and Christina Larkins with WCPSS EnergySavers Program. Mr. Reynolds and Ms. Dennings made a presentation to the Board updating *Feed The Bin*, and the Board viewed a short video about the program. Ms. Dennings thanked everyone who has been supportive of this recycling endeavor. Ms. Head thanked the guests for coming and giving this informative update.

### **2. MASTER PLAN: NORTH WAKE LANDFILL POST-CLOSURE**

Staff will provide an update on the status of the development of the Master Plan documents prepared by OBS Landscape Architects, for the Post-Closure Use of the North Wake Landfill, which may include a site for a future elementary school. Fiscal Implications: No fiscal implications. Recommendation for Action: For information only.

Don Haydon introduced Brian Starkey of OBS Landscape Architects who updated the Board on this project. Mr. Starkey answered questions from the Board. Carol Parker and Patti Head thanked him for coming and sharing this information.

## **ADJOURNMENT**

There being no further business before the Board, a motion was made to adjourn by Bill Fletcher, seconded by Kathryn Watson Quigg. The vote was unanimous. The meeting adjourned at 8:50 p.m.

Respectfully submitted,

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Melanie A. Upton, Recording Secretary

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Bill McNeal, Superintendent, WCPSS

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Patti Head, Chair, Wake County Board of Education