

WAKE COUNTY BOARD OF EDUCATION

OPEN MINUTES –BOARD MEETING

Wednesday, October 8, 2003

Board Members Present	Staff Members Present	
<i>Susan Parry, Chair</i>	<i>Superintendent McNeal</i>	Jonibel Willis
<i>Patti Head, Vice President</i>	Jo Baker	Danny Barnes
Bill Fletcher	Karen Banks	Maurice Boswell
Rosa Gill	Mike Burriss	Del Burns
Beverley Clark	Cindi Jolly	Luther Cherry
Tom Oxholm	Michael Evans	Julye Mizelle
Amy White	Donald Haydon	
Jeff York	Ann Hooker	
Kathryn Watson Quigg	Donna Hargens	
	Linda Isley	<u>Board Attorney Present</u>
	Toni Patterson	<i>Ann Majestic</i>
	Beverly White	
	Janice Shearin	

Susan Parry called the meeting to order at 4:00 p.m. Everyone recited the Pledge of Allegiance.

INFORMATION

Chairman's Comments

- *Ms. Parry thanked Tom Oxholm and Jeff York for their service and dedication to the school system.*

Superintendent's Report

- *Superintendent McNeal thanked the incumbent board members, Rosa Gill, Beverley Clark, and Susan Parry on their reelection to the Wake County School Board and welcomed the new board members, Carol Parker and Ron Margiotta.*
- *Mr. McNeal also thanked Mr. York for a job well done on the board, and Tom Oxholm for his years of services and ask them for their continued support and commitment.*
- *He reported that the Office of Growth Management would continue to hold community meetings in various parts of the county to solicit feedback from the community on growth management planning. The meetings are scheduled to be held on October 13 at Leesville High School; October 14 at Southeast Raleigh High School; October 15, at East Wake High School; and October 16 at Green Hope High School.*
- *The Board of Education and the County Commissioners will have their luncheon on Wednesday, October 15, at the County's Conference Center.*

APPROVAL OF MEETING AGENDA

Tom Oxholm made a motion to amend the meeting agenda to add to the Action Agenda two additional items: Finance- "Time Warner Cable Business Class Optical Access Agreement" and Program- "Broughton High School Field Trip to Antigua, Guatemala."

Amy White made a motion to amend the meeting agenda to add to the Consent Agenda three additional Board Advisory Council Nominations.

Tom Oxholm made a motion to approve the amended meeting agenda. Motion seconded by Patti Head. The vote was unanimous.

PUBLIC HEARING

Jan Ammons-Realtor/Parent. Requested that the board put in place an assigned base at Jones Dairy Elementary School.

CONSENT ITEMS

Kathryn Watson Quigg made a motion to approve the Consent Agenda. Jeff York seconded the motion. The vote was unanimous.

FACILITIES

1. RESOLUTION: ELEMENTARY E16 (BRIER CREEK SITE) DESIGNER SELECTION

The City of Raleigh, Wake County and school system staffs have completed a review of the two-story compact prototype elementary schools for use on the joint use school system and City of Raleigh site at Brier Creek. The school prototypes evaluated were those used at Cedar Fork Elementary and Jeffereys Grove Elementary. The committee working on the joint project recommended waiver of the traditional designer selection process and selection of Boney Architects for the design of the proposed PLAN 2004 E16 Elementary and Wake County at the Brier Creek site. This request is in accordance with NCGS 143-64-32, which allows the exemption of the statutory designer selection process. The specific reason for this exemption includes the compact design of the prototype to allow for maximum space for the share uses; this will also shorten design time, reduce cost and help expedite the project.

2. BIDS: DANIELS MIDDLE RENOVATIONS

Bids for the renovations at Daniels Middle were received on September 16, 2003. Staff and Cline Design Associates, PA recommended award of the single-prime contract to Polovick Construction Co., Inc. in the amount of \$2,437,718. The multi-prime bids were not opened due to not receiving a complete set of bids. (No plumbing bids received) Hy-Tech Construction submitted the low single-prime bid, but staff recommended not awarding the contract to this firm due to its documented poor performance on previous contracts. This action has been reviewed with counsel. Funding is available from the total project budget of \$5,603,211.

3. BIDS: FOX ROAD ELEMENTARY-ROOF REPLACEMENT

Bids for the roof replacement at Fox Road Elementary were received on September 11, 2003. Staff and Rooftops Systems Engineer recommended awarding of the single-prime contract to Baker Roofing Company in the amount of \$447,870. Funding is available from the total project budget of \$783,687, of which \$490,000 is from the PLAN 2000 School Building Program and \$293,687 is from PLAN 2000 Deferred Maintenance.

4. DESIGN CONSULTANT AGREEMENT: DOUGLAS ELEMENTARY

The proposed PLAN 2004 School Building Program included the renovation of existing facilities and new construction at Douglas Elementary. Negotiations have been completed with Schenkel & Shultz, PA for the design of this project. The form of agreement is the standard form approved by the Board attorney. The total proposed project budget is \$8,657,268, of which \$760,653 is currently available from the PLAN 2000 School Building Program and \$7,896,615 will be required from the PLAN 2004 School Building Program. The total project budget includes proposed compensation for the design consultant of \$483,600. Separate agreements for the Design Narrative, Schematic Design, and part of Design Development in the amount of

\$128,600 have already been issued. This contract is for the remainder of design only, in the amount of \$208,740.

5. DESIGN CONSULTANT AGREEMENT: EAST WAKE HIGH

The proposed PLAN 2004 School Building Program included an addition and renovations at East Wake High. Negotiations have been completed with Pearce Brinkley Cease + Lee PA for the design of this project. The form of agreement is the standard form approved by the Board attorney. Fiscal Implications: The total proposed project budget is \$20,290,847, of which \$1,079,172 is currently available from the PLAN 2000 School Building Program, and \$19,211,675 will be required from the PLAN 2004 School Building Program. The current total project budget includes proposed compensation for the design consultant of \$1,287,374. This contract is for the design phase only, in the amount of \$836,793.

6. DESIGN CONSULTANT AGREEMENT: MILLBROOK HIGH

The proposed PLAN 2004 School Building Program included an addition and renovations at Millbrook High. Negotiations have been completed with Cherry Huffman Architects, P.A. for the design of this project. The form of agreement is the standard form approved by the Board attorney. The total proposed project budget is \$27,581,846, of which \$1,321,955 is currently available from the PLAN 2000 School Building Program, and \$26,259,891 will be required from the PLAN 2004 School Building Program. The current total project budget includes proposed compensation for the design consultant of \$1,553,799. Separate contracts for Design Narrative and parts of Schematic Design in the total amount of \$225,538 have already been issued. This contract is for the remainder of the design phase only, in the amount of \$839,051.

7. DESIGN CONSULTANT AGREEMENT: MARTIN MIDDLE

The proposed PLAN 2004 School Building Program includes new construction and renovations at Martin Middle. Negotiations have been completed with Davis Kane Architects, PA for the design of this project. The form of agreement is the standard form approved by the Board attorney. The total proposed project budget is \$22,479,417, of which \$1,157,258 is currently available from the PLAN 2000 School Building Program and \$21,322,159 will be required from the PLAN 2004 School Building Program. The current total project budget includes proposed compensation for the design consultant of \$1,380,000. Separate contracts for the Design Narrative and part of the Schematic Design phase have already been issued in the total amount of \$141,000. This contract is for the remainder of the design phase only, in the amount of \$792,000.

8. CONSTRUCTION DOCUMENTS: WENDELL ELEMENTARY-GYMNASIUM RENOVATIONS

Staff presented the construction documents designed by MBAJ Architecture for the construction of Wendell Elementary gymnasium renovations. Funding is available from the total project budget of \$1,595,891, as provided in the PLAN 2000 School Building Program.

9. UTILITY EASEMENT: APEX ELEMENTARY

Renovation of the Apex Elementary campus requires the dedication of a utility easement to the Town of Apex for water and sewer. The easement is 20 feet in width and circulates throughout the campus. The easement to the Town of Apex will be provided by recorded plat. Staff requested Board approval of a utility easement to the Town of Apex 20 feet in width to provide water and sewer service.

FINANCE

1. PAYMENT OF FINES AND FORFEITURES TO CHARTER SCHOOLS FOR FISCAL YEARS 2001-2003

Appropriation of fund balance to pay fines and forfeitures on a per student basis to charter schools for fiscal years 2001 through 2003 is requested. The enrollment for the charters is based on the June data each year. These funds were reserved in fund balance at the end of the 2003 fiscal year. The total of the appropriation is \$260,775.47.

PROGRAM

1. GRANT PROPOSALS

Competitive (#811): North Carolina Electric Cooperatives, Bright Ideas / Smith Elementary and Individual Schools. Competitive (#813): American Express Foundation, Global Volunteer Action Fund / Enloe High School. Collaborative (#814): National Science Foundation, Science Learning Centers / WCPSS Evaluation and Research Department in collaboration with UNC at Chapel Hill as fiscal agent. Collaborative (#815): University of North Carolina, Division of University-School Programs, NC QUEST / WCPSS Curriculum and Instruction Department in collaboration with UNC at Chapel Hill as fiscal agent. Competitive (824): Wake Education Partnership, Food For Thought / Individual Schools. Any required cash and/or in-kind matching contributions vary by grant program.

2. MEMORANDUM OF UNDERSTANDING BETWEEN WAKE COUNTY HUMAN SERVICES AND WAKE COUNTY PUBLIC SCHOOL SYSTEM

There has been a long-standing Memorandum of Understanding between these two agencies. An update was needed to reflect current collaborative initiatives. *(Exhibit A)*

3. MEMORANDUM OF UNDERSTANDING BETWEEN WAKE COUNTY PUBLIC SCHOOL SYSTEM AND COMMUNITIES IN SCHOOLS OF WAKE COUNTY, INC.

Memorandum of Understanding between Wake County Public School System and Communities in Schools of Wake County, Inc. (CIS). Ongoing expenses for WCPSS include: \$309,700 for 47 MOE local teacher, 27 MOE state teacher, 15 MOE state teacher assistant; \$2,030 for materials to train volunteers and tutor students; \$4,900 for background checks for volunteers; Central office staff time to work with CIS. *(Exhibit B)*

4. CARY HIGH SCHOOL BAND FIELD TRIP TO THE BAHAMAS

Students participating will be band students in grades 9-12. Approximately 90 students will participate along with 40 chaperones. The trip will take place during Spring Break. Students will leave Raleigh on Saturday, April 3, 2004, and return on Thursday, April 8, 2004. The purpose of the trip is to perform music rehearsed in the classroom for groups of the same age group. This trip will provide the opportunity to experience music and lifestyle of other cultures. The performance will be a direct result of rehearsal time spent in the classroom. Cost per student is approximately \$700. Funding will be provided through fundraising possibilities sponsored by the band boosters. There are several band boosters who raise money for those students deserving to go but are unable to do so financially.

HUMAN RESOURCES

1. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT

- *Nancy Jirtle, teacher at Kingswood Elementary School, to assistant principal at Kingswood Elementary School*
- *Sharon Floyd, Senior Administrator in the Special Education Department, to assistant principal at Cary High School.*

2. RECOMMENDATION FOR EMPLOYMENT *(Exhibit C)*

3. RECOMMENDATIONS FOR REQUEST FOR LEAVE *(Exhibit D)*

4. RECOMMENDATIONS FOR CAREER STATUS

Paulette Campbell, Carnage Middle School and Katherine Lasher, Apex High.

BOARD ADVISORY COUNCIL NOMINATIONS

The following are new nominations to the Board Advisory Council.

Alma Jean Thomas, Durant Road Elementary School

Janeen Goodwin, Yates Mill Elementary School

Angie Smith, Leesville Middle School

Alice Warren, Adams Elementary School

Susan Phelps, Weatherstone Elementary School

Leann Stradling, Olds Elementary School

Robert Meyer, Pleasant Union Elementary

Nancy Dworaczyk, Wakefield High School

ACTION ITEMS

PROGRAM

1. OPENING JONES DAIRY ELEMENTARY AS A FOUR-TRACK YEAR-ROUND SCHOOL

The staff of the Office of Growth Management will present recommendations for opening Jones Dairy Elementary as a four-track year-round school for the 2004-2005 school year. The addition of Jones Dairy as a year-round school will offer additional building capacity gains as well as opportunities for families. More concise transportation patterns can reduce travel time for students. Better use of building capacity. This item is presented for Board approval.

Amy White requested that staff bring back a recommendation on the transfer policy for the year-round schools, seconded by Patti Head. The vote was 7 to 1 with Bill Fletcher voting "no."

Bill Fletcher made a motion to approve, seconded by Rosa Gill. The vote was unanimous.

2. BROUGHTON HIGH SCHOOL FIELD TRIP TO ANTIGUA, GUATEMALA

Students Participating will be representative of grades 9-12. Approximately 15 students will participate and 3 chaperone. Students will depart from Raleigh on Saturday, November 22, and return on Saturday, November 29, 2003. Only two days of school will be missed as this is over the Thanksgiving break. Purpose of the field trip is the Study of Spanish and Latin American history and culture. The students will participate in service opportunities while in Guatemala. Cost per student will be approximately \$1,250.00. The total cost will be approximately \$18,750.00. Individual students will bear the cost of the trip themselves. Fundraisers are planned to reduce the expenses.

Patti Head made a motion to approve, seconded by Beverley Clark. The vote was 6 to 2 with Jeff York and Kathryn Watson Quigg voting "no."

FINANCE

1. TIME WARNER CABLE BUSINESS CLASS OPTICAL AGREEMENT

The current contract with sprint for a T-1 connection to schools in the Wake Forest and Fuquay-Varina areas of the county will expire on October 26, 2003. Technology Services posted an RFP and has negotiated a 3-year contract with Time Warner Cable to provide dedicated circuit

connections (point-to-point fiber) to each of these sites and 3600 Wake Forest Road. At cost of \$413 per school site, which is lower than the proposed per site charge from Sprint, Time Warner will provide 5 megabit connections versus 1.5 megabit provided through the T-1s. Monthly recurring charge for service to the 16 sites specified in the contract will be \$8,455. There is a one-time installation fee of \$16,000. Fiscal Implications: The total amount of the contract is \$320,380. Amount requested in 2003-2004 is \$66,730 which is available in the Technology Services current expense budget.

Tom Oxholm made motion to approve, seconded by Bill Fletcher. The vote unanimous.

CLOSED SESSION

Bill Fletcher made a motion to go into closed session at 5:20 p.m. to consider confidential personnel information protected under G.S.115C-319, seconded by Amy White. The vote unanimous.

SPOTLIGHT ON STUDENTS

Seventeen students will be recognized as Spotlight on Student award winners:

*David Cevallos, Heritage Elementary
Sam Stone, Joyner Elementary
Chandler O'Connell, Brassfield Elementary
Kara Thio, Lufkin Middle
Lucas Burkey, Aversboro Elementary
Carlton Jeffreys, Conn Elementary
Tony Jones, Dillard Drive Middle
Dion Anndre Ussery, Cary High
Timothy Evans, Washington Elementary*

*Rahmelle Holeman, Briarcliff Elementary
Moshe Damkani, Daniels Middle
Spencer Dove, Olds Elementary
James Ayscue, Durant Road Elementary
Morgan Daeke, Creech Road Elementary
Meredith Jones, Durant Road Middle
Jana Lembke, West Millbrook Middle
Dashawn Jaynes, Bugg Elementary*

ACTION ITEMS (cont'd.)

HUMAN RESOURCES

1. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT

Rosa Gill made a motion to approve Martha Lewis Martin, applicant, to principal at Lockhart Elementary School. Bill Fletcher seconded motion. The vote was unanimous.

ADJOURNMENT

There being no further business, Susan Parry adjourned the meeting at 7:15 p.m.

Respectfully submitted,

Elwanda K. Farrow, Recording Secretary

Bill McNeal, Superintendent, WCPSS

Susan Parry, Chair