

# WAKE COUNTY BOARD OF EDUCATION

## OPEN MINUTES –BOARD MEETING Tuesday, October 8, 2002

### Board Members

Kathryn Watson Quigg, Chair  
Susan Parry, Vice Chair  
Beverley Clark  
Bill Fletcher  
Rosa Gill  
Jeff York  
Patti Head  
Tom Oxholm  
Amy White

### Staff Members Present

Bill McNeal, Superintendent  
Jo Baker  
Karen Banks  
Danny Barnes  
Del Burns  
Mike Burriss  
Luther Cherry  
Micheal Evans  
Ann Hooker  
Linda Isley  
Cindi Jolly  
Ray Massey  
Toni Patterson  
Janice Shearin  
Walt Sherlin  
Jonibel Willis

### Board Attorney Present

Ann Majestic

=====  
*Kathryn Watson Quigg called the meeting to order at 4:00 p.m. The Board of Education was led in the Pledge of Allegiance by Willow Springs Elementary School choir group. They sang two songs “ Have you Seen...” and “I Am Proud To Be An American.”*

## INFORMATION

### **Chairman’s Comments**

- *Ms. Quigg attended the Chuck Davis African American Dance performance at East Wake High School.*
- *She also attended Green Elementary School’s beautification project. The flowers were donated by WRAL-TV.*
- *Ms. Quigg attended the Wendell Elementary School “Parent’s Walk for Technology.” This group raised \$12,000.00 for new technology in their school.*
- *The monthly luncheon between the Board of Education and the County Commissioners has been canceled for Tuesday, October 16. The County Conference Center is being used as a “One Stop Voting” site. We will host the Wednesday, November 20, meeting as planned.*
- *Public comments will be taken about the proposed revisions to the Abstinence Until Marriage curriculum at Millbrook High School, Monday, October 21, 2002, at 6:30 p.m. Information about advance sign-up will be available at [www.wcpss.net](http://www.wcpss.net) or call the customer service line at 850-1600 for more information.*

### **Superintendent’s Report**

- *Mr. McNeal informed the board that the NC Biology Teachers Association has named Dusty Burns, a biology teacher at East Wake High, Outstanding Biology Teacher for the state of North Carolina.*
- *Jesse Dingle, assistant principal at Durant Road Middle, will be going to Tokyo, Japan, as a participant in the Fulbright Memorial Fund Program. He was selected from more than 2,100 applicants for the three-week trip to Japan to promote greater intercultural understanding between the two nations. The program is sponsored by the Government of Japan and was launched to commemorate the 50<sup>th</sup> anniversary of the Fulbright fellowships.*

- *Wake County Schools has been awarded a \$50,000 grant by EDS, a leading technology company, to launch institutes in technology training for Wake teachers. The EDS Technology Institutes will be held in the summer of 2003.*
- *Wake County Public School System in partnership with East Carolina University, NC State, and Shaw University has been notified that we have won a 5-year \$1.7 million grant award for the Transition of Teaching grant program. The grant is intended to expand the “Bridges to Success” project, which began in April 2002 through a grant from NCCU. This grant allows us to significantly expand services to lateral entry teachers.*
- *Thursday, October 10, 2002, the Citizens Advisory Council will meet in the Board Conference Room at 8:00 a.m.*
- *Thursday, October 17, 2002, at 7:30 a.m. Wake Education Partnership will hold its Annual Meeting at McKimmon Center.*

#### **APPROVAL OF MEETING AGENDA**

- *Mr. McNeal made a motion to amend the meeting agenda to include a request for the creation of the Healthy Schools Task Force.*
- *Susan Parry made a motion to amend the meeting agenda to add a closed session item: “To consult with an attorney employed or retained by the board in order to preserve the attorney-client privilege between the attorney and the board pursuant to G.S. 143-318.11(a)(3) regarding two litigations titled: (1)M.C.W. vs WCPSSBOE; (2) Hatcher vs. WCBOE.*
- *Susan Parry made a motion to amend the meeting agenda to add to the Consent Agenda three additional Board Advisory Council Nominations.*
- *Jeff York made a motion to amend the meeting agenda to pull from the Facilities Consent Agenda Item #1- “Construction Documents: Turner Creek Road Elementary” and “Construction Documents: Highcroft Drive Elementary School.”*

*Amy White made a motion to approve the amended meeting agenda, seconded by Patti Head. The vote was unanimous.*

#### **PUBLIC HEARING**

***Julie Stangler - Parent.*** *Opposes the four-by-four block schedule. Parent feels administration has not communicated to the public the necessary information to put in place the four-by-four schedule.*

***Lanta Wall-Parent, Volunteer for 14 years to the school system.*** *Asked the staff for more information on the four-by-four schedule and requested that parents have an opportunity for input.*

***Jan Elder-parent.*** *Opposes the proposed YRS calendar. She felt that parents input should be heard.*

***Ruth Ann Struble - parent.*** *Opposes the four-by-four block schedule. The four-by-four schedule should be an option for principals who would like to participate.*

***Bill Small-parent.*** *Opposes the four-by-four-block schedule.*

***Randee Gordon – Parent.*** *Opposes the four-by-four schedule. Parent stated that increasing the class time to 90 minutes would be hard for students to stay attentive and learn.*

***Tom Lowell-parent.*** *Opposes the four-by-four schedule.*

**Terri Richards-parent.** *Asked that the Facilities Department develop a new formula for school capacity for future growth at Wilburn Elementary School.*

**Lauri Johnson - parent.** *Opposes the four-by-four schedule. Parents need more information about the advantages of changing to four-by-four schedule.*

**Eileen Pruette-parent.** *Opposes the four-by-four schedule; not fair to AP students.*

### CONSENT ITEMS

*Jeff York made a motion to approve the consent agenda, seconded by Rosa Gill. The vote was unanimous.*

### APPROVAL OF MINUTES

September 10, 2002 – Finance Committee

September 10, 2002 - Community Relations Committee

September 18, 2002 - Facilities Committee

### FACILITIES

#### **1. Bids: East Wake Middle – Roof Replacement**

Bids for the roof replacement at East Wake Middle were received on September 5, 2002. Staff and Roof Engineering, Inc., recommended awarding of the single-prime contract to Owens Roofing, Inc., in the amount of \$610,686. Funding is available from the total project budget of \$916,500, as provided in the deferred maintenance component of the PLAN 2000 School Building Program.

#### **2. Bids: Heritage Middle School**

Bids for the construction of Heritage Middle were received on September 17, 2002. Staff and Innovative Design recommended awarding of the general contract to R.N. Rouse & Company in the amount of \$9,903,000; recommended awarding of the plumbing contract to Bolton Corporation in the amount of \$1,131,000; recommended awarding of the mechanical contract to Southern Piping Company in the amount of \$2,045,000; and recommended awarding of the electrical contract to Rayman Electrical Company in the amount of \$1,301,846. The total of the low multi-prime bids is \$14,380,846. The total of the low single-prime bid is \$14,641,700. Funding is available from the total project budget of \$22,062,401, as provided in the PLAN 2000 School Building Program.

#### **3. Bids: 2002 Relocation of Mobile Classrooms – Package “H”**

Bids for the 2002 Relocation of Mobile Classrooms - Package “H” were received on September 12, 2002. Staff and H.S. Annis Architect, AIA, recommended awarding of the single-prime contract to Beau Chene Company, LLC, in the amount of \$272,000. Funding is available from the total project budget of \$525,000, of which \$250,240 is from the Heritage Elementary PLAN 2000 School Building Program Project and \$274,760 is from the mobile relocation project in the Phase IIIB Long-Range Building Program.

#### **4. Design Consultant Agreement – Enloe High East Building Renovation**

The approved PLAN 2000 School Building Program includes the east building renovation at Enloe High. Negotiations have been completed with Brown Jurkowski Architectural Collaborative for the design of this project. The form of agreement is the standard form approved by the board attorney. Funding is available from the total project budget of

\$9,071,972, as provided in the PLAN 2000 School Building Program. The total project budget includes proposed compensation for the design consultant of \$814,192.

### **5. Utility Easement: Knightdale High**

Construction of the new Knightdale High school required road widening along Old Knight Road and the relocation of overhead power lines by Carolina Power and Light Company. Carolina Power and Light Company required an easement 30-feet wide and approximately 150-feet in length to relocate overhead lines near the entrance to the high school project on Old Knight Road.

### **6. Utility Easement – Phillips High**

To serve new improvements at Phillips High, Carolina Power and Light Company required an easement 30-feet wide for overhead lines and 10-feet wide for underground lines. The easement is estimated to be 720-feet in length.

### **7. Utility Easement – Underwood Elementary**

Renovation of the Underwood Elementary campus required additional electrical service from Carolina Power and Light Company. An easement 10-feet wide and approximately 510-feet in length is required by Carolina Power and Light Company to serve the removed campus with an underground utility line.

### **8. PLAN 2000 Proposed Revisions – Special/Optional Schools**

Staff presented scope and budget for a new K-12 special/optional school to accommodate current Longview and Bridges programs. Presented was a scope and budget for an addition and renovations project to convert the Longview site to a new special/optional middle school. The resolutions request an allocation of \$5,566,217 and a reallocation moves the \$5,566,217 from PLAN 2004 start-up funds to the new K-12 special/optional school and adds \$255,606 from the reduced scope of work at the Longview campus.

### **9. Construction Documents: Wake Forest Elementary**

Staff presented the construction documents designed by Pearce Brinkley Cease and Lee PA for addition and renovations to Wake Forest Elementary. Funding is available from the total project budget of \$6,735,413 from the Phase IIIB Long-Range Building Program.

## **FINANCE**

### **1. Fund Balance Appropriation: 2002-03**

Staff requested reallocation of the fund balance of \$175,000.00 set aside and approved for the 2002-2003 Continuous Improvement Summer Conference. Funding required covering invoices received upon conclusion of the July conference.

## **PROGRAM**

### **1. Grant Proposals**

Competitive (#690): U. S. Department of Education, Alternative Strategies / Central Office. Entitlement (#691): U. S. Department of Education, Title X, McKinney Homeless Assistance Act / Central Office. Competitive (#695): Wake Education Partnership, Food For Thought / Individual schools. Competitive (#696): North Carolina's Electric Cooperatives, Bright Ideas / Wakefield Elementary. Collaborative (#697): National Science Foundation, Division of Elementary, Secondary and Informal Education, Advanced Technological Education/Central Office collaboration with Wake Technical Community College. Collaborative (#698): National Science Foundation, Division of Elementary, Secondary and Informal Education, Advanced Technological Education/Central Office collaboration with Wake Technical Community

College. Competitive (#704): Garner Education Foundation, Signs of Success/Smith Elementary School. Competitive (#705): PP&G, Basic Aquatic Studies in the Neuse/Fuquay-Varina High School.

## **2. 2003-04 Year-Round Calendar (*Exhibit A*)**

The Year-Round Calendar Committee met on September 18, 2002, to review input from parents and staff from each year-round school with regard to proposed 2003-04 multi-track year-round calendars. The committee reviewed several calendar proposals and came to consensus on the calendar. The committee reviewed parameters for calendar development, annual testing dates, and inclement weather make-up days and concluded that the attached calendar is most effective in meeting these needs.

## **3. 2003-04 Calendar for Southeast Raleigh High School, Centennial Campus Middle School, Moore Square Museums Magnet School, Partnership Elementary School (*Exhibit B*)**

The modified instructional calendar combines features of the traditional and year-round calendars. First semester is similar to Track 4 of the year-round calendar and second semester is similar to Track 1. The calendar provides a summer break of approximately seven weeks. Holidays for students closely match typical holidays of the traditional calendar. It is planned for this calendar to be used at Southeast Raleigh High School, Centennial Campus Middle School, Moore Square Museums Magnet Middle School, and Partnership Elementary School.

## **4. Carnage Middle School Trip to Busch Gardens, Williamsburg, VA**

The Carnage Middle School eighth grade students are will be taking a trip to Busch Gardens, Williamsburg, Virginia to participate in physics field day. The projected trip date is October 18, 2002. It is anticipated that approximately 99 students and over 20 adults will participate. Forces and Motion is part of the eighth grade science curriculum. Students use algebraic functions. The anticipated student cost will be approximately \$60.00 per person. Funding will be secured through various fund raising activities through amazon.com, from donations, and from funds left over from last year.

## **POLICY**

### **1. New Policy 7245-School Capacity**

*New; Second Reading*

The purpose of this new policy is to establish a consistent calculation method and schedule for developing school building capacities and school campus capacities. Based upon the policy, the facilities department staff will calculate the School Building Capacity, the Annual School Campus Capacity and the Long-Range School Campus Capacity for each school and present these capacities to the Board of Education for approval by October 1 each year. Abbreviations for the three capacity terms have been added to the policy since the first reading on September 17, 2002.

### **2. Policy 8623-Settlement of Claims**

*New; Second Reading*

This new policy will allow the Superintendent to settle claims up to \$10,000.

## **HUMAN RESOURCES**

### **1. Recommendations for Employment (*Exhibit C*)**

#### **2. Recommendation for Administrative Appointment**

*Jennifer L. Jones, Guidance Counselor at Middle Creek High School, to assistant principal at Middle Creek High School.*

## **BOARD ADVISORY COUNCIL NOMINATIONS**

*New nominations to Board Advisory Councils for the 2002-2003 school year.*

*Lawransy Berry, North Garner Middle  
Sherry Dillard, East Garner Middle  
Michael Brown, Leadmine Elementary  
Marilyn Gardner, West Lake Middle School  
Lisa Yelmini, Ballentine Elementary  
Shawn McNamara, Briarcliff Elementary  
Suzy Nisbet, Weatherstone Elementary  
Gina Thomas, Jeffreys Grove Elementary  
Beth Jongeward, At Large Member*

*Diana Bader, Davis Drive Middle  
Amber Sagester, Fuquay-Varina Middle  
Tracey Dorsey, Conn Elementary  
Robin Small, Leesville Road Middle  
Karen Macheod, Reedy Creek Elementary  
William C. Weiss, Green Hope High  
Debra Horton, Southeast Raleigh  
Sherry Frost, Leesville Elementary*

## **BOARD COMMITTEE CHAIRS' REPORTS**

**Community Relations Committee.** *The new Senior Director of the Communications was introduced. The Communication staff discussed the department's redesign plan and the department objectives for 2002-2003.*

**Facilities Committee** *continued its discussion on Equity in facilities and critical needs project priority list.*

**Finance Committee.** *Mr. Oxholm explained the goals of the committee are to review two issues: exploring alternative funding sources and analyzing the benefits/cost of hiring a non-educator as chief financial officer.*

*Mr. Tom Oxholm ask that each board member (if they have not) turned in his/her nominations to the committee chairs. There are still seats available for Community membership. He asked that the process be completed by October 31, 2002.*

### **Healthy School Task Force**

*Mr. McNeal explained that Wake County Public School System is one of the most successful large school districts in the country. One key to success has been district efforts to ensure that every region of the county and each school in the district offers a rigorous educational program to all students. Any student entering the district, whether attending a program magnet, year-round, or traditional calendar school, should receive a challenging curriculum in a school community that is committed to excellence.*

*He explained that as the district continues to grow, complex factors are interacting to put stress on the system. The district opens new schools and expands capacity through more year-round programs, but these actions can make it difficult to ensure that older schools are still healthy and viable. To manage these challenges, the system must approach them with a long-term, strategic approach, as well as some shorter term solutions.*

*Mr. McNeal announced the Wake County Board of Education and the Wake County Public School System is calling for the creation of a countywide "Healthy Schools Task Force." The Task Force will examine the educational issues and concerns of the entire Wake County community and its impact on the future of public education in the county.*

*The Task Force will be comprised of 18 to 25 people, with the membership approved by the Board of Education. Board members will be encouraged to suggest potential members. The Task Force will be representative of the county's geography and demography.*

### **Characteristics of Healthy School Task Force Candidates**

- *A citizen of Wake County*
- *Open-minded and objective*
- *Fact-based decision-maker*
- *Countywide and regional perspectives*
- *Willingness to meet monthly for the duration of the Task Force*
- *Proven interest in issues concerning the school system*
- *Focus on student success*
- *Cross representation of the district*

*The Healthy Schools Task Force will be asked to examine and discuss a variety of possible issues that affect the on-going health and stability of public education in Wake County. Issues to be discussed are:*

- *Accomplishing the mission of the Wake County Public School System*
- *Accomplishing the goals of the Wake County Board of Education*
- *Good stewardship of capital/fiscal and operating resources*
- *High quality academic programs for all Wake County children*
- *Capacity utilization of existing and future facilities*
- *High academic standards*
- *Diversity in schools*
- *Strengthening the current programs in magnet schools*
- *Further development of the magnet program (additional choice)*
- *Facilities equity*
- *Neighborhood schools*
- *School safety*
- *Community expectations of our public school system*

*The Task Force will be asked to produce a written report and recommendations to the Board of Education. These recommendations will address the factors already enumerated along with these desired outcomes:*

- *Ensuring continued growth in student achievement*
- *Increasing the satisfaction of parents and key constituencies*
- *Addressing facilities issues, including decisions related to Plan 2004*
- *Increasing community support for the Wake County Public School System*

*Bill Fletcher made a motion to approve, seconded by Patti Head. The vote was unanimous.*

## **ACTION ITEMS**

### **PROGRAM**

#### **1. High School Scheduling**

In October 1999, high school principals began exploring two important questions related to the future of high schools, focusing on what should every high school graduate know and be able to do and what structure/mode of organization offers the opportunities necessary to allow our schools to be the very best. A task force comprised of representatives from the high schools met this summer, reviewed the schedule options, and identified strategies to support a successful implementation of a schedule to address the issues. The Task Force recommended that schools move to a 4X4 schedule in the 2003-04 school year; that staff development and curriculum work including new pacing guides and course sequencing move forward during this year, and that schools have flexibility in developing a schedule to best meet the needs of the students. No

additional funding is anticipated. It is requested that the Board of Education endorse the staff recommendation that all non-magnet high schools implement a schedule built on the 4x4 block schedule that will support increased opportunities for students.

*Beverley Clark made a motion to approve, seconded by Rosa Gill. The vote was unanimous.*

*Tom Oxholm made a friendly amendment to authorize staff to continue moving forward for Fall 2003-2004 four-by-four implementation with the requirement that an effective communication plan be implemented by the high schools. Staff should report to the board with feedback from the schools' communication plans in December.*

*Beverley Clark made a motion to approve the amended motion, seconded by Susan Parry. The vote was unanimous.*

## **FACILITIES**

### **1. Space Standards and Capacity (Exhibit D)**

Staff presented 2002-2003 school capacity models and space standards as well as the 2002-2003 capacity totals for each school. Fiscal Implications – The use of standardized building and campus capacities promotes the most effective utilization of school facilities.

*Bill Fletcher made a motion to approve, seconded by Amy White. The vote was unanimous.*

## **PROGRAM**

### **1. More at Four**

The Wake County SmartStart, in collaboration with Wake County Public School System, received a More at Four grant. This grant funds Pre-K programs for at-risk four-year-olds. We were notified on August 16, 2002, of the opportunity to expand the number of children served in this program. Staff proposed: Two Pre-K classes for at-risk four-year-olds to be established at Lynn Road Elementary School for the 2002-03 school year. The classes are to be funded through Title I, special education, and More at Four funds. Students served will be at-risk four-year-olds with priority to children living in the Lynn Road Elementary attendance area.

*Bill Fletcher made a motion to approve, seconded by Susan Parry. The vote was unanimous.*

## **POLICY**

### **1. Revision of Policy 6300-Maintenance, Review and Release of School Records.**

*Revised; First Reading (waiver of second reading requested)*

1. Revision brings WCPSS student records policy in line with new federal law requiring release of names, addresses, and telephone numbers of secondary school students to military recruiters and institutions of higher education.
2. Provides for annual notification of parents.
3. Allows parents to request that information not be released.

*Amy White made a motion to approve, seconded by Patti Head. The vote was unanimous.*

## **INFORMATION ITEMS**

## **LEGISLATIVE**

### **1. YEAR 2001-2002 LEGISLATIVE SUMMARY (Exhibit E)**

*Susan Harrison presented the 2001-2002 Legislative summary from the North Carolina General Assembly.*

*Board took a break at 6:15 p.m.*

*Board Meeting reconvened at 6:30 p.m.*

## **SPOTLIGHT ON STUDENTS**

*Seventeen students were recognized as Spotlight on Students award winners.*

<i>Abigail French, Aversboro Elementary</i>	<i>Jolita Massenbourg, Jones Diary Elementary</i>
<i>Shondale Boone, Brassfield Elementary</i>	<i>Jerome Wolfe, Olds Elementary</i>
<i>Joshua Graley, Briarcliff Elementary</i>	<i>Mark Johnson, Daniels Middle</i>
<i>Nicholas McClelland, Bugg Elementary</i>	<i>Emanuel Chapman, Washington Elementary</i>
<i>Trayvion Walker, Creech Road Elementary</i>	<i>Jose Barragan, Lufkin Road Middle</i>
<i>Angel Suazo, Durant Road Elementary</i>	<i>Cara English, Dillard Drive Middle</i>
<i>Kendal Burks, Conn Elementary</i>	<i>Jeremy Williams, Cary High School</i>
<i>Sabrina Ann Hick, West Millbrook Middle</i>	<i>Lorenzo Clegg, Joyner Elementary</i>
<i>Sohee Kim, Durant Road Middle</i>	

## **CLOSED SESSION**

*Susan Parry made a motion to go into closed session at 8:45 p.m. to consider confidential personnel information protected under G.S. 115C-319; and to consult with an attorney employed or retained by the board in order to preserve the attorney-client privilege between the attorney and the board pursuant to G.S. 143-318.11(a)(3) regarding two litigation titled: (1)MCW. vs WCPSSBOE; (2) Hatcher vs. WCBOE, seconded by Patti Head.*

*Board Meeting reconvened at 9:23 p.m.*

## **ACTION ITEMS Cont'd.**

### **HUMAN RESOURCES**

#### **1. Recommendations for Career Status**

*Bill Fletcher made a motion to approve Judy Davis, Wake Forest-Rolesville Middle School, and Paulette Thomas, Lufkin Road Middle School, for Career Status, seconded by Amy White. The vote was unanimous.*

#### **2. Recommendation for Administrative Appointment**

*Bill Fletcher made a motion to approve Donald M. Haydon, applicant, to Associate Superintendent Auxiliary Services, seconded by Patti Head. The vote was unanimous.*

### **ADJOURNMENT**

There being no further business, Kathryn Watson Quigg adjourned the meeting at 9:26 p.m. Respectfully submitted,

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Elwanda K. Farrow, Recording Secretary

\_\_\_\_\_  
Bill McNeal, Superintendent, WCPSS

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Kathryn Watson Quigg, Chair