



**WAKE COUNTY BOARD OF EDUCATION  
MEETING MINUTES  
October 7, 2008**

<u>Board Members Present</u>	<u>Staff Members Present</u>	
Rosa Gill, Chair	Superintendent Del Burns	Don Haydon
Kevin L. Hill, Vice Chair	Terri Cobb	David Holdzkom
Beverley Clark	Maurice Boswell	Ann Hooker
Patti Head	Mike Burriss	Julye Mizelle
Anne McLaurin	Kathy Chontos	David Neter
Ron Margiotta	Marvin Connelly	Bev White
Lori Millberg	Chuck Dulaney	Jonibel Willis
Horace Tart	Michael Evans	Mark Winters
	Lloyd Gardner	<b><u>Board Attorney Present</u></b>
	Donna Hargens	Ann Majestic

Chair Rosa Gill called the meeting to order at 3:04 p.m. Everyone recited the Pledge of Allegiance.

**Chair's Comments**

- On Thursday, September 25, the Greater Raleigh Chamber of Commerce sponsored an Education Forum entitled, "Engage in Education: How Business Leaders Can Effect Positive Change." Ann Goodnight, the 2007-2008 Education Committee Vice-Chair, welcomed the participants and Rick Guirlinger, current vice-chair, closed the session.
- Several joint meetings with elected officials in municipalities have been held. The Board of Education met with the Town of Zebulon, Knightdale, and the City of Raleigh on September 22; the Town of Apex, Holly Springs, and Morrisville on September 25; and Fuquay-Varina, Rolesville, Wake Forest, and Wendell on September 30. On October 14, an additional meeting will be held with Cary and Garner. Agendas have included discussions related to the Status of CIP 2006, the multi-year student assignment plan, and partnerships between municipalities and the Board of Education.
- On Tuesday, September 23, Wake Education Partnership sponsored an Educational Summit. The summit focused on Business Involvement in supporting education. Graduation Projects were included among the many methods for supporting education.
- On October 2, several Board members and staff members met with representatives from Gwinnett County Schools to share information. Board members were able to provide them with a great deal of information, as well as, receiving information from them.

## Superintendent's Comments

- Dr. Burns congratulated the 2008-2009 semi-finalists for the National Achievement Scholarship Program. The semi-finalists included Bianca D. Bizune, Apex High School; Lariah D. Ijames, Apex High School; Kelly Wyche, Broughton High School; Jacob H. Besigel, Enloe High School; Amelia J. Lumpkin, Enloe High School; Mariah Moore, Enloe High School; Tiffany Ezuma, Leesville Road High School; Derrick E. Smith, Wake Forest-Rolesville High School; Jasmine V. Clark, Panther Creek High School; John Fisher, Panther Creek High School; and Kaiya M. Arroyo, Middle Creek High School.
- Samantha Carpenter, 8<sup>th</sup> grade science teacher at Durant Road Middle School, and Courtney Titus, physical science and anatomy teacher at Middle Creek High School, have been chosen as fellows for the 2008 National Science Teachers Academy.
- Enloe High School's literary magazine, "Stone Soup", received a first place award in the 2008 North Carolina Student Publication Award in the High School Division by the North Carolina Literary and Historical Association.
- Fuquay-Varina High School seniors, Anthony Prince and Geovanny Solera, presented at the 2008 Environmental Systems Research Institute (ESRI) International User Conference August 1-6, 2008 in San Diego, California.
- Amelia Lumpkin, a senior at Enloe High School, attended the Leadership Education and Development Program in Business (LEAD) conference this past summer.
- Enloe High School's Computer Science Team traveled to Baltimore, MD to compete in the American Computer Science League (ACSL) All-Star Competition. Dr. Burns congratulated the Enloe seniors and juniors for placing 6<sup>th</sup> and the Enloe sophomores and freshmen placing 5<sup>th</sup>.
- Green Hope High School junior, Macy Rashid, and her partner, Kevin Ratliff, received a silver medal for second place in the United Doubles Tennis Tournament during the Special Olympics Midsummer Games in July.
- The Penny Road Elementary Physical Education staff received the Artie K. Kamiya Horizon Award for 2008. The award is presented to outstanding teams who exhibit commitment to continue the excellence journey of Artie K. Kamiya in the area of physical education and healthful living.
- Professional development efforts at Salem Middle School earned the school national recognition in the September 10 issue of Teacher Magazine. The article "Hitting the Books", talked about teacher book groups as an effective way for educators to reflect on ideas and create change in schools.
- Panther Creek High School has been selected as a finalist in the 2008 Real D.E.A.L. School Awards. D.E.A.L. stands for Dedicated Educators, Administrators, and Learners. N.C. schools are nominated for the award based on outstanding student achievement over the past two years and positive teacher working conditions results from the 2008 Teacher Working Conditions Survey.
- The School Community Helping Hands Program sponsored the 2008 Fall Family Conference on September 20 at Enloe High School. Nearly 500 participants were present as several WCPSS Central Service administrators provided updates on topics focusing on family involvement, student motivation, student achievement, and gang awareness.
- The Wake County Public School System's College and Post Secondary Opportunities Fair was held Sunday, September 21, at the McKimmon Center. The fair featured

representatives from more than 100 colleges, universities, community colleges, and all military institutions.

- SAS Institute is expanding a pilot programming course taught at Apex High School to nine other high schools this academic year. Seven of the newly added schools are in North Carolina, including Cary High School. The course will be available to high schools across the country beginning in January.
- The North Carolina Arts Education Association finalized their Awards Program for the 2008-2009 school year. Dr. Burns congratulated the following persons: the Elementary Arts Educator of the Year, Vicky Powers, Wiley Elementary; Middle School Arts Educator of the Year, Alexa Modlum, East Wake Middle School; Jodie Aker, Southeast Raleigh High School, was named Special Needs Arts Educator of the Year.

### **Board Members Comments**

- Ms. Head and Mr. Hill attended the School-to Career Volunteer Celebration held on September 23 at the McKimmon Center. Ms. Head congratulated Chris Droessler and Megan Kirkpatrick for a wonderful occasion. Ken Smith from WRAL-TV spoke at the celebration. Mr. Smith received the 2008 ACTE Image Award earlier this year.
- Mr. Tart shared that he attended a roundtable discussion regarding diversity at the Eagle Ridge Golf Course in Garner on October 1. Dr. Ann Denlinger, president of Wake Education Partnership, facilitated the discussion. Individuals from other municipalities in attendance included Dr. McLaurin. Mr. Tart encouraged other Board members to attend and participate in the roundtable discussions throughout the county.

### **APPROVAL OF MEETING AGENDA**

Ann Majestic requested to add to consulting with the Board of Education attorney and preserving the attorney-client privilege as provided in G.S. 143-318.11(a)(3) due to current litigation, Wake CARES, et al vs. Wake County Board of Education to the Closed Session agenda.

Lori Millberg made a motion to approve the amended agenda, seconded by Kevin L. Hill. The Board voted 7 to 1 with Beverley Clark, Horace Tart, Patti Head, Lori Millberg, Kevin L. Hill, and Anne McLaurin voting “yes”, and Ron Margiotta voting “no”. The motion passed.

### **INFORMATION ITEMS**

#### **1. KINDERGARTEN ELIGIBILITY DATE FOR 2009-2010**

Effective in 2009-2010, House Bill 150 requires that a child presented for enrollment to kindergarten must be 5 years old on or before August 31 of that school year. The August 31 date is a change from the previous October 15 cut-off. Information will be presented regarding the impact of this change.

Dr. Christy Falba shared that the curriculum in kindergarten reflects the North Carolina Standard Course of Study in each of the content areas. The Kindergarten Initial Assessment provides information about where the entering student is with literacy and math. Professional development for kindergarten includes collaboration with Project Enlightenment to design a kindergarten workshop series that teachers attend during the

summer.

WCPSS focuses on best practices and recommends 30-45 minutes daily of self selected discovery centers that foster student creativity and problem solving. Other best practices include establishing a learning environment that supports active learning, providing adequate, appropriate and easily accessible materials, establishing consistent and predictable schedules and routines, and addressing learning styles and developmental approaches to learning. It incorporates balanced literacy and mathematics instructional strategies and families.

Dr. Falba stated that the initial entry into kindergarten is up to 120 days after school Starts. If that period of time has passed, the student must wait for the following year to enter school. Students who attend a public kindergarten in another state, but do not meet the August 31 entry date, will be allowed to attend.

The impact of the kindergarten entry-date change means that there will be fewer kindergarten students in 2009-2010. The projected kindergarten enrollment for 2009-10 is 10,784, which is 850 fewer kindergarten students than projected in 2008-2009. The following year, however, the projection is 12,580 students, which is an increase of 1,796. In preparation for this legislation, Preschool Services has implemented the new cut-off this year on students entering the preschool program.

The kindergarten early entry program is designed for academically gifted students who are four years old by April 16 and who score at the 98<sup>th</sup> percentile or higher on both a standard individual intelligence test, and a test of reading or math achievement. The process involves submitting a packet to the ISD Kindergarten Office, which is reviewed by a Central Services team, including a psychologist. A recommendation is sent to the school. At the school level, the principal convenes a school-based gifted education committee to review the packet, recommendation, and assist with the decision. For the current school year, 26 packets were submitted, only 12 students met the testing requirements and were given early entry.

## **2. WAKE COUNTY PUBLIC SCHOOLS/WAKE COUNTY HUMAN SERVICES COLLABORATIVE PROGRAMS**

Wake County Public Schools is joining with Wake County Human Services to offer services associated with the “Middle Class Express.” These services will include after school tutoring, social skill building activities, and activities associated with building strong families. Fiscal Implications: Programs will operate in schools currently serving as community school sites. Should the program grow to include sites not associated with current community school sites, additional costs may be incurred.

Karen Hamilton shared information regarding the programs that have been developed and are ready to be implemented by the Student Support Services of WCPSS and Wake County Human Services. The programs will be implemented in January at Athens Drive High School and Millbrook High School. The focus of the programs will include school success- increasing graduation, increasing adult educational levels, higher functioning families, and sustained employment based on the human capital development program with Wake County Human Services. The programs for Athens and Millbrook will be

developed between now and January and may include, but will not be limited to, linkages between school delivered programs and Wake County Human Services programs, making sure that school-age children come prepared with immunizations, increasing healthy behaviors with regard to nutrition and physical activity, increasing school activities and school-related activities, end-of-grade and end-of course preparations, decreases in student suspensions, participation in adult learning, positive parent behaviors, positive needs of families so that they can access more housing and better food options, community participation and problem solving, and a decrease in reports to Child Protective Services.

### **3. U.S. ENVIRONMENTAL PROTECTION AGENCY 2008 INDOOR AIR QUALITY TOOLS FOR SCHOOLS LEADERSHIP AWARD**

The U.S. Environmental Protection Agency (EPA) has awarded the Wake County Public School System the 2008 Indoor Air Quality Tools for Schools (IAQ Tfs) Leadership Award. This award is based on the high quality of WCPSS' indoor air quality program. There were specific criteria for this achievement and very few awards are given nationwide each year. This award recognizes our school district's true commitment to managing indoor air quality issues in our school buildings. The EPA also commends the Wake County Public School System's commitment to protecting the health and safety of students, teachers, and other school staff by improving the learning environment. Fiscal Implications: None. Recommendation for Action: For information only.

Sneha Atwal shared information with the Board regarding staff's commitment to the sustainability as a school system. Environmental Stewardship Program supports students and staff in using their existing skills and interests to help address environmental issues. The program encourages voluntary action at school and at home, and it helps the learning process and practicing of life skills through character education by using the resource conservation activities. There are two fundamental beliefs of the program, that individual daily choices do impact the environment and our own well-being, and that education is the vehicle for making a positive change.

The Environmental Stewardship Program focuses on clean and abundant air, land, and water. The primary objectives are to establish policies and encourage practices that benefit the environment and the well-being of the community members, and provide tangible ways for students and staff to be become engaged.

The Energy Savers program is a student driven energy education and conservation effort. The Tools for Schools Program helps schools to use their own resources to improve the quality of the indoor air environment.

Feed the Bin is offered in partnership with Wake County Environmental Services. Students are allowed to participate in the recycling process and are encouraged to recycle ink cartridges.

The water program, S.W.A.T. (Student Water Action Team), is a student driven program focused on conservation efforts.

Ms. Atwal shared the U.S. Environmental Protection Agency 2008 Indoor Air Quality

Tools for Schools Leadership Award with the Board.

**PUBLIC COMMENT – 4 P.M.**

*Citizens who signed up to address the board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.*

**Larry Taylor (President of the Homeowner’s Association of Walnut Creek)- Mr.**

Taylor requested the Board’s assistance in having a bus stop moved due to the nuisances of loud noise, vandalism to property, and trash being left on individuals’ property. Mr. Taylor offered a solution of using a back entrance as a bus stop instead of continuing to use the current one.

**John Surratt (Representative for Netcomlogic) - Mr.** Surratt addressed the Board regarding Finance Consent Agenda Item #4, Outsourced DBA Services Agreement. Mr. Surratt shared that Netcomlogic held the contract since 2001 for the outsourced DBA until October 6, 2008. Mr. Surratt shared that Netcomlogic’s performance has been exemplary. The RFP that previously was sent out in 2005 had a several month process, where this time, the request went out on August 24, however, Mr. Surratt believed it went out on the 29<sup>th</sup> and information was due back on September 8<sup>th</sup>. There was a clarification in the interim, where Labor Day fell and the award was recommended by the staff after 7 hours. Mr. Surratt requested the Board to delay voting on the item. The contract for Netcomlogic expired on June 30, they were asked to extend the contract for 90 days, and accommodated the request. Netcomlogic was asked to extend the contract again for another 7 days, and they obliged. Netcomlogic has done everything that they can in the expedited RFP process and has done everything they can to respond and are willing to come in at a bid lower than the winning bid. The company felt that they did not have the opportunity to adjust to additional demands that were made on the RFP; however, they are willing to comply with all of the demands.

**Pradeep Sharma (Netcomlogic representative) – Mr.** Sharma shared that Netcomlogic would like a fair opportunity to bid on the outsourced DBA contract as there was not enough time for contractors to respond to the RFP.

Patti Head made a motion to amend the Meeting Agenda by placing Finance Consent Agenda Item #4, Outsourced DBA Services Agreement on the Action Agenda. The motion was seconded by Ron Margiotta. The motion was unanimously approved.

**CONSENT ITEMS**

Patti Head made a motion to approve the Consent Agenda, seconded by Lori Millberg. The motion was unanimously approved.

**APPROVAL OF MEETING MINUTES**

August 13, 2008 - Finance Committee Meeting Minutes

- September 2, 2008 - Committee of the Whole Meeting Minutes
- September 9, 2008 - Facilities and Operations Committee Meeting Minutes
- September 16, 2008 - Committee of the Whole Meeting Minutes
- September 16, 2008 - Board of Education Meeting Minutes

**FINANCE**

**1. RENEWAL OF PROPERTY INSURANCE COVERAGE: OWNED OR LEASED REAL & PERSONAL PROPERTY, BOILER & MACHINERY, AND MUSICAL INSTRUMENTS**

The Wake County Public School System has maintained Property Insurance Coverage through participation in the statewide pool administered by the North Carolina Department of Public Instruction for over 20 years. The annual premium is based on current total insured values of \$2,702,685,623 (6.7% increase) with deductibles of \$5,000/\$2,000/\$25,000 (Fire, Lightning, Extended Coverage, & All Other Perils / Theft & Vandalism / Flood & Earthquake). There is a special deductible of \$1,000 for Mobile Band Equipment, Uniforms, Laptop, and Portable Computer Equipment. Coverage was modified in 2005 to Blanket Coverage with all property being on Replacement Cost, except vacant and unoccupied property. The annual premium quoted is \$869,640.62 (5.7% increase), which includes 586 mobile units and 97 modular units. Fiscal Implications: Funds are available in the Risk Management budget for 2008-2009. Recommendation for Action: Board Approval is requested.

**2. GIFTS TO THE SYSTEM**

Seventy-five gifts have been donated to the Wake County Public School System. The approximate value of the gifts is \$42,685.00. Fiscal Implications: Not applicable. Recommendation for Action: No action is required

**3. CHANGE ORDER 9: MCNATTON TECHNOLOGIES LLC SERVICE AGREEMENT**

McNaton Technologies has been under contract to provide Unix administration support services since 2005. The current term is set to expire October 7. In order to continue the same level of service for the remainder of the fiscal year, an extension has been negotiated which will carry services through June 30, 2009? Monthly rate, which has remained static for three years, will increase four percent to \$66,560. Change Order 9 will increase funding \$582,400.00 to account for invoiced amounts and extend contract end date. Fiscal Implications: Total amount of change order is \$582,400.00. Funding for contracted services was identified and planned for in the Technology Services 2008-09 operating budget request. Recommendation for Action: Staff is requesting Board approval of change order.

**4. DISTRICT TECHNOLOGY PLAN**

The district's current Technology Plan was initially drafted in 2005 and has been revised through collaboration between Instructional Services Division staff and Technology Services Division staff. The revised plan utilizes the framework required by the North Carolina Department of Public Instruction. The resulting plan, once approved by the Board, will be submitted to DPI for its approval and is required for participation in certain state and federal initiatives such as E-Rate and North Carolina's School Connectivity Initiative. Fiscal Implications: None. Recommendation for Action: Board approval of the

district Technology Plan is requested.

## **FACILITIES AND OPERATIONS**

### **1. APPROPRIATION OF FUND BALANCE FOR WAKEFIELD NINTH GRADE CENTER LEASE**

Board approval was granted on July 15, 2008 to restrict \$187,500, within the capital outlay budget fund balance, for a required escrow deposit related to the future removal of a modular unit on the Wakefield Ninth Grade Center campus. An agreement has now been reached between the landlord and the Board, and a check for \$187,500 must be deposited to an escrow account with a title insurance company, within 60 days of the approval of this agreement by both parties. The appropriation of the reserved funds is requested. A copy of the Agreement is attached. Fiscal Implications: Upon approval of this request, funding of \$187,500 will be available from fiscal year 2008-2009 local operating capital outlay budget. Recommendation for Action: Staff requests Board approval.

### **2. BIDS: SPORT FLOOR REPLACEMENT AT VARIOUS ELEMENTARY SCHOOLS**

Bids were received on September 9, 2008, for the sport floor replacement at Brentwood, Douglas, Jeffreys Grove, and Jones Dairy Elementary Schools. The lowest responsive bidder was Royalwood Associates, Inc. Staff recommends award of contracts to Royalwood Associates, Inc., in the total amount of \$101,777. Fiscal Implications: Funding is available from the total project budget of \$67,813,687 for CIP 2006 Life Cycle Replacement of Building Components. Recommendation for Action: Board approval is requested.

### **3. BIDS: JEFFREYS GROVE ELEMENTARY PARTIAL ROOF REPLACEMENT**

Bids for the partial roof replacement at Jeffreys Grove Elementary School were received on September 11, 2008. Staff and Rooftop Systems Engineers, P.C., recommend award of the single-prime contract to Owens Roofing, Inc., in the amount of \$269,631. The existing single-ply membrane roof (1996 original building construction) is at the end of its useful life and is being replaced with a new modified bitumen roof system. Fiscal Implications: Funding is available from the total project budget of \$67,813,687 for CIP 2006 Life Cycle Replacement of Building Components. Recommendation for Action: Board approval is requested.

### **4. CHANGE ORDER NO 5: NEW PROTOTYPE HIGH (H-6)**

Board approval is requested for Change Order No. 5 to Cherry Huffman Architects, P.A. This change order, in the amount of \$109,300, is for additional design services for roadway design for the 2,400 foot long collector street and the 2,000 foot long private drive. This amount of additional site design was not anticipated when the design contract was negotiated two years ago, prior to property acquisition. Execution of this change order will not proceed until the acquisition of the site is approved by the Board of Commissioners. Fiscal Implications: Funding is available from the total project budget of \$73,364,856, of which \$1,000,000 is from PLAN 2004 Start-Up, \$72,255,556 from CIP 2006, and \$109,300 from CIP 2006 Offsite Improvements. Recommendation for Action: Board approval is requested.



## **5. DESIGN CONSULTANT AGREEMENT: APEX HIGH**

A feasibility study and design narrative have been completed for a project at Apex High, to consider an addition to increase permanent capacity, as well as major renovations to the existing building. Staff recommends that a phase 1 project for Apex High be considered for construction funding in the next building program with a 2011 completion. This project would provide 580 much needed new high school seats in the southwestern part of the county, a new auditorium, replacement of the vocational education building, and site improvements. Future phases may include renovations and/or replacement of other parts of the campus. The 2011 completion date is contingent upon construction funding being available in fall 2009.

Negotiations have been completed with SCHENKELSHULTZ Architecture for the design of this Phase 1 addition and renovation project. The form of agreement is the standard form approved by the Board attorney. Fiscal Implications: The total proposed budget will be determined with the development of the next building program. The current estimated budget is approximately \$41,000,000, of which \$2,200,000 is currently available from CIP 2006 and \$250,000 from PLAN 2004 Startup. The remaining funds will be provided from the next building program. The total project budget includes proposed compensation for the design consultant of \$1,971,600. The amount authorized by this contract funds the design through the construction documents phase; thus, this agreement is for \$1,281,540. The remaining amount of \$690,060 will be authorized by change order in the next building program. The work authorized by this action will be awarded from currently available funds. Recommendation for Action: Board approval is requested.

## **6. LEASE AGREEMENT: MODULAR SWING SCHOOL LEASE PAYMENTS FOR ROOT ELEMENTARY**

In accordance with the Master Lease Agreement approved by the Board of Education on August 22, 2006, the rental fees for the Root Elementary modular swing school are due to Comark Building Systems. This two-year lease agreement is for three eight-classroom units, one admin/media unit, and one multi purpose/dining unit. The units will be removed at the end of the lease period. Staff recommends approval of lease payments, in the amount of \$540,377.28, to Comark Building Systems. Fiscal Implications: Funding is available from the total project budget of \$20,938,887, of which \$300,000 is from PLAN 2004 and \$20,638,887 from CIP 2006. Recommendation for Action: Board approval is requested.

## **STUDENT ACHIEVEMENT**

### **1. MEMORANDUM OF UNDERSTANDING BETWEEN REX HEALTHCARE, INC. AND WAKE COUNTY PUBLIC SCHOOL SYSTEM**

Rex Healthcare proposes to provide an asthma education program to elementary and middle-school-aged students diagnosed with asthma. The program will be provided over a two-year period and will teach children ways to better manage their asthma. The desired outcome is a reduction in the frequency of asthma attacks, resulting in improved school attendance. Fiscal Implication: There are no fiscal implications associated with this MOU. Recommendation for Action: Board approval is requested.

## **2. ATHENS DRIVE HIGH SCHOOL TRIP TO LONDON ENGLAND**

- Advanced theatre students will be representative of Athens Drive High School theatre classes.
- Approximately 10 – 16 students will participate. The three to six chaperones will reflect an appropriate student/teacher ratio.
- Students, staff, and chaperones will depart from Raleigh on Friday, April 3, 2009 and will return on Sunday, April 12, 2009.
- Athens Drive High School is on a traditional calendar. Thus, the dates for this trip are during the school's Spring Break. No school days will be missed.
- Purpose: Students will explore the background of Elizabethan Theatre and the life of William Shakespeare. The trip will provide more in-depth understanding of theatre through attendance of three productions and backstage tours.

Fiscal Implications: The cost per student and chaperone will be approximately \$2100.00. Assistance will be provided for students who cannot afford to pay for the trip. Some school fundraising may be applied to the trip. Recommendation for Action: Board approval is requested.

## **3. APPROVAL OF 2008-2009 WAKE EARLY COLLEGE OF HEALTH AND SCIENCES NORTH CAMPUS INSTRUCTIONAL CALENDAR AND THE APPROVAL OF THE 2008- 2009 WAKE EARLY COLLEGE OF HEALTH AND SCIENCES- HEALTH SCIENCE CAMPUS INSTRUCTIONAL CALENDAR**

Approval of the 2008-2009 Wake Early College of Health and Sciences North Campus Instructional Calendar and approval of the 2008-2009 Wake Early College of Health and Sciences-Health Science Campus Instructional Calendar is requested. Parents and students have been notified via letter, website, and school messenger. Fiscal Implications: None. Recommendation for Action: This item is presented for Board approval.

## **4. GRANT PROPOSALS**

- Competitive (#001609): Future Fisherman Foundation / Zebulon Middle School.
- Competitive (#001709): Governor's Crime Commission / Individual Schools.
- Competitive (#001809): Wake Electric Membership Corporation, Classroom Technology Awards / Individual Schools.
- Competitive (#001909): Wal-Mart Foundation / Individual Schools.
- Competitive (#002009): Support Our Students / Carnage, Daniels, Fuquay-Varina and Ligon Middle Schools.
- Competitive (#002109): National Endowment For The Humanities, We The People "Picturing America" Bookshelf Grants / Individual Schools.
- Competitive (#002209): NC Alliance For Athletics, Health, Physical Education, Recreation and Dance / Individual Schools.
- Competitive (#002309): NC Zoo Keepers in the Classroom Program Grants / Individual Schools.
- Competitive (#002409): Cary Community Foundation / Individual Schools.
- Competitive (#968.003): 21st Century Community Learning Center Program / Mary E. Phillips High School.

Fiscal Implications: Any required cash and/or in-kind matching contributions vary by

grant program. Recommendation for Action: Staff is requesting Board approval.

## **HUMAN RESOURCES**

### **1. RECOMMENDATION FOR EMPLOYMENT**

- A. Professional
- B. Support

### **2. REQUEST FOR LEAVE(S)**

### **3. 2008-2009 SALARY SCHEDULE AS BUDGETED IN THE 2008-2009 PLAN FOR STUDENT SUCCESS**

#### **Teacher and Certified Instructional Support**

- 1). State teacher salary schedules provide an average increase of 3%. The table below provides a summary of percentage increases by step.
- 2). Certified employees who do not move up a step on the salary schedule because they were at the top of the pay scale in 2007-2008 receive a one-time bonus of 1.8% of their 2007-2008 salary and supplement. Qualified employees will receive this bonus with the September 30, 2008, paycheck.

#### **Assistant Principal and Principals**

- 1). Assistant principal salary schedules are based on the state teacher salary schedules. Assistant principal raises range from 1.4% to 5.9%, depending on the step. The table below provides a summary of percentage increases by step.
- 2). Assistant principals and principals who do not move up a step on the salary schedule because they were at the top of the pay scale in 2007-2008 receive a one-time bonus of 2.0% of their 2007-2008 salary and supplement. Qualified assistant principals will receive this bonus with the September 30, 2008, paycheck.
- 3). Principal salary increases, retroactive salary adjustments and top of the scale bonuses occur after 2008-2009 instructional staffing is established.

#### **Noncertified support, central office, and technology personnel**

- 1). The 2008-2009 budget bill provides salary increases of 2.75% or \$1,100 (whichever is greater) for noncertified, central services, and technology employees. The Wake County Board of Education provided an additional one-half of one percent salary increase for these employees.

#### **Substitute Teachers**

- 1). The daily rates for substitute teachers are: \$90 (certified teachers), \$79 (substitutes completing effective teacher training), and \$69 (noncertified substitutes).
- 2). Teacher assistants serving as substitute teachers earn \$141.54 per day.

Fiscal Implications: The fiscal implications will include the appropriate salary and benefit costs as budgeted in the 2008-2009 Plan for Student Success. Recommendation for Action: Board approval is requested.

## **BOARD ADVISORY COUNCIL NOMINATIONS**

This represents new nominations to the Board Advisory Councils. The nomination forms are attached for the Board's review and consideration. Fiscal Implications: None. Recommendation for Action: Board approval is requested.

## **COMMITTEE CHAIRS' REPORT**

Ms. Head shared that the Facilities and Operation Committee met on September 23. The committee reviewed information related to CIP assumptions including mobile/modular classroom use. Mr. Dulaney reviewed the CIP planning assumptions mobile/modular classroom utilization and reviewed the information on the 2005 planning assumptions. The planning assumptions the school system relied on were not achieved, hence Mr. Dulaney presented two analyses. The CIP planning assumptions regarding capacity utilization were reviewed. Current utilization of all campus capacity is approximately 96% at the elementary level, 101% at the middle school level, and 97% at the high school level. If utilization is calculated using the optimal number of mobiles, current levels for elementary is 116%, 114% at the middle, and 111% at high school. After lengthy discussion, the committee decided that staff recommendations needed to be referred to the Committee of the Whole.

The committee reviewed a list of candidate renovation projects for the next CIP. The list was a carryover from the last bond. The committee asked staff to come back to the next meeting with the criteria on which the priority list was made so that the committee could discuss other schools that may need to be reconsidered and moved further up on the list for future bonds.

Policies related to transportation were discussed. Mr. Haydon presented a recommended process for reviewing and revising the student transportation policy. The committee recognized that there were some items that may need to go to R&P. Staff will ask for the assistance of the Transportation Advisory Committee in reviewing and improving the draft of the policies and will bring the information back to the Board for review.

The committee also reviewed items on the Board's agenda. Ms. Head announced that the next meeting would be held on October 14 at 9:30 a.m.

Ms. Clark shared that the Human Resources Committee would meet on Wednesday, October 8 at 2:30 p.m. Dr. McLaurin shared the agenda would include information on how various school districts fund retention and recruitment efforts and a review of the reconciliation process and what happens after Day 10.

Ms. Clark reported that the Finance Committee would meet on Wednesday, October 15 at 12:30 p.m. where the agenda will focus on revisions to the 403B Plan.

Ms. Millberg reported that the Student Achievement Committee will meet on October 14. The agenda will include the committee reviewing a draft of the revision of the program evaluation policy; the committee will review a high school matrix, and the Board's work plan to map what the committee will achieve and what the committee will work towards for the remainder of the year.

Ms. Gill announced that the Board of Education would meet with the County Commissioners in the Board Conference Room on Wednesday, October 8, at 9:00 a.m. The agenda will include a discussion of the year-round assumptions that were discussed in Committee of the Whole, projected growth and other items that impacted the Board's decision, and capital funding.

## **ACTION ITEMS**

### **FINANCE**

#### **1. OUTSOURCED DBA SERVICES AGREEMENT**

On August 24, 2008 a Request for Proposal was released offering qualified vendors an opportunity to bid on outsourced DBA support services. The services will be provided remotely and will help to ensure that the district's business applications are maintained and operate in a manner that meets the requirements of the district. Submitted proposals were reviewed and one vendor was chosen to provide the services. Autonomic Resources is the selected vendor being awarded an eighteen-month contract with the option of renewal for up to two additional one-year terms. The initial eighteen-month term enables the renewal date to better align with the fiscal year. Amount to be encumbered this fiscal year to offset anticipated costs through June 30, 2009 is \$416,075.31. Fiscal Implications: Total amount of initial term is \$832,150.62. 416,075.31 is required during the 2008-09 fiscal year. The remaining 416,075.31 will be paid in 2009-2010. Funding for contracted services was identified and planned for in the Technology Services 2008-09 operating budget request. Recommendation for Action: Staff is requesting Board approval of contract.

Bev White shared that Technology Services changed the service model for DBA services this year. Staff consulted with Gardner Analysts, completed research, and deliberated and determined, based on the experiences of other larger districts and input, staff determined that outsourcing was a better service model for DBA services rather than a pay for personnel resources which is what has currently been done. Staff believes that outsourcing the services rather than contracting for specific personnel, has advantages for the district and will be less expensive. Staff completed the RFP process adhering to all the legal requirements and to the procurement regulations of the district. Following the results of a careful review of the process, the committee determined that the most favorable response received was from Autonomic Resources.

Autonomic Resources was responsive to the district's change in the service model, from contracted resources outsourced measured by a service level agreement, paid at a standard monthly rate, with no charges for additional hours required to provide certain services. Autonomic Resources provided references, which were checked to verify the capabilities and past experiences of the vendor in delivering services, and it was lower in cost.

Staff believes it is in the best interest of the district to award the contract to provide outsourced DBA services to Autonomic Resources.

The Board sought clarification on the dates referred to in Public Comment with release of the RFP on August 29 and responses due back on September 8, with the Labor Day holiday falling in between on September 1. Ms. White responded that she was unclear

about the release date, but was certain of responses being due on September 8.

The Board asked clarifying questions regarding the complexity of the RFP. Ms. White responded that the responses were very thorough, and that the RFP followed the normal routine. The time frame for responses of the RFP was discussed with staff explaining that they felt that ample time and opportunity was given for vendors to provide responses with no need for extensions. Board members shared their concern with the length of time vendors had to respond.

After lengthy discussion regarding the bidding process for the RFP of DBA Services, and understanding the process of determining a vendor for the services, Lori Millberg made a motion to approve, seconded by Beverley Clark. Ms. Head respectfully requested that staff gives vendors a longer period of time to respond to RFPs. The Board voted 4 to 3 with Beverley Clark, Horace Tart, Lori Millberg, Kevin L. Hill voted "yes", and Anne McLaurin, Patti Head, and Ron Margiotta voted "no". The motion passed.

## **2. POLICY 3731/4731 TAX SHELTERED ANNUITIES**

New federal regulations covering Tax Sheltered Annuities must be implemented by January 1, 2009. This policy revision is the first step in aligning Board Policy with the new regulations. Fiscal Implications: None. Recommendation for Action: Staff is requesting Board Approval.

Mark Winters presented information to the Board. Mr. Winters shared that revisions are being made due to new regulations that WCPSS is facing with 403B. New regulations must be in place by January 1, 2009. The regulations require WCPSS to take judiciary responsibility over the 403B plans. WCPSS will have to provide a plan document, choose a benefit platform, manage loans and manage the contribution limits. Due to the new regulations, the administration stopped any new contributors from contributing to the 403B Plan this fall. Employees who are currently involved in the plan may continue. Staff guided employees who wanted to make contributions to the 401K.

In an effort to align current policy, staff will prevent new contributors from placing money in the 403B Plans by eliminating all situations concerning new contracts. Within the next 2-3 months, staff will bring a revised policy meeting the new regulations. The policy will tie current practice to current policy.

Lori Millberg made a motion to approve the policy as written and waive second reading. The motion was seconded by Beverley Clark. The motion was unanimously approved.

Chair Gill clarified for the Board the policies can come from any direction, but would mainly come to Committee of the Whole to determine if it goes to the Board for action.

## **2. JOINT VENTURE AGREEMENT FOR TRIANGLE LEADERSHIP ACADEMY**

This is to renew the contract and funding for Wake County Public Schools continued participation in Triangle Leadership Academy. Fiscal Implications: \$150,000.00 per year. Recommendation for Action: seeks Board approval.

Steve Bingham shared highlights from the past year of the Triangle Leadership Academy. Triangle Leadership Academy (TLA) had a total of 72 seminars for a total of 139 days with approximately 1,500 participants. The academy delivered to 40 participants in the WCPSS assistant principal cohorts, the Leadership Academy; 90 assistant principals and new principals, or principals new to the district, received an Induction Program. TLA has four local networks in the National School Leader Development Network with 37 principals being sponsored. Eight new courses have been developed representing 50 total days of instruction for Central Services staff, building level administrators, and teacher leaders. A new doctoral cohort with East Carolina University was created this year with 13 WCPSS principals or Central Services staff involved. There are 67 graduates to date from the Masters Administration cohort with NCSU, and 36 still in the program. 96% of the graduates of the MSA cohort are retained in the district as contrasted with non-cohort assistant principals who are retained at a rate of 83%.

Mr. Bingham shared that for every one dollar that non- Triangle Leadership Academy districts pay for leadership development, WCPSS pays 4 cents.

After several comments from the Board, Beverley Clark made a motion to approve, seconded by Patti Head. The motion was unanimously approved.

## **FACILITIES**

### **1. INTERLOCAL AGREEMENT: HOLLY SPRINGS HIGH AMENDMENT #1 - DEVELOPMENT OF PARK FACILITIES**

On November 19, 2003, the Board of Education approved an Interlocal Agreement with Wake County and the Town of Holly Springs for the joint development of approximately 92.57 acres of land in Holly Springs known as the Holly Springs High School Development. The primary focus of the Interlocal Agreement was the collaborative design and construction of recreational improvements beyond the standard high school program. The high school project has been completed with its intended improvements and the Board now intends to construct a middle school adjacent to the high school on the same parcel of land.

All of the County committed funds were not expended on the high school construction project; therefore, the Town and County desire to develop recreational facilities on the middle school beyond the Board's middle school program. As a result of collaborative planning and coordination, terms of an Interlocal Agreement Amendment have been negotiated to confirm that the County will provide the \$58,577 balance of the originally committed \$250,000 in County funding for the development of public recreation facilities at the high school, and commit up to \$75,000 of additional funding toward recreational facilities at the new middle school. The Town will provide the balance of the originally committed \$350,000 in Town funding, and commit up to \$350,000 of additional funding for recreational facilities at the new middle school.

The terms of the Interlocal Agreement and the Amendment will not adversely affect Wake County Public School System's current or future use of the property. A copy of the proposed Interlocal Agreement Amendment is attached. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval.

Mike Burriss presented information to the Board. After discussion of county committed and town committed funds; Kevin L. Hill made a motion to approve, seconded by Ron Margiotta. The Board voted 6 to 1, with Horace Tart, Patti Head, Lori Millberg, Kevin L. Hill, Ron Margiotta, and Anne McLaurin voted “yes”, and Beverley Clark voting “no”. The motion passed.

## **STUDENT ACHIEVEMENT**

### **1. CURRICULUM AND ASSESSMENT DECISIONS POLICY**

In order to provide students with equal access to the curriculum, it is necessary to establish through Board policy a system-wide understanding of where decisions regarding curriculum and assessment lie. Central staff is responsible for decisions regarding the design and support of the curriculum and common assessments. School-based staff is responsible for the decisions regarding the delivery of the district’s curriculum and common assessments. Fiscal Implications: None. Recommendation for Action: First reading.

Marvin Connelly presented information to the Board. With no questions from the Board, Lori Millberg made a motion to approve, seconded by Kevin L.Hill. The motion was unanimously approved.

### **2. CURRICULUM MANAGEMENT POLICY**

The mission of the WCPSS is to educate each student to be a responsible and productive citizen who can effectively manage future challenges. Alignment of the written, taught, and tested curriculum ensures that each student graduates on time prepared for life in the 21<sup>st</sup> Century. A curriculum management plan includes procedures and expectations for the design and delivery of the curriculum. Fiscal Implications: None. Recommendation for Action: First reading.

Marvin Connelly presented information to the Board amending Policy 5100. Mr. Connelly shared that the intent of the policy is to specify the parameters of the written curriculum, the taught curriculum, and the assessment and evaluated curriculum, as well as the roles and responsibilities for the Board of Education, superintendent, chief academic officer, and the principal.

Mr. Connelly shared that focus groups were held with principals, teachers, and parents discussing the change being recommended since it would be a significant paradigm shift.

After further explanation of members on the recommendation team, Lori Millberg made a motion to approve, seconded by Patti Head. The motion was unanimously approved.

## **POLICY**

### **1. POLICY 7180: PARKING OF MOTOR VEHICLES**

*Revised: First Reading*

Staff is recommending changes in Policy 7180: Parking of Motor Vehicles that reflects current practice. A statement is also included in the revised policy to encourage carpooling among students. Fiscal Implications: None. Recommendation for Action: Staff is requesting Board approval.

Terri Cobb presented information to the Board. With no questions from the Board, Lori Millberg made a motion to approve, seconded by Beverley Clark. The motion was unanimously approved.



## **CLOSED SESSION**

Ron Margiotta made a motion to go into Closed Session at 5:01 p.m. to consider confidential personnel information protected under G.S. 143-318.11(a) (6) and 115C-319, to consider confidential student information protected under G.S. 115C-402 and the Family Educational and Privacy Rights Act, 20 U.S.C. 1232g, to consult with an attorney employed or retained by the Board in order to preserve the attorney-client privilege as provided in G.S. 143-318.11(a)(3), and to establish or give instructions concerning the Board's negotiating position related to a potential acquisition of real property, as provided in G.S. 143-318.11(a) (5). The motion was seconded by Beverley Clark. The motion was unanimously approved.

The Board returned to Open Session at 6:03 p.m.

## **RECOGNITION**

### **SPOTLIGHT ON STUDENTS – 6 P.M.**

Sixteen students will be recognized as Spotlight on Students award winners.

Karen Hamilton presented each student for recognition. Ms. Gill thanked the students and their supporters for sharing in the special occasion. The students were commended because they make a difference in their school and community. Ms. Gill congratulated the students and thanked them for choosing the direction of serving as a leader and model in their school.

## **ACTION ITEMS- Cont'd**

### **HUMAN RESOURCES**

#### **1. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT(S)**

Patti Head made a motion to approve the following Administrative Appointment(s):

- (1) Daniel Kerwin, Teacher at Brooks Elementary School to Assistant Principal at Wiley Elementary School, effective date October 20, 2008. (Permanent position)
- (2) Jack Zellmer, Teacher at Aversboro Elementary School to Assistant Principal at Pleasant Union Elementary School, effective date October 9, 2008. (Permanent position)

The motion was seconded by Anne McLaurin. The motion was unanimously approved.

Patti Head made a motion to approve the contracts to purchase three tracts of land for H-7. The motion was seconded by Lori Millberg. The motion was unanimously approved.

## **ADJOURNMENT**

With no further business coming before the Board, Kevin L. Hill made a motion to adjourn, seconded by Horace Tart. The meeting adjourned at approximately 6:30 p.m.

Respectfully submitted,

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Rosa U. Gill, Chair, Wake County Board of Education

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Del Burns, Superintendent, WCPSS

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Melissa R. Christmas, Recording Secretary

