

WAKE COUNTY BOARD OF EDUCATION
OPEN MINUTES – BOARD MEETING
October 2, 2001

Board Members Present:

Kathryn Watson Quigg, Chair	Judy Hoffman
Susan Parry, Vice Chair	J.C. O’Neal
Beverley Clark	Tom Oxholm
Bill Fletcher	Jeff York
Rosa Gill	

Staff Members Present:

Bill McNeal, Superintendent	
Jo Baker	Cindi Jolly
Karen Banks	Ray Massey
Brenda Barker	Toni Patterson
Danny Barnes	John Ringo
Maurice Boswell	Janice Shearin
Del Burns	Stella Shelton
Mike Burriss	Walt Sherlin
Ann Hooker	Jonibel Willis
Linda Isley	

Board Attorney Present:

Rod Malone

Kathryn Watson Quigg called the meeting to order at 4:05 p.m. The Pledge of Allegiance was recited.

INFORMATION

Chairman’s Comments

Kathryn Watson Quigg thanked everyone for their support of the fundraiser “Penny for Patriotism and Pride.”

Superintendent’s Report (Recognitions)

- ❑ *Carnage Middle School in an article on the achievement gap.*
- ❑ *NEA Today magazine featured Washington Elementary School has returned to its home campus and things went very smooth was back in their school.*
- ❑ *Wiley Elementary School has been selected to receive the “Sir Walter Raleigh” award from the City of Raleigh in recognition of the excellent building addition*
- ❑ *The NC High School Athletic Association held its annual Regional 3 meeting on September 24. Wake County received several recognitions:*
 - *Female Coach of the Year, Andy Fowler, Sanderson High School*
 - *Male Coach of the Year, Steve Spivey, Broughton High School*
 - *Athletic Trainer of the Year, Kurt Glendenning, Cary High School*
 - *Board of Education Member of the Year, J.C. O’Neal*
 - *NCHSAA Sportsmanship Award for the State 4A Division, Apex*
- ❑ *Mr. McNeal put in place a “Proposal for Temporary Field Trip Guidelines.” The events of September 11 have caused Wake County Public School System to reexamine its current*

field trip policy and take appropriate action for the safety of the students and employees. This policy will remain in place until December 1, 2001. At that time, it will be reassessed for extension or will be rescinded. (Exhibit A)

Judy Hoffman made a motion to approve the "Proposal For Temporary Field Trips Guidelines," seconded by Tom Oxholm. The vote was unanimous.

APPROVAL OF MEETING AGENDA

- ❑ *Tom Oxholm requested that Consent Agenda Finance Item #2-Change Order 8: Teleconsultants, Inc. be moved to Action Agenda.*

Bill Fletcher made a motion to approve the amended agenda, seconded by Jeff York. The vote was unanimous.

PUBLIC HEARING NOT ON THE AGENDA

Amy Barrington-parent. Her daughter attends Morrisville Elementary School. She requested that air fresheners be removed from the school environment because of her daughter and the potential for health problems for others. (Exhibit B)

CONSENT ITEMS

Bill Fletcher made a motion to approve of the consent items, seconded by Judy Hoffman. The vote was unanimous.

FACILITIES

HVAC Filter Replacement Contract for 2001-2002

Staff recommends a service contract with Power Chem, Inc. for furnishing labor, materials, and equipment necessary to replace HVAC filters in schools and support facilities for the 2001-2002 school year.

Consistent and timely filter replacements are critical to minimize equipment downtime and to extend the life of our heating and air conditioning equipment. The board attorney has reviewed and approved the contract form. All labor and material costs are estimated in Exhibit A and shall not exceed \$476,112 for the contract period unless authorized by approved change orders. Board approval is requested. Fiscal Implications - Funding is available in the 2001-2002 current expense budget for the Maintenance and Operations Department..

Roof Replacement – Apex High

Bids for the roof replacement at Apex High were received on September 5, 2001. Staff and Roof Engineering, Inc. recommend award of the contract to Owens Roofing, Inc. in the amount of \$472,161.

Fiscal Implications - Funds are available from the total project budget of \$757,000. The total project budget consists of \$757,000 from the deferred maintenance component of the for Action - Board approval is requested.

FINANCE

Service Agreement: Advantage Professionals Of Raleigh LLC

Advantage Professionals of Raleigh LLC will provide contract personnel to the Technology Services Division. Contractors will include one full-time Payroll functional support with a specialty in payroll accounting balancing procedures and three developers for quarterly and year-end process development. Fiscal Implications: Funding in the amount of \$468,000 is requested. Funding is available through the Technology Services Division current expense budget.

Lease Renewal: RB6 Mainframe

WCPSS entered into a 3-year lease with IBM in September 1998 to acquire the RB6 mainframe. Board approval was given on September 28, 1998. The current lease expires September 30, 2001 and option to renew lease for an additional 2-year term is recommended. Annual payments

that had been \$639,632 with initial lease will be reduced to \$126,000. Payments will be in arrears and no additional funding is required until the 2002-03 fiscal year. Fiscal Implications: Total for lease renewal is \$252,000. Equal payments in arrears of \$126,000 will be required in the 2002-03 and 2003-04 fiscal years. Funding will be requested in future fiscal years as part of the Technology Services Division current expense budget.

Renewal Of Property Insurance Coverage: Owned Or Leased Real & Personal Property

The Wake County Public School System has maintained property insurance coverage through participation in the statewide pool administered by the North Carolina Department of Public Instruction for 14 years. The annual premium quoted is \$442,466. Staff recommends approval of the Special Form of Coverage to protect WCPSS from accidental losses such as theft, vandalism, water damage from burst pipes, collapse and other causes of loss not excluded.

PROGRAM

Communities in Schools of Wake Co. FAST Program, Contract for 2001-2002

CIS of Wake County will provide: FAST Coordinator (.5) who will assist in delivering the FAST program to parents at Washington Elementary, Fuquay-Varina Elementary, Poe Elementary, and Zebulon Elementary. Twelve (12) FAST Parent Partners at area schools for eight (8) cycles of the FAST program. Quarterly reports on program process to SS/HS Grant Evaluator. Total cost of the contract shall not exceed \$111,090 of which shall be paid from Safe Schools/Healthy Students Grant budget. This is the third and concluding year for SS/HS funding of this project.

Communities in Schools of Wake Co. Mentor Program, Contract for 2001-2002

CIS of Wake County will provide: Two (2.0) Tutor-Mentor recruiter/trainers to identify up to 300 mentors to assist students in Wake County Schools. One (1.0) clerical position to support grant personnel. One (1.0) Parent Facilitator for the Brentwood Parent Connection Pilot Program. Total cost of the contract shall not exceed \$18,573 of which shall be paid from Safe Schools/Healthy Students Grant budget. This is the third and concluding year for SS/HS funding of this project.

Grant Proposals

Competitive (#589): North Carolina's Electric Cooperatives, Bright Ideas grant program/Individual schools (\$1,000 to \$2,000 per award). Cost-sharing and/or matching in-kind contributions are not required.

4. School Improvement Plans for New Schools

Proposed School Improvement Plans for 2001-2003 for new schools: Green Hope Elementary, Middle Creek Elementary, Salem Elementary, Yates Mill Elementary, Centennial Campus Middle, Wakefield Middle, and Wakefield High. These Plans are available for the Board to review in the Board Conference Room.

HUMAN RESOURCES

1. Recommendations for Employment (Exhibit C)

POLICY

Nominations for Board Advisory Councils

The following nominees have been asked to serve on Board Advisory Councils, Melinda Crouse, Northwoods Elementary School; Cathy Hipps, Kingswood Elementary School; Pam Ashworth, Fuquay-Varina Elementary; Julia McCombs, Fuquay-Varina High School; Glenn Astolfi, Olive Chapel Elementary School; Rob Schofield, Stough Elementary School.

INFORMATION

FACILITIES

Calculating Building Capacities: Assumptions and Methods

Staff will review and recommend specific assumptions and the proposed method to calculate annual building capacities.

PROGRAM

Assignment of New Subdivisions to Schools

Staff will present recommendations for the following subdivisions: Chapel Glen Apartments, North Shore at NCSU Centennial Campus, Stowecroft (single family, townhomes), Summer Place and Upchurch Farms (single family, townhomes). Transportation costs will increase due to travel distance. Other facilities related costs will be avoided..

ACTION ITEMS

PROGRAM

Martin Middle School Field Trip to Compiegne, France

Students participating will be representative of grades 7-8. Approximately 25 students will participate and 2 chaperones. Students will depart from RDU at 4:40 p.m. on Friday, March 15, and return on Saturday, March 30, 2002. Students' absence from school will be five days. This is during Spring Break. Purpose of the field trip is to promote fluency in the language and to complete our half of the cultural exchange. Cost per student will be approximately \$680. The total cost will be approximately \$17,000. Individuals will be responsible for financing the trip.

(Exhibit D)

- *The French students are hosting their American pen pals. They will have the same opportunity to take advantage of a return trip to America next year and spend two weeks with American families. This exchange has occurred for the past nine years with the same school. The program originally began through Sister Cities Exchanges.*

Tom Oxholm made a motion to approve, seconded by Bill Fletcher. The vote was unanimous.

Enloe High School Field Trip to Costa Rica

Students participating will be representative of grades 9-12. Approximately 28 students will participate and 4 chaperones. Students will depart from RDU at 6:00 a.m. on Sunday, June 4, and return on Monday, June 12, 2002. The purpose of the field trip is to explore various ecosystems, work with staff at Biological Field Station tagging sea turtles, and interact with high school students that maintain the tropical preserve. Cost per student will be approximately \$1,500. The total cost will be approximately \$36,000. Funding will be provided by various fund raising events.

Tom Oxholm made a motion to approve, seconded by Beverley Clark. The vote was unanimous.

FINANCE

Change Order 8: Teleconsultants, Inc

In August 2000, a contract with TeleConsultants, Inc. was brought before the Board to provide consulting services related to the implementation of the new Oracle business applications. Since that time, seven change orders have been approved as needed for extensions of time and funding to assure continued support of these applications. The current change order will provide for continued production support through June 30, 2002. In addition, WCPSS will have the right to negotiate directly with TeleConsultants contractors after six months. Fiscal Implications: An increase in funding in the amount of \$518,092.00 is requested. Funding is available through the Technology Services Division current expense budget.

- *The TeleConsultant contract allows the district to contract with this group after a 6-month period. This will allow WCPSS better rates.*
- *Tom Oxholm made a motion to approve, seconded by Jeff York. The vote was unanimous.*

CLOSED SESSION

Susan Parry made a motion to move into closed session at 5:45 p.m. to consider confidential personnel file information under G.S. 115C-319, seconded by Beverley Clark. The vote was unanimous.

The Board reconvened into open session at 6:30 p.m.

SPOTLIGHT ON STUDENTS

Seventeen students were recognized as Spotlight on Students award winners. Each student was recognized and received a plaque for outstanding achievement. Zarkery Lamar Davis, Aversboro Elementary School; James D. Davie Earp, Brassfield Elementary School; James Marlowe, Braircliff Elementary School; Raeven Hocutt, Bugg Elementary School; Cadet/Lieutenant Ronald W. McLamb, Cary High School; Matthew Gellatly, Conn Elementary School; Brittany Bird, Creech Road Elementary School; Piers Telford, Daniels Middle School; Kimberly Danielle Jones, Dillard Drive Middle School; Joshua Ryan Dail, Durant Road Elementary School; Jon Posner, Durant Road Middle School; Shauntessa Wilson, Jones Dairy Elementary School; John Millsaps, Joyner Elementary School; Michelle Persons, Lufkin Road Middle School; Rebecca Noel, Olds Elementary School; Alfred D. Pope (A.J.), Washington Elementary School; Antonia Granados, West Millbrook Middle School.

HUMAN RESOURCES

Recommendations for Administrative Appointments

The following Administrative Appointments were recommended:

- Marina Avramidis, applicant, to assistant principal at Apex Middle School.
- Marvin Connelly, assistant principal at Athens Drive High School, to principal at Wake Forest-Rolesville Middle School.
- Sally Reynolds, assistant principal at Poe Elementary School, to principal at Poe Elementary School.

Bill Fletcher made a motion to approve, seconded by Judy Hoffman. The vote was unanimous.

ADJOURNMENT

There being no further business, Kathryn Watson Quigg adjourned the meeting at 7:15 p.m.

Respectfully submitted,

Elwanda K. Farrow
Recording Secretary

Bill McNeal, Superintendent, WCPSS

Kathryn Watson Quigg, Chair