



WAKE COUNTY BOARD OF EDUCATION

OPEN MINUTES –BOARD MEETING Tuesday, September 17, 2002

Board Members

Kathryn Watson Quigg (Absent)
Susan Parry, Vice Chair
 Beverley Clark
 Bill Fletcher
 Jeff York
 Patti Head
 Amy White

Staff Members Present

Bill McNeal, Superintendent
 Jo Baker
 Del Burns
 Mike Burriss
 Micheal Evans
 Linda Isley
 Cindi Jolly
 Ray Massey
 Janice Shearin
 Walt Sherlin
 Jonibel Willis

Board Attorney

Rod Malone

Susan Parry called the meeting to order at 4:00 p.m. The Pledge of Allegiance was recited.

INFORMATION

Vice Chair's Comments

- *Ms. Susan Parry and Ms. Patti Head attended the NCSBA Fall District Meeting held in Franklin County on September 11, 2002. Board members received an update on legislative activity and an overview of the GASB 34 regulation affecting the way North Carolina and school districts prepare financial statements that influence the state's bond ratings.*
- *On Monday, September 16, 2002, board members attended the Home Builders Association forum. The purpose of this forum was to discuss issues related to site development and growth for the area. Land developers and home builders had the opportunity to express their viewpoints related to Board of Education policies and procedures of WCPSS.*
- *She attended the North Carolina Society of Hispanics Professionals kick-off campaign at Exploris Museum. This campaign is to encourage Latinos students to stay in school.*
- *Tuesday, October 22, 2002, board meeting will be at Fuquay-Varina High Schools at 4:00 p.m. The Committee of the Whole meeting will be held in the Media Center of the school at 2:00 p.m.*

Superintendent's Report

2004 Magnet Schools of America National Conference

- *Mr. McNeal informed the board that the Magnet Schools of America Board of Directors has requested that Wake County Public School System host the 2004 Magnet School Conference in 2004. The conference will be April 18-22, 2004, in downtown Raleigh and will showcase Wake County's magnet schools. A portion of the conference will include visits to selected magnet schools. Wake County Public School System will work with personnel from the Raleigh Visitors and Convention Bureau to coordinate the conference activities.*

- *Bradford Johnson, student at Enloe High School was elected president of Boys Nation. He is the first NC delegate to become president. The Enloe senior is president of the high school's art club and debate team.*
- *Douglas Elementary has received the Creative Ticket-Schools of Excellence Award from the Arts Education Coalition and the NC Alliance for Art Education.*
- *Monday, September 19, 2002, at 8:00 a.m. is the next meeting of the Citizen Advisory Council on School Operations.*
- *Wednesday, September 18, 2002, at 12 noon, is the joint luncheon with the County Commissioners and the Board of Education, followed by the Facilities Committee meeting at 2:00 p.m.*

APPROVAL OF MEETING AGENDA

- *Bill Fletcher made a motion to amend the agenda to move from the Consent Agenda-“Policy 8360-Purchase Contract Administration and Policy 8361-Service Contract Administration” to the Action Agenda.*
- *Bill Fletcher made a motion to amend the meeting agenda to add to the Consent agenda an additional 11 Board Advisory Council nominations.*
- *Bill Fletcher made a motion to amend the meeting agenda to add a closed session item: To consult with an attorney employed or retained by the board in order to preserve the attorney-client privilege between the attorney and the board. G.S. 143-318.11 (a)(3).*
- *Beverly Clark made a motion to amend the meeting agenda to move from Consent to the Action Agenda, Facilities Item # 3-“ PLAN 2000 Proposed Revisions: Northwood Elementary.”*

Tom Oxholm made a motion to approve the amended agenda, seconded by Jeff York. The vote was unanimous.

- *On Friday, September 13, 2002, Patti Head attended the Third Annual Law-Related Education Institute at the NC Bar Associations. The purpose of the meeting is to link lawyers and teachers, so they can learn more about how they may assist one another for the benefit of the students.*
- *On Saturday, September 14, 2002, Amy White attended the Fuquay-Varina Family Festival of Learning held at Ballentine Elementary School.*
- *On Monday September 9, 2002, Tom Oxholm attended the Superintendent's Breakfast for Business Alliance Chairs.*
- *On Wednesday, September 18, 2002, restaurants will donate a portion of their proceeds to Community Learning Partners, which serve at-risk students. Some of the restaurants are Angus Barn, McDonalds, Applebees, Basket Robbins, Burger King, Bowinkles, Bojangles and many more.*
- *Cathy Bradley gave Rosa Gill a tour of Moore Square Museums Magnet School.*

PUBLIC HEARING

- *Letter from Representative Russell Capps was read by Judy Keener. (Exhibit A)*
- *Kay Alexander requested the Board leave the current abstinence until marriage curriculum in place.*
- *Sarah Karges-Member of the Health Education Task Force-Asked the Board of Education to add to the health curriculum a Comprehensive Sex Education component.*
- *Anne Kochersberger-Member of the Health Education Task Force-Spoke to support of a Comprehensive Sex Education curriculum.*

CONSENT ITEMS

Amy White made a motion to approve the consent agenda, seconded by Tom Oxholm. The vote was unanimous.

FACILITIES

1. Bids: Fuller Elementary – Roof Replacement

Bids for the roof replacement at Fuller Elementary were received on August 22, 2002. Staff and Rooftop Systems Engineers, P.C. recommend award of the single-prime contract to Baker Roofing Company, in the amount of \$183,418. Fiscal Implications - Funding is available from the total project budget of \$375,000, as provided in the deferred maintenance component of the PLAN 2000 School Building Program.

2. Change Order No. 3: Broughton High Renovations

Board approved requested for Change Order No. 3 to Baker Roofing Company, for the roofing and water proofing contract at Broughton High. This change order in the amount of \$156,050, is for additional tuckpointing of the brick masonry and stone walls at the school. Fiscal implications - Funding is available from the total project budget of \$15,197,735, as provided in the PLAN 2000 School Building Program.

3. Utility Easement: Cedar Fork Elementary

To provide electrical service to the new Cedar Fork Elementary School, Carolina Power & Light Company requires an easement 30-feet wide for overhead lines and 10-feet wide for underground lines. The easement is estimated to be 650-feet in length.

4. Interlocal Agreement: Willow Springs Elementary

Current Wake County regulations related to impervious surfaces at Willow Springs Elementary will not allow for campus improvements. Wake County has agreed through an Interlocal Agreement to combine 3.2 acres of adjoining County park property with Board property at Willow Springs Elementary to meet current regulations.

5. Resolution: Long Range Building Program Funding Reallocation

Resolution requests reallocation of project savings from the PLAN 2000 project at Leesville High to Rand Road Elementary. Total reallocation amount is \$1,550,000. Funds are needed to address elevated humidity levels in Rand Road Elementary, which have been the source of air quality complaints.

FINANCE

1. Gifts To The System *(Exhibit B)*

Twenty-eight gifts have been donated to the Wake County Public School System. The approximate value of the gifts is \$6,247.85.

2. Infrastructure Support Services Contracts Awarded Through RFP Process

A Request for Proposal (RFP) was released in June 2002 asking for proposals to be submitted related to resources and rates that could be provided to supplement/augment internal staff in the three distinct areas of workstation, WAN/LAN and UNIX support services. Sealed bids were received on July 15. Interviews were held with select vendors for each of the three areas who scored well on the selection criteria. As a result, a short list of three vendors (4Front Systems, Pomeroy and Queen Associates) has been agreed upon who will provide personnel for

workstation support at school sites. Two of the three vendors (4Front Systems and Pomeroy) are currently under contract for these services. Titan Systems will continue to provide the WAN/LAN support but at a reduced rate than the current contract. McNatton Technologies will be contracted to provide UNIX support and current contract for network services will be terminated. Rates for each area will remain static for three years. The RFP process has allowed us to realize an anticipated annual cost savings of approximately \$212,600. Fiscal Implications-funding required to extend contract for 4Front Systems through June 30, 2003 is \$288,000. Funding required to extend contract for Pomeroy through June 30, 2003 is \$288,000. Initial funding requested for Queen Associates is \$144,000. Funding required to extend contract for Titan through June 30, 2003 is \$247,500. Additional funding required for McNatton Technologies is \$288,000. Funding for contracted services was planned for and is available in the Technology Services current expense budget.

3. Fund Balance Appropriation: 2002-03

Reallocation of remaining \$53,518.16 of original fund balance appropriation approved for Technology Services 1st floor renovation. Funding required covering invoices received after closeout of fiscal year 2001-02 budget

4. Annual Software Cost For H50 Mainframe

On November 27, 2000 the Board approved a three-year lease for an upgrade to the H50 mainframe. Included in the first lease payment made during the 2000-02 fiscal year was the first year cost of management software loaded. Beginning in fiscal year 2001-02, the software cost was then invoiced separately and paid on a quarterly basis. Amount to be paid quarterly during the 2002-03 fiscal year is \$49,821 for a total of \$199,284. Fiscal Implications: Total cost during the 2002-03 fiscal year is \$199,284. Funding was planned for and is available in the Technology Services current expense budget.

5. Renewal Of Novell Site License

WCPSS operates the entire network under a renewable School License Agreement with Novell, Inc. This is one of our basic needs to provide network access, email and business operations. A site license has been utilized since 1997. The annual enrollment fee is calculated by multiplying the number of students enrolled in the system by \$2. This per pupil charge has remained static since 1999. The enrollment number is updated incrementally each year and total cost is adjusted accordingly. Fiscal Implications: Total amount for renewal is \$200,000. Funding was planned for and is available in the Technology Services current expense budget.

6. Authorization Forms

These authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of Millbrook Elementary.

POLICY

1. POLICY 8631 - SALARY DEDUCTIONS

Revised; Second Reading

Language is added to the existing policy previously recommended by the Board Attorney.

BOARD ADVISORY COUNCIL NOMINATIONS 2002-2003

New nominations to Board Advisory Councils for the 2002-2003 school year.

Laura Wall, Leesville High School

Vera Wilson, York Elementary School

Jan Oakley, Middle Creek High School

Gail Till, Martin Middle

Deborah Williams, Washington Elementary

Melvin Williams, Washington Elementary

*Linda Gunn-Jones, Moore Square Middle
Avelita Ocampo, Bugg Elementary
Athena Stanfield, Wakefield Elementary
Greg Reinhard, Smith Elementary
Emily Watts, Garner Senior
Denise Kirkland, West Millbrook Middle
Ann Rollins, Broughton High School*

*Journonya Harris-Rayner, Bugg Elementary
Karen Luginbil, Millbrook High School
Sandy Dickens, Hodge Road Elementary
Chandler Cobb, Lincoln Height Elementary
Stephanie Kocurek, Vance Elementary
Michael Summers, Wildwood Elementary
Sherelyn Teabo, Vandora Spring*

ACTION ITEMS

FACILITIES

1. Schematic Design: East Cary Middle Additions and Renovations

Staff presented the schematic design documents prepared by The Roberts Group for East Cary addition and renovations. Fiscal Implications - Funding is available from the total project budget of \$14,299,636, as provided in the PLAN 2000 School Building Program.

- *New construction on classrooms and auditorium. Providing new administration space for ISS class.*
- *Renovate buildings 1,2,3,4,6, and 7 to create 2 teams in each. Provide renovation for exceptional children, vocational education, general education support, staff areas, and administration; renovate kitchen to include air condition.*
- *Provide covered walkways between buildings, improve ADA accessibility, irrigate the competition field, resurface track, and improve landscaping and erosion problems.*
- *Mr. Fletcher asked the Facilities Department to look at including fencing around the area for the security of the students. Students have to leave the buildings to change classes. Bill Fletcher made a motion to approve, seconded by Jeff York. The vote was unanimous.*

2. PLAN 2000 Proposed Revisions: Northwoods Elementary

PLAN 2000 includes upgrades to the HVAC, fire alarm, and electrical distribution systems at Northwoods Elementary. A future renovation is also included in the preliminary PLAN 2004 proposal to modernize all classrooms. Staff recommends merging the future capital improvement project with the current project to minimize disruption to the school. It is recommended that Carpenter Elementary be utilized in 2004-2005 as swing space while this work is accomplished. Fiscal Implications – The total project budget is \$2,991,600, as provided in the PLAN 2000 School Building Program. Additional funds in the amount of \$4,056,125 are needed and are available from the PLAN 2004 start-up fund in PLAN 2000.

Bill Fletcher made a motion to send this item to Committee of the Whole on October 22, 2002. Seconded by Rosa Gill. The vote was unanimous.

POLICY

1. POLICY 8623 – Settlement of Claims

New; First Reading

This new policy will allow the Superintendent to settle claims up to \$10,000.

Jeff York made a motion to approve, seconded by Amy White. The vote was unanimous

2. NEW POLICY 7245 School Capacity

New; First Reading

The purpose of this new policy is to establish a consistent calculation method and schedule for developing school building capacities and school campus capacities. Based upon the proposed policy, the facilities department staff will calculate the School Building Capacity, the Annual

School Campus Capacity and the Long-Range School Campus Capacity for each school and present these capacities to the board of education for approval by October 1 each year. Approved capacities will be primarily used for facility planning and student assignment purposes.

Bill Fletcher made a motion to approve, seconded by Rosa Gill. The vote was unanimous.

3. POLICY 8360 – Purchase Contract Administration

Revised; Second Reading

This policy revision clarifies and removes inaccurate information from the existing policy. A reporting requirement for expenditures over \$250,000 is included.

- *Minor wording revision: “The board is the sole agency authorized to execute formal contracts between the school system and any firm or person offering to provide supplies, materials, or equipment to the school system, **except as provide below:**” (minor wording revision.)*

Bill Fletcher made a motion to approve, seconded by Rosa Gill. The vote was unanimous.

4. POLICY 8361 – Service Contract Administration

Revised; Second Reading

The policy revision clarifies and streamlines existing policy. The revision expands the reporting requirement to include all change orders.

- *Minor wording revision: “The board is the sole agency authorized to execute formal contracts between the school system and any firm or person offering to provide services to the school system, **except as provided below:**”*

Bill Fletcher made a motion to approve, seconded by Jeff York. The vote was unanimous.

INFORMATION ITEMS

FACILITIES

1. 2002-2003 School Capacities and Space Standards *(Exhibit C)*

Staff presented recommended 2002-2003 school capacity models and space standards as well as the 2002-2003 capacity totals for each school. Fiscal Implications – The use of standardized building and campus capacities promotes the most effective utilization of school facilities.

PROGRAM

1. ABC Accountability Program Results for 2002 *(Exhibit D)*

North Carolina ABC results are being released on September 12, 2002. This presentation will summarize results for WCPSS schools and compare local results to statewide results. ABC information is not official until September 12, and therefore no results are available to attach to this précis. The State Board of Education revised ABC recognition categories for 2002. A chart summarizing the revised categories, rewards, and sanctions is attached to this précis. WCPSS high school ABC results were expected to decline for 2001-02 because of the elimination of the High School Comprehensive Test of Reading and Mathematics, but preliminary analysis indicate that a decline did not occur because of rising End-of-Course test results.

- *School Accountability Criteria in the ABCs Performance Stands: Standards measuring the percentage of students at Achievement Level III and IV; and Growth Standards: Standards based on growth in achievement scale scores during a school year or in reaching target scale scores for high school courses.*
- *All specials education students must now take some form of the tests. Writing tests were excluded from both performance and growth calculations.*

- *Recognition as a School of Distinction or School of Excellence required achievement of at least expected growth.*
- *The percentages of students at Level III and IV on EOG tests are compiled across tests and grade levels.*
- *If schools achieve expected growth: Less than 60% is a Priority School; 60% - 79% is a School of Progress; 80% - 89% is a School of Distinction; 90% or more is a School of Excellence.*
- *The expected growth rate for a school is based on the state's expected growth rate, adjusted for previous performance of the students in the school and other factors.*
- *High growth is approximately 110% of the expected growth rate for K-8 schools and 103% for high schools.*
- *What is included in the Growth Composite Scores for an Elementary or Middle School? Pretest and Posttest reading and Math EOG scores for each grade level.*
- *A component that that adjust for the overall aptitude or proficiency of the group of students.*
- *What is included in the Growth Composite scores for a high school? Average scale scores on ten multiple choice EOC tests; gain in passing rate on competency tests; gain in college/college tech prep; and changes in the dropout rate.*
- *What factors are included in setting target EOC scores for a school? Targets are calculated based on the relationship between "predictor" variables (previous tests) and EOC performance; Predictors with the strongest correlation to the outcomes were selected; and specific EOG/EOC scores serve as "predictors" for each EOC test.*
- *The ABCs expected and high growth standards provide an indication of the average academic growth of all students, but they do not represent the growth of every individual student or of groups of students.*
- *To assist schools and schools systems leaders in identifying groups of students that may need more focused instruction, growth results for groups of students based on a variety of student characteristics were reported.*
- *A student may be represented by more than one group.*
- *Results are presented for elementary, middle, and high school and are based on treating all WCPSS students as if they were in a single elementary, middle and high school respectively.*

2. Status Update--Career and Technical Education *(Exhibit E)*

Staff gave a presentation on the number of students served at middle and high schools, tests results from Vocational Competency Achievement Tracking System (VoCATS), and future trends. There are no fiscal implications. This item is presented as information only.

CTE Goal: By 2003, the WCPSS-CTE Program will exceed the state's 2004 goal of 59.4 percent of students scoring at or above Level III on the VoCATS post-assessment test.

- *143 different course offerings.*
- *Over 430 teachers and staff.*
- *Programs in every middle and high school.*
- *Over 450 business alliance members.*
- *District school to career initiative.*
- *Student served in middle schools total enrollment 24,244; CTE enrollment 23,328.*
- *Middle school course offerings are fairly standard, Exploring Technology, Keyboarding, Business Computer Technology, Exploring Life Skills, Exploring Career Decisions.*
- *Student served in high schools total enrollment 26,995; CTE enrollment 18,511.*
- *Courses offerings at high school vary from school to school.*
- *Number of High School Courses Agriculture education 12, Business Education 26, Career Development education 1, Family and Consumer Sciences 24, Health Occupations Education 9, Marketing Education 14, Technology Education 10, Trade and Industrial Education 47.*

- *Indicators of a successful CTE program, number of students obtaining national certifications, number of students involved in internship and apprenticeships, VoCATS post-assessment scores.*
- *VoCATS post-assessment is one measure of student mastery of the curriculum.*
- *VoCATS is not norm-referenced in the same way as other EOCs.*
- *VoCATS post-assessment scores appear to be lower than other EOCs.*
- *VoCATS Scores in 2002-2002 WCPSS 52.3; State 54.8.*
- *VoCATS Scores in 2001-2002 WCPSS 59.0; State 56.8.*
- *VoCATS level III/IV scores greatest improvements: East Wake High School 19.9% increases; Wakefield High School 16.8% increase; Millbrook High School 14.0% increase.*
- *What do we know about our VoCATS scores? Now exceeding the statewide average.*
- *Three times the growth of the state, State increased 2% last years; WCPSS increased 6.7% last year.*
- *Plan for sustaining and improving growth enhance technology in all program area.*
- *Increase number of students obtaining national certifications.*
- *Increase number of internships and apprenticeships.*
- *Study data to look at achievement gaps.*
- *Innovative methods and instructional practices.*

CLOSED SESSION

Amy White made a motion to go into closed session at 6:30 p.m. to consider confidential personnel information protected under G.S. 115C-319, seconded by Rosa Gill. The vote was unanimous.

ADJOURNMENT

There being no further business, Kathryn Watson Quigg adjourned the meeting at 6:30 p.m.
Respectfully submitted,

Elwanda K. Farrow, Recording Secretary

Bill McNeal, Superintendent, WCPSS

Kathryn Watson Quigg, Chair