



## OPEN MINUTES –BOARD MEETING

### Tuesday, September 6, 2005

<u>Board Members Present</u>	<u>Staff Members Present</u>	
<i>Patti Head, Chair</i>	<i>Superintendent McNeal</i>	Lloyd Gardner
<i>Carol Parker, Vice Chair</i>	Del Burns	Donna Hargens
Kathryn Watson Quigg	Jo Baker	Mark Winters
Beverley Clark	Ann Hooker	Cindi Jolly
Rosa Gill	Jonibel Willis	
Bill Fletcher	Michael Evans	
Amy White	Donald Haydon	
Ron Margiotta	Mike Burriss	
Susan Parry	Linda Isley	
	Janice Shearin	<b><u>Board Attorney Present</u></b>
	David Holdzkom	<i>Ann Majestic</i>
	Toni Patterson	

*Patti Head called the meeting to order at 4 p.m. Everyone recited the Pledge of Allegiance.*

#### **Chair's Comments**

- *Chairwoman Head gave Superintendent McNeal contributions from the Board of Education to help with the recovering efforts of Hurricane Katrina. (Wake Kids for Katrina)*
- *On August 28, Chairwoman Head and staff members attended the Greater Raleigh Chamber of Commerce Planning Retreat in Pinehurst, North Carolina.*
- *On August 31, Ms. Head and Dr. Burns spoke to the Wake Education Partnership Board of Directors.*
- *She also reported that at the Chamber Roundtable meeting this morning the Board Chair and Superintendent shared SAT scores, enrollment numbers and storm relief efforts.*
- *Ms. Head, Ms. Parker, and Ms. Majestic went to the UNC School of Government to talk with Greg Allison about the differences between public and private audit committees.*
- *On September 1, the Board of Education and the County Commissioners had their monthly meeting. The committee continued to discuss the Capital Building Assumptions. The two Boards agreed to have a November 2006 bond and to appoint a subcommittee to work on land ownership issues with both board's attorneys. The next scheduled joint meeting is September 21. The County Commissioners will host this meeting.*
- *She announced that the first Board Advisory Council Chair's meeting is scheduled for Thursday, September 22, at 6 p.m. in the Board Conference Room. There is also a Community Engagement meeting the same evening at Knightdale High School.*
- *Ms. Head gave calendar updates to the Board members:*
  - *September 13, Greater Raleigh Chamber of Commerce Annual Meeting, BTI Center, beginning at 5:30 p.m.*
  - *September 15 & 16, Board of Education Quarterly Retreat Planning meeting at Crossroads II. This meeting will begin at 9 a.m.*
  - *September 20, School-to-Career Volunteer Celebration. Location to be announced.*
  - *September 21, Joint Meeting with the County Commissioners.*
  - *September 28, Wake Education Partnership Annual Meeting, Embassy Suites, beginning at 7:30 a.m.*

- *September 29, Wake County PTA Great Expectations 2005 Conference at Athens Drive High School, beginning at 5 p.m.*

### **Superintendent's Report**

- *Superintendent McNeal announced that Wake County Public Schools has registered students in our schools that were displaced by Hurricane Katrina. Students (Wake Kids for Katrina) in Wake County are raising money and making contributions to assist the displaced families.*
- *Superintendent McNeal announced that the school system has 44 vacant bus driver positions. He reported that the next bus drivers' class has an enrollment of 65 students.*
- *He reported that the system received a tanker of fuel that will carry the system until Wednesday.*
- *Wake 's SAT scores for 2005 averaged 1,075, an increase of 12 points above last years and a record for the school district.*
- *He announced the finalists for the Principal of the Year for the 2005-2006: Fred Cole, Forest Pines Elementary; James Overman, Creech Road Elementary; Tom Dixon, Apex High School; Jan Hargrove, Turner Creek Elementary; and Matt Wright, Salem Middle School.*
- *Assistant Principal of the Year finalists are: H.Trent Evans, Reedy Creek Elementary; Mary Swann, Forestville Elementary; Sebastian Shipp, East Wake High; D. Susan Spivey, Cary Elementary; and Ginger Wooten, Moore Square Middle.*
- *The first meeting of the 2005-2006 school year for the Superintendent's Parent Advisory Council (SPAC) is Friday, September 9, 8:30 a.m. at the Junior League's office.*
- *Wake Education Partnership's Wake Institute for School Leaders will begin this Saturday, September 10, from 12:30 to 5 p.m. The session will be held at Wake Education Partnership's offices on Hillsborough Street.*
- *Custodial Appreciation Week is September 11-17.*
- *The week of September 19-23 is the kick-off week for the annual "Legislators Back to School Program" sponsored by the National Conference of State Legislatures.*

### **PUBLIC COMMENT ~None~**

### **APPROVAL OF MEETING AGENDA**

*Bill Fletcher made a motion to pull from the Action Agenda, under Facilities "Capital Planning Assumptions."*

*Kathryn Watson Quigg made a motion to add to the Consent Agenda, Board Advisory Council Nomination for Pam Turner for District 1.*

*Bill Fletcher made a motion to approve the amended meeting agenda, seconded by Ron Margiotta. The vote was unanimous.*

### **CONSENT ITEMS**

*Bill Fletcher made a motion to approve the Consent Agenda, seconded by Kathryn Watson Quigg. The vote was unanimous.*

### **APPROVAL OF MEETING MINUTES**

July 12, 2005 – Committee of the Whole

July 12, 2005 – Open Meeting

August 9, 2005 – Committee of the Whole

August 9, 2005 – Open Meeting

August 2, 2005 – Finance Committee

July 12, 2005- Closed Session

August 9, 2005 – Closed Session

## **PROGRAM**

### **1. "SOLE SOURCE ITEMS" WITH LEAPFROG SCHOOLHOUSE**

These materials will be used in a K-2 take-home program for WCPSS Title I schools. The Title I parent involvement coordinator will provide leadership for the development, implementation and coordination of a comprehensive parent involvement program for teachers and parents.

## **FACILITIES**

### **1. CHANGE ORDER NO. 3RRR: HARRIS CREEK MODULAR SCHOOL**

Board approval is requested for Change Order No. 3RRR to Scotia Construction Incorporated. This change order, in the amount of \$118,332.57 is for rock excavation and removal that exceeded contract allowances. Fiscal Implications: Funding is available from the total project budget of \$5,272,500, as provided in the \$31,100,000 Crowding Solution Budget. Recommendation for Action: Board approval is requested.

### **2. CHANGE ORDER NO. 3: PURCHASE OF ADDITIONAL MODULAR UNITS**

Staff seeks the ratification of the execution of Change Order No. 3 to Resun Leasing, Inc.'s contract in the amount of \$593,572 for the purchase of two six-classroom modular units for Wildwood Forest Elementary and Fuquay-Varina Elementary school sites. This change order was routed internally as required by Board Policy 8361 and included on the list of July 2005 change orders previously reported to the Board. Staff, in review of the approvals, noticed the change order had not been sent to the Board, yet was executed based upon the belief that the change order had been previously approved by the Board. Fiscal Implications: Funding is available from the project budget of \$12,752,500 for purchase and set-up of 151 classrooms (mobile/modular units) which are part of the \$31,100,000 Crowding Solution budget. Recommendation for Action: Board approval is requested.

## **FINANCE**

### **1. RENEWAL OF COVERAGE: GENERAL LIABILITY, PROFESSIONAL LIABILITY, VEHICLE AND UMBRELLA INSURANCE COVERAGES**

The Wake County Public School System maintains General Liability, School District & Educators Legal Liability, Law Enforcement Professional Liability, Vehicle Insurance, and Umbrella Excess Insurance with the Surry Insurance Agency/Utica National Insurance Group. This is the final renewal of the coverage and pricing agreement established in 2003. The recommended action for the 2005-2006 school year is to renew existing policies. The cost will be \$1,061,367 (excluding Drivers' Education Automobiles) for school liability insurance. Fiscal Implications: Funds are available in the Risk Management budget for 2005-2006.

## **HUMAN RESOURCES**

### **1. RECOMMENDATIONS FOR EMPLOYMENT ~Exhibit A~**

- A. Professional
- B. Support

### **2. RECOMMENDATION FOR APPROVAL OF CONTRACT WITH VISITING INTERNATIONAL FACULTY (VIF)**

Staff recommends approval of the contract with Visiting International Faculty (VIF) to employ highly qualified international teachers in critical need areas for not longer than a three-year period. The VIF program is an additional recruitment strategy that our system has used for the past 4 years. The State has a formal agreement with VIF to supply qualified teachers to local school systems. The salaries and other costs for VIF teachers are paid by converting ADM allotted teacher positions. This process also enables WCPSS to provide \$1,000 per teacher for supplies. No incremental local funds are being expended. This is in response to our internal auditor's request to initiate a contract to address the VIF service and administrative fee of approximately \$12,000 per VIF teacher.

## COMMITTEE CHAIRS' REPORTS

*The following committees will have monthly meetings as follows:*

- *The Finance Committee will meet on Tuesday, September 13, beginning at 2:30 p.m. to discuss process for selection of RFP for top vendors and bring to the retreat.*
- *The Facilities Committee will meet on Tuesday, September 13, beginning at 9:30 a.m. This meeting will focus on finalizing the Capital Building Plan Assumptions.*
- *The Policy Committee will meet on Tuesday, September 13, beginning at 12:30 p.m. This meeting will address the Policies 2420 & 270, Political Campaigning. The committee will also address Policy 1800, Board Advisory Councils.*
- *Community Relations Committee has canceled its September 14 meeting and will meet in October.*
- *The Instructional Program Committee will meet on Wednesday, September 14, beginning at 12:30 p.m. The committee will review the Board of Education work plan for 2005-2006 and discuss high school and moving students beyond high school.*
- *The Human Resources Committee will meet on Wednesday, September 14, beginning at 10:30 a.m. The committee will be discussing the teacher turnover data, current basis for non-certified staff compensation, and review of Policy 4430-Reduction in Force Support Personnel.*

*Beverley Clark commented on the school system efforts to conserve fuel because of high gas prices. It is important for us to encourage students to ride the bus to school.*

*Beverley Clark thanked the schools for the orientation programs for freshmen attending high school for the first time. These workshops help parents and students understand what is expected from students in high school.*

## BOARD ADVISORY COUNCIL NOMINATIONS

*The board approved the following nominations:*

*Rhonda Alderman, Wake Forest-Rolesville Middle School (District 1)*

*Ken Bagnal, Wake Forest Elementary School (District 1)*

*Wendy Pearce, Zebulon Middle School (District 1)*

*Karen McHugh, Wakefield Elementary (District 3)*

*Elizabeth Voiers, West Millbrook Middle School (District 3)*

*Amy Adcroft, Millbrook High School (District 3)*

*Robin Nelson, Baileywick Elementary School (District 3)*

*Leslie Koscielniak, Northridge Elementary School (District 3)*

*Amanda Holt, Fox Road Elementary School (District 3)*

*Sheila Knapp, Baileywick Elementary School (District 3)*

*Randi Esqueoda, Durant Middle School (District 3)*

*Carrie Mitchell, Wildwood Forest Elementary School (District 3)*

*Alan Slay, Wakefield High School (District 3)*

*Pam Turner, East Wake High School (District 1)*

## ACTION ITEMS

### POLICY

#### **2. POLICY 7250 DISPOSAL OF REAL PROPERTY AND GRANTING EASEMENTS**

##### ***Revised Second Reading***

Board policy 7250 establishes procedures for disposal of real property deemed no longer necessary for the school system operations and for granting of easements. Attorneys for the Board of County Commissioners and the Board of Education negotiated and drafted a revision to the policy, which

provides that once a parcel of property is found to be surplus, the Board of Education determines the fair-market value and then offers the parcel to the County for purchase. If the County desires to purchase the property, the County then agrees to pay the fair-market value of the parcel to the Board of Education, with the payment being deferred to the next fiscal year. The Board of Commissioners approved the concept of the revised property disposal policy on May 2, 2005. Fiscal Implications-This policy change that in the event the County Commissioners elect to purchase excess property, the capital fund will be credited with the fair market value of the property. Recommendation for Action-Staff recommends approval.

*Ron Margiotta made a motion to approve, seconded by Carol Parker The vote was unanimous. It was reported that the text of policy was approved by both board's attorney and endorsed by the County Commissioners.*

## **INFORMATION ITEMS**

### **LEGISLATIVE**

#### **1. YEAR 2005 LEGISLATIVE SUMMARY (Exhibit A)**

Staff will present Year 2005 Legislative Summary from the North Carolina General Assembly. Fiscal Implication-None. Recommendation for Action-This is for information only.

*Susan Harrison gave the Board a review of the state budget and impact on WCPSS as well as critical new legislation.*

### **COMMUNICATION**

#### **1. WAKE COUNTY PUBLIC SCHOOL SYSTEM NEW RESIDENT'S DVD**

To introduce the Wake County Public School System new Resident's DVD. Fiscal Implications-None. Recommendation for Action-For Information Only.

*Michael Evans, Senior Director of Communications presented the new Wake County Public School System Resident's DVD. He stated that 250 of the DVDs would be shared with the community. DVDs have been sent to the Raleigh Chamber of Commerce Education Committee, Wake Education Partnership, Wake Education Partnership Executive Committee, and a mass mailing to realtors, brokers, employers, and relocation firms. The DVDs will be sold for \$3.12 each. This money will be used to reprint DVDs for future use.*

### **PROGRAM**

#### **1.ASSIGNMENT OF NEW SUBDIVISIONS TO SCHOOLS**

The staff of the Office of Growth Management will present recommendations for the following subdivision: Scots Laurel.

### **CLOSED SESSION**

*Bill Fletcher made a motion to go into closed session to consider confidential personnel information protected under G.S. 115C-319. The motion was seconded by Carol Parker. The vote was unanimous.*

## **ACTION ITEMS (cont'd.)**

### **HUMAN RESOURCES**

#### **1. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT**

*A motion was made by Beverley Clark, seconded by Amy White to approve the following administrative appointment. The vote to approve was unanimous.*

*A. Craig Baker, assistant principal at East Wake High School, to principal at East Wake School of Health and Science, effective date September 7, 2005.*

*Robert Souter, AP intern at Washington Elementary, to AP at Lufkin Road middle, effective date September 12, 2005.*

**2. ADMINISTRATIVE TRANSFER**

*Information was provided to the Board on the following administrative transfer.*

*David Gammon, Sr. Director Instructional Service Division, to H.R.-Director Elementary Staffing effective date TBD.*

**ADJOURNMENT**

*There being no further business before the board, a motion to adjourn was made by Rosa Gill, seconded by Beverley Clark. The vote was unanimous. The meeting was adjourned at 8:05p.m.*

*Respectfully submitted,*

---

Elwanda K. Farrow, Recording Secretary

---

Bill McNeal, Superintendent, WCPSS

---

Patti Head, Chair, Wake County Board of Education