



**WAKE COUNTY BOARD OF EDUCATION  
OPEN MINUTES – BOARD MEETING  
September 4, 2001**

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**Board Members Present:**

Kathryn Watson Quigg, Chair	Judy Hoffman
Susan Parry, Vice Chair	J.C. O’Neal
Beverley Clark	Tom Oxholm
Bill Fletcher	Jeff York
Rosa Gill	

**Staff Members Present:**

Bill McNeal, Superintendent	
Jo Baker	Cindi Jolly
Karen Banks	Ray Massey
Brenda Barker	Toni Patterson
Danny Barnes	John Ringo
Maurice Boswell	Janice Shearin
Del Burns	Stella Shelton
Mike Burriss	Walt Sherlin
Ann Hooker	Jonibel Willis
Linda Isley	

**Board Attorney Present:**

Ann Majestic

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*Kathryn Watson Quigg called the meeting to order at 4:00 p.m. The Pledge of Allegiance was recited.*

**RECOGNITION**

*Presidential Award for Excellence in Mathematics and Science teaching was presented to Julia Kolb, Leesville High School. She received a Presidential citation, plaque, trip to Washington D.C. to meet the President, educational gifts, and a grant in the amount of \$7,500.00 to help with the mathematics and science programs at her school.*

**INFORMATION**

**Chairman’s Comments**

None.

**Superintendent’s Report**

- ❑ *The Governor’s of Education Task Force will visit Kingswood Elementary School. They are visiting a number of schools looking for the best practices in our state. Enloe High School was also visited.*

**APPROVAL OF MEETING AGENDA**

- ❑ *Jeff York made a motion to move consent item #1 Policy “Nominations Board Advisory Council” to the Action agenda.*

- ❑ *Beverley Clark made a motion to include a discussion on Committee Membership and School Health Advisory Council.*

*Bill Fletcher made a motion to approve the amended agenda, seconded by Jeff York. The vote was unanimous.*

## **PUBLIC HEARING FOR ITEMS ON THE AGENDA**

None.

### **CONSENT ITEMS**

*Bill Fletcher made a motion to approve the Consent items, seconded by Tom Oxholm. The vote was unanimous.*

## **FACILITIES**

### **Annexation Petition – New Knightdale High and Elementary School**

The site for the new Knightdale area elementary, high school, and Community Park at Horton, Forestville, and Old Knight Roads is currently outside the Town of Knightdale municipal limits. To provide fire and police protection and other town services, the Town of Knightdale must annex the 168-acre site. Staff recommends the school system file an annexation petition requesting that the Town of Knightdale extend its corporate limits to include the school/park site. Fiscal Implications - Town services will be provided to the school system.

### **Bids: Heritage Elementary (E2) Site Preparation Contract**

The approved PLAN 2000 school building program includes the construction of Heritage Elementary (E2). Bids for the site preparation contract were received on August 16, 2001. Staff and Pearce, Brinkley, Cease & Lee, PA, recommend award of the site preparation contract to Thompson Contracting, in the amount of \$221,111.00. Fiscal Implications - Funding is available from the total project budget of \$10,662,555 as provided in the PLAN 2000 school building program.

### **Resolution: Wake Forest-Rolesville High Designer Selection – Team Locker and Classroom Addition**

Resolution is presented to waive the traditional designer selection process and to select H. S. Annis Architect, AIA, for the design of the Wake Forest/Rolesville High School team locker and classroom building. This request is in accordance with NCGS 143-64.32, which allows the exemption of the statutory designer selection process. The specific reason for this exemption is that H. S. Annis Architect, AIA, has worked closely with the school's athletic booster club to develop the preliminary drawings for this partnership project. Selecting H. S. Annis, Architect, will shorten the design time, reduce costs, and expedite the remainder of the project. Approval of the waiver will allow staff to proceed with negotiation of a design contract with H. S. Annis Architect, AIA. Fiscal Implications-Increases the potential for design and construction cost savings

### **Resolution: Designer Selection for Knightdale Area Elementary (E-8)**

Resolution is presented to waive the traditional designer selection process and to select Small Kane Architects, PA, for the design of the Knightdale area elementary school (E-8). This request is in accordance with NCGS 143-64.32, which allows the exemption of the statutory designer selection process. The specific reason for this exemption is to allow the reuse of the Morrisville area (Church Street – E4) elementary school prototype. Reuse of the prototype will shorten design time, reduce costs, and expedite the project. Staff recommends proceeding with the negotiation of a design contract with Small Kane

Architects, PA. Fiscal Implications - Reduced design and construction costs due to reuse of existing plans and specifications. Recommendation for Action - Board approval of the resolution is recommended.

### **Names for New Schools in Knightdale and Morrisville**

Names are needed for three new schools included in PLAN 2000 in Knightdale and Morrisville. After consulting with town officials in Knightdale, the staff and town recommend the board name the new Knightdale area high school, Knightdale High School, and the new elementary school to be located on the same site, Forestville Road Elementary School. In similar discussions with Town of Morrisville officials, staff and the town officials recommend the board name the new Morrisville area (Church Street) elementary school, Cedar Fork Elementary School. This name recognizes the township within which that school is located. Details are included in the attachment.

Knightdale area high – Knightdale High School

Knightdale area elementary – Forestville Road Elementary School

Morrisville area elementary – Cedar Fork Elementary School

## **FINANCE**

### **Authorization Forms**

These authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of Olive Chapel Elementary. Fiscal Implications: These authorization forms are required for bank records.

### **Authorization Forms**

These authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of the Wake County Public School's General Fund, General Fund Payroll, Federal/FICA Tax, Capital Outlay, Capital Improvements, State Bond, Child Nutrition, Individual Schools, Federal Programs, Flexible Benefits, Transfer Account, Individual Schools Child Nutrition, BA-ACH, ACH Settlement, ACH Payroll Settlement, After School Program, State Treasurer Disbursing and State Treasurer STIF Account. Fiscal Implications: These authorization forms are required for bank records.

### **Service Agreement: Devaul Consulting**

Technology Services has a contract with Tim DeVaul to provide maintenance and support of software systems related to Human Resources, Payroll and Finance/Accounting functions, and UERS maintenance. Current contract will expire on September 30, 2001. Change Order 1 is requested to extend Mr. DeVaul's services through June 30, 2002. Hourly rate will remain at \$61.05 per hour. Fiscal Implications: Funding in the amount of \$104,000 is requested. Funding is available through the Technology Services Division's current expense budget.

### **Renewal of System Insurance Coverage: General Liability, Professional Liability Vehicle and Umbrella**

The Wake County Public School System has maintained General Liability, Professional Liability, Vehicle, and Umbrella insurance coverage with Utica National Insurance Group as a "Bundled Package" for the last four years. Utica National has proposed renewing the coverage for policy year 2001/2002 for an aggregate premium of \$494,640. This represents an overall increase of 27.1% over policy year 2000/2001. Two other companies submitted proposals. One company submitted a proposal for only General Liability and Professional Liability. The other company submitted all four lines of coverage without medical payments and with the physical damage deductible higher on vehicles coverage that would have resulted in higher out of pocket payments to WCPSS. With incumbent providing coverage at \$3,929 less in annual premium

payments, the staff recommends approval of the Utica National proposal (See Attachment A for Analysis of Proposals). Fiscal Implications: Funds are available in current year Risk Management Budget

## **HUMAN RESOURCES**

### **Recommendations for Employment**

See attached sheets (**Exhibit A**)

### **Recommendation for Administrative Transfer**

Cathy D. Bradley, principal at Wake Forest-Rolesville Middle School, to principal at Museum Magnet Middle School.

### **Recommendation for Administrative Appointment**

Cynthia McQueen, applicant, to assistant principal at Broughton High School.

## **ACTION ITEMS**

### **POLICY**

**New Nominations to the Board Advisory Council** are *Juanita Ryan, Durant Middle School; Bettina Nolan, North Ridge Elementary School; April Gerard, Dillard Drive Elementary School; Jimi Mirka, Middle Creek Elementary School; Donna Seese, Olds Elementary School; Marcia Kelly, Willow Springs Elementary School; George Allen, Wiley Elementary School; Julie Stevens, Morrisville Elementary School; Nancy Schild, Rand Road Elementary. Bill Fletcher made a motion to approve, seconded by Judy Hoffman. The vote was unanimous.*

### **FACILITIES**

#### **Schematic Design: Broughton High Renovations**

The approved PLAN 2000 building program includes renovations at Broughton High. Staff presented schematic design documents for this project prepared by Cherry Huffman Architects, PA. Fiscal Implications - Funding is available from the total project budget of \$14,197,735 as provided in the PLAN 2000 building program.

*Beverley Clark requested that staff take a look at the newly defined limited scope of the Broughton renovation project for ways/resources to fund some of the items cut from the project.*

*Tom Oxholm requested that fiscal implications shown on joint project should indicated the total cost of the project; then break out the system's cost and the contributor's value to the project.*

*Judy Hoffman voiced concerns regarding the delay in completion dates for three elementary schools in western Wake County because of difficulties with site acquisitions. She requested that staff bring to the board some options on how we might increase the likelihood of purchasing land. It was suggested that we take a look at what is the appropriate cost per acre in today's market given the constraints in the Western Wake. Staff suggested ideas on how we might acquire needed land and how we plan to house the growing population with a year delay in these three schools.*

*Bill Fletcher made a motion to approve, seconded by Susan Parry. The vote was unanimous.*

#### **Schematic Design: Morrisville Area (Church Street) Elementary (E-4)**

The approved PLAN 2000 building program includes the construction of an elementary school in Morrisville (E-4). Staff will present the schematic design documents for this project that have been prepared by Small Kane Architects, PA. This is the first use of this new elementary school prototype. Fiscal Implications - Funding is available from the total project budget of \$10,662,555 as provided in the Plan 2000 building program.

*Sherri Green: stated that the Town of Morrisville will provided additional funding to renovate the Gym.*

*Tom Oxholm asked Facilities to include in the joint resolution the total construction and any contributions made from Morrisville.*

*Bill Fletcher made a motion to approve, seconded by Rosa Gill. The vote was unanimous.*

## **FINANCE**

### **Oracle Change Orders CRF and CRF1a**

Change order CRF1a provides a resource from Oracle to provide functional support during the time Technology Services implements the plan for on-going functional support for the Oracle integrated system in place. This change order provides for human resources functional support through October 2001. The resource for payroll functional support is on site through the end of September 2001. The second change order provides a specialized functional support resource for payroll for a limited period of time. Fiscal Implications: Funds in the amount of \$94,600 are available in the Administrative Services budget.

*Bill Fletcher made a motion to approve, seconded by Tom Oxholm. The vote was unanimous.*

## **POLICY**

### **Board Advisory Councils – Topics for Study 2001-2002**

*The topics for study by BAC are Dress Code and Beyond 2003. The structure and purpose of Board Advisory Councils was revised by the Board of Education. Policy 1800.1 states "A Board Advisory Council will research, review/offer recommendations on issues prioritized at the Board's annual planning retreat; will offer feedback solicited by the Board on longer term issues." At list of topics the Board may want to consider for referral to Board Advisory Councils are ...*

- ❑ *Students Assignment Process and Communications*
  - ❑ *School Safety*
  - ❑ *Technology & Learning*
  - ❑ *Dress Code*
  - ❑ *Beyond 2003*
- ❑ ***Dress codes** are used in schools and school systems to help administrators, students, and staff create a positive educational climate. In developing the dress code it is important to take into consideration both the needs of the schools and the rights of the students. Dress codes in school systems in the triangle area range from very general to highly specific. We would like to ensure that our dress code policy supports a positive educational climate for our students, families, and schools. The BAC will advise the Board of Education about the need for an updated Dress Code Policy.*
- ❑ ***Beyond 2003** was developed by the Board of Education with input from parents, the business community, and school system employees. It has served the school system well in several regards. Because it is a measurable performance goal, there is considerable public buy-in. The goal has allowed the school system to focus resources on improving academic performance. In addition, the goal has directed efforts of teachers, principals, and school administrators towards accomplishment by 2003. Not only are the academic results measurable, but the efforts towards meeting the goal are extensive and easily documented. As we approach 2003, we need to define a goal that will continue focusing the direction of the school system and also provide the public with information and documentation that will elicit support for our schools.*
- ❑ *The Board of Education and school system would appreciate input on this topic in writing by April 15, 2002.*

*Bill Fletcher made a motion to approve, seconded by Judy Hoffman. The vote was unanimous.*

## **INFORMATION ITEM**

### **PROGRAM**

#### **Plan for Accommodating Growth at Durant Year-Round Middle School**

Dr. Ramey Beavers gave a proposal on how to accommodate the overcrowding at Durant Middle School.

##### ***2001-2002 Enrollment at Durant Road Middle:***

- Grade 6: 571 students; grade 7: 527 students; Grade 8: 454 students; Total of 1552

##### ***2002-2003 Enrollment at Durant Road Middle School:***

- Grade 6: 643 students; grade 7: 571 students; Grade 8: 527 students; Total of 1741
- Tracks at northern area year-round schools will be balanced for greater efficiency.
- Adjustment in the feeder/transportation patterns may be necessary.
- Voluntary track changes will be encouraged.
- Involuntary track changes may be necessary.
- Families will continue to be served on the same track.
- Adjustments in assignment must be finalized before November 1, 2001.
- Better balance of tracks for greater efficiency.
- Add mobile units-maximum of eight classroom units
- In 2003-2004 rising 6<sup>th</sup> graders from Jones Dairy will remain at Jones Dairy for the school year. 172 6<sup>th</sup> graders.
- Enrollment projections are 6<sup>th</sup> grade 502; 7<sup>th</sup> grade 643; 8<sup>th</sup> grade 571.
- 2004-2005 transportation patterns will be adjusted as Heritage Middle opens as the second year-round middle school in the northern part of the county.
- Transportation patterns for all northern area elementary schools to include any additional schools designed as year-round schools.
- 2002-2003 control entry as to not overload sections.
- 2003-2004 control entry and keep 6<sup>th</sup> graders.
- 2004-2005 move to Heritage Elementary School.
- 2004-2005 existing Jones Dairy campus becomes a traditional school.
- 2004-2005 opens an additional year-round elementary school in the eastern part of the county with an ESL component while maintaining an awareness of the profile of the feeder schools.

### **CLOSED SESSION**

Beverley Clark made a motion to go into closed session to establish or instruct the board's staff or negotiating agents concerning the position to be taken by or on behalf of the board in negotiation of (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease: or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract. G.S. 143-318.11 (a)(5) seconded by Susan Parry. The vote was unanimous.

The board reconvened at 6:45 p.m.

### **FACILITIES**

#### **Funding Resolution-New Plan 200 Elementary School Cary-Apex Area**

As required by N.C. General Statute 115C-426, the Wake County Board of Commissioners is required to approve the acquisition and funding of property for the construction of school facilities. A resolution for the acquisition of approximately 20 acres of land at Turner Creek Road and N.C. Highway 55, Apex, N.C. is required to complete the purchase for a new PLAN 2000 elementary facility. Staff requested board approval of a funding resolution to the Wake

County Board of Commissioners in the amount of \$440,000 to acquire approximately 20 acres of land at Turner Creek Road and N.C. Highway 55, Apex, N.C.

*Bill Fletcher made a motion to approve, seconded by Jeff York. The vote was unanimous.*

### **Offer to Purchase and Contract**

Leon W. Herndon, Sr., as Attorney in Fact for Bertha S. Herndon, has agreed to terms and conditions of the Offer to Purchase and Contract with the Wake County Board of Education to sell approximately 20 acres of land at the intersection of Turner Creek Road and N.C. Highway 55, Apex, N.C. The site will provide for a Plan 2000 elementary school facility in the Cary-Apex Area. Fiscal Implications –Purchase price \$22,000 per acre or a total estimated cost of \$440,000 exclusive of fees and closing costs. Recommendation for action-Staff requested board approval of and Offer to Purchase and Contract with Leon W. Herndon, Sr. as Attorney in Fact for Bertha S. Herndon, for approximately 20 acres of land at Turner Creek Road and N.C. Highway 55, Apex, N.C. at \$22,000 per acre.

*Bill Fletcher made a motion to approve, seconded by Jeff York. The vote was unanimous.*

## **PROGRAM**

### **School Health Advisory Council**

The School Health Advisory Council (SHAC), in accordance with the bylaws, has submitted a slate of 15 council nominations to the Superintendent for approval. Bylaws allow for ten additional nominations. Staff requested Board approval of the attached slate of nominations and Board recommendations for the remaining ten nominations. One major activity of the School Health Advisory Committee will be to assist in a review of the Healthful Living Curriculum. An overview of proposed topics will be presented. Funds available in current budget.

*School Health Advisory Committee appointments by the Board are to be submitted to Cindi Jolly and brought back to the Board on September 18, 2001, for final approval. Board members requested a copy of the bylaws for this group.*

### **PUBLIC HEARING CONTINUATION:**

*Denise Odom-Expanding the safety on the school buses.*

*Jill Touchberry: How do we communicate the year round plan to parents?*

*Beverley Clark asked for a listing of the different school-related committees and their respective community membership so that we are not always calling on the same individuals for every committee, and board member's appointees to working board committees should be finalized by the next board meeting.*

### **E & R Workplan for 2001-2002**

Major projects planned for the 2001-2002 year were discussed. This item is presented as information only.

### **Results of SAT for Class of 2001**

SAT results are being released nationwide on August 28, 2001. This presentation will summarize results for WCPSS students and compare local results to state and national results. SAT information is embargoed until August 28, and therefore no information is attached to this precis. This item is presented to the Board as information only. **(Exhibit B)**

- After six years of rising scores, average SAT scores for the WCPSS class of 2001 fell seven points from the previous year.
- Average total score fell from 1061 in 2000 to 1054 in 2001.

- Average math score fell from 539 to 534.
- Average verbal score fell from 522 to 520.
- WCPSS average SAT scores are significantly higher than scores from the large county school districts in North Carolina.
- Average scores for three of the other county districts fell slightly in 2001.
- The average scores rose in the Charlotte-Mecklenburg School District.
- The average score for WCPSS senior was significantly higher than the average score for North Carolina seniors and seniors across the country.
- The SAT participation rate for WCPSS seniors continued to be significantly higher than the participation rate for North Carolina seniors and seniors across the country.
- A significant gap continues to exist between the average scores of seniors identifying themselves as “white” and those identifying themselves as “black.”
- The gap is larger on the mathematics test than on the verbal test.
- Black students in WCPSS had a higher average score than black students in NC or the nation.

### **ADJOURNMENT**

There being no further business, Kathryn Watson Quigg adjourned the meeting at 9:00 p.m.

Respectfully submitted,

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Elwanda K. Farrow  
Recording Secretary

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Bill McNeal, Superintendent, WCPSS

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Kathryn Watson Quigg, Chair