

WAKE COUNTY BOARD OF EDUCATION

OPEN MINUTES - ANNUAL MEETING

Tuesday, September 2, 2003

<u>Board Members Present</u>	<u>Staff Members Present</u>	
<i>Susan Parry, Chair</i>	<i>Superintendent McNeal</i>	Donna Hargens
<i>Patti Head, Vice Chair</i>	Jo Baker	
Bill Fletcher	Del Burns	
Rosa Gill	Mike Burriss	
Kathryn Watson Quigg	Ann Hooker	
Tom Oxholm	Michael Evans	
Amy White	Donald Haydon	
Jeff York	Toni Patterson	
Beverley Clark	Linda Isley	
	Janice Shearin	<u>Board Attorney Present</u>
	Walt Sherlin	<i>Ann Majestic</i>
	Jonibel Willis	
	Cindi Jolly	

Susan Parry called the meeting to order at 4:00 p.m. Everyone recited the Pledge of Allegiance.

INFORMATION

Chairman's Comments

- *Ms. Parry and several board members attended the Greater Raleigh Chamber of Commerce Annual Planning Conference in Pinehurst, North Carolina, on August 27 & 28, 2003.*
- *The Healthy School Task Force had its monthly meeting on Thursday, August 24. The HSTF continued to focus on the four issues "Academic Success for all Students," "Diversity in School," "Capacity Utilization of Existing and Future Facilities," and "Community Expectations of Our Public School System." Recommendations to the school board should be completed in the next few months.*
- *WCPSS Growth Management Department will hold 11 meetings over the next three months regarding student assignment process. These meetings are designed to provide the community an avenue for input and comments into the development of next year's plan student assignment plan.*

Superintendent's Report

- *Superintendent McNeal made a presentation to the City Council about history of strong Schools in Wake County.*
- *Wake County Public Schools will be on NBC Nightly News with Tom Brokaw at 6:30 p.m. School. The topic of discussion will be academic success in urban school districts.*
- *"Friends of Wake County" will have its kickoff on September 9. This group was formed in support of Wake County Bond Referendum to build new schools and libraries.*

APPROVAL OF MEETING AGENDA

Patti Head made a motion to pull from the Consent Agenda-Human Resources Recommendations for Employment "Other Professional."

Jeff York made a motion to approve the amended meeting agenda, seconded by Kathryn Watson Quigg. The vote was unanimous.

PUBLIC HEARING—(None)

Comments from other Board Members

- *Amy White thanks the Facilities staff for the excellent renovations at East Garner Middle School.*
- *Ms. White also shared with the board that on August 30, a meeting was held to hear the needs and concerns of Garner's Hispanic community.*
- *Patti Head reminded everyone about "Dine Out for Kids" on September 17, 2003. This is a major fundraising event for the Communities in Schools of Wake County. A percentage of the proceeds will be donated to Wake County schools.*
- *On September 18, 2003, the PTA Council will be host the "Great Expectations Workshop." Great Expectations is a collaborative effort with family, schools, and community to provide a safe and secure environment that fosters positive self-esteem, social development, and academic success for learners of all ages through summer and after-school programs. The goal is to improve academic performance and compliment instruction with character education, drug and violence prevention, and other extracurricular activities.*

CONSENT ITEMS

Bill Fletcher made a motion to approve the Consent Agenda, seconded by Patti Head. The vote was unanimous.

FACILITIES

1. APEX ELEMENTARY – PLAYGROUND CONSTRUCTION

Request to supplement construction funding for a new playground at Apex Elementary. Project cost: \$115,556; project construction funds available: \$70,000; supplement required from anonymous gift fund: \$45,556. Staff requested Board approval to allocate \$45,556 of the Anonymous Gift Fund to the Apex Elementary Playground Restoration Project.

2. DESIGN CONSULTANT AGREEMENT: ENLOE HIGH

The PLAN 2000 School Building Program and the proposed PLAN 2004 School Building Program include the renovation of existing and new construction at Enloe High School. Negotiations have been completed with Brown Jurkowski Architectural Collaborative for the design of this project. The form of agreement is the standard form approved by the Board attorney. The agreement replaces an October 8, 2002 agreement with the design consultant. Staff recommends termination of the October 8, 2002 agreement and approval of the new design consultant agreement. The total proposed total project budget is \$31,347,889, of which \$9,151,942 is currently available from the PLAN 2000 School Building Program and \$22,195,947 will be required from the PLAN 2004 School Building Program. The total project budget includes proposed compensation for the design consultant of \$1,800,777. A separate agreement for the Design Narrative in the amount of \$90,039 has already been issued. This contract is for the remainder of the design, only, in the amount of \$1,080,466.

3. CHANGE ORDER: NO. 1: 2003 PACKAGE "D"

Board approval is requested for Change Order No. 1 to 2003 Package "D". This change order in the amount of \$329,700 is for fall 2003 relocation of mobile units as designated by Facility Planning to accommodate overcrowding. Funding is available from the total project budget of

\$4,050,000 of which \$2,200,000 is from the PLAN 2000 School Building Program, \$1,500,000 is from operating budget, and \$350, 000 is from Phase IIIB.

FINANCE

1. AUTHORIZATION FORMS

These authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of Heritage Elementary and Heritage Middle School. These authorization forms are required for bank records.

2. RENEWAL of NOVELL SITE LICENSE

WCPSS operates the entire network under a renewable School License Agreement with Novell, Inc., which was originally signed in December 2000. This software is one of our basic needs to provide network access, email and business operations. The annual enrollment fee is calculated at a per pupil charge of \$2. This per pupil charge has remained static since 1999. The enrollment number is reviewed each year to determine appropriate level of license and the total cost is adjusted if necessary. Total amount for renewal is \$200,000. Funding was planned for and is available in the Technology Services current expense budget.

HUMAN RESOURCES

1. RECOMMENDATION FOR REQUEST FOR EMPLOYMENT *(Exhibit A)*

ACTION ITEMS

FACILITIES

1. SCHEMATIC DESIGN: BROUGHTON HIGH

Staff presented the schematic design documents prepared by Cherry Huffman Architects, P.A. for the PLAN 2004 renovations to the Holiday Gym and Auxiliary Gym at Broughton High. The total proposed project budget is \$6,137,590, of which \$1,000,000 is currently available from the PLAN 2000 School Building Program and \$5,137, 590 will be required from the PLAN 2004 School Building Program.

Patti Head made a motion to approve, seconded by Kathryn Watson Quigg. Tom Oxholm rescued himself from the vote because his daughter plays on multiple teams at Bought on High Schools. The vote was unanimous.

FINANCE

1. RENEWAL OF COVERAGE: GENERAL LIABILITY, PROFESSIONAL LIABILITY, VEHICLE, UMBRELLA AND MISCELLANEOUS INSURANCE COVERAGES *(Exhibit B)*

The Wake County Public School System maintains General Liability, Professional Liability, Vehicle Insurance, Umbrella Insurance, and Miscellaneous Insurance (Boiler & Machinery, Musical Instruments, Cameras, and Fidelity Bond). Renewal packages were sent to our insurance consultant and four agents/brokers. The recommended action for the 2003-2004 school year is to renew existing policies. The cost will be \$944,505 for primary insurance and \$56,018 for miscellaneous insurance. Funds available in current Risk Management budget for 2003-2004 are \$898,952. The balance will be reflected in the Over/Under Quarterly Report. If necessary, a fund balance appropriation will be requested of the Board at a later date.

Bill Fletcher made a motion to approve, seconded by Patti Head. The vote was unanimous.

INFORMATION ITEMS

1. ASSIGNMENT OF NEW SUBDIVISIONS TO SCHOOLS *(Exhibit C)*

The staff of the Office of Growth Management presented recommendations for the following subdivisions: Ashworth Estates (Phase 1) and Camden Park and Wexford (Lots: 1-22, 88-99). Transportation costs will increase due to travel time. Other facilities-related costs will be avoided. This item is presented for information.

CLOSED SESSION

Bill Fletcher made a motion to go into closed session at 4:25 p.m. to consider confidential personnel information protected under G.S. 115C-319, seconded by Jeff York. The vote was unanimous.

ACTION ITEMS (cont'd.)

HUMAN RESOURCES

1. RECOMMENDATIONS FOR ADMINISTRATIVE APPOINTMENTS

- *Rosa Gill made a motion to approve Diann Kearney, assistant principal at Kingswood Elementary School to principal at Conn Elementary School, seconded by Amy White. The vote was unanimous.*
- *Rosa Gill made a motion to approve Terri Cobb, principal at Lockhart Elementary School to Senior Director Continuous Improvement and Professional Development, seconded by Amy White. The vote was unanimous.*

ADJOURNMENT

There being no further business, Susan Parry adjourned the meeting at 4:45 p.m.

Respectfully submitted,

Elwanda K. Farrow, Recording Secretary

Bill McNeal, Superintendent, WCPSS

Susan Parry, Board of Education, Chair