



OPEN MINUTES –BOARD MEETING

Tuesday, August 23, 2005

<u>Board Members Present</u>	<u>Staff Members Present</u>	
<i>Patti Head, Chair</i>	<i>Superintendent McNeal</i>	Julye Mizelle
<i>Carol Parker, Vice Chair</i>	David Holdzkom	Donna Hargens
Kathryn Watson Quigg	Del Burns	Mark Winters
Beverley Clark	Bev White	Cindi Jolly
Rosa Gill	Jonibel Willis	Maurice Boswell
Susan Parry	Michael Evans	Ann Hooker
Amy White	Donald Haydon	
Ron Margiotta	Mike Burriss	
Bill Fletcher	Linda Isley	
	Janice Shearin	<u>Board Attorney Present</u>
	Lloyd Gardner	<i>Ann Majestic</i>
	Toni Patterson	

Patti Head called the meeting to order at 4 p.m. Everyone recited the Pledge of Allegiance.

INFORMATION

Chair’s Comments

- *Rosa Gill attended the North Carolina Caucus of Black School Board Members (NCCBSBM) in Charlotte, North Carolina. Ms. Gill gave a brief report on the NCCBSBM conference and will give this information from the meeting to Board members for their use.*
- *The Board of Education met with the County Commissioners on August 10, 2005, for their monthly work session. The meeting focused on finalizing the Capital Building Plan Assumptions for the 2006 Bond Referendum.*
- *Ms. Parker made welcome remarks at the Continuous Improvement Conference in Ms. Head’s absence.*

Superintendent’s Report

- *Superintendent McNeal reported on the opening of traditional schools and teacher vacancies. He reported that the school system has 27 vacancies. He sated that last year the system reported 38 vacancies. Mr. McNeal mentioned that the critical area of need are: elementary grades three and five; Special Education grade five; Math-four positions; CTE-four positions; and Physical Education-two positions. The system will have 783 buses on the highway on the first day of school, but still has 30 vacancies remaining to be filled by on-call subs, regular subs, and transportation team leaders.*
- *Mr. McNeal reported that all major capital improvement projects are ready for the opening of school with the exception of the modular schools. The Dubois modular campus, Wendell Highway 97 modular campus, and Spring Forest modular campus are open for teachers and will hopefully be ready on August 25.*
- *WCPSS will implement a new program called “Positive Behavior Program.” This program has had great results in other school districts show PBS helps to decrease the number of discipline problems and suspensions as well as improve attendance, increase EOC/EOG scores, improve school climate, and improve staff moral and retention. He reported that Wake County will pilot PBS in 14 schools this year. They are: Brentwood Elementary, Lynn Road Elementary, Fuller Elementary, Rolesville Elementary, Hodge Road Elementary, Reedy Creek Elementary, Apex Elementary, Centennial*

Middle, East Millbrook Middle, River Oaks Middle, Moore Square Middle, North Garner Middle, Garner High, and Middle Creek High.

- *On August 22, Mr. McNeal attended the High Five Regional Partnership for High School Excellence Conference at the RBC Center, Raleigh, North Carolina.*
- *Mr. McNeal reported that traditional school will open on Thursday, August 25.*
- *Ms. McNeal thanked Terry Cobb and Joe Peel for the hard work in coordinating to the successful Continuous Improvement Conference.*

RECOGNITION

1. STATEWIDE AWARD, HERO TO LAW EDUCATION AWARD

Melinda Stephani, Sr. Administrator for Social Studies, has been recognized as the recipient of the first statewide award, Hero to Law Education. The North Carolina Bar Association gives this award to an educator in the state who has significantly contributed to law-related education. Ms. Susan Giamortone will make the presentation on behalf of the NC Bar Association.

PUBLIC COMMENT

Calla Wright, Coalition of Concerned Citizens of African American Children. Ms. Wright invited Board members and staff to the Partners' Reception on August 27 to support student education. Martin Street Baptist Church will host this workshop.

APPROVAL OF MEETING AGENDA

- *Carol Parker made a motion to amend the meeting agenda to [add](#) to the Consent Agenda, Program-Grant Proposals.*
- *Carol Parker made a motion to amend the agenda to [delete](#) "Request for Leaves" under the Consent Agenda.*
- *Carol Parker made a motion to amend the agenda to [add](#) to the closed session to preserve the attorney-client privilege pursuant to G.S. 143-318.11(a)(3) due to current litigation, CM vs. Wake County Board of Education.*
- *Carol Parker made a motion to [pull](#) from the closed session agenda to establish, or instruct Board's staff or negotiating agents concerning the position to be taken by or on behalf of the Board in negotiation of (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract. G.S.143-138.11 (a)(5). The property if acquired will be used for E-23, a new elementary school, Fuquay-Varina scheduled to open in 2008. The property is located on Old Honeycutt Road, just east of Highway 55.*
- *Carol Parker made a motion to amend the meeting agenda to [pull](#) from the Consent Agenda Committee of the Whole and Open Meeting minutes for July 12 and August 9, 2005.*
- *Ron Margiotta made a motion to amend the meeting agenda to pull from the Consent Agenda – Facilities, Utility Easement: Barwell Road Elementary.*

Kathryn Watson Quigg made a motion to approve the amended meeting agenda, seconded by Amy White. The vote was unanimous.

CONSENT ITEMS

Kathryn Watson Quigg made a motion to approve, seconded by Amy White. The vote was unanimous.

PROGRAM

1. ASSIGNMENT OF NEW SUBDIVISIONS TO SCHOOLS

The staff of the Office of Growth Management will present recommendations for the following subdivisions: Amber Ridge (Phase 9); Cedar Grove at Wakefield Plantation (Phase 2); and Pine Knoll Townhomes.

2. MEMORANDUM OF UNDERSTANDING BETWEEN WAKE COUNTY HUMAN SERVICES AND WAKE COUNTY PUBLIC SCHOOL SYSTEM

There has been a long-standing Memorandum of Understanding between these two agencies. The contract is updated and renewed annually to reflect current collaborative initiatives. Two major collaboratives include the school nursing program and the Partnership for Educational Services.

3. GRANT PROPOSALS

1. Competitive (#977): North Carolina Arts Council, Artists in Residency / Individual schools.
 2. Competitive (#978): Starbucks Foundation, Opportunity Grants Basic Literacy / Individual schools.
 3. Competitive (#979): United Arts Council of Raleigh and Wake County, Artists in Residency / Individual schools.
 4. Competitive (#980): National Science Teachers Association, Toyota TAPESTRY /Individual, schools.
 5. Competitive (#981): National Council of Teachers of Mathematics, Toyota TIME / Individual schools.
 6. Competitive (#982): Trentini Foundation / Wake Forest area schools.
 7. Competitive (#983): Wal-Mart Foundation / Individual schools.
 8. Competitive (#984): Women's Sport Foundation, Go Girl Go / Individual schools.
 9. Competitive (#985): North Carolina Electric Cooperative, Bright Idea / Individual schools.
 10. Competitive (#986): Wake Education Partnership, Food for Thought / Individual schools.
 11. Competitive (#990): Dollar General, Literacy Grants / Weatherstone Elementary Schools.
- Fiscal Implications-Any required cash and / or in-kind matching contributions vary by grant program. Recommendation for Action-Board approval is required.

FACILITIES

1. UTILITY EASEMENT – LOCKHART ELEMENTARY

In order to service temporary modular units located on the Lockhart Elementary School campus, Progress Energy Carolinas, Inc. requires a temporary 30-foot wide easement for an overhead line and a 10-foot wide easement for the underground electric line. The location of the easement is from the back of the school building, east to the service area where a new pad mounted transformer will be installed. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval to grant Progress Energy Carolinas, Inc., a temporary easement for electrical service at Lockhart Elementary School.

2. DEDICATION OF RIGHT-OF-WAY: CARROLL MIDDLE SCHOOL

To receive permit approval from the City of Raleigh for the installation of modular classrooms at Carroll Middle School, the City of Raleigh Department of Transportation requires the dedication to the City of Raleigh of .325 acres of right of way along Six Forks Road. The additional right of way will allow for the widening of Six Forks Road. Fiscal Implications: None. Recommendation for Action Staff requests Board approval to dedicate .325 acres of right of way to the City of Raleigh along Six Forks Road.

3. PREFERRED BRANDS OF EQUIPMENT FOR CONSTRUCTION PROJECTS

N.C.G.S. 133-3 requires performance standards to be used when specifying products. The statute also allows preferred brands of equipment to be bid as an alternate on school system projects provided that the performance standards were approved by the Board. To be approved, the alternate must either provide a cost savings or maintain/improve the functioning of a process or system affected by the brand alternate. Previously, the Board has approved door hardware, kitchen equipment, HVAC controls, and stage lighting, as preferred brands. Approval is requested for specific brand alternates for security equipment as indicated on the attachment. Fiscal Implications: Additional cost if any, for a brand alternate will be identified on the bid and will be part of the total contract that the Board awards. Recommendation for Action: Board approval is requested.

4. CONSTRUCTION DOCUMENTS: SANFORD CREEK ELEMENTARY (E-14)

Staff has reviewed the construction documents and requests Board approval, and authorization to advertise for the construction of Sanford Creek Elementary School (E-14), a two-story, 655-student capacity elementary school located in Rolesville. This is the third reuse of the Brier Creek prototype. Fiscal Implications: The total proposed project budget is \$18,690,416 of which \$13,890,416 is currently available from PLAN 2004 School Building Program. An estimated future reallocation of \$4,800,000 from Program Contingency may be required in recognition of escalating construction costs. Recommendation for Action: Board approval is requested.

5. DESIGN PHASE CHANGE ORDER NO. 1: ROOFING ASSESSMENTS FOR THE NEXT BUILDING PROGRAM

Enhanced Roofing Assessments are being done to confirm the scope of roof replacement projects potentially in the next bond program. Due to the need to expedite the start of the roofing assessments, a contract was entered into between the parties to cover the original scope of work (28 sites). The Design Consultant was authorized to proceed with services up to \$90,176.00. This Change Order in the amount of \$62,750.66 (additional 22 sites) will fully fund the remaining portion of the Roofing Assessments for the next bond program. Fiscal Implications: Funding is available from the PLAN 2004 Re-roofing Project. Recommendation for Action: Board approval is requested.

FINANCE

1. BUDGET AMENDMENTS AND TRANSFERS, 2004-2005

To report changes in the budget resolution resulting from transactions processed during April - June 2005.

Fiscal Implications:

Adjust State Public School Fund	+	\$	633,334
Adjust Local Current Expense Fund	+	\$	24,157
Adjust Federal Programs Fund	+	\$	328,769
Adjust Capital Outlay Fund	+	\$	66,914,370
Adjust Multiple Enterprise Fund	+	\$	291,996
Net Changes	+	\$	68,192,626

2. IBM CONSOLIDATED MAINTENANCE AGREEMENT

WCPSS has had an agreement in place with IBM for the last five years, which consolidates maintenance and support for several pieces of hardware and software used in the Operations area. Having a single document allows us to better manage our resources, save money and budget accordingly. The current agreement will expire on September 1. By choosing to enter a new agreement for another five-year term, the district will realize an 8% discount off the normal annual renewal fee. Total amount required for 2005-06 will be \$240,105.73, which includes a \$3,150 one-time charge. Each subsequent year, the agreement will be renewed for another one-year term and will be invoiced at a discounted rate from the then current rates. Fiscal Implications: Total amount of contract over five-year term is estimated at

\$1,187,928.65. Amount due in 2005-06 is \$240,105.73. Funding for contracted services was identified and is available in the Technology Services 2005-06 fiscal year budget.

3. RENEWAL OF NOVELL SITE LICENSE

WCPSS utilizes a network operating system licensed under a renewable School License Agreement with Novell, Inc. This software is one of our basic requirements in providing network access throughout the district. Our annual enrollment fee is calculated at \$2 per license. The enrollment fee for WCPSS is reviewed each year to determine appropriate level of license and the total cost is adjusted if necessary. Renewal for 2005-06 will remain static at \$200,000. Fiscal Implications: Total amount of renewal is \$200,000. Funding for contracted services was identified and is available in the Technology Services 2005-06 fiscal year budget.

HUMAN RESOURCES

1. RECOMMENDATIONS FOR EMPLOYMENT *(Exhibit A)*

- A. Professional
- B. Support

COMMITTEE CHAIRS' REPORTS

Finance Committee

Ms. Parker gave a brief update on the Prebid-Proposal Conference that was held on August 23. Ms. Parker announced that the committee received 24 questions referencing the RFP. One question that was asked related to the Board's request for proposal for an audit "Is this Special Purpose Audit only to address the issue relating to compliance with Government Auditing Standards Reporting Requirements for the Report on Internal Control for Audits of Certain Entities Subject to the Requirements of Sarbanes-Oxley Act of 2002 and Government Auditing Standards? Staff is researching this information and will get back to attendees with an answer. All other questions were answered. The Board discussed audit timeline. The Board will take under consideration the suggestion of oral presentation by auditing firms.

Facilities Committee

Mr. Fletcher reported that the joint meeting of the Board of Education and County Commissioners was held on August 10 to discuss the Capital Program Planning Issues. The presentation was lead by Mr. Fletcher representing the Facilities Committee. The Facilities Committee continued to discuss the building plan assumptions.

ACTION ITEMS

FACILITIES

1. DESIGN PHASE CHANGE ORDER NO. 3: HERITAGE HIGH (H-2)

Board approval is requested for Design Phase Change Order No. 3 to LS3P/Boney. This design phase change order, in the total amount of \$385,309 is due to an adjustment (\$259,416) in the project schedule from the originally scheduled 2006 opening (prior to the finalization of PLAN 2004) to a 2008 or 2009 opening. The change order also addresses the fact that the current contract only authorized limited work and this change will authorize the design consultant to proceed through Construction Documents. The maximum amount to be paid to the design consultant through the preparation of Construction Documents shall be \$859,709. As a result of a credit of \$202,800 for previous design for a portion of the site and the coordination of the building infrastructure, a remaining balance on the existing contract of \$255,000, and a \$16,500 credit for the master plan for the school/park, this design phase change order is for \$385,309. Fiscal Implications: The proposed project budget for Phase I (constructed with PLAN 2004 funds) is \$10,600,000, of which \$1,564,638 is available from PLAN 2000 Start-Up funds and \$2,025,346 is from the PLAN 2004 School Building Program. An estimated future reallocation of \$7,010,016 will be needed. Funds are currently available for this Design Phase Change Order.

Bill Fletcher made a motion to approve, seconded by Carol Parker. The vote was unanimous.

2. SCHEMATIC DESIGN: HERITAGE HIGH (H-2)

Staff will present the schematic design documents prepared by LS3P/Boney, for the construction of the new 1663-capacity Heritage High School. In order to accommodate growth in northern Wake County, Heritage High needs to be available for students in 2008; one year earlier than currently scheduled. To accomplish this with limited funding, the project must be bid in two main phases. Phase I is the site, steel, and foundation packages; and Phase II is the remainder of construction, which will be funded from the next building program. Fiscal Implications: The proposed project budget for Phase I (constructed with PLAN 2004 funds) is \$10,600,000, of which \$1,564,638 is available from PLAN 2000 Start-Up funds and \$2,025,346 is from the PLAN 2004 School Building Program. An estimated future reallocation of \$7,010,016 will be needed. Recommendation for Action: Board approval is requested.

Bill Fletcher made a motion to approve, seconded by Carol Parker.

After a lengthy conversation, Kathryn Watson Quigg asked that the word "reallocation" be changed to "allocation" because the Board is asking for an allocation for the future of \$7,010,016. Board requested that staff provide the cost for mobile units and a cost analysis of adding a fourth floor.

The vote was 5 to 4 with Susan Parry, Rosa Gill, Kathryn Watson Quigg, and Bill Fletcher voting "yes" and Ron Margiotta, Amy White, Beverley Clark, and Carol Parker voting "no." Chairwoman Head broke the tie with a "yes" vote.

3. CONSTRUCTION DOCUMENTS: E9 AND E12 ELEMENTARIES ON FOREST PINES DRIVE

Staff has reviewed the construction documents and requests Board approval, and authorization to advertise for the construction of two 655-student capacity elementary schools (two-story) on Forest Pines Drive (E9 and E12) located in Northern Wake County. This is the first and second reuse of the Brier Creek prototype. Fiscal Implications: The total proposed project budget is \$35,524,986, of which \$601,719 is currently available from PLAN 2000 Start-Up and \$27,290,887 is from the PLAN 2004 School Building Program. An estimated future reallocation of \$7,632,380 from Program Contingency will be required in recognition of escalating construction costs. Recommendation for Action: Board approval is requested.

Kathryn Watson Quigg made a motion to approve, seconded by Rosa Gill. The vote was unanimous.

CLOSED SESSION

Ron Margiotta made a motion to go into closed session at 6 p.m. to consider confidential personnel information protected under G.S. 115C-319; to preserve the attorney-client privilege pursuant to G.S. 143-318.11(a)(3) due to current litigation, CM vs. Wake County Board of Education. Bill Fletcher seconded the motion. The vote was unanimous.

INFORMATION ITEMS

FINANCE

1.EMPLOYEE PAY STUBS

Pursuant to the Board's decision to require all employees to utilize Direct Deposit, a system has been devised to enable employees to view and print their "electronic pay stubs." Fiscal Implications: None.

ACTION ITEMS (cont'd.)

HUMAN RESOURCES

1. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT

A motion was made by Amy White, seconded by Rosa Gill to approve the following administrative appointment. The vote was unanimous.

Janet Roberts, teacher at Reedy Creek Middle School, to assistant principal at West Millbrook Middle School, effective date August 24, 2005.

ADJOURNMENT

There being no further business before the Board, a motion to adjourn was made by Beverley Clark, seconded by Patti Head. The vote was unanimous. The meeting was adjourned at 6:15 p.m.

Respectfully submitted,

Elwanda K. Farrow, Recording Secretary

Bill McNeal, Superintendent, WCPSS

Patti Head, Wake County Board of Education Chair