



WAKE COUNTY BOARD OF EDUCATION MEETING MINUTES

August 19, 2008

<u>Board Members Present</u>	<u>Staff Members Present</u>	
Rosa Gill, Chair	Superintendent Del Burns	Donna Hargens
Kevin L. Hill, Vice Chair	Terri Cobb	Don Haydon
Beverley Clark	Danny Barnes	David Holdzkom
Eleanor Goettee	Maurice Boswell	Ann Hooker
Patti Head	Mike Burriss	Julye Mizelle
Anne McLaurin	Kathy Chontos	David Neter
Ron Margiotta	Marvin Connelly	Bev White
Lori Millberg	Chuck Dulaney	Mark Winters
Horace Tart	Michael Evans	<u>Board Attorney Present</u>
	Lloyd Gardner	Ann Majestic

Chair Rosa Gill called the meeting to order at 3:02 p.m. Everyone recited the Pledge of Allegiance.

Chair's Comments

- The WCPSS Prevention Services Department worked in conjunction with Another Step Forward Ministries, the Wake County Gang Prevention Partnership, and Radio One Broadcasting to sponsor a "Back to School Rally" on Monday, August 11 at Dorton Arena. The rally was entitled "Yes", Youth Empowerment Summit. Students pledged to say Y.E.S. to graduating on time, sexual abstinence, staying drug free, and staying gang-free. Approximately 4,000 students were in attendance. On Sunday afternoon, a town hall meeting was held at Southeast Raleigh High School in support of the event. Superintendent Del Burns sat on the panel and Ms. Gill brought greetings from the Board. The meeting was extremely well received by the community. Ms. Gill thanked Marvin Connelly, Darryl Fisher, and their staffs for working with the event.
- On Thursday, August 14, Ms. Gill, Dr. Burns, members of the Sheriff's Department along with Sheriff Donnie Harrison, members of the Raleigh Police Department, and Chief of Police, Harry Dolan, Darryl Fisher, Russ Smith, and Kendrick Scott from WCPSS attended an information session at Watts Chapel. The purpose of the session was to provide information related to Gang Awareness. The event was sponsored by the South Central NAACP. Approximately 100 people were in attendance.
- On Saturday, August 16, Ms. Gill attended a Back-To-School session sponsored by the Concerned Citizens for Children and Education. The meeting was held at the Commons Building. Marvin Connelly was the keynote speaker and did an outstanding job.
- Chair Gill thanked the Cary Chamber of Commerce for sponsoring the Leadership Appreciation Dinner on Wednesday, August 13. Beverley Clark, Patti Head, Kevin L. Hill, and Ron Margiotta were in attendance. Ms. Gill provided greetings from the Board.

- On August 13, the Board of Education met with the County Commissioners and reviewed Board Policy 6200- Student Assignment, discussed Capital Improvement Assumptions, and provided an update on the status of lease agreements as a possibility for sales tax reimbursement, and school nurses.
- Ms. Gill shared that on Wednesday, August 27, the Board Advisory Council Chairs will meet at 5:30 p.m. in the Board Conference Room.
- On Wednesday, September 3, the Board will have a breakfast meeting with the Congressional Delegation at 8:30 a.m. in the Board Conference Room.
- On Thursday, September 4, the Board will hold a work session from 9 a.m. until 4 p.m. at Crossroads.

Superintendent's Comments

- Summer School Graduation was held on Thursday, August 14, 2008 at Knightdale High School. Approximately 114 students walked across the stage. Dr. Burns thanked Tom Huffstetler and the high school team for their efforts in planning the ceremony.
- Cara Daussin, a junior at Apex High School, studied abroad this summer in South America under an "Awards for Excellence" scholarship from AFS Intercultural Programs. The scholarship allowed Cara to spend a month in Argentina, where she lived with an Argentinean family and learned about a new culture. The organization is an international non-profit that provides intercultural learning opportunities to students. Scholarships are awarded to students who demonstrate excellence in academics, leadership, and involvement in community services.
- Tia Cromartie, a Southeast Raleigh Magnet High School student, was 1 of 15 high school students who recently participated in a summer internship with NASA. The internship is part of an interdisciplinary national science program where students learn the latest NASA projects and work with mentors on different challenges and activities. Students toured NASA facilities and participated in video conferences using a digital learning network.
- Birgit Tuominen, a Middle Creek High School student, recently attended the 2008 Congressional Student Leadership Conference on Medicine and Healthcare. During the 10 day conference, Birgit had the opportunity to explore the world of medicine and examine the most significant and controversial issues facing the medical profession today. Leading researchers, physicians, and educators exposed the high school leaders to the challenges of managed care and discussions about global health issues, and cutting-edge processes in diagnosis and treatment.
- The U.S. Tennis Association Southern Region sponsored an essay event. Students were to submit essays entitled, "How Do I Exemplify the Ideals of Arthur Ashe?" Dr. Burns congratulated Robert Wright, a freshman at Enloe High School, for being selected as best in the state. As a result, he won a trip to New York City to attend the Arthur Ashe Kids Day weekend, August 22-25.
- Thirty-six elementary teachers and eight middle school staff will attend a week-long intensive training in new math standards. The training is sponsored by a Partners in Mathematics Grant, completed in conjunction with Meredith College. All teachers are receiving a training module for each of the six math strands within the Standard

Course of Study. The goal is for this cadre of teacher trainers to deliver the staff development to IRTs, Math Teacher Leaders, and teachers throughout the district.

- The third Curriculum Management Audit Training session offered this summer will be completed on Friday, August 22. Approximately 80 staff members participated in the training sessions. The goal has been to view the school system's work and progress through the auditor's lens of the five standards: control, curriculum, equality and equity, feedback, and productivity.
- "Edutopia" Magazine recently profiled Martin GT Magnet Middle School's Mt. Everest project in their August issue. An article entitled, "A view from the Top: A Mountain Climb Inspires Projects Across the Curriculum", author Maya Payne Smart tells the story of the collaborative effort between Martin, CISCO Systems, MCNC, and various software and software support entities that came together on the project. "Edutopia" is a national publication focusing on what works in public education, technology integration, and school change.
- The Title I Institute occurred the week of August 11-15 at the McKimmon Center. On Wednesday, August 13, the focus was on Parent Involvement. Dr. Karen Mapp from Harvard's Graduate School of Education and the author of Beyond the Bake Sale was a featured speaker. Derrick Byrd, co-chair of the Raising Achievement/Closing the Gap (RACG) committee, and Gail Gameron, the chair of RACG parent involvement committee, offered greetings and a history of the work of the WCPSS RACG committee. Assistant Superintendent Marvin Connelly offered greetings on behalf of the superintendent.
- North Carolina State University's Imhotep Academy recently held their Science House Algebra Session. East Garner Middle School and North Garner Middle School had 3 faculty members represented and 7 students. A total of 9 awards were given to students who were selected by faculty as being bronze, silver, or gold achievers. Three of the 9 awards were received by WCPSS students, a bronze medal and 2 silver medals. The winners were Brittany Garrett, Lea Johnson, and Charity Lackey. Both North Garner and East Garner were represented in the top awards for the summer session.
- On August 8, the new principal and assistant principal induction kickoff was held. The program is sponsored by the Triangle Leadership Academy. Dr. Burns thanked Steve Bingham for his work with the program.
- WCPSS Child Nutrition Services (CNS) provided meals to thousands of students in Wake County as a part of a program established by the USDA to ensure that children in lower-income areas receive nutritious meals in the summer or during track-out times in year-round schools. Between June 9 and August 8, the Program provided breakfast and lunch to children at 33 different locations in Wake County. This year, about 2,400 children received two meals a day through the Summer Program.
- The WCPSS Environmental Health and Safety Department and three Wake County schools received recognition in Washington, D.C., June 20-23. The recognition was sponsored by the National Energy Educational Development (NEED) Environmental Stewardship Program. WCPSS was selected as finalist for District of the Year. Forestville Road, Fox Road, and Rolesville elementary schools were also recognized for their energy conservation projects at the state and national levels.

- Dr. Burns thanked the Human Resources Department for all that they have done over the summer. They have processed approximately 1,700 new employees or rehires.
- Dr. Burns congratulated the 2008-2009 Principal and Assistant Principal of the Year Finalists. The Principal Finalists include, James Sposato, Powell Elementary; Rod Stanton, Cary Elementary; Savon Willard, Salem Elementary; Dalphine Perry Zebulon Middle; and Matt Wight, Apex High School. Assistant Principal Finalists include, Edna Faye Jones, Forest Pines Elementary; Kathy Godfrey, Harris Creek Elementary; Bob Umstead, Swift Creek Elementary; Shejuanna Rodgers, Apex Middle; and Terri Whyte Scott, East Wake High School of Engineering. The Principal and Assistant Principal of the Year Celebration will take place on Thursday, October 16, 2008 at 6:00 p.m. at Marbles Kids Museum.

Board Member's Comments

- Ms. Clark shared that she, Ms. Head, and Mr. Hill attended the Growth Issues Task Force on August 14 and discussed the importance of inter-connecting transportation with other community needs.
- Ms. Head shared that she and Mr. Hill attended the Dorton Arena Youth Empowerment Summit rally. Ms. Head thanked Marvin Connelly for the message that he shared with the students and his participation.

APPROVAL OF THE MEETING AGENDA

Ms. Millberg requested to add The Hunter Education Program to the Action Agenda under Instructional Program. Dr. McLaurin requested to move Facilities Consent Agenda Item #1, Contract Extension: Processing of USDA Commodity Chicken, Beef, and Cheese to the Action Agenda. Ms. Head requested to move Finance Consent Agenda Item #3, Renewal of Coverage: General Liability, Professional Liability, Vehicles, and Umbrellas Excess Insurance Coverage to the Action Agenda, and to move Instructional Program Consent Agenda Item #1, Memorandum of Understanding between Wake County Human Services and Wake County Public Schools to the Action Agenda.

Ron Margiotta made a motion to approve the amended agenda, seconded by Patti Head. The motion was unanimously approved.

INFORMATION ITEMS

1. PRELIMINARY STUDENT ACHIEVEMENT 2007-2008

Preliminary results for Adequate Yearly Progress, End of Grade Test (mathematics) and End of Course Test results, and graduation rates for 2007-08 will be presented.

EOGs - Mathematics proficiency improved for the second consecutive year, from 76% to 78% of WCPSS students in grades 3 through 8 scoring proficient. Reading proficiency will not be known until November when the State expects to release their findings.

EOCs – Four tests were re-normed in 2007-08: Biology, Chemistry, Physics, and Physical Science. Proficiency declined slightly in all except Biology. Of the four tests that were re-normed in 2006-07, three (Algebra I, Algebra II, Geometry) showed improvement in

2007-08, while one (English I) remained stable.

Graduation Rate: A slight decrease in the percent of students graduating on time was noted. Detailed analyses of the graduation rates (4 and 5 year) will be presented.
Fiscal Implications: None. Recommendation for Action: Presented for information only.

David Holdzkom shared that the End-of-Grade results in mathematics shows that proficiency improved for the second consecutive year. 78% of WCPSS students in grades 3-8 were proficient. Approximately 13,204 students were not proficient. Of the 13,204 students; 52% were male, 78% were non Caucasian, 15% were Limited English Proficient; 27% were students with disabilities; 61% qualified for free and reduced lunch; and 33% were absent for 10 days or more.

End-of-Course test trends show that U.S. History and Civics and Economics both improved for the second consecutive year. Four science tests were re-normed in 2007-2008, biology, chemistry, physics, and physical science. Proficiency declined slightly in all except biology. Of the four tests that were re-normed in 2006-2007, three (Algebra I, Algebra II, and Geometry) showed improvement in 2007-2008, while one (English I) remained stable.

Dr. Holdzkom shared ABCs of Public Education results and the Adequate Yearly Progress (AYP) results. Under the ABCs of Public Education 83 schools met high growth and 44 schools met expected growth. Under AYP, 37 schools met AYP, 29 schools missed AYP by 1 target, and 27 schools missed AYP by 2 targets.

Dr. Holdzkom answered clarifying questions and comments from the Board regarding the preliminary EOC, EOG, AYP, and ABCs of Public Education as well as the graduation rate.

2. STUDENT SUPPORT SERVICES AND WAKE COUNTY HUMAN SERVICES PYRAMID OF INTERVENTION COLLABORATION AND TIERED SERVICE MODEL

The purpose of the collaboration is to create opportunities between the Wake County Public School System and Wake County Human Services for coordinated, collaborative student and family support services through effective communication and shared decision making. Fiscal Implications: None. Recommendation for Action: Informational only.

Marvin Connelly, Karen Hamilton, Gibbie Harris, and Ramon Rojano shared the purpose of the collaboration and the charge to the workgroup.

The two entities have developed a strategic development plan which incorporates a school-based family resource center where Wake County Human Services will input mental health counselors, ready-to-learn staff, 4-H staff, school nurses, family support, and workers. WCPSS will input two school sites where school staff would be determined by site need and situation. Community partners would input non-profit organizations and faith-based partners. Each would have participation and use of resource centers. Staff will begin with short-term behavioral changes and slowly begin incorporating the long term behavioral changes.

The next steps for the service model is to make connections from the identified goals to short term indicators and actions, determine the sites for delivery, and meet with community stakeholders to tailor local needs and resources to programming.

Gibbie Harris and Karen Hamilton answered clarifying questions and comments from the Board regarding the collaboration.

3. MULTI-YEAR STUDENT ASSIGNMENT PLAN PROCESS

CIP 2006 funded the construction of eleven elementary, four middle, and two high schools. Two elementary schools were deferred to fund renovation and expansion of Wake Forest-Rolesville High. Assignment plans already exist for five of the new schools that open in 2008-09 or are operating in temporary modular sites.

The Growth and Planning Department has begun the process for developing student assignment recommendations for the remaining ten schools to be built in CIP 2006 and opened in 2009, 2010, and 2011. This presentation will describe the process being used by the Growth and Planning Department. Fiscal Implications: None. Recommendation for Action: Staff is presenting for information.

Chuck Dulaney shared that the Growth Management Department will develop assignment recommendations for ten new schools opening in 2009, 2010, and 2011. The department will implement Board Policy 6200 to develop the assignment recommendations. In developing the assignment recommendations, staff shared the process they will be implementing. Staff will:

- Meet with impact area planning groups composed of school administrators, teachers, and parents,
- Compile trend data and project growth,
- Develop draft scenarios,
- Review and revise scenarios with planning groups,
- Publish a draft proposal on the WCPSS website,
- Conduct regional Community Engagement meetings to present the draft proposal,
- Review comments from the public, and
- Finalize a set of recommendations to the Board.

After lengthy discussion of the nine (E-23, E-27, E-30, E-34, M-6, M-9, M10, H2, and H-6) impacted baseline data areas, staff shared the multi-year assignment plan timeline.

June-July 2008	First set of planning group meetings
August 2008	Second set of planning group meetings
September 2008	Third set of planning group meetings
October 2008	Staff will have draft recommendations compiled
November 2008	Draft recommendations will be shared at Community Engagement Meetings
December 2008	Final staff recommendations will be presented to the BOE
January 2009	Board of Education public hearings

4. CITIZENS' FACILITY ADVISORY COMMITTEE RECOMMENDATION QUARTERLY REPORT

The Citizens' Facility Advisory Committee School Facilities Report was presented to the Board, by co-chairs John Mabe and Billie Redmond, on September 19, 2007. They presented the committee's positive findings and recommendations in three sections; planning and site selection, program and design, and project delivery. The Board assigned and integrated the thirty-seven recommendations into work plans for the Board and administration.

The first of regular quarterly report was presented to the Board on May 6, 2008. Don Haydon provided a review of the work plan and staff schedule of active and planned responses to the recommendations. The report was shared with members of the Citizens' Facility Advisory Committee in June 2008.

The second quarterly report for 2008 will provide a brief review of the work done since the September 2007 publication, and a review of work done during the previous quarter. It will also provide a guide to the next recommendations to be addressed. Fiscal Implications: None. Implementation of the final resolutions of the recommendations may result in cost savings for future capital improvement budgets. Recommendation for Action: None.

Mike Burriss gave a brief review of the work that has been completed since the September 2007 publication and shared that staff has incorporated 15 of the 42 recommendations in the current capital improvement plan (CIP 2006). Staff has addressed 20 issues and are ready for committee discussions. The Board of Education has incorporated 29 items into the draft of the next capital improvement plan. The Facilities/Systems and Structures Committee will review more detailed information regarding the plan and will discuss a process in which to bring CFAC items back to the Board for implementation. Staff is currently tracking progress using items that have been completed, but still need the Board to discuss and give direction on how to proceed.

PUBLIC COMMENT – 4 P.M.

Citizens who signed up to address the board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.

Jennie Lanane- (Wake NCAE) thanked the Board of Education for their support by completing a resolution to support changing a law where certified staff would not have to pay \$50 for taking a personal day. Gov. Easley signed into law for a year, that certified staff will no longer be charged a fee for taking a personal day.

Ashley Farwell – (Representing WCPSS High School Student Body Presidents) shared that the increase in parking fees have caused an upwelling of complaints among WCPSS students. Parking prices from surrounding counties were shared with the Board as

well as, the Student Body Presidents proposing that the extra money that is being charged, be used in a way that is visible to the students.

CONSENT ITEMS

Patti Head made a motion to approve the Consent Agenda, seconded by Eleanor Goettee. The motion was unanimously approved.

APPROVAL OF MEETING MINUTES

August 5, 2008 - Committee of the Whole Minutes
August 5, 2008 - Board of Education Meeting Minutes

FINANCE

1. AUTHORIZATION FORMS

These authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of Hodge Road Elementary, Wake Forest Rolesville High and West Millbrook Middle. Fiscal Implications: These authorization forms are required for bank records. Recommendation for Action: Approval of Authorization Forms.

2. REPORT OF ADMINISTRATION APPROVED CONTRACTS

The attached summaries are provided as information in accordance with Board Policy 8361. The summaries list all change orders, and contracts having a value greater than \$50,000 and not over \$100,000, and purchase orders in excess of \$250,000 for June and July 2008. Fiscal Implications: Not applicable. Recommendation for Action: Not applicable.

FACILITIES

1. CONTRACT EXTENSION: FOOD SERVICE SANITATION SYSTEM

Staff requests Board approval to extend for one year the contract for food service sanitation with PortionPac Chemical Corporation for \$191,359.06. The bid solicitation in 2006 included an initial term of one year with option to extend for three additional years. This is the second extension. Fiscal Implications: Funding is available from the 2008-2009 current expense budget. Recommendation for Action: Board approval is requested.

2. CONTRACT EXTENSION: TEMPORARY PERSONNEL SERVICES FOR SCHOOL CAFETERIAS

Staff requests Board approval for one year extensions of contracts for temporary personnel for school cafeterias with Trojan Labor for \$160,000 and Allied Forces for \$150,000. The bid solicitation in 2007 included an initial term of one year with option to extend for three additional years. Temporary personnel will include food service assistants and cashiers. Fiscal Implications: Funding is available from the 2008-2009 current expense budget. Recommendation for Action: Board approval is requested.

3. CONTRACT EXTENSION: RECYCLING SERVICES FOR CHILD NUTRITION

Staff requests Board approval to extend for one year the contract with Orange Recycling for recycling services in the amount of \$442,000. The bid solicitation in 2006 included an initial term of one year with option to extend for three additional years. This is the

second extension. Items to be recycled include polystyrene, aluminum cans, plastics and glass. Fiscal Implications: Funding is available from the 2008-2009 current expense budget. Recommendation for Action: Board approval is requested.

4. SCHEMATIC DESIGN: E-21 ELEMENTARY

Schematic Design documents were prepared by Cherry Huffman Architects, P.A., for the construction of E-21 Elementary School, located on Rock Quarry Road, in southeast Raleigh. These documents were reviewed with the Systems and Structures/Facilities Committee on August 12, 2008, and the committee recommended placing on the consent agenda. Fiscal Implications: Originally E-28 was scheduled to open in 2009. Subsequently it was replaced by E-21 with an opening date of 2010 – one year later. The project budget is \$22,662,184. Of this amount, \$2,000,000 is currently available from CIP 2006 and \$20,662,184 will be reallocated from E-28 at this Board meeting. Due to the one year delay in completion date, an additional \$1,300,000 may be needed from CIP 2006 Reserves for cost escalation. Recommendation for Action: Board approval is requested.

5. CHANGE ORDERS NO. CM-04 AND CM-05: ALSTON RIDGE ELEMENTARY

Board approval is requested for Change Orders No. CM-04 and CM-05, to Barnhill Contracting Company, for their Construction Management at Risk contract for the construction of the new Alston Ridge Elementary School. CM-04 is a time and material change order, in the not-to-exceed amount of \$220,420, for the removal of 10,300 cubic yards of unsuitable soil on the school site. These unsuitable soils appear to be buried debris, the existence of which wasn't disclosed by the seller at the time of property purchase. Staff is exploring with Board Counsel, available remedies for recoupment of this unexpected expense. CM-05 is a time and material change order, in the not-to-exceed amount of \$134,820, for the removal of 4500 cubic yards of mass rock existing on the school site. Rock was known to be on the site; however the amount exceeded allowance quantities. Fiscal Implications: Funding is available from the total project budget of \$23,455,935, of which \$22,746,540 is from CIP 2006 and \$709,395 from CIP 2006 Offsite Improvements. \$192,365 of the offsite improvements funding is temporarily encumbered from CIP 2006 Program Contingency. Recommendation for Action: Board approval is requested.

INSTRUCTIONAL PROGRAM

1. GRANT PROPOSALS

- Entitlement (#00809): US Department of Education, Office of Elementary and Secondary Education, Indian Education Program / Central Services, Curriculum and Instruction. Fiscal Implications: Any required cash and/in-kind matching contributions vary by grant program.

Recommendation for Action: Staff is requesting Board approval.

HUMAN RESOURCES

1. RECOMMENDATION FOR EMPLOYMENT

- A. Professional
- B. Support

2. REQUEST FOR LEAVE

BOARD ADVISORY COUNCIL NOMINATIONS

This represents new nominations to the Board Advisory Councils. The nomination forms are attached for the Board's review and consideration. Fiscal Implications: None.
Recommendation for Action: Board approval is requested.

COMMITTEE CHAIRS' REPORT

Ms. Head shared that the Facilities/Systems & Structures Committee met on August 12. The committee received a summation of the Community Relations Committee's meetings from last year from Michael Evans as well as updates from the Communications Department. The committee discussed information related to the number of athletic fields for the middle school model. The committee received updates and discussed the status of a lease agreement as it pertained to sales tax reimbursement and the County Commissioners not funding the purchase of H-6. The committee asked for staff to share what the financial impact would be for the school system as well as the building side of not having H-6 funded. The committee requested that staff have a report on the analysis of the in-house design function for review, and provide a process for the Board to review CFAC issues. The committee also reviewed agenda items for the Board meeting. The next meeting will take place on August 26 at 9:30 a.m.

Ms. Clark shared that the Finance Committee met on August 13 and discussed the process and procedure that WCPSS uses to allot staff resources and how it aligns to the escalating needs of a school.

Ms. Goettee shared that the Human Resources Committee met and addressed items regarding developing and implementing a plan to recruit male and minority teachers, and to devise a policy that addresses the creation of a plan for teachers that ties their professional development to student achievement. The next meeting will take place on September 10 at 2:30 p.m.

Ms. Millberg shared that the Instructional Program Committee met on August 12 and discussed the Hunter Education Program Policy, a policy regarding curriculum decisions, and curriculum management. The committee also discussed CTE and where the county is in regards to the program, as well as the letter of agreement regarding Wake Early College and the overall direction of the instructional program committee. The next meeting will take place on September 9 at 12:30 p.m.

ACTION ITEMS

INSTRUCTIONAL PROGRAM

1. POLICY 5135: HUNTER EDUCATION PROGRAM

The N.C. Wildlife Resources Commission has established a Hunter Education Program "to promote the safe handling of firearms and archery equipment, teach responsible, ethical conduct by hunters, educate sportsmen in the various methods and the proper use of equipment in harvesting game, and endorse the importance of wildlife management laws and regulations".

Notwithstanding Policy 6427, Weapons and Dangerous Instruments/Substances, this policy will provide a means for a hunter education program to be offered to high school students with the specific conditions and requirements set forth in this policy. Fiscal Implications: None. Recommendation for Action: Requesting Board approval.

Ms. Millberg shared that a slight adjustment needed to be made to the policy. Under #2-Parent Permission Required, the Board wanted to ensure that parents understood and gave parental consent for their student to participate in the program. The policy states, "Students may only participate in the hunter education course and related activities involving weapons with notarized, written parental permission."

Mr. Barnes recommended to the Board that with the policy as amended, approve on first reading, and the second reading be waived.

Kevin L. Hill made a motion to approve the policy as amended, seconded by Lori Millberg. The motion was unanimously approved.

2. MEMORANDUM OF UNDERSTANDING BETWEEN WAKE COUNTY HUMAN SERVICES AND WAKE COUNTY PUBLIC SCHOOLS

This is a recurring memorandum of understanding. Duties outlined for collaboration include Student Health, Family Support and Community Health. Fiscal Implications: Four of sixty nurses are funded by WCPSS. Recommendation for Action: Four of sixty nurses are funded by WCPSS.

Karen Hamilton answered clarifying questions from the Board regarding the budget pertaining to the four nurses that are funded by WCPSS. The Board requested clarification of the letter regarding self insurance. Ms. Hamilton shared that a contracted employee works in conjunction with WCPSS and Wake County Human Services to provide services through their department while WCPSS works with her to provide evaluations through ADHD and consultations around health related issues.

With no further questions from the Board, Anne McLaurin made a motion to approve, seconded by Kevin L. Hill. The motion was unanimously approved.

FINANCE

1. RENEWAL OF COVERAGE: GENERAL LIABILITY, PROFESSIONAL LIABILITY, VEHICLES, AND UMBRELLAS EXCESS INSURANCE COVERAGE

The Wake County Public School System maintains General Liability, School District & Educators Legal Liability, Law Enforcement Professional Liability, Vehicle Insurance, and Umbrella Excess Insurance to limit risk of financial and physical loss of resources and assets. A Request for Proposal was sent to 12 agents/brokers with 7 agents/brokers submitting proposals last year. The recommended action for the 2008-2009 school year is to renew existing policies with Surry Insurance Agency/Utica National Insurance Group for a cost of \$790,029 (which excludes Drivers' Education Automobiles). Fiscal Implications: Funds are available in the 2008-2009 Risk Management Budget. Recommendation for Action: Board Approval to renew coverage with Surry Insurance/Utica National is requested.

Mark Winters answered clarifying questions from the Board regarding the request for proposal (RFP) and the lowest bid selection. After answering clarifying questions, Beverley Clark made a motion to approve, seconded by Eleanor Goettee. The motion was unanimously approved.

FACILITIES

1. CONTRACT EXTENSION: PROCESSING OF USDA COMMODITY CHICKEN, BEEF AND CHEESE

Staff requests Board approval for one year extensions of commodity food processing service contracts as follows: Commodity processing of USDA chicken to Kings Delight in the amount of \$550,000; Commodity processing of USDA beef to JTM Provisions Company in the amount of \$375,000; and Commodity processing of USDA cheese to Rich-Sea Pak Corporation in the amount of \$175,000. The bid solicitations in 2007 included an initial term of one year with an option to extend for three additional years. Fiscal Implications: Funding is available from the 2008-2009 current expense budget. Recommendation for Action: Board approval is requested.

Marilyn Moody presented information to the Board. Dr. McLaurin shared the importance of the nutritional staff, the role of nutritious lunches, and the impact of nutritious lunches on student health with the Board.

With no further comments or questions from the Board, Anne McLaurin made a motion to approve, seconded by Kevin L. Hill. The motion was unanimously approved.

FINANCE

1. FUND BALANCE APPROPRIATION REQUEST FOR ADDITIONAL ALLOTMENTS

During the August 5, 2008 Committee of the Whole Meeting, staff presented background on the Allotment and Allotment Reconciliation Process. The process reconciles actual ADM counts at each school, the associated months of employment allotted to each school based upon formula, and hiring that has taken place based upon ADM projections. Principals can request, and Area Superintendents are authorized to approve, allotments beyond the base ADM formula to effectively manage this process. The 2008-2009 Day 10 reconciliation for Year-Round and Modified schedule schools has now been completed and staff has identified the need for 126.25 months of employment beyond the ADM formula. Staff is requesting an Undesignated Fund Balance Appropriation in the amount of \$677,804 to fund the additional allotments. Fiscal Implications: In the past, WCPSS has utilized over/under to provide allotments beyond base ADM formula and effectively manage the allotment reconciliation process. Reporting to the Board took place on a quarterly basis. As a result of budget cuts to balance the 2008-2009 budget, over/under will not be available during the reconciliation process, and an Undesignated Fund Balance Appropriation is requested. Funds are available. Recommendation for Action: Board consideration for approval is requested.

David Neter presented information to the Board. Mr. Neter shared the allotment reconciliation process with the Board. The 2008-2009 Day 10 reconciliation for year round and modified schedule schools has now been completed and staff has identified the need for 126.25 months of employment beyond the ADM formula. The request is in

line with prior year allotments and represents a small fraction of 1% of the total months of employment that are school based.

Mr. Neter answered clarifying questions and comments from the Board regarding the appropriation request for additional allotments.

Patti Head made a motion to approve the request, seconded by Kevin L. Hill. The motion was unanimously approved.

FACILITIES

1. RESOLUTION: CIP 2006 8TH QUARTERLY FUNDING

This resolution requests funds for the CIP 2006 School Building Program previously approved by the Board. This request will provide funding of projects that require commencement of design or construction prior to February 2009, in accordance with the master schedule. Fiscal Implications: The total of this appropriation request is \$53,427,896. Appropriations for CIP 2006 to date total \$864,360,823. The total CIP 2006 appropriations, including this request, will equal \$917,788,719. This leaves a balance of \$138,086,118 to be appropriated from the total CIP 2006 Building Program sum of \$1,055,874,837. Recommendation for Action: Board approval is requested.

Mike Burriss presented information to the Board. With no questions, Patti Head made a motion to approve, seconded by Lori Millberg. The motion was unanimously approved.

2. RESOLUTION: CIP 2006 FUNDING REALLOCATION

Resolution requests fifteen reallocations in the total amount of \$39,328,100. This proposed reallocation includes: 1) reallocation from Program Contingency to three projects that have exceeded their budgets; 2) reallocation of savings from nine projects that bid under budget to the Reserve fund; 3) reallocation from E-28 to E-21, in accordance with the Board action of May 6, 2008; and 4) reallocation from two schools, beginning construction soon, to the Building Permit fund. Details are provided on the attached resolution. Fiscal Implications: No additional appropriation of funding is necessary at this time. Recommendation for Action: Board approval is requested.

Mike Burriss presented in-depth information to the Board. Mr. Burriss answered clarifying questions regarding the funding reallocation, the changes in priority, and the impact of delaying the H-6 site and the ramifications of finding another site.

After several comments and explanations from the Board, Lori Millberg made a motion to approve, seconded by Kevin L. Hill. The motion was unanimously approved.

3. NAME SELECTION FOR NEW MIDDLE SCHOOL IN ROLESVILLE (M-6)

On or about July 16, 2008, the Board of Education acquired approximately 37.51 acres for use as a middle school in the M-6 target area, with a school scheduled to open in 2011. Naming of the new middle school is now required. The following names were proposed for consideration at the August 5, 2008 Board meeting: (1) Tom's Creek Middle (2) Burlington Mills Road Middle, and (3) Rolesville Middle.

Tom's Creek Middle was proposed because of the site's proximity to Tom's Creek, into

which water from the site drains, and which is the nearest notable geographic or natural feature. Burlington Mills Road Middle was proposed as it identifies the road from which the school will be accessed and will help to specifically identify the location of the site; although Burlington Mills Road does extend from Highway 401 in Rolesville in a northwesterly direction into Wake Forest and terminates at Capital Boulevard (US-1 Highway). Rolesville Middle was proposed as it identifies the town within which the school site is located, and will help to identify the location of the site. Staff recommends Rolesville Middle School. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval.

Mike Burriss presented information to the Board. The Board reaffirmed that the assignment area for the school has not yet been determined and expressed their appreciation to the Town of Rolesville for their involvement with the site. Ron Margiotta made a motion to name the selected site Rolesville Middle School. The motion was seconded by Eleanor Goettee. The motion was unanimously approved.

4. SCHEMATIC DESIGN: M-6 MIDDLE

Schematic Design documents were prepared by Skinner, Lamm & Highsmith, P.A., for the construction of M-6 Middle School, located on Burlington Mills Road in Rolesville. These documents were reviewed with the Systems and Structures/Facilities Committee on August 12, 2008, and the committee recommended placing on the action agenda. This is the second re-use of this middle school prototype. Fiscal Implications: Funding is available from the total project budget of \$ 42,509,271, all of which is from CIP 2006. Due to the opening date change from July 2010 to January 2011, an additional \$1,300,000 may be needed from CIP 2006 Reserves for cost escalation. Recommendation for Action: Board approval is requested.

Mike Burriss presented information to the Board. Mr. Burriss addressed Board concerns regarding the placement of town funded tennis courts. Mr. Burriss shared that the town of Rolesville will fund the amenities that will be located on the school property, as they are not a part of the middle school program. The proposed location of the tennis courts would require additional grading. Staff reiterated that the tennis courts will be clearly marked and that they were contributed and funded by the municipality. Staff recommended that the tennis courts remain as shown in the schematic design.

Staff also shared information regarding security in the Level 4 Joint Use Agreement between WCPSS and the town. Mr. Burriss shared that the facilities do not become public functions until after school use is completed.

After several comments and clarifying statements from the Board, Patti Head made a motion to approve, seconded by Kevin L. Hill. The motion was unanimously approved.

CLOSED SESSION

Lori Millberg made a motion to go into Closed Session at 6:37 p.m. to consider confidential personnel information protected under G.S. 143-318.11(a)(6) and 115C-319, to consider confidential student information protected under G.S. 115C-402 and the Family Educational and Privacy Rights Act, 20 U.S.C. 1232g. The motion was seconded by Patti Head. The motion was unanimously approved.

The Board returned to Open Session at approximately 6:45 p.m. on a motion made by Patti Head, seconded by Kevin L. Hill.

ACTION ITEMS- Cont'd

HUMAN RESOURCES

1. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT(S)

Patti Head made a motion to approve the following Administrative Appointment(s):

- (1) Michael Armstrong, Teacher at Combs Elementary School to Assistant Principal at Combs Elementary School, effective date August 20, 2008. (Converted position).
- (2) Ann Deegan, Interim Principal at Lufkin Road Middle School to Interim Principal at Washington Elementary School, effective date August 25, 2008 through September 12, 2008. (Interim position).
- (3) Catherine McSween, Provisional Assistant Principal at Garner High School, effective date July 1, 2008. (Permanent position).
- (4) Jo Ellen Newhouse, Teacher at Leesville Road High School to Assistant Principal at Leesville Road High School, effective date to be determined. (Permanent position).
- (5) Tracie Sauers, Provisional Assistant Principal to Assistant Principal at Durant Road Elementary School (50%) and Harris Creek Elementary School (50%), effective date July 1, 2008. (Permanent positions).

The motion was seconded by Kevin L. Hill. The motion was unanimously approved.

2. RECOMMENDATION FOR ADMINISTRATIVE TRANSFER(S)

Patti Head made a motion to approve the following Administrative Transfer(s):

- (1) Cristina O'Neal, Assistant Principal at Pleasant Union Elementary School to Assistant Principal at Ligon Middle School, effective date to be determined. (Converted position).
- (2) Che-Von Stone, Assistant Principal at Wildwood Forest Elementary School to Assistant Principal at Cedar Fork Elementary School, effective date August 20, 2008. (Permanent position).

The motion was seconded by Kevin L. Hill. The motion was unanimously approved.

Ron Margiotta made a motion to return to Closed Session, seconded by Kevin L. Hill.

ADJOURNMENT

With no further business coming before the Board, Ron Margiotta made a motion to adjourn, seconded by Patti Head. The meeting adjourned at approximately 10:30 p.m.

Respectfully submitted,

Rosa U. Gill, Chair, Wake County Board of Education

Del Burns, Superintendent, WCPSS

Melissa R. Christmas, Recording Secretary

