



**WAKE COUNTY BOARD OF EDUCATION  
MEETING MINUTES- REVISED**

**August 18, 2009**

<u>Board Members Present</u>	<u>Staff Members Present</u>	
Kevin L. Hill, Chair	Superintendent Del Burns	Donna Hargens
Horace Tart, Vice Chair	Terri Cobb	Don Haydon
Eleanor Goettee	Danny Barnes	David Holdzkom
Patti Head	Kathy Chontos	Ann Hooker
Anne McLaurin	Marvin Connelly	Julye Mizelle
Ron Margiotta	Joe Desormeaux	Cathy Moore
Lori Millberg	Chuck Dulaney	David Neter
Keith Sutton	Michael Evans	Andre Smith
	Stephen Gainey	Mark Winters
	Lloyd Gardner	<b><u>Board Attorney Present</u></b>
		Ann Majestic

Chair Kevin L. Hill called the meeting to order at 3:02 p.m. Everyone stood and joined Alexia and Makayla Sutton, newly selected Board member Keith Sutton’s daughters, in reciting the Pledge of Allegiance.

**Swearing-In Ceremony**

**Invocation**

The invocation was given by Pastor J.J. Wilkins, Jr. the Pastor of Wake Chapel Church in Raleigh, N.C.

**Welcome and Introduction of the Senior Associate Judge of the N.C. Court of Appeals Judge James A. Wynn, Jr.**

Mr. Hill welcomed everyone to the Swearing-In Ceremony of new Board Member Keith A. Sutton. Patti Head introduced Senior Associate Judge of the North Carolina Court of Appeals, Judge James A. Wynn Jr., who performed the Swearing-In Ceremony.

**Welcome and Introduction of New Board Member**

Mr. Hill congratulated and welcomed Mr. Sutton to the Wake County Board of Education representing District 4. Mr. Hill shared that, *“I first met Mr. Sutton during the interview process for District #4 and was most impressed with his commitment to the betterment of the community and the work that he has done in the past that parallels what the Board does. Mr. Sutton brings a wealth of experience with him.*

*For those of you who do not know Mr. Sutton, he has been a Partnership Specialist with the United States Department of Commerce-Census Bureau. He was the Founder and Chairman of the Triangle Urban League, where he has also served as the President and Chief Executive Officer. He has served as the Deputy Director for the N.C. Democratic Party Coordinated Campaign. Presently, he is the Legislative Affairs Program Manager for the N.C. Department of Juvenile Justice and Delinquency Prevention.*

*His community service includes, serving on the Healthy Schools Task Force, serving on the Board of Directors for the Greater Raleigh Chamber of Commerce, serving on the Blue Ribbon Committee on the Future of Wake County, and serving on the Southeast Raleigh Assembly (an advisory Board to the Raleigh City Council).*

Mr. Hill welcomed Mr. Sutton to the Wake County Board of Education again and recessed the meeting until 3:36 p.m.

### **Chair's Comments**

- Mr. Hill shared that the Wake County Board of Education will be recognized by the National School Boards Association for its outstanding achievements and continued progress in public education. The Association's Council for Urban Boards of Education (CUBE) announced the finalists for its Annual Award for Urban School Board Excellence. The award honors urban school districts demonstrating progress in educating children and serving as role models for excellence in school board governance in large urban districts. Mr. Hill shared that there are more than 100 urban school districts, Wake County is one of only 5 being recognized. Mr. Hill stated that WCPSS is being recognized for our continued efforts associated with the diversity component of the Healthy Schools policy, as well as the work with the Curriculum Management Audit. Mr. Hill recognized and thanked Representative Gill for initiating the Board's application this past year, he also congratulated the Board for the national recognition.
- On Thursday, August 13, Mr. Hill addressed principals at the "first" principals' meeting of the year. Mr. Hill shared that many of the principals started their year July 7<sup>th</sup> when year round school began. Mr. Hill thanked Dr. Burns for the chance to bring greetings on behalf of the Board and to share with principals that Board members recognize the difficult job they have. Mr. Hill shared that the Board appreciates the outstanding job principals have done to prepare for the opening of school and all of their efforts for the coming year.
- The Board of Education will soon be interviewing for the vacated seat in District 6. Individuals interested should check the posting on the WCPSS Home Page. Applications must be received by August 27<sup>th</sup> at 12:00 p.m. Mr. Hill shared that the Board of Education will interview candidates on September 8 and September 9 if necessary. The Swearing In Ceremony for the District 6 selected Board member will be held on Tuesday, September 15 at the Board Meeting.
- Mr. Hill reminded Board members that the Joint Meeting with County Commissioners will be held tomorrow, August 19<sup>th</sup> at 9:00 a.m. in the County Commissioners' conference room on Salisbury Street.

### **Superintendent's Comments**

- Dr. Burns shared that on August 13<sup>th</sup>, summer school graduation was held. The graduation was held at Knightdale High School where eighty-nine seniors participated and walked across the stage. Dr. Burns congratulated each of the students and their parents.
- Dr. Burns announced that the Wake County Public School System saw an increase in the number of schools achieving School of Excellence and School of Distinction in 2008-2009 according to the ABC's of Public Education. This year, WCPSS had

12 schools named Schools of Excellence and 50 named Schools of Distinction. This compares to 4 Schools of Excellence and 26 Schools of Distinction last year. Honors Schools of Excellence for 2008-2009 include:

- Adams Elementary,
  - Apex Middle,
  - Apex High,
  - Davis Drive Elementary,
  - Davis Drive Middle,
  - Green Hope High,
  - Highcroft Elementary,
  - Lufkin Road Middle,
  - Mills Park Elementary,
  - Morrisville Elementary,
  - Salem Middle, and
  - Turner Creek Elementary
- WCPSS recently received information related to the number of families served by Project Enlightenment during 2008-2009. Reports compiled by the staff show that approximately 2, 500 children and their families were served. In addition, approximately 3,300 teachers and parents attended training. 741 parents and teachers utilized TALKline, the call-in phone service, and nearly 5,000 parents and children utilized the Parent Teacher Resource Center. Dr. Burns thanked Dr. Donna Hargens and Dr. Cynthia Chamblee for their work with the program.
  - Dr. Burns congratulated Lufkin Road Middle School PE teacher, Jennie Jones, for being named the 2009 North Carolina Middle School P.E. Teacher of the Year by the North Carolina Physical Education Association. Ms. Jones is the Wake County Middle School Physical Education Teacher of the Year. She will receive the state-wide award at the association's annual convention in Winston-Salem in November.
  - Claudia Vepraskas, School Nurse serving Root Elementary School, has been selected by the School Nurse Association of North Carolina as the 2009 School Nurse Administrator of the Year. While school nurses do not meet with the same children every day, they do support learning and teaching for all children. Dr. Burns congratulated Ms. Vepraskas and thanked all school nurses for their role in ensuring that students graduate on-time prepared for the future.
  - Two Wake County Public Schools high school students recently received scholarships from the Raleigh Jaycees to attend the Hugh O'Brian World Leadership Congress housed at George Washington University in Washington, D.C. Dr. Burns congratulated Ashlyn Young of Athens Drive High School and Neal Mandavilli of Southeast Raleigh High School. They attended a week-long session meeting with individuals from various sectors of business, government, international affairs, science and technology, medicine, media, and education.
  - Wakefield Middle School 8<sup>th</sup> grader Trevor Gannon is making a name for himself in Hollywood. Trevor leaves this month for Hollywood to tape his 4<sup>th</sup> season of "The New Adventures of Old Christine", a weekly sitcom which airs on CBS. Trevor plays Christine's son Ritchie. Trevor will soon be starring in the motion picture, "Shorts", which is scheduled for release by Warner Brothers August 21<sup>st</sup>. Trevor can also currently be heard as the lead voice of "Nat", in the 3-D adventure feature "Fly

Me to the Moon”. Dr. Burns wished him the very best as he continues in school and his acting career.

- The physical education staff at East Wake Middle School has taken the curriculum past the gymnasium and classroom to teach their students the value of overall wellness. The staff organized a school-wide health fair on Friday, July 31<sup>st</sup>. The entire student body made their way through the gym to visit exhibits by health instructors, school nurses, EMT’s, dieticians, police officers, fire fighters, and wildlife officers. Students had the opportunity to ask questions and use professional equipment.
- Raleigh-Wake 911 Emergency Center staff recently visited Lufkin Road Middle School to honor sixth grader, Nick Miller. Chris Mise, a telecommunicator with Raleigh-Wake 911, said that Nick followed the steps and provided the information that helped direct paramedics to his home to help a family member experiencing a medical emergency.
- On August 12, Cary High School hosted a freshman camp to help prepare the newest students to the school. Students had the opportunity to review schedules, participate in tours of the campus, meet new friends, participate in panel discussions, and team-building exercises. Similar events occurred across the district as students and parents begin to transition to a new school year.
- Dr. Burns shared that WCPSS will add approximately 100,000 students on Tuesday, August 25<sup>th</sup>. Traditional calendar schools will begin August 25, 2009 with projections of enrollment being on target. WCPSS is expected to add a net gain of 2,400 students for the school year.

### **Board Members’ Comments**

- Keith Sutton made the following remarks, *“Thank you to all of my colleagues now for your support and the trust you’ve put in me. As a new Board member, I lift up a few names; Fred Carnage, Elizabeth Cofield, Clifonia Wimbley, Vernon Malone, Charles Holland, Harriet Webster, Rosa Gill. A legacy of leadership; these are the shoulders upon which I stand as I take this seat and represent the constituents of District 4 and the Southeast Raleigh area. I invoke these names this afternoon because they exemplify the kind of leadership that I hope and plan to bring to the Wake County Board of Education.*

*We’re at the dawn of a defining moment in Wake County with regard to our school system. We have received numerous accolades as one of the best school districts in the country, and yet it is probably one of the best kept secrets in the state and in the nation. And now it is the time for strong leadership to emerge and continue the progressive work of this Board that was started by the late Vernon Malone as chair and his colleagues when they completed the merger of the Raleigh City Schools and the Wake County Schools in 1976. We simply can not afford to lose any of the ground that they plowed to get us where we are today. I just want to take this opportunity to lift up the work of that Board and the aforementioned names. Truly a legacy of leadership.*

*I just want to talk for a few minutes about the goals that I hope to accomplish during my service on this Board. My colleagues rightfully so, have set high expectations for the school system. One of which, is that by 2014, all students will graduate on time, prepared to compete globally. To accomplish this goal means that we cannot afford to have students at home or on the streets of our communities and not in school; not for three days, not for ten days, not for the entire year. We must*

*be creative and find ways to simultaneously keep kids in school while managing a safe school and learning environment, even with the most challenging of students. I plan to be a leader in this effort.*

*I intend to fight for more money for special programs. While I'm keenly aware of the difficult budget times that we are currently facing, we must not leave behind the students that need us the most. These students need a strong advocate if they are expected to demonstrate high academic growth, and I plan to be that advocate. In an effort to balance the growth and social economic diversity of our schools, many of our students find themselves in challenging situations that may not reflect their home situations. School Administrators need to be equipped with the tools and resources to serve the special needs of these students; particularly those high performing schools that don't qualify for Title I resources but have Title I needs.*

*Lastly, to this Board, I feel that I bring a fresh approach and a new energy that is tempered with seasoned leadership, principled advocacy, and just the right amount of political savvy. With these qualities I hope to assist in raising the level of this Board's conversations and deliberations to a level that is most fitting. With the challenges that we are facing, it will be increasingly important for us as a Board, to focus on the positive issues that come before us and allow this top notch staff that has been assembled to do its work and carry out the day-to-day functions of the district. As the largest school district in North Carolina, and often seen as the model, we must continue to demonstrate and raise our level of professionalism. I plan to lead in this effort.*

*As I close, I want to thank my parents Carson and Mary Sutton, my daughters, Alexia and Makayla, Judge Wynn for coming and swearing me in, Rev. Wilkins who did the invocation, my employer, the Department of Juvenile Justice, Secretary Linda Hayes and all of my colleagues, others that supported me with letters, Harvey Schmidt, Dr. Jocelyn Taliaferro, Dr. Celeste Turner, and all the friends and supporters who took time out of their day to come and support me this afternoon, and most importantly, I want to thank God for blessing me with this opportunity.*

*I am fully aware of the constituency that I serve, and know that it is one that is greater than just the residents of District 4. There are students and families that live outside of District 4, but come into the district to attend a magnet or some other school. There are so many others throughout the county that are looking to me to continue the legacy of leadership. I assure you that I will make every effort not to let you down and thank you all."*

## **APPROVAL OF MEETING AGENDA**

Mr. Hill shared that the cover page to the Closed Session Minutes for June 4, 2009 had a change and requested to keep the minutes on the Consent Agenda. Ron Margiotta made a motion to approve the agenda, seconded by Keith Sutton. The motion was unanimously approved.

## **INFORMATION ITEMS**

### **5. THE CURRICULUM MANAGEMENT AUDIT QUARTERLY REPORT**

The Curriculum Management Audit report continues to serve as a "blueprint" for the district for continuous improvement. The implementation of the recommended action steps has been mapped over seventeen quarters. Eight quarters of work have been completed. Regular quarterly reports provide an overview of what was accomplished in the previous quarter and also a review of the work to be addressed next.

This quarterly report will highlight the work done in Quarter 8 and outline the work to be done in Quarter 9. A Curriculum Matters Newsletter always serves as a written report of the quarterly audit progress. The Curriculum Management Audit Resource Center website also provides the updated status of our work. Fiscal Implications: None. Recommendation for Action: None.

Dr. Donna Hargens presented information to the Board. Dr. Hargens shared that the auditors used five standards against which to compare, verify, and comment upon WCPSS practices. The auditors looked to see if the district demonstrated control of resources, programs, and personnel, if the district established clear and valid objectives for students; if the district had demonstrated connectivity and program development, if the district used assessments to adjust, improve, or terminate ineffective practices; and finally, if the district had improved productivity—student achievement.

The auditors left the district with 8 over-arching recommendations and 117 specific actions that have created a blueprint for improvement. The quarter that staff is currently working in, is at the midpoint of the implementation plan. Dr. Hargens highlighted six ways in which the district is different and better as a school system due to what Dr. English refers to as “the steady work needed to improve system alignment in order to increase student achievement”.

The auditors recommended that the district develop high quality, single-source, user friendly curriculum guides to push the teaching and learning process to higher levels of excellence. The district has implemented learning and teaching guides to provide clear direction for instruction for every teacher in the district.

The auditors also shared that the district does not have a procedure for the use of evaluation data for revising, continuing, or selectively abandoning new instructional programs. A district-wide clearinghouse for this plan-do-study-act process was recommended. The Evaluation and Research website clearly establishes E & R as the clearinghouse. An important step for E & R was to inventory the programs that exist, to begin to systematically evaluate them.

The auditors found that the system-wide use of data was inconsistent. WCPSS is a data driven school district, with a vast amount of data available. Utilization of the data varied by school. The auditors recommended that the district establish a training program for administrators and teachers on how to access student data. Now, regardless of when you enter the system, or when you have time, you can access a training module developed by Dr. Brad McMillen that describes how to access data about students and tells you what it means.

The auditors noted that job descriptions are the building blocks of an organization. Job descriptions describe essential employee qualifications. Properly written job descriptions provide each employee with clear direction, the direction necessary to maintain constancy of purpose. The auditors found that job descriptions lacked a common format and many did not adequately define qualifications and the duties were not descriptive enough.

The Recommendation 8 team developed a template to provide the system-wide guidance that the auditors found absent. Now, this template makes clear the requirements for job descriptions that actually meets the audit standards. Clear job descriptions will facilitate a better match between vacant positions and applicants. This consistent format will provide a basis for storage and retrieval of job descriptions. Dr. Hargens shared that development of job descriptions are currently underway.

The audit report clearly states that policy development, one of the most important governing functions of a school board, is the process through which school Boards establish fundamental control. When policies and administrative regulations are absent or vague, the content and quality of educational decisions are left up to the discretion of individuals and outcomes may not be reflective of the Board's intent. The auditors said that, "*a comprehensive Board policy revision effort is required to provide clear direction to employees.*" The auditors found that Board policies were inadequate in many areas and many of them were last revised or adopted prior to 2000.

Now, the Board of Education's Policy Committee led by Mr. Ron Margiotta, is leading the policy review process. Over the past 9 months, the Board has reviewed, revised, and/or adopted 40 policies including 26 of the 35 policies in the 1000 series.

The auditors found that district personnel were engaged in multiple planning efforts, but that the district did not have regulations that provide clear direction for the planning process. Therefore, connectivity and implementation of horizontal planning across departments and between department plans and the district-wide plan are loose, and that linkage to school improvement plans are inconsistent.

Now, Central Services administrators are developing division and department plans using a process aligned to the one that the schools used. Central Services administrators are developing SMART goals. The division and department goals are there to support the Board's goal, the superintendent's strategic directives, school improvement plans, and the state's goals.

Dr. Hargens thanked the Communications Department for providing a written quarterly report that highlights the 6 important ways that the district is better now, 8 quarters later. 71% of the 117 items have been completed or are now in progress.

Board members clarified the number of policies completed. The Board's other committees are working through policies at the same time as the Policy Committee.

Board members asked clarifying questions of the learning and teaching guides, and Dr. Burns thanked Dr. Hargens for her strong leadership in the implementation of the Curriculum Management Audit's recommendations.

#### **PUBLIC COMMENT – 4 P.M.**

*Citizens who signed up to address the board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public*

*comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.*

**Jennifer Lanane (Wake NCAE representative)** – Ms. Lanane shared her frustration with the budget and the talk of Federal stimulus money. Ms. Lanane shared that everything is awful, especially when she hears that “*classrooms in Wake County will be highly disrupted.*” Ms. Lanane has had several telephone calls since July when year-round schools started with teachers saying that they have 37 students in a classroom, they are teaching subjects that they thought they would never have to teach again, teachers are at schools they thought they would never have to be in, and teacher assistants in classrooms they have never trained to be in. Ms. Lanane stated that she just needs to know “where the stimulus money is?” Teachers and employees of Wake County need to know the absolute whole truth.

### **CONSENT ITEMS**

Patti Head made a motion to approve the Consent Agenda, seconded by Lori Millberg. The motion was unanimously approved.

#### **7. APPROVAL OF MEETING MINUTES**

- June 4, 2009 - Transfer Appeal Hearing Closed Session Minutes
- June 9, 2009 - Student Achievement Committee Meeting Minutes
- June 9, 2009 - Policy Committee Meeting Minutes
- July 14, 2009 - Facilities & Operations Committee Meeting Minutes
- August 4, 2009 - Committee of the Whole Minutes
- August 4, 2009 - Board of Education Meeting Minutes

### **FINANCE**

#### **8. AUTHORIZATION FORMS**

These authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of Wake County Public Schools. Fiscal Implications: These authorization forms are required for bank records. Recommendation for Action: Approval of Authorization Forms.

#### **9. REPORT OF ADMINISTRATION APPROVED CONTRACTS**

The attached summaries are provided as information in accordance with Board Policy 8361. The summaries list all change orders, and contracts having a value greater than \$50,000 and not over \$100,000, and purchase orders in excess of \$250,000 for June and July 2009. Fiscal Implications: Not applicable. Recommendation for Action: Not applicable.

### **FACILITIES**

#### **10. CONTRACT EXTENSION: CHILD NUTRITION SERVICES (FOOD SERVICE SANITATION)**

Staff requests Board approval to extend for one year the contract for food service sanitation services with PortionPac Chemical Corporation in the amount of \$199,337.45. The bid solicitation in 2006 included an initial term of one year with option to extend for three additional years. Fiscal implications: Funding is available from the 2009-2010 Child Nutrition Services enterprise fund expense budget. Recommendation for action: Board approval is requested.



**11. CONTINUATION OF CONTRACT: CHILD NUTRITION SERVICES (RECYCLING)**

Staff requests Board approval to continue the existing contract with Orange Recycling for recycling services in the amount of \$450,000. The contracted amount was reduced by 1.08% for the 2009-2010 year. This is the third continuance of the contract first awarded in August of 2006. Items to be recycled include polystyrene, aluminum cans, plastics and glass. Fiscal implications: Funding is available from the 2009-2010 Child Nutrition Services enterprise fund expense budget. Recommendation for action: Board approval is requested.

**12. CONTRACT EXTENSION: CHILD NUTRITION SERVICES (TEMPORARY PERSONNEL)**

Staff requests Board approval to extend for one year the contract with Creative Staffing for temporary personnel for school cafeterias in the amount of \$225,000. The bid solicitation in 2007 included an initial term of one year with option to extend for three additional years. Temporary personnel will include food service assistants and cashiers. Fiscal implications: Funding is available from the 2009-2010 Child Nutrition Services enterprise fund expense budget. Recommendation for action: Board approval is requested.

**13. POLICY 7130: STUDENT SAFETY AND CONDUCT WHILE ON STUDENT TRANSPORTATION**

*(Second Reading)*

The proposed policy was reviewed by the Facilities and Operations Committee on July 14, 2009 and the Committee of the Whole on July 21, 2009. The Transportation Advisory Committee has reviewed and supports adoption of this policy. Fiscal Implications: The provisions of the proposed policy will not increase transportation cost. Recommendation for action: Board approval is requested.

**14. OPTION AGREEMENT FOR ACQUISITION OF RESTORATION EASEMENT AND TEMPORARY CONSTRUCTION EASEMENT (ENLOE HIGH)**

The City of Raleigh ("City") is seeking a grant from the Clean Water Management Trust Fund to protect and improve the water quality and habitat of the Upper Longview Lake System, which includes Longview Branch that flows through the Enloe High School property within a 50' Neuse riparian buffer along the property's northern boundary. The City plans to repair and restore the banks of the Branch and re-route the existing water flow to stop current and prevent future erosion, control the amount of sediment flowing into the lake, and conserve the natural wetland and vegetative habitat. The City's proposal includes: 1) installing a retaining wall (+/- 400 lf) to stabilize the existing eroded bank located behind the visitor's bleachers at the football field and 2) planting vegetation along the branch to stabilize the stream banks and enhance the buffer area. The costs of the project are estimated at \$2.135 million dollars. In consideration of these improvements, the City requests that the Board enter into a five year Option Agreement for the acquisition of a Restoration Easement and a Temporary Construction Easement totaling approximately 5.403 acres as is necessary to the project and for grant approval. If the Option is exercised, the improvement project will take approximately a year and a half to complete and the schedule for the improvements will be coordinated so as not to

conflict with school programs and needs. The requested easement will not interfere with the Board's present or future use of the property. A map which illustrates the area of the proposed Restoration Easement and Temporary Construction Easement is attached. Fiscal implications: None. Recommendation for action: Board approval is requested.

#### **15. BIDS: WIDENING OF LEESVILLE ROAD**

Bids for the widening of Leesville Road from Farm Ridge Road to I-540 were received on July 7, 2009. Per agreement between the City of Raleigh and the Board dated May 1, 2008, the City of Raleigh pays for the road construction, while WCPSS pays for the surveying, design, testing, and construction administration. Staff recommends award of the single-prime construction contract to C.C. Mangum Company, LLC, in the amount of \$253,355.15. WCPSS' cost for surveying, design, testing, and construction administration is estimated to be \$152,000. Fiscal implications: The total proposed project budget is \$28,148,150.15, of which \$1,708,291 is from PLAN 2004, \$22,991,571 from CIP 2006, \$3,194,933 from CIP 2006 Offsite Improvements, and \$253,355.15 from the City of Raleigh. Recommendation for action: Board approval is requested.

### **STUDENT ACHIEVEMENT**

#### **16. GRANT PROPOSALS**

- Competitive (#001510): Walmart Foundation, Sam's Club / Individual Schools.
- Competitive (#001610): NC Zoo Keepers in the Classroom Program Grants / Individual Schools.
- Competitive (#001710): Wake Forest Area Chamber of Commerce, Trentini Foundation / Individual Schools.
- Competitive (#001810): Fuquay-Varina Women's Club / Individual Schools.
- Competitive (#001910): Knights of Columbus, Operation Lamb / Individual Schools.

Fiscal Implications: Any required cash and/or in-kind matching contributions vary by grant program. Recommendation for Action: Staff is requesting Board approval.

### **POLICY**

#### **17. POLICY 1324: MINUTES**

*Policy Revision: Second Reading*

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 1000 series review cycle. Recommendation for Action: Staff is requesting Board approval.

#### **18. POLICY 1340: BOARD STANDING COMMITTEES**

*Policy Revision: Second Reading*

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 1000 series review cycle. Recommendation for Action: Staff is requesting Board approval.

#### **19. POLICY 1350: AD HOC COMMITTEES**

*Policy Revision: Second Reading*

This policy has been reviewed by the Policy Committee and the Committee of the

Whole as a part of the 1000 series review cycle. The Policy number is being changed from 1810 to 1350 to align with the other Board Committees policies.  
Recommendation for Action: Staff is requesting Board approval.

**20. POLICY 7140: STUDENT TRANSPORTATION INSURANCE**

*Reviewed Policy with no changes – First Reading; Request Waiver of Second Reading*

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the policy review cycle. No changes are being recommended.

Recommendation for Action: Staff is requesting Board approval. Fiscal Implications: None. Recommendation for Action: Staff is requesting Board approval.

**HUMAN RESOURCES**

**21. RECOMMENDATION FOR EMPLOYEMENT**

- a. Professional
- b. Support

**BOARD ADVISORY COUNCIL NOMINATIONS**

This represents new nominations to the Board Advisory Councils. The nomination forms are attached for the Board’s review and consideration. Fiscal Implications: None.  
Recommendation for Action: Board approval is requested.

**ACTION ITEMS**

**FINANCE**

**22. 2009-10 DISCRETIONARY STATE BUDGET REDUCTION AND ACCEPTANCE OF FEDERAL STABILIZATION FUNDING TO OFFSET STATE BUDGET REDUCTIONS FOR NON-INSTRUCTIONAL SUPPORT**

The 2009-10 budget adopted by the State of North Carolina reduces Wake County Public School System funding in many categories. One of the funding categories being reduced is considered discretionary. The remaining funding categories being reduced have been specified by the State. In addition the State has reduced funding for Non Instructional Support and is providing Federal Stabilization Funds to substantially offset this reduction. Staff has previously provided an overview of the discretionary and non discretionary funding reductions to the Board. Fiscal Implications: State Funding of the Wake County Public School System (WCPSS) is being reduced by \$35.1 M. Of this amount, WCPSS is required to identify \$21.7 M in Discretionary State Budget adjustments. In addition, to the \$35.1 M State Funding reduction, State Funding for Non-Instructional Support is being reduced by \$35.1M. Federal Stabilization Funds will be provided to substantially offset the Non-Instructional Support reduction.

Recommendation for Action: Board approval of the 2009-10 Discretionary State Budget reduction, and acceptance of Federal Stabilization funding to off-set the State Budget reduction of Non-Instructional Support is requested.

David Neter presented information to the Board. Mr. Neter shared that during the Committee of the Whole Meeting, staff presented a review of the impact of the 2009 2010 State Funding reductions on the Wake County Public School System. Staff began with a chronological review of proactive steps taken by the school system beginning in

November 2008 to manage the 2008-2009 budget reductions to plan for the 2009-2010 budget reductions, and to effectively manage opening 1/3 of the 159 schools for the 2009-2010 year without a State budget in place.

Included in that presentation was a review of the 5% allotment reserve that staff made in allotting resources to schools in the spring of 2009 for the hiring of the 2009-10 year, and a review of decisions made to align staffing at schools with legislative budgets that were being proposed. Until a time shortly before the final budget was signed by the Governor on August 7th, legislative budgets being proposed consistently called for an increase in class size of two students and a change in the teacher assistant formula by removing the 3<sup>rd</sup> grade from the formula. Schools based their staffing upon this, and a review of the 5% reserve confirmed that the reserve would cover the reductions.

On July 7<sup>th</sup>, all year-round schools opened based upon these staffing decisions, and for the remainder of July, traditional schools continued staffing in preparation for their opening on August 25<sup>th</sup>. The budget that was signed by the Governor and subsequent allotments that were provided to the Wake County Public School System by the Department of Public Instruction, prescribed the budget reductions by category. Mr. Neter shared that the categories include central office reductions, improving student accountability reductions, literacy coach reductions, mentor teacher reductions, non instructional support reductions, school technology reductions, textbook reductions, and transportation reductions.

Shortly before the final budget was established, the increase in class size and change in teacher assistant formula was re-titled to be a discretionary reduction. Because this is a discretionary reduction, staff is requesting Board approval of the \$21.7 million discretionary reduction based upon an increase in class size of two in grades 4-12 and an adjustment in the teacher assistant formula through removal of the 3<sup>rd</sup> grade from that formula.

Mr. Neter assured the Board that the reduction is consistent with what principals have staffed for and what year-round schools have been operating under for approximately two months. Staff also requested that the Board accept Federal Stabilization funding to off set a \$35.1 million reduction in the State non-instructional support.

Staff clarified funding formulas of teacher assistants for Board members and shared that the total impact of the school system was approximately 333 teacher assistants.

Superintendent Burns shared that the immediate impact on the state budget was a reduction of \$35 million. \$21.7 million is being requested as a discretionary reduction that is addressing increasing class size and reduction in teacher assistants. Dr. Burns stated further that another \$35 million that takes the place of state funding in the past. Due to the fact that the funding is stabilization money, in two years, that funding will not be available. Dr. Burns reiterated that if in two years nothing changes, there will be an additional \$35 million gap in the budget.

Board members clarified that the Board has to absorb some cost in benefits for positions that have been shifted to the federal government. Since the federal government is not picking up those costs, it impacts the amount of local money the Board has to use

in other categories. Dr. Burns answered that it will not be a dollar for dollar match.

After several comments from the Board regarding transparency in the budget process and the impacts, and the superintendent sharing concerns of larger classes, fewer electives, and decreases in service to students with fewer employees. Ron Margiotta made a motion to approve, seconded by Patti Head. The motion was unanimously approved.

### **CLOSED SESSION**

Patti Head made a motion to go into Closed Session at 4:32 p.m. to consider confidential personnel information protected under G.S. 143-318.11 (a)(6) and 115C-319 and to consider confidential student information protected under G.S. 115C-402 and the Family Educational and Privacy Rights Act, 20 U.S.C. 1232g. The motion was seconded by Eleanor Goettee. The motion was unanimously approved.

The Board returned to Open Session at approximately 4:50 p.m. on a motion by Eleanor Goettee, seconded by Patti Head. The Board Chair announced that the Board approved an extension of the Superintendent's contract for an additional year and continuation of his current salary. The Board returned to Closed Session at approximately 4:55 p.m. on a motion by Horace Tart, seconded by Patti Head.

### **ACTION ITEMS CONT'D**

#### **HUMAN RESOURCES**

##### **1. ADMINISTRATIVE APPOINTMENT(S)**

Eleanor Goettee made a motion to approve the following Administrative Appointment(s):

- (1). Ericka Lucas, Assistant Principal at Wake Forest-Rolesville High School to East Wake School of Arts, Education, & Global Studies effective September 1, 2009.
- (2). Laura Brown, Teacher at Carnage Middle School to Assistant Principal at Davis Drive Middle School effective August 19, 2009. (Converted position)
- (3). Edward Gainor, Retiree to Interim Assistant Principal at Brier Creek Elementary School effective August 19, 2009 – September 11, 2009.

The motion was seconded by Lori Millberg. The motion was unanimously approved.

#### **ADJOURNMENT**

There being no further business coming before the Board, Horace Tart made a motion to adjourn, seconded by Patti Head. The motion was unanimously approved. The meeting adjourned at approximately 8:00 p.m.

Respectfully submitted,

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Kevin L. Hill, Chair, Wake County Board of Education

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Del Burns, Superintendent, WCPSS

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Melissa R. Christmas, Recording Secretary