



OPEN MINUTES –BOARD MEETING

Tuesday, August 17, 2004

Board Members Present	Staff Members Present	
<i>Susan Parry, Chair</i>	<i>Superintendent McNeal</i>	Toni Patterson
<i>Patti Head, Vice Chair</i>	Jo Baker	
Beverley Clark	Del Burns	
Rosa Gill	Luther Cherry	
Carol Parker	Danny Barnes	
Amy White	Michael Evans	
Ron Margiotta	Donald Haydon	
Kathryn Watson Quigg	Bev White	
	Linda Isley	
	Karen Banks	Board Attorney Present
	Mike Burriss	<i>None</i>
	Janice Shearin	
	Donna Hargens	

Susan Parry called the meeting to order at 4:00 p.m. Everyone recited the Pledge of Allegiance.

INFORMATION

Chair's Comments

- *Chairwoman Parry started the board meeting by congratulating Superintendent McNeal and staff for a smooth and successful opening of schools. As of the first day of school, Wake County had 5,426 more students that last year.*
- *Ms. Parry reminded the school board that we would have a Board Retreat on Tuesday, August 24, 2004 at 8:30 a.m.*
- *Amy White and Ms. Parry attended the reception at Garner Senior High School with 12 Japanese exchange students from Chow University High School.*

Superintendent's Report

- *Lynne Allen, Wakefield Elementary School teacher was named by the Department of Public Instruction as one of the four 2004 NC Finalists for the Presidential Award for Excellence in mathematics and science teaching.*
- *Superintendent McNeal gave a back to school update. He reported that we opened 7 new schools. Three schools received major renovation and have returned back to their campus. They are Kingswoods Elementary, Wake Forest Elementary and Apex Middle Schools.*
- *Two ninth grade center were opened: Green Hope Ninth Grade Center @ Carpenter Elementary School Campus and Cary Ninth Grade Center @ East Cary Middle School Campus.*
- *He reported that on the fifth day we had enrollment of 5,381 more students than last year. Totaling 112,639 compared to 107,258 last year on the fifth day.*
- *Teacher vacancies as of Monday, August 16, were 26.*
- *Mr. McNeal reminded the board of the joint luncheon with the County Commissioners on August 18, 2004 downtown.*

PUBLIC COMMENT

Maria Chansler, Parent. *Requesting that a formal policy be developed to address the protocol a teacher should follow when the published curriculum for the current school year has been completed and the teacher has chosen to continue on to the next year's curriculum.*

APPROVAL OF MEETING AGENDA

Patti Head made a motion to amend the meeting agenda to [add](#) to the Action Agenda a resolution "State Budget Reduction Resolution."

Patti Head made a motion to amend the meeting agenda to [add](#) to the Consent Agenda Closed Session Meeting minutes for August 3, 2004.

Carol Parker made a motion to amend the meeting agenda to [move](#) from the Consent Agenda Facilities- Resolution: Elementary "E9" and E14"-Designer Selection and Program- Contract: Wake County Smartstart, Inc. (More At Four) to the Action Agenda.

Amy White made a motion to amend the meeting agenda to [move](#) from the Consent Agenda Facilities- Resolution: Elementary "E12" and "E13"- Designer Selection to the Action Agenda.

Patti Head made a motion to nominate Carol Parker as Regional Representative for the North Carolina School Board Association (NCSBA).

Amy White made a motion to approve the amended meeting agenda, seconded by Carl Parker. The vote was unanimous.

CONSENT ITEMS

Kathryn Watson Quigg made a motion to approve the Consent Agenda, seconded by Rosa Gill. The vote was unanimous.

Approval of Minutes

August 3, 2004 - Closed Session Minutes

FACILITIES

1. RESOLUTION: ELEMENTARY "E15" and "E18" - DESIGNER SELECTION

Resolution is presented to waive the traditional designer selection process and to select Cherry Huffman Architects, P.A. for the design of PLAN 2004 Elementaries "E15" to be located in Eastern Wake – Area F and "E18" to be located on the Holly Springs High site. This request is in accordance with NCGS 143-64.32, which allows the exemption of the statutory designer selection process. The specific reason for this exemption is that this is a re-use of the Holly Springs Elementary prototype. This will shorten design time, reduce cost, and help expedite the project. Staff recommends proceeding with the negotiation of a design contract with Cherry Huffman Architects, P.A. Fiscal Implications: None at this time. Recommendation for Action: Board approval is requested.

2. CHANGE ORDER NO. 2: LIGON MIDDLE

On August 19, 2003 the board approved the design consultant agreement for Ligon Middle with Pearce, Brinkley, Cease, and Lee. The proposed compensation for the design consultant equaled \$518,000. Contracts were issued for the design phase only for \$336,700. With the approval of the PLAN 2004 School Building Program, Board approval is now requested for change order No. 2 to Pearce, Brinkley, Cease, and Lee in the amount of \$181,300 for the construction administration phase of the basic contract. Approval of this change order will fully fund the design consultant agreement.

Fiscal Implications: Funding is available from the total project budget of \$9,105,472, of which \$530,769 is from the PLAN 2000 School Building Program start-up funds and \$8,574,703 is from the PLAN 2004 School Building Program. Recommendation for Action: Board approval is requested.

3. BIDS: 2004 RELOCATION OF MOBILE UNITS PACKAGE “F”

Bids for the 2004 Relocation of Mobile Units Package “F” were received on July 27, 2004. Staff and Design Development, Inc. recommend award of the single-prime contract to C. Blake Lewis in the amount of \$575,000. Fiscal Implications: Funding is available from the total project budget of \$2,500,000, as provided in year one of the PLAN 2004 School Building Program. Recommendation for Action: Board approval is requested.

4. BIDS: MARTIN MIDDLE MODULAR CLASSROOM UNITS

Bids for the Modular Classroom Units at Martin Middle were received on July 29, 2004. Staff and Gurel Architecture, Inc. recommend award of the single-prime contract to Resun Leasing, Inc. in the amount of \$1,093,389. Fiscal Implications: Funding is available from the total project budget of \$22,479,417, of which \$1,157,258 is from the PLAN 2000 School Building Program and \$21,322,159 is from the PLAN 2004 School Building Program. The project budget will contribute \$420,325 of the cost with the balance of \$673,014 being provided by the PLAN 2004 mobile relocations project. Recommendation for Action: Board approval is requested.

5. BIDS: SANDERSON HIGH ROOF REPLACEMENT

Bids for the roof replacement at Sanderson High were received on July 22, 2004. Staff and Roof Engineering, Inc. recommend award of the single-prime contract to Simon Roofing and Sheet Metal Corporation, Inc. in the amount of \$173,700. Fiscal Implications: Funding is available from the total project budget of \$354,200, as provided in the re-roofing component of the PLAN 2004 School Building Program. Recommendation for Action: Board approval is requested.

6. BIDS: E&R AND TESTING RENOVATIONS AT CENTRAL SERVICES COMPLEX

Bids for the E&R and Testing Renovations at the Central Services complex on Rock Quarry Road were received on July 29, 2004. Staff and Gurel Architecture recommend award of the single-prime contract to Scotia Construction, Inc. in the amount of \$494,000. This project will create secured storage and processing of testing materials by converting existing warehouse space into usable work areas and conditioned storage. Fiscal Implications: Funding is available from the total project budget of \$570,700, of which \$31,700 is from the 2003-2004 Operating Budget and \$539,000 is from the 2004-2005 Operating Budget. Recommendation for Action: Board approval is requested.

7. BIDS: HVAC UPGRADES & REPLACEMENTS AT PROTOTYPE ELEMENTARIES

Bids for HVAC Upgrades at Brassfield Road, Fox Road, Leadmine Road and Penny Road Elementary Schools were received on Tuesday, July 27, 2004. Staff and Dewberry recommend award of the single-prime contract to CCI Systems, Inc. in the amount of \$1,665,000. The total of the low multi-prime bids was \$1,682,300. Fiscal Implications: Funding is available from the total project budget of \$4,454,124, of which \$400,000 is from the PLAN 2000 Savings and \$4,054,124 is from System Wide Improvement component of the PLAN 2004 School Building Fund. Recommendation for Action: Board approval is requested.

FINANCE

1. AUTHORIZATION FORMS

These authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of Apex Middle. Fiscal Implications: These authorization forms are required for bank records.

2. REPORT OF ADMINISTRATION APPROVED CONTRACTS

The attached summaries are provided as information in accordance with Board Policy 8361. The summaries list all change orders, and contracts having a value greater than \$50,000 and not over \$100,000, and purchase orders in excess of \$250,000 for June and July 2004. Fiscal Implications: Not applicable.

PROGRAM

1. GRANT PROPOSALS:

Competitive (#880): Apex, NC, Woodsmen of the World Lodge 1473 / Individual schools. Competitive (#881): General Mills Foundation, Youth Nutrition Fitness Grants, General Mills Champions / Individual schools. Competitive (#884): Keep North Carolina Clean and Beautiful Foundation / Individual schools. Competitive (#885): North Carolina Arts Council, Artists in Residency / Individual schools. Competitive (#886): Starbucks Foundation, Opportunity Grants, Basic Literacy / Individual schools. Any required cash and/or in-kind matching contributions vary by grant program. Board approval is requested.

2. ALTERNATIVE PRIVATE PROGRAM SERVICE FOR SPECIAL EDUCATION STUDENTS WHO HAVE BEEN LONG-TERM SUSPENDED

State and federal laws requires that students with disabilities who have been long-term suspended continue to receive a free appropriate education and related services, and access to general curriculum as determined by the IEP Team. The Life Course Academy will administer the program at their facility located at 3012 Falstaff Road, Raleigh, NC. The contract will run from August 10, 2004, through May 25, 2005. The program provides education for up to 30 long-term suspended special education students whose IEP's call for continued resource to separate services. Legally mandated core academic classes and behavioral training will be provided. Students will attend 5 days per week, 6 hours per day. Transportation will be provided by WCPSS. The Special Education Department will fund this contract in the amount of \$465,750.00. Staff recommends that the Board approve the contract.

3. ALTERNATIVE PRIVATE PROGRAM SERVICE FOR SPECIAL EDUCATION STUDENTS WHO HAVE BEEN IDENTIFIED AS HAVING SEVERE EMOTIONAL DISABILITIES

The Life Course Academy will administer the program at their facility located at 3012 Falstaff Road, Raleigh, NC. The contract will run from August 10, 2004, through May 25, 2005. The program provides education for up to 10 emotionally disabled students whose IEP's call for separate school services. Legally mandated core academic classes and behavioral training will be provided. Students will attend 5 days per week, 6 hours per day. Transportation will be provided by WCPSS. The Special Education Department will fund this contract in the amount of \$155,250.00. Staff recommends that the Board approve the contract.

HUMAN RESOURCES

1. RECOMMENDATIONS FOR EMPLOYMENT *(Exhibit A)*

2. REQUESTS FOR LEAVES *(Exhibit B)*

3. 2004-2005 SALARY SCHEDULES *(Exhibit C)*

ACTION ITEMS

Beverley Clark made a motion to nominate Carol Parker as Regional Representative for the North Carolina School Board Association (NCSBA) Board of Directors, seconded by Rosa Gill. The vote was unanimous.

FACILITIES

1. PLAN 2004 SCHOOL SITE DESIGNATIONS

The PLAN 2004 capital improvement program includes the construction of thirteen new schools and a pre-kindergarten center. The general locations for eleven of the new school sites and the pre-kindergarten center site were identified prior to the bond referendum, and the locations of the two remaining school were undesignated. Facilities Department and Growth Management Department staffs have collaborated on identification of the general locations for the remaining school sites. The two new school locations are indicated by the circles designated as "E17" and "E19" on the revised Plan 2004 new location map dated August 17, 2004. In addition to the two new "circles," the map reflects the relocation of the "E12" circle slightly to the north of its original location. The map reflects the following adjustments to the schedule for school openings. The changes are:

E9: from 2006 to 2007 E11: from 2006/7 to 2006 E14: from 2008 to 2007

E15: from 2008 to 2007 E16: from 2007 to 2006

Fiscal Implications: These school sites are included in the approved bond program.

Recommendation for Action: Board approval is recommended.

Kathryn Watson Quigg made a motion to approve, seconded by Rosa Gill.

Carol Parker expressed her concerns. She stated that with the construction cost rising and the likelihood that the school system will be unable to build schools is it necessary to identified the location of future schools? Don Haydon responded that it is necessary to identify the site and select the designers. Staff will be coming back to the board with recommendations.

Ms. Clark stated that it is important to identify the future location of schools because of the long-term planning benefit of Vision 2020. If the pieces are not in place then we can't plan for the future.

Ron Margiotta asked the question of why "E9" was being moved from 2006 to 2007? Mr. Haydon responded that staff has been unable to find a suitable site location..

Mr. Haydon also informed the board that staff was looking for suitable locations for schools. They are also looking at smaller land sites, warehouses and also mall locations.

Beverley Clark called for the question. The vote was 7 to 1 with Carol Parker voting "no."

2. RESOLUTION: ELEMENTARY "E9" and "E14" - DESIGNER SELECTION

Resolution is presented to waive the traditional designer selection process and to select Boney, PLLC for the design of PLAN 2004 Elementaries "E9" to be located in Central Wake – Area A and "E14" to be located in Northern Wake – Area B. This request is in accordance with NCGS 143-64.32, which allows the exemption of the statutory designer selection process. The specific reason for this exemption is that this is a re-use of the Brier Creek Elementary prototype. This will shorten design time, reduce cost, and help expedite the project. Staff recommends proceeding with the negotiation of a design contract with Boney, PLLC. Fiscal Implications: None at this time. Recommendation for Action: Board approval is requested.

Carol Parker had the same concerns.

Staff stated that the designation and selection of designers must occur so that designers may work projects into their job plans and not to take on additional projects. This will allow for the architect to know what to expect in the future. Timing is very important.

Patti Head made a motion to approve, seconded by Rosa Gill. The vote was unanimous.

3. RESOLUTION: ELEMENTARY “E12” and “E13” - DESIGNER SELECTION

Resolution is presented to waive the traditional designer selection process and to select Pearce, Brinkley, Cease & Lee, P.A. for the design of PLAN 2004 Elementaries “E12” to be located in Central Wake – Area A and “E13” to be located in Southeastern Wake – Area D. This request is in accordance with NCGS 143-64.32, which allows the exemption of the statutory designer selection process. The specific reason for this exemption is that this is a re-use of the Timber Drive Elementary prototype. This will shorten design time, reduce cost, and help expedite the project. Staff recommends proceeding with the negotiation of a design contract with Pearce, Brinkley, Cease & Lee, P.A. Fiscal Implications: None at this time. Recommendation for Action: Board approval is requested.

Amy White made a motion to approve, seconded by Patti Head. The vote was unanimous.

PROGRAM

1. ASSIGNMENT OF NEW SUBDIVISIONS TO SCHOOLS

The staff of the Office of Growth Management presented recommendations for the following subdivisions: Bedford at Falls River (Phase 14), Old Stone Crossing, The Villages at Pear Ridge (Phases 1-6), and Edwards Mill Town homes. Transportation costs will increase due to travel time. Other facilities-related costs will be avoided. This item is presented for Board approval.

Rosa Gill made a motion to approve, seconded by Amy White. The vote was unanimous.

2. CONTRACT: WAKE COUNTY SMARTSTART, INC. (MORE AT FOUR)

The SmartStart/More at Four contracts provides per pupil funds for the two Lynn Road Elementary School More at Four classrooms. These classrooms provide blended preschool services for up to 34 four-year-old students. Title I and Special Programs funds are also used to support these classrooms. This is a revenue contract for up to the amount of \$117,120.00 (reimbursable). Staff recommends the Board approve this contract.

Beverley Clark made a motion to approve, seconded by Rosa Gill. The vote was unanimous.

STATE BUDGET REDUCTION RESOLUTION

(Exhibit D)

Board requested at it August 3, 2004, meeting that the administration draft a resolution regarding the State Budget reductions for public schools that could be signed by Board of Education and the Board of County Commissioners asking the Wake Delegation to pursue reinstalling state Funds for public schools. Fiscal Implications- As a result of decreases in State funding, the Wake County Public School System had to reduce its already tight budget by another \$3.4 million. Recommendation for Action- Recommend board approve.

Patti Head made a motion to approve, seconded by Rosa Gill. The vote was unanimous.

INFORMATION ITEMS

LEGISLATIVE

1. YEAR 2004 LEGISLATIVE SUMMARY *(Exhibit E)*

Susan Harrison presented Year 2004 Legislative summary from the North Carolina General Assembly. Fiscal Implications-None. Recommendation for Action-This is for information only.

PROGRAM

1. EOG AND EOC TEST RESULTS FOR 2003-04 AND AYP AND ABC OUTCOMES *(Exhibit F)*

Composite EOG results showed little change from the previous year, with 91.1 percent of all EOG tests scoring in Level III or IV. End-of-Course test results showed higher average scale scores in 5 of 8 subjects, but little change in overall EOC proficiency, with 83.2% of EOC tests scoring in Level III or IV (using only the most recent test for each student). AYP measures showed more schools

successfully meeting AYP targets, increasing from 44% of schools in 2002-03 to 72% of schools in 2003-04. Under the ABC accountability program, 56 schools were recognized as Honor School of Excellence, 8 schools were recognized as School of Excellence, 35 schools were recognized as School of Distinction, 58 schools achieved High Growth, and 48 schools achieved Expected Growth. Composite Growth at 20 schools was below the expected level. There are no fiscal implications. This item is presented as information only.

CLOSED SESSION

Patti Head made a motion to go into closed session at 6:45 p.m. to consider confidential personnel information protected under G.S.115C-319; to establish or instruct the Board's staff or negotiating agents concerning the position to be taken by or on behalf of the Board in negotiation of (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract. G.S.143-318 (a)(5): to consult with an attorney employed or retained by the board in order to preserve the attorney-client privilege between the attorney and the board. G.S. 143-318.11 (a)(3). Seconded by Kathryn Watson Quigg. The vote was unanimous.

Reconvened at 7:30 p.m.

Kathryn Watson Quigg amended the meeting agenda to add two Facilities Items- "Funding and Acquisition Resolution-New Special Optional Middle School" and "Offer to Purchase and Contract-Special Optional Middle School" to the Action Agenda. Seconded by Rosa Gill.

ACTIONS ITEMS (cont'd.)

FACILITIES

1. OFFER TO PURCHASE AND CONTRACT-SPECIAL OPTIONAL MIDDLE SCHOOL

Terms and conditions of a contract to purchase 7.7 acres of land including a 32,560 square foot office building and a single story office building containing 9,254 square feet representing six (6) condominium office units have been reached with Woodrow W. Marlowe. The property is located on Highway 64 East and is referred to as Hedingham Oaks. The main two-story office building will be renovated for the new Special Optional Middle School with the six office condominiums used for future administrative space. Fiscal Implications-Cost of 7.7 and improvements-\$3,200,000. Funding for purchases: \$770,000 from land acquisition funds. \$2,430,000 from Wake County Board of Commissioners. Approved and allocated funding of \$6,279,915 for the Special Optional facility. Recommendation for Action- Staff requests Board approval of a contract with Woodrow W. Marlowe to purchase 7.7 acres and improvement at a price of \$3,200,000 for the new Special Optional Middle School.

Kathryn Watson Quigg made a motion to approve, seconded by Rosa Gill. The vote was unanimous.

2. FUNDING AND ACQUISITION RESOLUTION-NEW SPECIAL OPTIONAL MIDDLE SCHOOL

Term and conditions of a contract to acquire approximately 7.7 acres of land and building improvements on N.C.Hwy. 64 East, Raleigh, have been reached with Woodrow W. Marlowe. The property will be used for a Special Optional Middle School and future administrative space. A resolution to the Wake County Board of Commissioners is required to approve funding and the acquisition. Fiscal Implications-Purchase price \$3,200,000. Funding source \$770,000 land acquisition. \$2,430,000 Construction funding appropriated by Wake County on 12-04-200 totaling \$6,279,915 Recommendation for Action-Staff requests Board approval of a funding and acquisition

resolution to Wake County Board of Commissioners to acquire approximately 7.7 acres and building improvements for property on N.C. Hwy. 64 East, Raleigh, at a cost of \$3,200,000.

Kathryn Watson Quigg made a motion to approve, seconded by Rosa Gill. The vote was unanimous.

HUMAN RESOURCES

1. REQUEST FOR CONTRACT RENEWAL

A motion was made by Patti Head to approve Contract Renewal for Ms. Janice Hill, seconded by Rosa Gill. The vote was unanimous.

INFORMATION ITEMS (cont'd.)

HUMAN RESOURCES

1. ADMINISTRATIVE TRANSFERS

The board reviewed the information for an employee transfer.

(1). Peggy D. Credle, assistant principal at West Millbrook Middle School, to assistant principal at Leesville Road High School, effective date August 18, 2004.

ADJOURNMENT

There being no further business, Susan Parry adjourned the meeting at 7:45 p.m.

Respectfully submitted,

Elwanda K. Farrow, Recording Secretary

Bill McNeal, Superintendent, WCPSS

Susan Parry, Chair, Wake County Board of Education