

WAKE COUNTY BOARD OF EDUCATION
OPEN MINUTES – BOARD MEETING
August 13, 2001

Board Members Present:

Kathryn Watson Quigg, Chair	Judy Hoffman
Susan Parry, Vice Chair	J.C. O'Neal
Rosa Gill	Tom Oxholm
Beverley Clark	Bill Fletcher
Jeff York	

Staff Members Present:

Bill McNeal, Superintendent	
Jo Baker	Cindi Jolly
Karen Banks	Ray Massey
Brenda Barker	Toni Patterson
Danny Barnes	John Ringo
Maurice Boswell	Janice Shearin
Del Burns	Stella Shelton
Mike Burriss	Walt Sherlin
Ann Hooker	Jonibel Willis
Linda Isley	

Board Attorney Present:

Ann Majestic

Kathryn Watson Quigg called the meeting to order at 4:05 p.m. The Pledge of Allegiance was recited.

INFORMATION

Chairman's Comments

Kathryn Watson Quigg presented *Bill Fletcher*, Chair 2000-2001, with a plaque for his hard work and dedication to Wake County Public Schools. She requested that all cellular phones and pagers be turned off during all Board Meetings.

Superintendent's Report

Bill McNeal, Superintendent, gave announcements.

- He thanked everyone for coming to ESA; over 12,000 employees were in attendance.
- The system received the magnet grant which provides \$2.2 million dollars a year over a 3-year period.
- Last year's teacher vacancies were over 100. This year teacher vacancies are 38.8 to date. This is major improvement since last year.
- Overall transportation has gone quite well so far. We are still having some problems with routing and traffic with buses in the Green Hope area.

Mr. McNeal stated that overall, all major renovations were completed during the summer with the exception of Washington Elementary (currently housed at Underwood) and the gym and mezzanine area at Enloe.

APPROVAL OF MEETING AGENDA

Tom Oxholm made a motion to add an information item under Program on the Stough / Carroll conversion. Seconded by *Judy Hoffman*.

Susan Parry requested an addition to the Action Agenda under Policy for Board Advisory Council Nominations. Seconded by *Beverly Clark*.

Beverley Clark made a motion to pull Millbrook Elementary Building Replacement and Renovation Project from Action /Facilities to come back at the next board meeting. Seconded by *Susan Parry*.

For a future meeting, Ray Massey was asked to prepare an annual review of facilities projects.

Susan Parry asked for a brief overview of the contracts for special education by Ms. Jo Baker.

With these revisions, *Bill Fletcher* made a motion to approve the amended agenda, seconded by *Rosa Gill*. The vote was unanimous.

Beverley Clark asked for a brief overview at the next meeting on the legislative session and status of budget negotiations in the General Assembly.

Kathryn asks that all board members submit the names of community persons that might volunteer to serve on the board committees. Each board member will give a report on their committee membership at the August 27th board meeting.

Tom Oxholm reminded the board about two appointments that must be made to the Wake Technical Community College Board of Trustees. This should be on the next meeting agenda.

PUBLIC HEARING FOR ITEMS ON THE AGENDA

Jill Touchberry, PTA Co-President at Durant Elementary School and the parent of two 5th graders reassigned to Carroll Middle under the conversion. It is important for the board to know that the parents of Durant Elementary School are supportive of the conversion because of the immediate need for seats at Durant Middle School and the option for children to stay in the year-round school program. If Carroll Middle School is not converted, a possible 106 raising 6th graders may not have a seat in the year-round program next year.

Emily McMillan, year-round parent. She was supportive of expanding the year-round programs in Wake County and in favor of the conversion of Stough Elementary School and Carroll Middle School into year-round programs.

Juanita Ryan, mother of two attending Durant Elementary School. Expanding the year-round program calendar is a positive experience. It will help us achieve the 95% goal. She asked for the continued support of the year-round program by expanding it.

Jan Ammons, parent of 3 children in the year-round school program. In educating the public about the bond, it was promised that the year-round program would be expanded. So far that promise has not materialized and another school bond is expected in 3 years.

Josette Beller, parent of six (6) children. She would like Carroll Middle School to stay on the traditional school calendar, although she is in favor of year-round school for parents that choose it. She is not in favor of converting existing schools to year-rounds.

John Marsland, parent. He would like to keep Carroll Middle School on the traditional calendar. Presented the board with a petition signed by 200 parents to keep Carroll on the traditional calendar. The need for more year-round schools should not uproot existing schools. Statistics indicate 90% of families choose traditional calendar and 10% choose year-round calendar. Eighty-Five percent parents of the Carroll/Stough parents surveyed would elect to keep the two schools on the traditional calendar.

JoAnna McMillan, PTA President of Stough Elementary. She asked Wake County to remain a system that provides choices. Converting Stough and Carroll from the traditional calendar is not a good solution.

CONSENT ITEMS

Bill Fletcher made a motion to approve all the consent items. It was seconded by *Tom Oxholm*. The vote was unanimous.

APPROVAL OF MINUTES

June 21, 2001- Facilities Committee Meeting

June 25, 2001 -Board Meeting

June 25, 2001 -Program Committee Meeting

June 25, 2001 -Board Budget Work Session

July 2, 2001 -Annual Board Meeting

July 10, 2001- Board Meeting

FACILITIES

1. Bids: Cookies, Bakery Goods, Pizza, Snacks, Sanitation and Cleaning Supplies, and Paper Goods

Staff requests board approval to award food services contracts as follows: Gourmet cookies to Otis Spunkmeyer in the amount of \$111,831.30; bakery items to Interstate Brands in the amount of \$270,224; pizza to Domino's in the amount of \$642,000, Little Debbie® snacks to McKee Foods Corp. in the amount of \$89,469.76, manual sanitation system supplies to Coastal Sanitary Supply Co. Inc., in the amount of \$200,758.74; cleaning supplies to 1) Brame Specialty Company in the amount of \$2,215.50; 2) Calico Industries in the amount of \$38,437.85; 3) Ecolab Inc. in the amount of \$13,700; 4) PFS Sales Co. in the amount of \$189,582.75; and 5) PYA/Monarch in the amount of \$21,723.30; and paper/serving supplies to 1) Southeastern Paper Group, in the amount of \$8,510; 2) Unisource in the amount of \$26,705.05, and 3) PYA/Monarch (trays only) in the amount of \$92,540. Fiscal Implications - Funds are available in the 2001-2002 Child Nutrition operating budget. Recommendation for Action - Board approval is requested.

2. Bids: Technology Center Renovations – Administration Building

At the June 25, 2001, meeting, the board pre-approved issuance of notice of intent to award the contract and notice to proceed for the site improvements at 3600 Wake Forest Road, provided the bids received were within the estimated Construction Contract Award Price (CCAP) of \$923,200. Bids for the Technology Center renovations were received on June 20, 2001. Staff and Davis Kane, Architects, PA recommend award of the general construction contract to Polovick Construction Co., Inc., in the amount of \$212,200; mechanical contract to Watco Corporation in the amount of \$194,200; electrical contract to ANECO Electrical Construction Inc., in the amount of \$230,500, and plumbing contract to Acorn Industrial Inc. in the amount of

\$19,631. The total of these multi-prime bids is \$656,531. The lowest single-prime bid was \$674,730. Fiscal Implications - Funding is available from the total project budget of \$1,200,000, including \$500,000 from the annual capital outlay Category I budget and \$700,000 from the Phase IIIB Long-Range Building Program. Recommendation for Action - Board approval is requested to award these contracts.

3. Bids: Farmington Woods Elementary Addition and Renovations

The approved PLAN 2000 School Building Program includes the addition and renovations at Farmington Woods Elementary. Bids were received on July 19, 2001. Staff and Davis Kane Architects, PA recommend award of the general construction contract to J. W. Grand, Inc. in the amount of \$3,320,900; mechanical contract to Southern Piping Company in the amount of \$1,235,000; electrical contract to M C Electric, Inc. in the amount of \$645,600; and plumbing contract to Bolton Corporation in the amount of \$346,000. The total of these multi-prime bids is \$5,547,500. The lowest single-prime bid was \$5,833,400. Fiscal Implications - Funding is available from the total project budget of \$8,903,977, of which \$8,392,886 is from PLAN 2000 School Building Program; \$334,763 from the modernization component of PLAN 2000, and \$176,328 from the board-approved 1996 State Bond project budget. Recommendation for Action-Board approval is requested to award these contracts.

4. Bids: Joyner Elementary Addition and Renovations

The approved PLAN 2000 School Building Program includes the addition and renovations at Joyner Elementary. Bids for Joyner Elementary were received on August 2, 2001. Staff and Skinner, Lamm & Highsmith, PA Architects recommend award of the single-prime contractor contract to Poythress Commercial Contractors, Inc. in the amount of \$6,775,600. The total for multi-prime bids was \$6,694,508. Fiscal Implications - Funding is available from the total project budget of \$8,792,608, as provided in the PLAN 2000 School Building Program. The total project budget consists of \$8,629,863 from the PLAN 2000 School Building Program, and \$162,745 from the board-approved 1996 State Bond project budget. Recommendation for Action - Board approval is requested to award these contracts.

5. Bids: Mount Vernon Facility Addition and Renovations

The approved PLAN 2000 School Building Program includes an addition and renovations at the Mount Vernon facility. Bids were received on July 12, 2001. Staff and H.S. Annis Architect, AIA recommend award of the general construction contract to Jacobsen Construction, Inc., in the amount of \$1,212,859; mechanical contract to Southern Piping Company, in the amount of \$337,000; electrical contract to Jones, Inc. of Wilson in the amount of \$240,100, and plumbing contract to ABC Plumbing Company, Inc., in the amount of \$103,954. The total of these multi-prime bids is \$1,893,913. The lowest single-prime bid was \$1,951,200. Fiscal Implications - Funding is available from the total project budget of \$3,119,461, of which \$2,510,987 is from the PLAN 2000 School Building Program project budget; \$423,359 from the modernization component of PLAN 2000; \$120,000 from the environmental compliance component of PLAN 2000, and \$65,115 from the board-approved 1996 State Bond project budget. Recommendation for Action - Board approval is requested to award these contracts.

6. Design Consultant Agreement: Apex Elementary Addition and Renovations

The approved PLAN 2000 School Building Program includes building addition and renovations at Apex Elementary. Negotiations have been completed with Ramsay GMK for the design of this project. The form of agreement is the standard form approved by the board attorney. Fiscal Implications - Funding is available from the total project budget of \$11,283,615, as provided in the PLAN 2000 School Building Program. The total project budget includes proposed

compensation for the design consultant of \$619,319. Recommendation for Action - Board approval is requested.

7. Design Consultant Agreement: Fuquay-Varina Middle Addition and Renovations

The approved PLAN 2000 School Building Program includes a building addition and renovations at Fuquay-Varina Middle. Negotiations have been completed with Pearce, Brinkley, Cease & Lee, PA for the design of Fuquay-Varina Middle. The form of agreement is the standard form approved by the board attorney. Fiscal Implications - Funding is available from the total project budget of \$14,518,206, as provided in the Plan 2000 School Building Program. The total project budget includes proposed compensation for the design consultant of \$836,000. Recommendation for Action - Board approval is requested.

8. Design Consultant Agreement: Underwood Elementary Addition and Renovations

The approved PLAN 2000 School Building Program includes a building addition and renovations at Underwood Elementary. Negotiations have been completed with Davis Kane Architects, P.A. for the design of this project. The form of agreement is the standard form approved by the board attorney. Fiscal Implications - Funding is available from the total project budget of \$9,576,543, of which \$7,000,000 is from the PLAN 2000 School Building Program; \$541,171 from Phase IIIB Building Program, \$535,372 from State Bond funding; \$500,000 from PLAN 2000 Code Compliance, \$500,000 from PLAN 2000 Environmental Compliance, and \$500,000 from PLAN 2000 Program Contingency. The total project budget includes proposed compensation for the design consultant of \$571,500. Recommendation for Action - Board approval is requested.

9. Right -Of -Way Encroachment Agreement: Athens Drive High

The North Carolina Department of Transportation has agreed to the installation of approximately 45 linear feet of 8-inch ductile iron water main and appurtenances by the Wake County Public School System at Athens Drive High subject to the execution of a Three Party Right-of-Way Encroachment Agreement. The encroachment agreement will allow the completion of a fire loop system. Fiscal Implications - The cost of installation is included in the total project budget of \$10,482,584. Recommendation for Action -Staff requests board approval of an encroachment agreement with the N. C. Department of Transportation and the City of Raleigh to install a water main across D.O.T. and City of Raleigh property to serve Athens Drive High.

10. Utility Easement: Wildwood Forest Elementary

Carolina Power & Light Company requires a ten-foot-wide utility easement at Wildwood Forest Elementary to install a pad mounted transformer to provide electrical service to mobile units on the site. Fiscal Implications - None. Recommendation for Action - Staff recommends board approval of the easement.

FINANCE

1. Fund Balance Appropriation: 2001-02

Reallocation of the remaining fund balance appropriation of \$3,607,742.59 carryover from the original allotment granted to Wake County schools in 2000-01 from the Wake County Commissioners to Technology Services budget.

1. Spreadsheet detailing the expenditures of \$2,397,455.41 in school year 2000-01 is attached.
2. Spreadsheet detailing the planned expenditures of \$3,607,742.59 in school year 2001-02 is attached. Fiscal Implications: An appropriation of fund balance for \$3,607,742.59.

2. Fund Balance Appropriation: 2001-02

Fund balance appropriation for \$439,908.96 for the carryover balance from 2000-01 for the Technology Services 1st floor renovation. Fiscal Implications: An appropriation of fund balance for \$439,908.96

3. Long-Term IBM Customer Agreement: Business Recovery Services

WCPSS entered into a 5-year contract with IBM in June 1996 to provide business recovery services. Contract included assistance in preparing for and responding to a disaster. A new agreement has been drafted to provide coverage for a new 5-year term beginning September 1, 2001. This agreement includes a supplement, which extends coverage during the months of July and August allowing for transition to and approval of the new agreement. Rate for these two months is \$496/month. The negotiated rate of service for the 5-year agreement will be \$1,987/month. Rate includes two scheduled tests of restore services per year along with a test time allowance of 48 hours per year. Additional tests may be requested and performed at a rate of \$1,192 per 8-hour block of time. Fiscal Implications: Total for term of contract is \$120,212. Funding required for 2001-02 fiscal year is \$20,862. Remaining allotment will be \$23,844/year through 2005-06 and \$3,974 required in the 2006-07 fiscal year. Funding is available through the Technology Services Division current expense budget.

4. Budget Amendments & Transfers, 2000-2001

To report changes in the budget resolution for the month of June. Fiscal Implications:

Adjust State Public School Fund	+	\$	1,344,982
Adjust Local Current Expense Fund	+	\$	60,583
Adjust Federal Programs Fund	+	\$	0
Adjust Capital Outlay Fund	+	\$	8,600
Adjust Multiple Enterprise Fund	-	\$	14,250

5. Womble, Carlyle, Sandridge, & Rice Potential Conflict

Womble, Carlyle, Sandridge, & Rice have been retained to represent WCPSS in a proceeding brought by parents of a student. The firm has been asked to represent Granite State Insurance Company in a potential proceeding to obtain remission of a bond forfeiture. Because the proceeds of any forfeiture would be payable to WCPSS, the firm requests permission of WCPSS to represent Granite State. Fiscal Implications: None.

6. Fund Balance Appropriation-Oracle Implementation

To appropriate fund balance necessary to continue Oracle functional support for Human Resources and Payroll. Fiscal Implications: Fund balance appropriation in the amount of \$400,000. Funds are available through the recent six million-dollar transfer from the Phase III B Building Program reserved for special projects in 2000-2001.

7. Change Order CRF1 27 HR Functional Support

Change Order CRF1a27 Payroll Functional Support

On June 26, 2000, the Board approved a fixed price contract with Oracle to provide consulting services required to complete implementation of the integrated Oracle applications. Fiscal Implications: Two change orders totaling \$159,600 are requested to provide functional support during a critical "go live" period. CRF1 27, in the amount of \$67,200, will continue to provide a resource for the functional production support. CRF1a, in the amount of \$92,400, will continue to provide functional and technical support in post-production. Funds are available through the recent six million-dollar transfer from the Phase IIIB Building Program reserved in fund balance.

8. Agreements For Criminal Records Checks

HR – Employee Relations, in order to facilitate a safe learning/working environment for its students and employees, put out an RFP for pre-employment and employment criminal history screening services for all of its potential employees and others designated by WCPSS policy. The goal was to seek the most comprehensive, reliable, and efficient service at the most reasonable cost. Five companies responded. We are recommending Carolina Information, Inc. - a local Wake Forest, NC company – which offered the lowest bid and will provide more comprehensive and less expensive services than companies have in the past.

In addition to Carolina Information, Inc., we are recommending agreements with City County Bureau Identification (CCBI) and State Bureau of Investigation (SBI) to provide Live Scan Service when deemed necessary. Fiscal Implications: \$100,000 – currently in the 2001-2002 budget.

9. Fund Balance Appropriation

To appropriate fund balance necessary to continue project work funded from previous fiscal year. These funds are for roofing projects at Wake Forest Elementary and Rolesville Elementary.

Fiscal Implications: Appropriate fund balance in the amount of \$279,518.

10. Fund Balance Appropriation

To appropriate fund balance necessary to continue special projects funded in the previous year through contributed funds. Fiscal Implications: Appropriate fund balance in the amount of \$654,174.31.

11. Fund Balance Appropriation

To appropriate fund balance necessary to continue project work contracted and funded from the previous fiscal year. These funds are for the construction and repair of HVAC equipment at Wendell Elementary and replacement of gymnasium bleachers at Apex Elementary.

Fiscal Implications: Appropriate fund balance in the amount of \$345,000.

12. Employee/Family Dental Insurance

The Wake County Public School System (WCPSS) Dental Insurance Plan, underwritten by Reliance Standard, expires September 30, 2001. Renewal rates for continued coverage by Reliance Standard represent an increase of 12.4%. A review of the market and the renewal rates proposed by Reliance Standard result in a recommendation to maintain the current carrier. The monthly increase for employee only coverage (paid totally by WCPSS) will be \$2.24. The monthly increase for employee/family coverage (paid by the employee) will be \$4.53. Fiscal Implications: Current year Dental Insurance Budget: \$2,388,007. Estimated budget shortage for 2001-2002 fiscal year of \$296,183 will be covered by funds available from the anticipated reduction of the retirement rate.

PROGRAM

1. Grant Proposals

Competitive (#565): U.S. Department of Education, Office of Elementary and Secondary Education, Teaching American History / Central Office (\$999,847); Competitive (#576): U.S. Department of Education, Office of Elementary and Secondary Education, Arts in Education Model Development / Central Office (\$999,677); Continuation (#577): Capital Area Workforce Development Board, Workforce Investment Act Youth Services (Year 2 of 2) / Phillips High

School (\$188,000); Competitive (#578): Wake Education Partnership, Food for Thought / Multiple applications by individual schools (\$750 to \$2,500 per award). Fiscal implication varies by grant. Only the Capital Area Workforce grant program requires an in-kind or cash match. Recommended that the board approve the applications.

Ms. Jo Baker gave a brief explanation of the following contracts

2. Contract: White Plains Children's Center for 2001-2002

This contract is for special education and related services for children ages three through twenty. The State of North Carolina provides categorical monies totaling \$8,084.00 per child per year plus a one-time supply fee of \$25.00 for children served in developmental day centers. The Wake County Public School System will pay a supplement of \$340.00 per child per year to the center. Total cost not to exceed \$143,633.00. Staff recommends this contract be approved.

3. Contract: Charlie Gaddy Developmental Center (UCP) for 2001-2002

This contract is for special education and related services for children ages three through twenty. The State of North Carolina provides categorical monies totaling \$8,084.00 per child per year plus a one-time supply fee of \$25.00 for children served in developmental day centers. The Wake County Public School System will pay a supplement of \$340.00 per child per year to the center. Total cost not to exceed \$185,878.00. Staff recommends this contract be approved.

4. Contract: Learning Together, Inc. for 2001-2002

This contract is for special education and related services for children ages three through twenty. The State of North Carolina provides categorical monies totaling \$8,084.00 per child per year plus a one-time supply fee of \$25.00 for children served in developmental day centers. The Wake County Public School System will pay a supplement of \$340.00 per child per year to the center. Total cost not to exceed \$388,654.00. Staff recommends this contract be approved.

5. Contract: Frankie Lemmon School and Developmental Center for 2001-2002

This contract is for special education and related services for children ages three through twenty. The State of North Carolina provides categorical monies totaling \$8,084.00 per child per year plus a one-time supply fee of \$25.00 for children served in developmental day centers. The Wake County Public School System will pay a supplement of \$340.00 per child per year to the center. Total cost not to exceed \$211,225.00. Staff recommends this contract be approved.

6. Contract: Community Partnerships, Inc. for 2001-2002

This contract is for special education and related services for children ages three through twenty. The State of North Carolina provides categorical monies totaling \$8,084.00 per child per year plus a one-time supply fee of \$25.00 for children served in developmental day centers. The Wake County Public School System will pay a supplement of \$340.00 per child per year to the center. Total cost not to exceed \$337,960.00. Staff recommends this contract be approved.

7. Contract: TLC Operations, Inc. for 2001-2002

This contract states that the State of North Carolina Provides categorical monies totaling \$8,084.00 per child per year plus a one-time supply fee of \$25.00 for children ages three through twenty served in developmental day centers. The Wake County Public School System will pay a supplement of \$6,000.00 per child per year to the center. Total cost not to exceed \$419,021.00. Staff recommends this contract be approved.

8. Contract: Hilltop Home (Residential Center) for 2001-2002

This contract is for special education and related services for children ages three through twenty served in community residential centers. The State of North Carolina provides categorical monies totaling \$11,886.00 per child per year plus a one-time supply fee of \$25.00 for children ages three through twenty served in community residential day centers. Total cost not to exceed \$214,398.00. Staff recommends this contract be approved.

9. Contract: TLC Operations, Inc. (Residential Center) for 2001-2002

This contract is for special education and related services for children ages three through twenty served in community residential centers. The State of North Carolina provides categorical monies totaling \$11,886.00 per child per year plus a one-time supply fee of \$25.00 for children ages three through twenty served in community residential day centers. Total cost not to exceed \$154,843.00. Staff recommends this contract be approved.

10. Transportation Agreement for Parents of Exceptional Children

This agreement form is proposed for reimbursing parents who transport their exceptional children to school. Reimbursement will be based on actual mileage to and from school. Staff recommends approval of agreement form.

HUMAN RESOURCES

1. Recommendations for Administrative Appointments

- *Deborah Leigh Edwards, teacher at Reedy Creek Elementary School, to assistant principal at Salem Elementary School.*
- *David R. Malechek, applicant, to assistant principal at Leesville Road High School.*
- *Edye Morris-Bryant, Educator-on-Loan, to assistant principal at Carroll Middle School.*
- *Julia B. Smith, applicant, 50% assistant principal at Durant Road Elementary School.*
- *Jeremy Phillips Stevens, applicant, to assistant principal at West Lake Elementary School.*
- *Candace N. Watson, teacher at East Millbrook Middle School, to assistant principal at Carnage Middle School.*
- *Michael S. Williams, intern at Daniels Middle School, to assistant principal at Knightdale Elementary School.*

2. Recommendations for Employment

(See Exhibit A)

ACTION ITEMS

FACILITIES

1. Schematic Design: Baucom Elementary Renovations

The approved PLAN 2000 School Building Program includes demolition and renovations at Baucom Elementary. Staff will present schematic design documents prepared by H.S. Annis Architects, AIA for this project. Fiscal Implications - Funding is available from the total project budget of \$1,104,646 as provided in the PLAN 2000 School Building Program. Recommendation for Action - Board approval is requested.

Bill Fletcher made a motion to approve. Seconded by Judy Hoffman. The vote was unanimous.

2. Schematic Design: East Wake High Additions and Renovations

The approved PLAN 2000 School Building Program includes additions and renovations at East Wake High. Staff will present the long range plan for this campus and the schematic design documents for this project prepared by Pearce, Brinkley, Cease & Lee, PA. Fiscal Implications - Funding is available from the total project budget of \$8,130,061, as provided in the PLAN 2000 School Building Program. Recommendation for Action - Board approval is requested.

Bill Fletcher made a motion to approve. Seconded by Judy Hoffman. The vote was unanimous.

3. Schematic Design: Underwood Elementary Addition and Renovations

The approved PLAN 2000 School Building Program includes addition and renovations at Underwood Elementary. Staff will present schematic design documents prepared by Davis Kane Architects, PA for this project. Fiscal Implications - Funding is available from the total project budget of \$9,576,543, of which \$7,000,000 is from the PLAN 2000 School Building program, \$541,171 is from the Phase IIIB Building program project budget, \$535,372 is from the State Bond funding, \$500,000 is from the PLAN 2000 Code Compliance budget, \$500,000 is from the PLAN 2000 Environmental Compliance budget and \$500,000 is from the PLAN 2000 Program Contingency. Recommendation for Action - Board approval is requested.

Beverly Clark made a motion to approve. Seconded by Jeff York. The vote carried with Bill Fletcher voting "no."

HUMAN RESOURCES

1. Quality Workforce Recruitment and Retention Plan

Toni Patterson gave an update on system teacher vacancies. Currently there are 38.8 vacancies. Last year we had over 60 vacancies when students reported to school. The board has approved 584 new teacher hires and our YTD figure is 646. The board has approved 325 support staff recommendations making a grand total of 971 new hires for the 2001-2002 school year.

Toni Patterson and Diane Kent-Parker made a presentation on the system's plan to improve recruitment and retention of quality teachers and staff. This plan is aligned with two of the four priorities established in the superintendent's action plan to improve teacher quality. The main objectives are to maintain pay and benefits at competitive levels and to build a culture of professionalism and learning.

Bill Fletcher made a motion to approve, seconded by Jeff York. The vote was unanimous.

2. REVISED CAREER TEACHER AND SCHOOL ADMINISTRATOR EVALUATION GUIDELINES

The State Board of Education has mandated that local school systems implement revised evaluation criteria and procedures for teachers and school administrators beginning with the 2001-2002 school year. The board attorney has reviewed the revised guidelines, processes and criteria. A training schedule has been developed. Both the teacher and school administrator processes place a strong emphasis on professional growth and improvement through self-assessment. Both Instruments are aligned to state and national standards, and have been validated by practitioners as well research on best practices. Both instrument utilize collaborative goal setting as the primary strategy for improvement and support Wake County Public School System's mission and goal. Budgeted costs: approximately \$5,000.00 for supplies and training.

Motion was made by Bill Fletcher to approve. Seconded by Tom Oxholm. The vote was unanimous.

POLICY

1. Nominations Board Advisory Council

Three nominations to Board Adviosry Council were offered Liz Parry, District 6; Nell Yates, District 1; and Denise Roy, District 1.

Susan Parry made a motion to approve BAC Nominations, seconded by Bill Fletcher. The vote was unanimous.

INFORMATION ITEMS

PROGRAM

1. STOUGH ELEMENTARY SCHOOL AND CARROLL MIDDLE SCHOOL CONVERSION

Staff was asked to give a historical perspective of the year-round program in Wake County which began in 1989-90. **(Exhibit B)**

Judy Hoffman raised a concern that the survey instrument was not issued to parents at Lynn Road, Jefferey's Grove, York, Hilburn, and Leesville. Tom Oxholm was not supportive of sending out more surveys. Judy Hoffman made a motion requesting staff to get more information from a broader parent bases. Motion seconded by Bill Fletcher, but failed by 5 to 3 vote. (Bill Fletcher, Judy Hoffman and JC O'Neal voting "For.") Tom Oxholm gave notice that he would make a motion at the August 27th meeting to rescind the board's previous decision to convert Carroll and Stough.

Susan Parry would like staff to review year-round schools and how well they share the challenge and what is the best solution for expansion.

2. RESULTS FROM EOC AND EOG READING TEST IN 2001

This item was postponed in the essence of saving time.

3. ASSIGNMENT OF NEW SUBDIVISION TO SCHOOL

The purpose of this item is to present recommendations for the following subdivisions: Bier Creek Country Club (phase 7), Caddell Woods (phase 2), Falls River (phase 12), Lenox Gate Apartments, Merion (phase 1) and Rutledge Landing (phase 1). Transportation cost will increase due to travel distance. Other facilities related cost will be avoided.

CLOSED SESSION

Susan Parry made a motion at 9:30 p.m. to move into closed session to consider confidential Personnel file information under G.S. 115C-319. Bill Fletcher seconded the motion. The vote was unanimous.

ADJOURNMENT

There being no further business, Kathryn Watson Quigg adjourned the meeting at 10:15 p.m.

Respectfully submitted,

Elwanda K. Farrow
Recording Secretary

Bill McNeal, Superintendent, WCPSS

Kathryn Watson Quigg, Chair

