



## WAKE COUNTY BOARD OF EDUCATION MEETING MINUTES

August 4, 2009

<u>Board Members Present</u>	<u>Staff Members Present</u>	
Kevin L. Hill, Chair	Superintendent Del Burns	Don Haydon
Horace Tart, Vice Chair	Terri Cobb	David Holdzkom
Beverley Clark	Danny Barnes	Ann Hooker
Eleanor Goettee	Kathy Chontos	Julye Mizelle
Patti Head	Marvin Connelly	Cathy Moore
Anne McLaurin	Joe Desormeaux	David Neter
Ron Margiotta	Chuck Dulaney	Andre Smith
Lori Millberg	Michael Evans	
	Stephen Gainey	<b><u>Board Attorney Present</u></b>
	Lloyd Gardner	Ann Majestic
	Donna Hargens	

Chair Kevin L. Hill called the meeting to order at 3:02 p.m. Everyone recited the Pledge of Allegiance.

### Chair's Comments

- Chair Hill shared that President Obama visited Raleigh on Wednesday, July 29<sup>th</sup> and held a Town Hall meeting at Broughton High School. The Wake County Public School System was represented by Broughton High School's principal, Stephen Mares, Teacher of the Year, Renee Herrick, Superintendent Del Burns, and Board of Education Chair, Kevin L. Hill. The Pledge of Allegiance was led by Junior Class Vice President, Tom Gill, the National Anthem was sung by Chelsea Cole, and the Welcome was given by Student Body Vice President, Kevin Rothenburg. Mr. Hill also congratulated and thanked WCPSS staff member, Mrs. Mary Evans-Garrett who provided American Sign Language interpreting services for the visit of President Obama. Mrs. Evans-Garrett was very impressive and focused. She serves the children of WCPSS as an interpreter for Martin Middle School and Special Education Services.
- Mr. Hill recognized and thanked Principal Stephen Mares and his administrative team, along with their building maintenance teams for the many long hours to ensure that both Broughton and our school system shined.
- Kelly Yonce, a teacher from East Wake School of Integrated Technology, has been recognized in a feature article by LEARN NC for her innovative project-based teaching. The article, the first of a planned series spotlighting teachers who employ inventive classroom techniques, addresses her enthusiastic approach to project-based teaching, a pedagogical method in which students are immersed in "real-life" experiences and required to exercise choice, voice opinions, make decisions and critically make mistakes.

- On Monday, July 27<sup>th</sup>, Track 4 in the Year Round schools started their first day of school. Currently, WCPSS has approximately 40,000 students who have started their 2009-2010 school year. Once again, there was a smooth opening of schools, Mr. Hill recognized and thanked the many staff members in the schools and central office who made the opening possible.
- On Wednesday, August 5<sup>th</sup>, the Board will begin a two day process for appointing someone to fill the vacant Board seat in District 4. Mr. Hill shared that there are nine applicants and that the first interview is scheduled to begin at 10:00 a.m. The Board's goal is to interview all nine applicants Wednesday and return Thursday morning at 9:00 a.m. for discussion and the selection of the new Board member.
- Mr. Hill shared that the Board of Education will soon be required to fill the District 6 seat. He shared that the process has been posted on the internet and will be advertised in the News and Observer. Interested applicants will have until 12:00 noon on Thursday, August 27<sup>th</sup> to submit applications.
- Mr. Hill stated that the reason the District 6 has become available is because Mrs. Clark submitted her resignation effective August 15, 2009. Mr. Hill shared that he has served with Mrs. Clark for only a short period of time. However, before his time on the Board, when he served as a principal of Wake County, he was very aware of her advocacy on behalf of our students, teachers, and parents for many years. From both a personal and professional perspective, Mr. Hill offered his thanks for her service to the people of Wake County. The following letter was read to Mrs. Clark from her fellow colleagues on the Wake County Board of Education,  
*“Dear Mrs. Clark:*

*Your impending resignation from the Wake County Board of Education will end an eventful chapter of your public service to the children, educators, and communities of Wake County. While all of us look forward to discovering what will happen in the next chapter, we do not want this moment to pass without recognizing your gifts and contributions as a school board member.*

*You brought to the Wake County Board of Education a wealth of experiences in law and advocacy, as well as a tireless commitment to providing excellence and equity in education for all children in Wake County. The combination of your professional background and your history of personal involvement in Wake County's educational partnerships and volunteer organizations served our school Board well.*

*In a complex, growing county, finding solutions to the challenges facing our schools has meant weighing important public values. You have always sought consensus where possible, but you have also always held to your vision of what our schools and school system should aspire to become. That clarity has benefitted our Board, our schools, and our children well. It is a voice that will be missed.*

*It has been our pleasure to serve with you as your colleagues on the Wake County Board of Education. We thank you for writing this chapter of your life with us.”*

Ms. Clark thanked the Board for their kind words and stated that all that she has been able to do as a school Board member has been because of the things she learned from the other school Board members and the teachers, principals, and her parents.

## Superintendent's Comments

- On Thursday, July 31, 2009, the American Chamber of Commerce Executives National Conference was held in Raleigh. Over 900 individuals participated from 46 states and 8 countries. Dr. Stephen Covey was the keynote speaker, he presented his book, The Leader in Me. Dr. Covey invited Muriel Summers and the students from Combs Elementary to help with his presentation. Dr. Burns shared that students came to the microphone and presented each of the Seven Habits. The audience watched in amazement as students in kindergarten through 5<sup>th</sup> grade presented. The students who participated were,
  - Rylie Martin, current 6<sup>th</sup> grader, last year's Student Body President,
  - Alex Walk, 1<sup>st</sup> grader,
  - H'Bel Enuol, 5<sup>th</sup> grader,
  - Paige Amendum, 5<sup>th</sup> grader,
  - Brian Exum, Jr., 5<sup>th</sup> grader,
  - Josh Cooper, 4<sup>th</sup> grader,
  - Kayla Cooper, 4<sup>th</sup> grader,
  - Mohammed Faaiez, 5<sup>th</sup> grader,
  - Jason Thomas, 2<sup>nd</sup> grader,
  - Daniel Dyson III, 4<sup>th</sup> grader, and
  - Thomas Streakmann, 4<sup>th</sup> grader

Dr. Burns thanked Muriel Summers for her work with the program, but also for her presentation at the conference. Dr. Burns also recognized the following Combs staff members who were also in attendance: Assistant Principal, Michael Armstrong, Magnet Coordinator Jodee Gupton, and retired assistant principal, Gailya Winters.

- As schools prepare for the new school year, Holly Ridge Middle School Principal, Brian Pittman collaborated with Holly Springs Police Department, Fire Department, and EMS services on July 22<sup>nd</sup> to stage a crisis event. They did three different exercises, simulating different scenarios. The final step in the process was a post-event debriefing to analyze their actions, evaluate their Emergency Action Plan, and make necessary changes. The team learned several changes that they will make, but also learned that they have many very successful strategies already in place.
- WCPSS teachers are always seeking methods to integrate real world lessons into the Standard Course of Study. One teacher that is using project based learning is math teacher, Daniel Rowe. Mr. Rowe is a math teacher at Southeast Raleigh High School. His Algebra students are comparing light weight materials for automobile production and the impact materials have on fuel savings. Mr. Rowe presented his students with a letter from the National Highway Transportation Safety Administration outlining a project. The students are working in teams developing the equations and building the graphs that they are required to learn for algebra, while developing a solution to the problem. Teams will present their findings later in the month.
- The Raleigh-Apex branch of the National Association for the Advancement of Colored People (NAACP), recently recognized Marvin Connelly as "outstanding educator". Mr. Connelly received the recognition on Saturday, August 1<sup>st</sup> at the Centennial Celebration at the North Raleigh Hilton. What makes the recognition even more special, is that this year, the organization is celebrating and

- commemorating its 100<sup>th</sup> year of existence. Dr. Burns congratulated Mr. Connelly and thanked him for all that he does everyday to support learning and teaching.
- Sanderson High School Cheerleading Coach, Jocelyn Bradford, has been named the 2009 Cheerleading Coach of the Year by the North Carolina Cheerleading Coaches Association. Sanderson Cheerleading has won several state championships under Coach Bradford.
  - Fuquay-Varina High School Band Director, Matthew Edwards, was elected to membership in the American School Band Directors Association at their national conference in Nashville, Tennessee. Dr. Burns shared that directors are chosen for membership based on teaching experience, the success of their music program, and recommendation of members from the organization.
  - Dr. Burns congratulated Senior Administrators of Elementary Science, Cathy Horne, Julie Abdella, and Heather Lowery. These three individuals were among the 2009 Fellows of the Capital Area Writing Project at North Carolina State University. The summer institute is designed to assist teachers in all subject areas and at all levels, from kindergarten through college, in improving their skills in teaching writing and in using writing to enhance learning. WCPSS has been working to integrate writing throughout all subjects, and we do appreciate their interest in increasing their knowledge and skills in this area.
  - Maria Rosa Rangel, Senior Administrator for Hispanic/Latino Outreach has been selected to present at the Hispanic Achievement Conference on Friday, October 9, 2009. The title of the workshop that she will be conducting is: Latino Parent Educational Training: WCPSS Reaches Out to Parents for Student Success.
  - Staff from Evaluation and Research, Elementary Curriculum and Instruction, Office of Professional Development, as well as teachers from Student Services, attended a day and a half of WIMBA training. WIMBA is a webinar tool that provides training from remote locations. The focus was on features of the program as an online learning tool. Dr. Burns shared that the district looks forward to implementing and utilizing the tool in the near future.
  - The Literacy Team has conducted 74 sessions on universal screening, training over 1,800 elementary educators this summer. Sessions on next steps using the data will occur in August and September.
  - Dr. Burns thanked Kelly Creech, who has recently completed a video link from the Wellness site. The video provides detailed information for teachers about how to work with students who have asthma. The project was a collaborative effort between WCPSS and Rex Hospital.
  - The Clerical Institute was held during the week of July 27<sup>th</sup> at Crossroads. Over 160 school-based and central-based clerical support staff attended 26 different workshops. Workshops were led by WCPSS staff from the Office of Professional Development, Finance, Human Resources, and Transportation. In addition, several organizations from the community participated. Dr. Burns thanked the Office of Professional Development for organizing the event.
  - Dr. Burns joined Chair Hill and the Board in thanking Ms. Clark on behalf of the staff, for her years of dedicated service and her hard work on behalf of the children of the Wake County Public School System.

### **Board Members' Comments**

- Ms. Millberg shared that she has known Ms. Clark for many years. As a Board member, Ms. Clark has earned Ms. Millberg's respect and admiration. Ms. Millberg has constantly been impressed with Ms. Clark's thoughtfulness, her passion for children, and for education. Ms. Millberg told Ms. Clark that she values her experience greatly and that the Board owes her a debt of gratitude.
- Ms. Head shared the same sentiments of Ms. Millberg and more. Ms. Head thanked Ms. Clark's family for giving the sacrifice of their wife and mother to the Board and to the public school system. Ms. Head shared that Ms. Clark served ferociously at times when it was needed, and gracefully at times when needed. Ms. Head reassured Ms. Clark that her legacy will be carried on in the lives of the students, teachers, and administrators of the WCPSS. Ms. Head thanked Ms. Clark for her service and shared that she will be missed.
- Ms. Goettee shared that she had so much respect for Ms. Clark and dittos the comments that have been made. Ms. Goettee shared that the knowledge and commitment that Ms. Clark has for the school system and public education is irreplaceable. The indelible mark you left of the system is unforgettable. Ms. Goettee thanked Ms. Clark for everything.
- Dr. McLaurin thanked Ms. Clark for all that she has done and will continue to do to support the Board as they continue on their journey.
- Ms. Clark thanked the Board for their kind remarks and shared that it will be the public, students, teachers, and administrators that she will miss the most. Ms. Clark shared that she will continue with her volunteer efforts and continue to watch and advocate for the school system from the outside.

### **APPROVAL OF THE MEETING AGENDA**

Patti Head requested to move Instructional Program Consent Agenda item #3, SANDERSON HIGH SCHOOL TRIP TO NANJING, CHINA to the Action Agenda.

Ron Margiotta made a motion to approve the amended Meeting Agenda, seconded by Lori Millberg. The motion was unanimously approved.

### **INFORMATION ITEMS**

#### **1. WCPSS RAISING THE ACHIEVEMENT AND CLOSING GAPS COMMITTEE**

The WCPSS Raising Achievement and Closing Gaps Advisory Committee (co-chaired by past PTSA Council President Derrick Byrd and Chief Academic Officer Donna Hargens meets quarterly to review the progress of the Wake County Public School System in raising achievement and closing gaps. The committee, composed of thirty five members, representing diverse segments of the community, provides feedback on issues, objectives, and action steps related to raising achievement and closing gaps. The efforts of the committee focus on four frames:

- Academic Equity and Access
- Parent/Community Involvement
- Teaching Diverse Populations

- Literacy and Math

The committee has focused its efforts for the past two years on Family/Community Involvement (Gail Cameron, sub-committee chair) and Teaching Diverse Populations (Pam Bright, sub-committee chair). The committee is working to align its efforts with other community initiatives and the State Board of Education's Advisory Commission on Raising Achievement & Closing Gaps. WCPSS co-chair Derrick Byrd also serves on that Commission. Fiscal Implications: None. Recommendation for Action: This item is presented for information.

Donna Hargens and Derrick Byrd presented information to the Board. Dr. Hargens shared that House Bill 1814 directed the State Board of Education to provide guidelines for local education units to develop a Raising Achievement and Closing the Gap committee. In Spring 2003, the steering committee for Raising Achievement and Closing the Gap composed of various individuals identified a process and came up with key focus areas.

In that meeting, they developed four focus frames that have guided the work of the committee.

They include:

- Academic equity and success,
- Parent and community involvement,
- Teaching diverse populations, and
- Literacy and mathematics

The RACG (Raising Achievement and Closing the Gaps) committee really represents the diverse elements of the community. The committee shares a common commitment to improving the achievement level of all students.

The committee meets four times a year (quarterly) and the focus of the meetings is typically an overview of data provided by Nancy Baenen from Evaluation and Research. The committee then looks at any research-based practices or strategies that help to Eliminate the gap. Community members share what is happening in the community that is aligned with the committee's work. Sub-committee progress reports are also shared at the meetings.

Derrick Byrd shared that the Advisory Commission on Raising Achievement Closing the Gap was established by the State Board of Education in 2000 to develop recommendations to address the growing issue of the achievement gap that was identified in the state in the latter 1990s.

As a result, 12 recommendations were made from the commission that really began to help focus the work at the Department of Public Instruction and for local school districts to address and develop strategies to begin to decrease the achievement gap in North Carolina. The commission holds an annual Raising Achievement and Closing the Gap Conference at the Four Season Hotel in Greensboro.

One of the issues that the committee addressed was family involvement. Mr. Byrd shared that family involvement is a key strategy for helping to reduce the gap, as well as engaging families to help promote student learning and to participate in public schools. The

committee has been working hard to promote the National Standards for Parent and Family Involvement that come from the National PTA.. Posters displaying the National Standards were sent to each school to be posted as a guide for school improvement teams, principals, staff, parents, and PTA's to begin to address what is beneficial in having family involvement. The committee has collaborated with the Title I program for the last two years to host a Family Involvement Day as a part of Title I's annual training institute.

Last year, for the first time, the WCPSS RACG committee hosted its first summit in April 2009 over two days. Over 300 people, including Board members, attended the summit. The keynote speaker was Dr. Fenwick English, who based his remarks on the book, 50 Ways to Close the Achievement Gap. Dr. Hargens shared that Dr. Fenwick English was able to impart that the achievement gap is really only one issue, that there is no silver bullet or one program that will eliminate the gap. He helped the participants to see that the issues that have to be addressed simultaneously are fragmentation, a proliferation of programs, and that the system has overall control, always looking to eliminate any slack between the written tested and taught curriculum.

The Board asked clarifying questions regarding membership to the WCPSS RACG committee and the committees' meeting time and follow-up of implementation of the standards at schools.

### **CLOSED SESSION**

Patti Head made a motion to go into Closed Session at 3:40 p.m. to consider confidential personnel information protected under G.S. 143-318.11(a)(6) and 115C-319. The motion was seconded by Lori Millberg. The motion was unanimously approved.

The Board returned to Open Session at approximately 4:35 p.m. to vote on Administrative Appointments.

### **ACTION ITEMS CONT'D**

#### **HUMAN RESOURCES**

##### **1. ADMINISTRATIVE APPOINTMENT(S)**

Eleanor Goettee made a motion to approve the following Administrative Appointment(s):

- (1). Camille Hedrick, Assistant Principal at Lufkin Road Middle School to Principal at Apex Middle School effective August 5, 2009.
- (2). James Douglas, Applicant to Assistant Principal at Stough Elementary School effective August 5, 2009.
- (3). Craig T. Matthews, Retiree to Interim Assistant Principal at Lockhart Elementary School effective August 5, 2009 through September 4, 2009.
- (4). Judy Dudley, Retiree to Interim Assistant Principal at Carver Elementary School effective August 5, 2009 through September 4, 2009.

The motion as seconded by Patti Head. The motion was unanimously approved.

**PUBLIC COMMENT – 4 P.M.**

*Citizens who signed up to address the board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.*

No speakers signed up for Public Comment.

**CONSENT ITEMS**

Patti Head made a motion to approve the Consent Agenda, seconded by Anne McLaurin. The motion was unanimously approved.

**APPROVAL OF MEETING MINUTES**

- June 2, 2009 - Closed Session Meeting Minutes
- June 16, 2009 - Closed Session Meeting Minutes
- July 21, 2009 - Committee of the Whole Minutes
- July 21, 2009 - Board of Education Meeting Minutes

**FINANCE**

**1. AUTHORIZATION FORMS**

These authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of West Lake Elementary. Fiscal Implications: These authorization forms are required for bank records. Recommendation for Action: Approval of Authorization Forms.

**FACILITIES**

**1. UTILITY EASEMENT: PROGRESS ENERGY CAROLINAS, INC. (3600 WAKE FOREST ROAD)**

The State of North Carolina owns property located adjacent to 3600 Wake Forest Road on the eastern side at 3700 Wake Forest Road. As part of the construction project underway, a 3-phase primary power line will be installed to serve the State’s building. Progress Energy Carolinas, Inc., (“PEC”) will run the new underground power line from the Duke Raleigh Medical Center, along St. Albans Drive and then across a portion of the Board’s property to the site. PEC requires an easement to construct, relocate, maintain, and operate electric and/or communication facilities thereon consisting of cables, wires, underground conduits, enclosures and other pertinent facilities. The easement to be granted is 10 feet wide by approximately 495 feet long (4950 sq. ft.) and will allow for installation and maintenance of utility service equipment with the precise location to be determined by mutual agreement and to be memorialized by site maps or drawings upon installation. The utility lines will be installed using a direct bore method so the facilities are installed underground without the need for an open cut along the property. The requested easement will not interfere with the Wake County Public School System’s present or future use of the property. Staff requests that the Board grant PEC the utility easement contingent upon the State receiving the approval of the compensation amount by the Council of State and the Governor upon presentation of the offer at their August 4, 2009 meeting. A copy of the proposed Easement and offer of



compensation letter are attached. Fiscal implications: The State of North Carolina will compensate the Board \$19,800 in consideration of the PEC easement upon approval from the Council of State and the Governor. Recommendation for action: Board approval is requested.

## **2. EASEMENT REALIGNMENT AND TERMINATION (H-7)**

In December 2008, the Board purchased 88.07 acres for the future H-7 high school, of which 20.299 acres had been dedicated as a conservation easement to the Town of Cary and the Trust for Public Land by the previous owners, with the ultimate intended owner being the Clean Water Management Trust Fund. Concurrently, the Town of Cary purchased a 56.04 acre adjacent tract with the intention of developing a Town park site. As part of a master planning process, staff has collaborated with the Town of Cary to realign the conservation easement so as to better accommodate the school program elements while still meeting the needs of the Clean Water Management Trust Fund. A map depicting the conservation easement realignment is attached herewith for review. Staff recommends approval of realignment of the conservation easement as depicted on the attached map. Fiscal implications: None. Recommendation for action: Board approval is requested.

## **INSTRUCTIONAL PROGRAM**

### **1. GRANT PROPOSALS**

- Competitive (#00810): Lowe's Toolbox for Education / Individual schools.
- Competitive (#00910): Target Stores, Field Trip Grants Program / Individual Schools.
- Competitive (#001010): The Dreyer's Foundation / Individual Schools.
- Competitive (#001110): LEGO Children's Fund / Individual Schools.
- Collaboration (#001210): North Carolina Biotechnology Center, Education Enhancement Grants / Individual Schools.
- Competitive (#001310): US Department of Education, Magnet Schools Assistance Program Supplemental Funds / Central Services, Magnet Programs.

Fiscal Implications: Any required cash and/or in-kind matching contributions vary by grant program. Recommendation for Action: Staff is requesting Board approval.

### **2. PUBLIC CONSULTING GROUP, INC., MEDICAID BILLING SERVICES**

The Wake County Public School System (WCPSS) has contracted with Public Consulting Group, Inc. (PCG) for the past twelve years for the provision of Medicaid-billing processes compliant with federal and state requirements. PCG works with the WCPSS staff and the state Medicaid-billing agency to develop forms and reporting format and provides training for staff. PCG will submit quarterly invoices for payment of their \$125,000.00 fees and 15% of second portion of said fees not to exceed \$60,000.00.

Fiscal Implications: Contract totals \$125,000.00 and \$60,000.00 and will be funded by Medicaid revenues. Recommendation for Action: Staff is requesting Board approval.

## **POLICY**

### **1. POLICY 1320- NOTIFICATION OF BOARD MEETINGS**

*Policy Revision: Second Reading.*

This policy has been reviewed by the Policy Committee and the Committee of the Whole

as a part of the 1000 series review cycle. Recommendation for Action: Staff is requesting Board approval.

**2. POLICY 1321- BOARD MEETING PREPARATION**

*Policy Revision: Second Reading.*

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 1000 series review cycle. Recommendation for Action: Staff is requesting Board approval.

**3. POLICY 1400- OFFICIAL BOARD RECORDS**

*Reviewed Policy with no changes – First Reading; Request Waiver of Second Reading.*

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 1000 series review cycle. No changes are being recommended. Recommendation for Action: Staff is requesting Board approval.

**4. POLICY 1500- REVIEW OF BOARD PROCEDURES/OPERATIONS**

*Reviewed Policy with no changes – First Reading; Request Waiver of Second Reading.*

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 1000 series review cycle. No changes are being recommended. Recommendation for Action: Staff is requesting Board approval.

**HUMAN RESOURCES**

**1. RECOMMENDATION FOR EMPLOYMENT**

- a. Professional
- b. Support

**ACTION ITEMS**

**FACILITIES**

**1. IMPACT OF CAPITAL IMPROVEMENT PLAN DELAYS UPON STUDENT ASSIGNMENT**

Staff will present information projecting the impact of delayed completion of Forest Ridge High School (H6), Rolesville Middle School (M6) and Walnut Creek Elementary (E21). The Board of Education approved a three-year assignment plan in February 2009 that assumed a 2011 opening for H6, M6, and E21. Current Capital Improvement Plan expenditure plans delay those openings to 2012 for H6 and 2013 for M6 and E21, based upon funding provided by County bond sales. Fiscal implications: More capital funding may be needed for mobile and modular classrooms. Recommendation for action: The Board of Education will be asked to agree to a two-year delay in implementation of assignments to Forest Ridge High, Rolesville Middle, and Walnut Creek Elementary.

Chuck Dulaney presented information to the Board. Mr. Dulaney recommended that the Board make a change to the multi-year assignment plan that was officially adopted in February 2009. Mr. Dulaney stated that the multi-year assignment plan assumed the continued work on new schools that were identified in CIP 2006.

Since that time, county funding has been delayed for some of the projects causing an extension of the Capital Improvement Plan, which means a two-year delay in completion of Forest Ridge High School, Rolesville Middle School, and Walnut Creek Elementary School.

Staff requested that the Board approve a two-year delay in the assignment of the students to the three schools and that the information on the website be updated to reflect the two-year delay. Mr. Dulaney shared that there will be crowding in some schools associated with delays in the implementation of assignments into the new schools.

Mr. Dulaney reassured that Board that if staff is confronting crowding that necessitates an alternate way of generating capacity for students, it will be brought to the Board. Staff recommended a change in the year in which the assignment takes place for the three schools. The completion date for Forest Ridge High School is and 2013 for Rolesville Middle and Walnut Creek Elementary.

After clarifying comments from the Board, Patti Head made a motion to approve, seconded by Anne McLaurin. The motion was unanimously approved.

## **2. POLICY 7130: STUDENT SAFETY AND CONDUCT WHILE ON STUDENT TRANSPORTATION**

### *First Reading.*

The proposed policy was reviewed by the Committee of the Whole on July 21, 2009 and by the Facilities and Operations Committee on July 14, 2009. The Transportation Advisory Committee has reviewed and supports adoption of this policy. Fiscal implications: The provisions of the proposed policy will not increase transportation cost. Recommendation for action: Board receipt of first reading is recommended.

Don Haydon presented information to the Board. Mr. Haydon shared that the policy was reviewed by the Committee of the Whole on July 21<sup>st</sup> and by the Facilities and Operations Committee on July 14<sup>th</sup>. Mr. Haydon recognized the valuable contributions of the Transportation Advisory Committee and the Division of Principals and Assistant Principals in developing the policy.

After an overview of the policy, Beverley Clark made a motion to approve, seconded by Eleanor Goettee. The motion was unanimously approved.

## **3. DELETION OF POLICY 7133: DUTIES AND RESPONSIBILITIES OF SCHOOL BUS PASSENGERS**

### *First Reading.*

The content of Policy 7133, Duties and Responsibilities of School Bus Passengers, has been incorporated into new Policy 7130, Student Safety and Conduct While on Student Transportation. Accordingly, staff recommends deletion of Policy 7133. Fiscal implications: None. Recommendation for action: Board receipt of first reading is recommended.

Don Haydon presented information to the Board. Mr. Haydon shared that the policy is directly tied to Policy 7130. With no questions from the Board, Beverley Clark made a

motion to approve with a waiver of second reading. The motion was seconded by Patti Head. The motion was unanimously approved.

#### **4. POLICY 7155: BUS IDLING**

*First Reading.*

The proposed policy has been re-formatted and was reviewed by the Policy Committee on June 9, 2009 and by the Committee of the Whole on August 4, 2009. There were no substantive changes to the existing policy. Fiscal implications: The provisions of the proposed policy will not increase transportation cost. Recommendation for action: Board receipt of first reading is recommended.

Don Haydon presented information to the Board. Mr. Haydon shared that the policy was reformatted in accordance with Board Policy 1510. The policy was reviewed by the Policy Committee on June 9<sup>th</sup> and by Committee of the Whole on August 4<sup>th</sup>.

With no questions from the Board, Patti Head made a motion to approve with the waiver of second reading. The motion was seconded by Beverley Clark. The motion was unanimously approved.

### **INSTRUCTIONAL PROGRAM**

#### **1. TITLE I NO CHILD LEFT BEHIND SCHOOLS OF CHOICE**

Under No Child Left Behind legislation, a Title I school that has not met the Adequate Yearly Progress (AYP) goals for two consecutive years must offer parents the option to transfer their child to another school. Based on 2008-09 scores, these schools will be in Title I School Improvement and required to offer choice. Fiscal Implications: Transportation costs. Recommendation for Action: Staff recommends the Board approve the receiving schools.

Dawn Dawson, Willi Webb, and Chuck Dulaney presented information to the Board. Ms. Dawson shared that there are 15 schools in Title I School Improvement and require to offer public school choice. These schools have not made AYP in the same subject for at least two years. Ms. Dawson requested approval of the choice schools.

Mr. Dulaney reviewed the process that staff undergoes for parent notification. Mr. Dulaney shared that the process began with notification from the Title I Office to parents at all of the schools, school choice is an option required by NCLB. The letter also explained the timeline that staff was trying to follow in an effort to get students into school as quickly as possible.

Mr. Dulaney shared that staff moved ahead with one school (Barwell Road Elementary) prior to confirmation of AYP designations. Staff acted on that school in late June and tried to get it finalized in early July because it operates as a year-round school.

Staff developed a new process this year to speed the turn around for parents. In the letter that was sent, parents were directed to a website where they could indicate their preference between the schools that are identified on the list. Mr. Dulaney reiterated that the school was not an assignment, but a way of gathering data for Growth

Management to use. Parents have been given until August 10<sup>th</sup> to indicate their preferences. Staff will then notify parents of where their student will be placed with transportation if they choose to leave their current school. The one exception to the process, is year-round schools.

Mr. Dulaney shared with the Board that staff should be as flexible in keeping parents in their choice schools. Staff does this through the transfer process. Mr. Dulaney further clarified that in the spring, any parent who asked for a transfer to remain in their NCLB Choice school was automatically granted with transportation guaranteed.

Ms. Webb addressed the Federal compliance aspect of NCLB. Ms. Webb shared that in the latest regulations that were approved last fall state that school districts must give parents 14 days. Prior to that, the law stated that districts had to notify parents prior to the first day of school. As late as January, there was notification from the U.S. Department of Education that said local school districts could apply for a waiver of the 14 day notification. Staff expressed their desire to the Department of Public Instruction to have that waiver. Staff was informed that the Department of Public Instruction applied for the waiver. Ms. Webb stated that staff has no official approval of the waiver, but staff has applied for it. Ms. Webb reiterated that staff made it very clear to the Department of Public Instruction that staff was functioning and requesting the waiver to ensure that the district was in compliance with the year-round schools and year-round calendar.

Ms. Dawson shared that 14 schools were in Title I School Improvement last year and that the district has 15 schools in Title I School Improvement this year.

After several comments from Board members regarding the issue, Patti Head made a motion to approve, seconded by Ron Margiotta. The motion was unanimously approved.

## **2. SANDERSON HIGH SCHOOL TRIP TO NANJING, CHINA**

- Participants will be eight Sanderson students (grades 10-12) and five Sanderson staff chaperons.
- The group will depart from RDU on Thursday, September 10, 2009 and return on Tuesday, September 22, 2009.
- Sanderson High School has established a school partnership with Zhonghua High School in Nanjing Jiangsu, China. The purpose of the student and faculty exchange is to allow the students and teachers to exchange ideas, to learn about the cultures and to experience the family life of the two countries. This exchange will also enhance the academic understanding of secondary education, school curriculum, teacher training and school management as well as foster Chinese-American friendship.

Fiscal Implications: The cost per student will be approximately \$2,125.00. The total cost will be approximately \$32,625. Funds have been donated from Sanderson community partners for scholarships and to help defray other expenses incurred within the stated parameters of the exchange. Funds have also been provided for the cost of substitutes for the four teachers. Recommendation for Action: This item is recommended for approval.

Ann Hooker presented information to the Board. Ms. Hooker shared that Sanderson High School and Zhonghua High School began an educational partnership in 2005. A delegation of teachers and administrators from Zhonghua High School visited Sanderson in the Spring of 2007. In October 2007, a delegation of Sanderson teachers and administrators visited Nanjing, China. Sanderson students and their families hosted 8 of their Chinese peers in March 2009. The students from Nanjing were accompanied by a delegation of 4 teachers and administrators.

Ms. Hooker shared that Sanderson High School has an opportunity for a reciprocal visit to Nanjing, China September 10, 2009 through September 22, 2009. Eight students and 5 staff members will be in the delegation from Sanderson.

Board members expressed their concern of students and teachers missing 9 days of instruction and teaching on a block-schedule. It was also asked of staff if there were a limit to the number of days a student could miss in the school year without a recommendation from the school Board to move a trip to the week of Spring Break.

Greg Decker, principal of Sanderson, shared that teachers are aware and have a relationship with the students that going on the trip. Staff are well prepared to ensure that the students have ample time to complete work prior to the students leaving and on their return. Dr. Decker shared that the school also offers Saturday School and SMART lunch where the students will be able to make-up work without penalty.

After several clarifying comments from the Board, Eleanor Goettee made a motion to approve, seconded by Anne McLaurin. The motion was unanimously approved.

## **POLICY**

### **1. BOARD POLICY 1324- MINUTES**

*Policy Revision: First Reading.*

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 1000 series review cycle. Recommendation for Action: Staff is requesting Board approval.

Terri Cobb presented information to the Board. Ms. Cobb shared that the only change to the policy was formatting.

With no questions from the Board, Ron Margiotta made a motion to approve, seconded by Anne McLaurin. The motion was unanimously approved.

### **2. BOARD POLICY 1340 BOARD STANDING COMMITTEES**

*Policy Revision: First Reading*

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 1000 series review cycle. Recommendation for Action: Staff is requesting Board approval.

Terri Cobb presented information to the Board. Ms. Cobb shared that staff updated the

standing committees and reformatted the policy.

With no questions from the Board, Patti Head made a motion to approve, seconded by Anne McLaurin. The motion was unanimously approved.

### **3. BOARD POLICY 1345-BOARD COMMITTEE OPERATIONS**

*Policy Revision: First Reading.*

The content of this policy has been placed in Policy 1340- Board Standing Committees. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 1000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

Terri Cobb presented information to the Board. Beverley Clark made a motion to waive the second reading of Board Policy 1345 since it was being deleted. The motion was seconded by Patti Head. The motion was unanimously approved.

### **4. BOARD POLICY 1350-AD HOC COMMITTEES**

*Policy Revision: First Reading.*

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 1000 series review cycle. The Policy number is being changed from 1810 to 1350 to align with the other Board Committee policies. Recommendation for Action: Staff is requesting Board approval.

Terri Cobb presented information to the Board. Ms. Cobb shared that the policy was reformatted and changed from 1810 to 1350 to align with the other Board Committee policies. Ms. Cobb shared that the Board's recommended changes from Committee of the Whole were added.

With no questions from the Board, Eleanor Goettee made a motion to approve, seconded by Anne McLaurin. The motion was unanimously approved.

### **5. BOARD POLICY 1518- ADMINISTRATION IN POLICY ABSENCE**

*Policy Revision: First Reading.*

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 1000 series review cycle. Recommendation for Action: Staff is requesting Board approval.

Terri Cobb presented information to the Board. With no questions from the Board, Patti Head made a motion to approve with a waiver of seconded reading. The motion was seconded by Anne McLaurin. The motion was unanimously approved.

### **6. BOARD POLICY 1610 – BOARD MEMBER OPPORTUNITIES FOR DEVELOPMENT**

*Policy Revision: First Reading.*

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 1000 series review cycle. Recommendation for Action: Staff is requesting Board approval.

Terri Cobb presented information to the Board. With no questions from the Board, Patti Head made a motion to approve with waiver of second reading. The motion was seconded by Anne McLaurin. The motion was unanimously approved.

**7. BOARD POLICY 1662– EXPENSES FOR MEMBERS OF THE BOARD OF EDUCATION**

*Policy Revision: First Reading.*

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 1000 series review cycle. Recommendation for Action: Staff is requesting Board approval.

Terri Cobb presented information to the Board. With no questions from the Board, Patti Head made a motion to approve with waiver of second reading. The motion was seconded by Ron Margiotta. The motion was unanimously approved.

**8. BOARD POLICY 1700- OFFICIAL SCHOOL SPOKESPERSON**

*Policy Revision: First Reading.*

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 1000 series review cycle. Recommendation for Action: Staff is requesting Board approval.

Terri Cobb presented information to the Board. With no questions from the Board, Patti Head made a motion to approve with waiver of second reading. The motion was seconded by Anne McLaurin. The motion was unanimously approved.

**9. BOARD POLICY 1800- BOARD ADVISORY COUNCILS**

*Policy Revision: First Reading.*

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 1000 series review cycle. Recommendation for Action: Staff is requesting Board approval.

Terri Cobb presented information to the Board. Ms. Cobb shared that staff did change information related to Section C- Membership. Item 3 was added. With no questions from the Board, Patti Head made a motion to approve with waiver of second reading. The motion was seconded by Anne McLaurin. The motion was unanimously approved.

**CLOSED SESSION**

The Board returned to Closed Session at 5:38 p.m. on a motion by Patti Head to consider confidential student information protected under G.S. 115C-402 and the Family Educational and Privacy Rights Act, 20 U.S.C. 1232g, to consult with the Board of Education attorney and preserve the attorney-client privilege as provided in G.S. 143-318.11(a)(3) due to current litigation, B.E.H. v. Wake County Board of Education, et al., and to consult with the Board of Education attorney and preserve the attorney-client privilege as provided in G.S. 143-318.11(a)(3) due to current litigation, Geier v. Wake County Board of Education, et al. The motion was seconded by Lori Millberg. The motion was unanimously approved.



**ADJOURNMENT**

There being no further business coming before the Board, Lori Millberg made a motion to adjourn, seconded by Beverley Clark. The motion was unanimously approved. The meeting adjourned at approximately 7:15 p.m.

Respectfully submitted,

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Kevin L. Hill, Chair, Wake County Board of Education

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Del Burns, Superintendent, WCPSS

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Melissa R. Christmas, Recording Secretary