

WAKE COUNTY BOARD OF EDUCATION



OPEN MINUTES –BOARD MEETING

Tuesday, August 3, 2004

Board Members Present	Staff Members Present	
<i>Susan Parry, Chair</i>	<i>Superintendent McNeal</i>	Toni Patterson
<i>Patti Head, Vice Chair</i>	Jo Baker	Janice Shearin
Bill Fletcher	Del Burns	
Rosa Gill	Luther Cherry	
Beverley Clark	Cindi Jolly	
Carol Parker	Michael Evans	
Amy White	Donald Haydon	
Ron Margiotta	Bev White	
Kathryn Watson Quigg	Linda Isley	
	Karen Banks	Board Attorney Present
	Mike Burriss	<i>Ann Majestic</i>
	Ann Hooker	
	Donna Hargens	

Susan Parry called the meeting to order at 4:00 p.m. Everyone recited the Pledge of Allegiance.

- *At the beginning of the board meeting, Chairwoman Parry reviewed a few changes to the board's calendar of events for the school year 2004-2005. The following committees will meet on the 2nd Tuesday of every month beginning with: 9:30 a.m. Policy Committee; 11:00 a.m. Human Resources Committee; 12:30 p.m. Instructional Program Committee; and 2:00 p.m. Finance Committee. On the 3rd Wednesday of the every month, the Facilities Committee will meet at 2:00 p.m., and the Community Relations Committee will meet at 3:30 p.m.*
- *The Board meeting that was scheduled for Tuesday, November 23, has been changed to Monday, November 22.*
- *The Board meeting that was scheduled for Tuesday, December 21, has been changed to Monday, December 20, 2004.*
- *The NSBA Annual Conference will be held on April 16-19. The board meeting that was scheduled for Tuesday, April 19, was changed to Thursday, April 21, 2004.*
- *The board was asked to hold the dates of October 18, 2004, and January 10, 2005, for a board retreat. The Board will only meet if necessary.*
- *The board will meet on April 26 & 27, 2004, for their spring board retreat.*

INFORMATION

Chair's Comments

- *Susan Parry attended the North Carolina Society of Hispanic Professionals unveiling of the Spanish language educational audio program designed to help the Hispanic/Latino population.*
- *Ms. Parry introduced the new Wake Education Partnership President, Bob Saffold.*
- *Ms. Parry also attended the Partnership for Educational Success Annual Meeting.*
- *Ms. Parry thanked Cisco Systems for their support in supplying a school bus full of school supplies.*
- *Board members also attended the National Board Certified Teachers luncheon at the McKimmon Center.*

- Board members were reminded about the CPR/AED training in the Board Conference Room on August 19 1-3:30 p.m.

Superintendent's Report

- Superintendent McNeal thanked everyone for attending the Continuous Improvement Conference at the McKimmon Center.
- Mr. McNeal stated that traditional calendar schools would begin on Tuesday, August 10, 2004.
- He announced that 35-40 new buses are expected to be ready for the beginning of the school year and 765 buses on the road the 1st day of school.
- Mr. McNeal gave an update on school construction. Cedar Fork Elementary serves as swing space for Northwoods Elementary while its campus undergoes renovations. Carpenter Elementary and East Cary Middle are interim ninth-grade centers for Green Hope and Cary High schools for two years.
- In addition to opening 7 new schools (three schools are on the year-round calendar and four schools are on the traditional calendar), WCPSS completed 12 major renovation projects. They are Apex Middle, Broughton High, Daniels Middle, East Cary Middle, Kingswood Elementary, Ligon Middle, Millbrook Elementary, North Garner Middle, Project Enlightenment, Rolesville Elementary, Wake Forest Elementary, and Wendell Elementary.
- Superintendent McNeal will be available to the press at 6:00 a.m. on August 10th at Hodge Road Elementary School for coverage of back-to-school..

PUBLIC COMMENT

Charlotte Turpin, President Wake NCAE- Ms. Turpin thanked the board for their service and the dedicated work they do for the children of Wake County. She expressed that we are all here to serve the students of Wake County.

APPROVAL OF MEETING AGENDA

Rosa Gill made a motion to [move](#) from the Consent Agenda Finance-Koch Finance Agreement for Purchase of EMC Hardware to the Action Agenda.

Ron Margiotta made a motion to approve the amended meeting agenda, seconded by Patti Head. The vote passed with a unanimous vote.

CONSENT ITEMS

Patti Head made a motion to approve the Consent Agenda, seconded by Carol Parker. The vote passed with a unanimous vote.

APPROVAL OF MEETING MINUTES

June 24, 2004 – Open Meeting

July 12, 2004-Open Meeting

June 15, 2004-Closed Session

July 12, 2004-Closed Session

FACILITIES

1. RESOLUTION: FUNDING FOR PLAN 2000 SCHOOL BUILDING PROGRAM

Resolution requests an appropriation from the restricted fund balance to Morrisville Elementary (\$52,241.25), E10 (\$12,500), Knightdale High (\$35,427.20) and Cary Park Elementary (\$330,823). These are municipal collaboration funds that were closed into restricted fund balance at fiscal year in June 30, 2004 that need allocation to the new fiscal year 2004-2005 budgets. Fiscal Implications: Total of this appropriation request is \$430,991.45. Recommendation for Action: Board approval is requested.

2. BIDS: APEX HIGH ROOF REPLACEMENT

Bids for the roof replacement at Apex High School were received on July 8, 2004. Staff and Roof Engineering, Inc. recommend award of the single-prime contract to Curtis Construction Company, Inc. in the amount of \$187,230. Fiscal Implications: Funding is available from the total project budget of \$553,373 of which \$450,000 is provided in the Re-roofing projects of the PLAN 2004 School Building Program. Recommendation for Action: Board approval is requested.

3. BIDS: ENLOE HIGH PARKING LOT

Pre-approval for bids was received at the June 15, 2004 Board meeting. Bids for construction of a parking lot at Enloe High were received on June 24, 2004. Staff and CLH Design, PA recommend award of the single-prime contract to Beau Chene Company, LLC, in the amount of \$259,900. This is less than the pre-approval amount. Fiscal Implications: Funding is available from the total project budget of \$31,347,889, of which \$9,151,942 is from the PLAN 2000 School Building Program, and \$22,195,947 is from the PLAN 2004 School Building Program. Recommendation for Action: Board approval is requested.

4. BIDS: PROCESSING OF USDA COMMODITY NON-FAT DRY MILK, CHICKEN, CHEESE, BEEF, AND TURKEY

Staff requests board approval to award food service contracts as follows: Commodity Processing of USDA Non-Fat Dry Milk to Land O'Lakes in the amount of \$127,464.72, Commodity Processing of USDA Chicken to Kings Delight in the amount of \$172,036.00, Commodity Processing of USDA Cheese to Rich-Sea Pak Corporation in the amount of \$229,905.00, Commodity Processing of USDA Beef to JTM Provisions Company in the amount of \$137,520.00, and Commodity Processing of USDA Beef and Turkey to Zartic, Inc. in the amount of \$223,986.95. Fiscal Implications: Funding is available from the 2004-2005 current expense budget. Recommendation for Action: Board approval is requested.

5. BIDS: TEMPORARY PERSONNEL SERVICES FOR SCHOOL CAFETERIAS

Staff requests board approval to award a contract to Preferred People Staffing for temporary personnel for school cafeterias at a billing rate of \$9.99 per hour for assistants and \$10.58 per hour for cashiers. Estimated number of hours is 25,000 for the 2004-2005 school year. Fiscal Implications: Funding is available from the 2004-2005 current expense budget. Recommendation for Action: Board approval is requested.

6. CONTINUANCE OF CONTRACT: RECYCLING SERVICES

Staff requests board approval to continue the contract for recycling services to Orange Recycling for \$312,000.00. This contract is for recycling styrofoam and plastic items from the school cafeterias. Fiscal Implications: Funding is available from the 2004-2005 current expense budget. Recommendation for Action: Board approval is requested.

7. GREENWAY EASEMENT – NORTHWOODS ELEMENTARY

Officials with the Town of Cary are completing plans for the Black Creek Greenway Project, which extends from NC Hwy. 54 (Chapel Hill Road) at Northwoods Elementary to Godbold Park. To complete the greenway, the Town of Cary requires a greenway easement 20 feet wide totaling 0.496 acres, a temporary construction easement 15 feet wide on each side of the greenway easement totaling 0.641 acres, and permanent drainage easements totaling 0.115 acres. The project has been coordinated with the Northwood's Plan 2004 construction project and the Principal of the school. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval to convey a greenway easement, a temporary construction easement, and permanent drainage easements at Northwood's Elementary to the Town of Cary to complete the Black Creek Greenway Project.

8. UTILITY AND RIGHT OF WAY DEDICATION – FORESTVILLE ROAD ELEMENTARY

Completion of construction of Forestville Road Elementary requires the dedication to the Town of Knightdale of a 20-foot permanent water line easement containing 0.845 acres, a 20-foot permanent sewer easement containing .005 acres, a variable width permanent sewer easement containing 0.949 acres and a 50-foot right-of-way dedication for Lawson Ridge Road containing 1.896 acres. Easements and right of way will be transferred by recorded plat.

Fiscal Implications: None. Recommendation for Action: Staff requests Board approval to grant the Town of Knightdale a water line easement, sewer easements and right-of-way at Forestville Road Elementary.

9. RIGHT OF WAY AND EASEMENT DEDICATION – FOX ROAD ELEMENTARY

To install a mobile complex at Fox Road Elementary, the City of Raleigh requires the dedication of right-of-way five (5) feet in width containing 0.07 acres and a permanent construction easement containing 6,067 square feet. Right of way and construction easement will be dedicated by recorded plat. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval to grant the City of Raleigh right-of-way and a permanent construction easement at Fox Road Elementary.

FINANCE

1. BUDGET AMENDMENTS AND TRANSFERS 2003-2004

To report changes in the budget resolution resulting from transactions processed during April - June 2004. Fiscal Implications:

Adjust State Public School Fund	+	\$	1,122,146
Adjust Local Current Expense Fund	+	\$	578,365
Adjust Federal Programs Fund	+	\$	65,233
Adjust Capital Outlay Fund	+	\$	21,266,094
Adjust Multiple Enterprise Fund	+	\$	225,179
Net Changes	+	\$	23,257,017

2. RENEWAL OF WCPSS WORKERS' COMPENSATION SELF-INSURANCE COVERAGE

The estimated cost to operate a self-insured workers' compensation program for 2004-2005 is \$913,350. In comparison, the estimated premium for commercial insurance for 2004-2005 would be \$2,500,610. There continues to be substantial savings realized for WCPSS by self-insuring. It is recommended that coverage continue with Surry Insurance/Key Risk Management Services based on the following:

- ✓ Claim handling fees remain unchanged for 3rd consecutive year
- ✓ Third Party Administrator of State Board of Education Self-Insured Workers' Compensation (state funded)
- ✓ Third Party Administrator of Office of State Personnel Self-Insured Workers' Compensation
- ✓ Provides efficient coordination of claims activities for workers paid from multiple funding sources.

Fiscal Implications: Funds are available in 2004-2005 in the amount of \$998,854. Funds will be appropriated from reserved fund balance as required to pay claims incurred in excess of the 2004-2005 budgeted amounts.

PROGRAM

1. GRANT PROPOSALS: First Precis of Three

Entitlement (#854): PRC 017 – North Carolina Department of Public Instruction, Career and Technical Education Improvement / Central Office, Curriculum and Instruction. Entitlement (#855):

PRC 026 – North Carolina Department of Public Instruction, McKinney Education for Homeless Children and Youth / Central Office, Counseling and Student Services. Entitlement (#857): PRC 044 – US Department of Education, NC Department of Public Instruction, IDEA Title VI-B Capacity Building / Central Office. Entitlement (#858): PRC 048 – North Carolina Department of Public Instruction, Safe-Drug Free Schools and Communities / Central Office, Student Services. Any required cash and/or in-kind matching contributions vary by grant program. Board approval is requested.

2. GRANT PROPOSALS: Second Precis of Three

Entitlement (#859): PRC 049 - US Department of Education, North Carolina Department of Public Instruction, IDEA Title VI-B Preschool Handicapped / Central Office. Entitlement (#860): PRC 050 – US Department of Education, NC Department of Public Instruction, Title 1 Low Income / Central Office, Curriculum and Instruction. Entitlement (#861): PRC 051 – North Carolina Department of Public Instruction, Title 1-Migrant Education / Central Office, Prevention Services. Entitlement (#862): PRC 059 – North Carolina Department of Public Instruction, Title V Innovative Assistance Program / Central Office, Magnet Programs. Entitlement (#863): PRC 060 - US Department of Education, North Carolina Department of Public Instruction, IDEA Title VI-B Handicapped / Central Office. Any required cash and/or in-kind matching contributions vary by grant program. Board approval is requested.

3. GRANT PROPOSALS: Third Precis of Three

Entitlement (#864): PRC 103 - North Carolina Department of Public Instruction, Improving Teacher Quality / Central Office, Evaluation and Research. Entitlement (#865): PRC 104 - US Department of Education, North Carolina Department of Public Instruction, Language Acquisition Grant / Central Office, Curriculum and Instruction. Entitlement (#866): PRC 107 - North Carolina Department of Public Instruction, Educational Technology State Grant / Central Office, Curriculum and Instruction. Entitlement (#869): PRC 111 – U.S. Department of Education, NC Department of Public Instruction, Significant Increase Grant / Central Office, Curriculum and Instruction. Any required cash and/or in-kind matching contributions vary by grant program. Board approval is requested.

4. CONTRACT: WAKE COUNTY SMARTSTART, INC. AND WAKE COUNTY PUBLIC SCHOOL SYSTEM

SmartStart is providing funds for contracting with appropriately credentialed professionals to provide mandated evaluation services for children 3-5 years old. This is a program that supports the school system during the adjustment to the increased evaluation caseload brought about by the shift of responsibility from the Developmental Evaluation Center (DEC)/Children's Developmental Services Agency (CDSA) to the school system. This is a revenue contract in the amount of \$85,000.00. Staff recommends that the Board approve this contract.

5. CONTRACT 05-232 BETWEEN WAKE COUNTY SMARTSTART, INC. AND WAKE COUNTY PUBLIC SCHOOL SYSTEM (PARENTS AS TEACHERS HOME VISITING)

This continuation contract funds Project Enlightenment's Parents As Teachers services for children in school nodes served by the East Wake Education Foundation and provides coordination for these services in other areas of Wake County. Research shows a direct relationship between Parents As Teachers services and children's academic and social success in school. This is a revenue contract in the amount of \$187,909.00. An addendum increasing the contract amount is expected after allocations are finalized. No Wake County Public School System funds are required. Staff recommends that the Board approve the contract to receive funding from Wake County SmartStart, Inc.

6. CONTRACT 05-247 BETWEEN WAKE COUNTY SMARTSTART, INC. AND WAKE COUNTY PUBLIC SCHOOL SYSTEM (SUPPORTING CHILDREN’S TRANSITION TO KINDERGARTEN)

The continuation funds Project Enlightenment to coordinate transition services that promote success of kindergarten students entering the Wake County Public School System. Up to six elementary schools in partnership with 24 pre-kindergarten programs serving large numbers of high-risk children will receive grants to implement approved transition activities. This is a revenue contract in the amount of \$64,858.00. An addendum increasing the contract amount is expected after allocations are finalized. No Wake County Public School System funds are required. Staff recommends that the Board approve the contract to receive funding from Wake County SmartStart, Inc.

7. CONTRACT 05-267 BETWEEN WAKE COUNTY SMARTSTART, INC. AND WAKE COUNTY PUBLIC SCHOOL SYSTEM (CONSULTATION AND SUPPORT FOR CHILDREN WITH SPECIAL NEEDS)

This continuation contract provides funding for Project Enlightenment to provide intervention services for at-risk children through consultation, resources, and support for their teachers and families. This is a revenue contract in the amount of \$133,257.00. An addendum increasing the contract amount is expected after allocations are finalized. No Wake County Public School System funds are required. Staff recommends that the Board approve the contract to receive funding from Wake County SmartStart, Inc.

8. CONTRACT 05-268 BETWEEN WAKE COUNTY SMARTSTART, INC. AND WAKE COUNTY PUBLIC SCHOOL SYSTEM (SPEECH/LANGUAGE AND HEARING SCREENING PROGRAM)

This contract extends the SmartStart funding for Project Enlightenment to provide center-based training and speech, language, and hearing screening services that target hard-to-reach populations. This is a revenue contract in the amount of \$72,152.00. An addendum increasing the contract amount is expected after allocations are finalized. No Wake County Public School System funds are required. Staff recommends that the Board approve the contract to receive funding from Wake County SmartStart, Inc.

9. ADDENDUM BETWEEN WAKE COUNTY AND WAKE COUNTY PUBLIC SCHOOL SYSTEM

This continuation contract funds Project Enlightenment to provide Parents As Teachers services to young children and families who meet “at-risk” criteria through the Step-by-Step program for substance abuse. This is a revenue contract in the amount of \$51,584.00. No Wake County Public School funds are required. Staff recommends that the Board approve the contract to receive funding from Wake County.

10. CONTRACT BETWEEN WAKE COUNTY PUBLIC SCHOOL SYSTEM AND THE UNIVERSITY OF NORTH CAROLINA (FRANK PORTER GRAHAM CHILD DEVELOPMENT INSTITUTE)

This contract meets the evaluation requirements of an Early Reading First grant through the U.S. Department of Education to promote early literacy in low-income populations. This contract, for July 1, 2004 – September 30, 2006, is in the amount of \$302,823.00 and is funded entirely as a part of this Federal grant. No Wake County Public School System funds are required. Staff recommends that the Board approve the contract.

11. CONTRACT WITH COMMUNITY PARTNERSHIP, INC.

WCPSS has contracted with developmental day centers for over 19 years to provide special education and related services to special education students ages three through twenty. The State of North Carolina provides categorical monies (PRC 63) totaling \$8,709.00 per child per year plus a one-time supply fee of \$47.00 for children ages three through twenty served in developmental day centers. The Wake County Public School System (PRC 32) will pay a supplement of \$340.00 per child per year to the center. Total is not to exceed \$318,360.00. Staff recommends that the Board approve the contract.

12. CONTRACT WITH FRANKIE LEMMON SCHOOL AND DEVELOPMENTAL CENTER

WCPSS has contracted with developmental day centers for over 19 years to provide special education and related services to special education students ages three through twenty. The State of North Carolina provides categorical monies (PRC 63) totaling \$8,709.00 per child per year plus a one-time supply fee of \$47.00 for children ages three through twenty served in developmental day centers. The Wake County Public School System (PRC 32) will pay a supplement of \$340.00 per child per year to the center. Total is not to exceed \$227,400.00. Staff recommends that the Board approve the contract.

13. CONTRACT WITH HILLTOP HOME (RESIDENTIAL CENTER)

This is the fifth year that monies for Community Residential Centers have been processed through the local education agency (PRC 63). These flow through funds allocated out of NC Department of Public Instruction. There are two community residential centers in Wake County, Tammy Lynn Center and Hilltop Home. The State of North Carolina provides categorical monies totaling \$12,511.00 per child per year plus a one-time supply fee of \$47.00 for children ages three through twenty served in residential centers. Total is not to exceed \$227,400.00. Staff recommends that the Board approve the contract.

14. CONTRACT WITH TLC OPERATIONS, INC. (RESIDENTIAL CENTER)

This is the fifth year that monies for Community Residential Centers have been processed through the local education agency (PRC 63). These flow through funds allocated out of NC Department of Public Instruction. There are two community residential centers in Wake County, Tammy Lynn Center and Hilltop Home. The State of North Carolina provides categorical monies totaling \$12,511.00 per child per year plus a one-time supply fee of \$47.00 for children ages three through twenty served in residential centers. Total is not to exceed \$163,254.00. Staff recommends that the Board approve the contract.

15. CONTRACT WITH TLC OPERATIONS, INC.

WCPSS has contracted with developmental day centers for over 19 years to provide special education and related services to special education students ages three through twenty. The State of North Carolina provides categorical monies (PRC 63) totaling \$8,709.00 per child per year plus a one-time supply fee of \$47.00 for children ages three through twenty served in developmental day centers. The Wake County Public School System (PRC 32) will pay a supplement of \$340.00 per child per year to the center. Total is not to exceed \$413,168.00. Staff recommends that the Board approve the contract.

16. CONTRACT WITH LEARNING TOGETHER, INC.

WCPSS has contracted with developmental day centers for over 19 years to provide special education and related services to special education students ages three through twenty. The State of North Carolina provides categorical monies (PRC 63) totaling \$8,709.00 per child per year plus a one-time supply fee of \$47.00 for children ages three through twenty served in developmental day centers. The Wake County Public School System (PRC 32) will pay a supplement of \$340.00 per child per year to the center. Total is not to exceed \$518,472.00. Staff recommends that the Board approve the contract.

17. CONTRACT WITH CHARLIE GADDY DEVELOPMENT CENTER (UCP)

WCPSS has contracted with developmental day centers for over 19 years to provide special education and related services to special education students ages three through twenty. The State of North Carolina provides categorical monies (PRC 63) totaling \$8,709.00 per child per year plus a one-time supply fee of \$47.00 for children ages three through twenty served in developmental day centers. The Wake County Public School System (PRC 32) will pay a supplement of \$340.00 per child per year to the center. Total is not to exceed \$145,536.00. Staff recommends that the Board approve the contract.

18. CONTRACT WITH WHITE PLAINS CHILDREN'S CENTER

WCPSS has contracted with developmental day centers for over 19 years to provide special education and related services to special education students ages three through twenty. The State of North Carolina provides categorical monies (PRC 63) totaling \$8,709.00 per child per year plus a one-time supply fee of \$47.00 for children ages three through twenty served in developmental day centers. The Wake County Public School System (PRC 32) will pay a supplement of \$340.00 per child per year to the center. Total is not to exceed \$163,728.00. Staff recommends that the Board approve the contract.

HUMAN RESOURCES

1. RECOMMENDATIONS FOR EMPLOYMENT *(Exhibit A)*

2. REQUESTS FOR LEAVES *(Exhibit B)*

ACTION ITEMS

FACILITIES

1. CONSTRUCTION DOCUMENTS: NORTH GARNER MIDDLE

Staff has reviewed the construction documents, and requests Board approval and authorization to advertise for Renovations and Site Improvements to North Garner Middle. This is for Phase II of the campus, which includes renovations to the back and middle wings of the main building. Fiscal Implications: Funding is available from the total project budget of \$9,425,907, of which \$8,842,849 is provided in the PLAN 2004 Building Program and \$583,058 is provided by the PLAN 2000 Building Program. Recommendation for Action: Board approval is requested.

Bill Fletcher made a motion to approve, seconded by Carol Parker. The vote passed with a unanimous vote.

2. CONSTRUCTION DOCUMENTS: LIGON MIDDLE

Staff has reviewed the construction documents, and requests Board approval and authorization to advertise for the renovation of Ligon Middle. This is for Phase II of the campus, which includes renovations to the classroom wings and media center. Fiscal Implications: Funding is available from the total project budget of \$9,105,472, of which \$530,769 is from the PLAN 2000 School Building Program and \$8,574,703 is from the PLAN 2004 School Building Program. Recommendation for Action: Board approval is requested.

Beverley Clark expressed her concerns about this campus not having a bus loop. She asked staff if there had been any conversation with the City of Raleigh about widening Haywood Street. Staff reported that the City of Raleigh would be doing some upgrades to the community, which will include upgrades to Haywood Street, and the Chavis Heights community.

Beverley Clark asked that staff continue to have conversation with the City of Raleigh and Raleigh Housing Authority in regards to the upgrades in this community and to keep the board informed.

Patti Head made a motion to approve, seconded by Rosa Gill. The vote was unanimous.

FINANCE

1. KOCH FINANCE AGREEMENT FOR PURCHASE OF EMC HARDWARE

Technology Services requests acceptance of a proposal from EMC, which provides a solution to our current data storage needs. Storage requirements have increased due to a number of initiatives- including the Oracle 11i gap analysis, NCWISE (student information) and the reporting requirement of NCLB- that make reporting capabilities critical to district funding. This solution includes the hardware, software, support and professional services necessary to outfit the data center and link key processes. In order to afford the proposal, a 4-year finance agreement would be utilized through Koch Financial. County Commissioner approval is also being requested. Fiscal Implications: Payment amount in 2004-05 fiscal year is \$527,128. Funding is available in the Technology Services current expense budget for the initial payment. Funding for contracted services in the amount of \$527,128 will be included in the current expense budget request beginning with the 2005-06 fiscal year to cover annual payment. Final payment against the four-year finance agreement would be made during the 2007-08 fiscal year.

Staff requested that the board approve the agreement for the purchase of EMC hardware. The amounts, equipment cost, and warrants are finalized but this contract will come back to the board for final approval for the language agreement at the next board meeting. This agreement will need board approval because it will be going to the County Commission for approval on August 16, 2004. Carol Parker made a motion to approve, seconded by Rosa Gill. The vote was unanimous.

2. STAFF RECOMMENDATIONS FOR 2004-05 BUDGET ADJUSTMENTS DUE TO LOCAL EDUCATION AGENCY DISCRETIONARY REDUCTIONS AND OTHER COSTS

To report discretionary budget reductions and other changes to budget. Fiscal Implications-Reduction of selected budget codes in the amount of \$3.4 million and fund balance appropriation of \$641,000 for salary audit issues (one-time costs). Recommendation for Action-Board approval is requested.

(Exhibit C)

Dr. Burns gave a presentation on the reductions and other changes to the budget. He explained the areas the school system would cut. The following is a break down of the adjustments.

<i>Departments</i>	<i>Amounts</i>
<i>Administrative Services</i>	<i>\$(1,213,107)</i>
<i>Literacy Teachers (no reduction in staff)</i>	<i>\$(554,029)</i>
<i>Auxiliary Services</i>	<i>\$(550,000)</i>
<i>Operational Services</i>	<i>\$(439,000)</i>
<i>Instructional Services</i>	<i>\$(419,522)</i>
<i>Technology</i>	<i>\$(124,609)</i>
<i>Board of Education</i>	<i>\$ (31,037)</i>
<i>Superintendent's Office</i>	<i>\$(29,300)</i>
<i>Total</i>	<i>\$(3,360,604)</i>

Amy White expressed her concerns about the budget reduction. She was concerned with the elimination of permanent substitutes program \$684,441 and the impact it would have for schools.

Carol Parker stated that the school system should be proud of the fact that funding does come from the county commissioners. She stated that the board and the county commissioners should unite and draft a resolution to the state to point out the deficiencies in the state budget. Ms. Parker also stated that staff should look at alternatives within our school system on how we operate and what we can do differently to find better ways to operate.

Beverley Clark agreed with Ms. Parker in drafting a resolution to the state. Ms. Clark also stated that when it comes to the school system and the way we operate, we have had several audit studies from different auditors that say we are creative and that we do “think outside the box.” Wake County Public Schools is the school system that other school systems try to model.

Kathryn Watson Quigg agreed with Ms. Clark. She is very concern about the impact this will have on the schools. Ms. Quigg said that the school system has changed lives for our students and that no one in the state has done what Wake County has done. We are now asked to cut more funding and that will affect children.

Patti Head agreed with Ms. Parker in regards to uniting with the county commissioners to draw up a resolution, but also felt the district needs to educate the public and to help them understand the budget process.

Bill Fletcher stated that when you look at the cuts and you read the descriptions, we are not eliminating any work; we are eliminating a contract person who is doing the work. We are eliminating the expense, but not the work. The works still needs to be done with fewer resources to complete the task. He is concern, but the real question is, “what work can we eliminate and still move forward?” This can lead to overtime, errors, and employee turnover because people are being overworked.

Ms. Quigg asked that a dinner with the mayors of the different municipalities be arranged so that we may continue conversation about the impact of these budget reductions on the school system.

Amy White requested that the board set up a meeting with the county commissioners for a discussion about funding.

Amy White made a motion to approve, seconded by Rosa Gill. The vote was 7 to 1 with Beverley Clark voting “no.”

PROGRAM

1. ASSIGNMENT OF NEW SUBDIVISIONS TO SCHOOLS

The staff of the Office of Growth Management will present recommendations for the following subdivisions: Bedford at Falls River (Phase 40, map 23), Bedford at Falls River (Phase 3), The Oaks at Brier Creek Apartments, Idlewood Village Drive, Edwards Mill Townhomes, and Brier Creek Country Club (Phases 23 and 24). Transportation costs will increase due to travel time. Other facilities-related costs will be avoided. This item is presented for Board approval.

Patti Head made a motion to approve, seconded by Rosa Gill.

After a lengthy discussion on the assignment of Edwards Mill Townhouses and several suggestions about alternative school assignments, Mr. Fletcher made a friendly amendment to the motion to pull the Edwards Mill Townhouses from the plan and asked that staff take a closer look and report to the board at the next board meeting..

Patti Head also made a friendly amendment to the motion to change Cary High School as the receiving school for the Oaks @ Brier Creek Apartments and Brier Creek County Club to Green Hope High Schools. She asked staff to review and bring back to next board meeting.

Amy White expressed her view on a new school in the Southeast Wake. She pointed out that all the schools in this area are already over 100% capacity.

Bill Fletcher called for the question. The vote was unanimous.

INFORMATION ITEMS

PROGRAM

1. ASSIGNMENT OF NEW SUBDIVISIONS TO SCHOOLS

The staff of the Office of Growth Management presented recommendations for the following subdivisions: Bedford at Falls River (Phase 14), Old Stone Crossing, and The Villages at Pearl Ridge (Phases 1-6). Transportation costs will increase due to travel time. Other facilities-related costs will be avoided. This item is presented for information.

CLOSED SESSION

Ron Margiotta made a motion to go into closed session at 6:15 p.m. to consider confidential personnel information protected under G.S.115C-319. The motion was seconded by Carol Parker and passed by unanimous vote.

Reconvened at 7:05 p.m.

ACTIONS ITEMS (cont'd.)

HUMAN RESOURCES

1. RECOMMENDATIONS FOR ADMINISTRATIVE APPOINTMENTS

A motion was made by Amy White seconded by Patti Head to approve the following administrative appointments. The vote was unanimous.

(1). Carrie Stevens, assistant principal at Brentwood Elementary School, to principal at Kingwood Elementary School, effective date August 4, 2004.

(2). Kelly Aman, coordinator at East Millbrook Middle School to 50% assistant principal at Millbrook High School, effective date August 4, 2004.

(3). Pamela Johnson, assistant principal intern at Dillard Drive Middle School, to assistant principal at Dillard Drive School, effective date August 4, 2004.

(4). Leigh Mobley, assistant principal intern at Athens Drive High School, to assistant principal at Garner High School, effective date August 4, 2004.

(5). Brandon Patterson, applicant, to assistant principal at East Wake Middle School, effective date August 4, 2004.

(6). Shejuanna Rodgers, Department of Public Instruction/Teacher on Loan, to assistant principal at Apex Middle School, effective date August 4, 2004.

INFORMATION ITEMS (cont'd.)

HUMAN RESOURCES

1. ADMINISTRATIVE TRANSFERS

Information was provided to the board on the following administrative transfer.

(1). Kashi Nelson, assistant principal Apex Middle School, to assistant principal at Ligon Middle, effective date August 4, 2004.

ADJOURNMENT

There being no further business, Susan Parry adjourned the meeting at 7:00 p.m.

Respectfully submitted,

Elwanda K. Farrow, Recording Secretary

Bill McNeal, Superintendent, WCPSS

Susan Parry, Chair, Wake County Board of Education