



WAKE COUNTY BOARD OF EDUCATION

OPEN MINUTES - ANNUAL MEETING

Tuesday, June 25, 2002

Board Members

Kathryn Watson Quigg, Chair
Susan Parry, Vice Chair
Beverley Clark
Bill Fletcher
Rosa Gill
Patti Head
Amy White
Jeff York

Staff Members Present

Bill McNeal, Superintendent
Jo Baker
Brenda Barker
Danny Barnes
Maurice Boswell
Del Burns
Mike Burriss
Linda Isley
Cindi Jolly
Ray Massey
Toni Patterson
Janice Shearin
Stella Shelton

Board Attorney Present

Ann Majestic

Kathryn Watson Quigg called the meeting to order at 4:05 p.m. Everyone recited the Pledge of Allegiance.

The purpose of the meeting was to elect a new chair and vice chair for the Board of Education. In keeping with Board Policy, Ms. Quigg passed the gavel to Superintendent Bill McNeal, the Board Secretary, for election of the Chair. Mr. McNeal explained that nominations for the Board chair and vice chair, do not require a second. Ballots were handed out to each board member. Each would vote and sign their ballot. These ballots would be a matter of public record.

Jeff York nominated Kathryn Watson Quigg for chair.

Tom moved the nominations be closed, seconded by Rosa Gill. The vote was unanimous.

Kathryn Watson Quigg thanked the Board for their show of confidence and noted that she looks forward to the opportunity to serve as the board chair for a 2nd term. She stated that it's a pleasure to serve with such great board members.

The gavel was passed to Ms. Quigg, who called for nominations for the vice chair.

Rosa Gill nominated Susan Parry.

Tom moved the nominations be closed, seconded by Jeff York. The vote was unanimous.

ADJOURNMENT

There being no further business, Kathryn Quigg adjourned the meeting at 4:15 p.m.

Elwanda K. Farrow, Recording Secretary

Bill McNeal, Superintendent, WCPSS

Kathryn Watson Quigg, Chair



WAKE COUNTY BOARD OF EDUCATION

OPEN MINUTES –BOARD MEETING

Tuesday, June 25, 2002

Board Members

Kathryn Watson Quigg, Chair
Susan Parry, Vice Chair
 Beverley Clark
 Bill Fletcher
 Rosa Gill
 Patti Head
 Tom Oxholm
 Amy White
 Jeff York

Staff Members Present

Bill McNeal, Superintendent
 Jo Baker
 Brenda Barker
 Danny Barnes
 Maurice Boswell
 Del Burns
 Mike Burriss
 Linda Isley
 Cindi Jolly
 Ray Massey
 Toni Patterson
 Janice Shearin
 Stella Shelton

Board Attorney Present

Ann Majestic

Kathryn Watson Quigg called the meeting to order at 4:05 p.m. The Morrisville Elementary School choir recited the “Pledge of Allegiance” and sang “America.”

Chairman’s Comments

- *Kathryn reminded the board of the Cedar Fork Ground Breaking on Wednesday, June 26, 2002.*
- *Ms. Quigg thanked Julie Nau for her dedication and hard work as the representative for the Wake NCEA.*
- *Student transfer hearings will continue on Monday, July 8, and Thursday, July 11, 2002, in the Board Conference Room.*
- *Joint luncheons with the County Commissioners will commence in September 2002.*
- *The Board Retreat will be held at the North Carolina Bar Association Tuesday, July 23, 2002.*

Superintendent’s Report

- *Mr. McNeal introduced Robert “Bob” Sturey, the new Senior Director of Special Education Services.*
- *On June 20 and 21, the Cabinet had its annual retreat at the Holiday Inn on Highwoods Blvd. The purpose for the retreat was to review the 2001-2002 accomplishments, review various customer groups’ feedback and refine/develop the 2002-2003 strategic workplan.*

APPROVAL OF MEETING AGENDA

- *Jeff York made a motion to move Action Item #-1 Policy- “Revision of Policy 2280/3800/4800 Benefits and Employment (Supplement)” to the Consent Agenda.*

Bill Fletcher made a motion to approve the meeting amended agenda, seconded by Amy White. The vote was unanimous.

PUBLIC HEARING

Patricia Kearns-Appealed to the board to keep the abstinence until marriage curriculum and make improvement if necessary.

Barbara Risman-co-chair of the Longview Neighborhood Association. The Longview community would like for all of Raleigh support alternative programs in their neighborhoods, not just Longview.

CONSENT ITEMS

Tom Oxholm made a motion to approve the consent items, seconded by Bill Fletcher. The vote was unanimous.

APPROVAL OF MINUTES

May 7, 2002 – Facilities Committee
 May 14, 2002 – Community Relations Committee
 May 14, 2002 – Policy Committee
 May 14, 2002 - Finance Committee
 June 3, 2002 – Policy Committee
 June 11, 2002 – Community Relations Committee

FACILITIES

1. Contract: Temporary Personnel Services in School Cafeterias

Bids for temporary services were received on May 28, 2002. Staff recommended approval of contracts to Trojan Labor at \$10.85 per hour for assistants, for approximately 9,800 hours equaling \$106,330; Mantel Solutions at \$10.26 per hour for assistants and \$10.88 for cashiers, for approximately 3,500 hours equaling \$37,000; Labor Finders at \$10.85 per hour for assistants for approximately 2,300 hours equaling \$25,000; Preferred People Staffing at \$10.75 per hour for assistants and \$11.39 for cashiers, for approximately 6,000 hours equaling \$66,420; and Randstad, NA, at \$10.68 per hour for assistants and \$11.32 for cashiers, for approximately 2,000 hours equaling \$22,000. Total cost of temporary services for 2002-2003 is \$256,750. Fiscal Implications - Funding is available from the 2002-2003 current expense budget.

2. Continuance of Bids: Gourmet Cookies, Vended Snacks, Ice Cream, Little Debbie Snacks

Summary and recommendation for continuance of bids for gourmet cookies with Otis Spunkmeyer, vended snacks with Dennis Foods, ice cream with US Food Service, and Little Debbie snacks to McKee Foods Corporation. Fiscal Implications - Funding is available from the 2002-2003 current expense budget.

3. Bids: Frozen Food, Canned and Miscellaneous Food, Pizza, Milk, and Chicken Fillet and Chicken Nuggets.

Staff requested board approval to award food services contracts as follows: Frozen food to U.S. Foodservice in the amount of \$1,545,559.50; canned and miscellaneous food to U.S. Foodservice in the amount of \$891,393; pizza to Pizza Hut in the amount of \$775,000; milk to Flav-O-Rich/Pet Dairy in the amount of \$1,671,118; Chicken fillet and chicken nuggets to Kings Delight, Inc., in the amount of \$190,750. Fiscal Implications - Funding is available from the 2002-2003 current expense budget.

4. Bids: Cleaning Contracts

Staff requested awarding of the cleaning contract extensions to Royal Janitorial Services, Inc., in the amount of \$486,327.56; new cleaning contracts to RTP Building Maintenance Co., Inc., in the amount of \$1,263,896.14; and contract extensions to RTP Building Maintenance Co., Inc., in the amount of \$1,221,479.99. Fiscal Implications - Funding is available from the 2002-2003 current expense budget.

5. Bids: Solid Waste Removal Contract

Bids for solid waste removal for all school and office locations were received May 20, 2002. Staff recommends award of the solid waste removal contract to BFI Waste Services, LLC, in the amount of \$438,204. Fiscal Implications - Funding is available from the 2002 – 2003 current expense budget.

6. Bids: Apex High Parking Lot Addition

Informal bids for the Apex High parking lot addition were received on June 6, 2002. Staff and CLH Design, PA, recommend award of the single-prime construction contract to Jacobsen Construction, Inc., in the amount of \$154,598. Fiscal Implications - Funding is available from the total project budget of \$305,000, as provided in the deferred maintenance component of the PLAN 2000 School Building Program.

7. Bids: Site Preparation – Heritage Middle

Pre-approval was requested for the site preparation bids for Heritage Middle (M4), which are scheduled to be received on July 2, 2002, if the bids are within the CCAP. Staff will provide recommendation for award and bid tabulations at a future board meeting. Pre-approval allows acceleration of preliminary construction activities at minimal financial risk. Fiscal Implications - Funding is available from the total project budget of \$22,060,401, as provided in the PLAN 2000 School Building Program.

8. Bids: Roof Replacement – Fuquay-Varina Elementary

Bids for the roof replacement at Fuquay-Varina Elementary were received on May 23, 2002. Staff and Roof Engineering, Inc., recommended awarding the contract to Baker Roofing Company in the amount of \$335,524. Fiscal Implications - Funding is available from the total project budget of \$721,000, as provided from the deferred maintenance component of the PLAN 2000 School Building Program.

9. Bids: Wake Forest-Rolesville High Multi-Purpose Facility

Bids for the Wake Forest-Rolesville High Multi-Purpose Facility were received on June 11, 2002. Bids received are over the original budgeted construction contract award price (CCAP) of \$791,066. This overage was anticipated by staff and discussed at the Facilities Committee Meeting on April 16, 2002. Staff has identified additional funds for this project from savings. Staff and H.S. Annis Architect, AIA, recommend award of the single-prime construction contract to Jacobsen Construction, Inc., in the amount of \$1,124,570. The total of the low multi-prime bids received was \$1,117,134. Fiscal Implications - The current total project budget is \$981,398 and consists of \$461,398 from the 1996 State Bond building program tax credit, \$500,000 from the North Carolina ABC Commission grant, and \$20,000 from the parent volunteer matching funds program. Additional funds totaling \$441,396 have been identified from savings associated with the Wake Forest-Rolesville High 1996 State Bond project (\$116,396) and the Wake Forest-Rolesville High Phase IIIB Long Range Building Program project (\$325,000). Recommendation for Action - Staff recommends using the identified savings to increase the budget for the multi-

purpose facility. The revised total project budget would equal \$1,422,794. Board approval is requested to increase the budget and to award the single-prime construction contract.

10. Design Consultant Agreement: E8 Forestville Road Elementary

Negotiations have been completed with Small Kane Architects, PA, for the design of E8 Forestville Road Elementary, which has been revised to include a gymnasium. This is the first re-use of the Cedar Fork Elementary prototype. The form of agreement is the standard form approved by the board attorney. Fiscal Implications - Funding is available from the total project budget of \$11,152,391, as provided in the PLAN 2000 School Building Program. The total project budget includes proposed compensation for the design consultant of \$627,560.

11. Design Consultant Agreement: E6 “Louis Stephens Drive” Elementary

Negotiations have been completed with Small Kane Architects, PA, for the design of E6 “Louis Stephens Drive” Elementary. This is the second re-use of the Cedar Fork Elementary prototype. The form of agreement is the standard form approved by the board attorney. Fiscal Implications - Funding is available from the total project budget of \$10,662,555, as provided in the PLAN 2000 School Building Program. The total project budget includes proposed compensation for the design consultant of \$456,500.

12. Annexation Petition: Olive Chapel Road Elementary

In 1995, the Board of Education acquired approximately 18 acres of land at Olive Chapel Road and Kelly Road in Apex for the new Olive Chapel Road Elementary. An annexation petition was filed with the Town of Apex which excluded .64 acres included in an electrical service area providing power to the elementary facility. The Town of Apex now requests an annexation petition to include the .64 acres into its jurisdiction. Fiscal Implications – None. Recommendation for Action - Staff requested Board approval of an annexation petition to the Town of Apex for .64 acres at Olive Chapel Elementary.

13. Selection of a Professional Consulting Services Firm

In accordance with the selection procedures adopted by the Wake County Board of Education, the selection committee recommends Carter & Burgess, Inc., Heery International, P.C., or The Wooten Company/EMG for board approval as the consultant for the 2002 Wake County Public School System’s building assessment project. Fiscal Implications - Fees will be negotiated in accordance with selection procedures.

14. Resolution: Long-Range Building Program Funding Reallocation

Resolution requests reallocation of project savings from the Phase IIIB projects at Brentwood Elementary, Middle Creek Elementary, Lufkin Middle, Green Hope High, Millbrook High, Zebulon Middle, and Wake Forest-Rolesville High to Wake Forest Elementary. Resolution also requests reallocation of project savings from the PLAN 2000 projects at Knightdale High and Apex Elementary to East Cary Middle, Ballentine Elementary, Holly Ridge Elementary, and the Priority Needs Projects. Total reallocation amount is \$7,065,000. Fiscal Implications - No additional appropriation of funding is necessary.

15. Resolution: Closing of Completed Phase IIIB Projects

Resolution requested closing of completed Phase IIIB projects to include Davis Drive Middle, Durant Road Middle, Green Elementary, Vocational Equipment, Athens Drive High, Douglas Elementary, Northwoods Elementary, Smith Elementary, Bugg Elementary, Jones Dairy Elementary, Jeffreys Grove Elementary, Baucom Elementary, Briarcliff Elementary, East Millbrook Middle, York Elementary, Washington Elementary, Cary High and the Pre-K Program. These projects have been closed by Wake County Finance. Fiscal Implications - The

consolidated amount closed from these projects is \$59,423.69. These funds will be transferred to the Program Contingency Project.

16. Revision of Policy 2280/3800/4800 Benefits and Employment (Supplement)

Revised; First reading (Wavier of second reading requested.)

Supplement changes serve to update current Department of Public Instruction Policy, incorporate legal requirements and current practices into policy and clarify title changes. Department of Public Instruction Benefits and Employment Manual is adopted in toto. Supplements to Department of Public Instruction manual serves as local clarification and implementation of policy where applicable.

FINANCE

1. Gifts To The System (*Exhibit A*)

Thirty-eight gifts were donated to the Wake County Public School System. The approximate value of the gifts is \$55,844.84.

2. Adoption Of The 2002-2003 School Budget Resolution

The board approve the 2002-2003 School Budget Resolution. Fiscal Implications: Pending Board of Education and County Commissioners' budget action.

3. Change Order 4 To Advantage Professionals Of Raleigh LLC Service Agreement

On March 19, 2002 the Board was notified that Technology Services had completed review of proposals submitted through the RFP process and a list of five preferred vendors had been agreed upon to serve as our resources for technical contract personnel. Advantage Professionals of Raleigh is one of these preferred vendors. A contract is currently in place which expires June 30, 2002. Technology Services wishes to extend their services through the 2002-03 fiscal year. Change order 4 extends the term through June 30, 2003 and increases funding to cover anticipated costs. Fiscal Implications: Total amount of change order is \$470,610. Funding for contracted services was identified and planned for in the 2002-03 fiscal year budget request. Funding will be available in the Technology Services current expense budget.

4. Change Order 1 To Alliance Of Professionals & Consultants, Inc. Service Agreement

On March 19, 2002 the Board was notified that Technology Services had completed review of proposals submitted through the RFP process and a list of five preferred vendors had been agreed upon to serve as our resources for technical contract personnel. Alliance of Professionals & Consultants is one of these preferred vendors. A contract is currently in place which expires June 30, 2002. Technology Services wishes to extend their services through the 2002-03 fiscal year. Change order 1 extends the term through June 30, 2003 and increases funding to cover anticipated costs. Fiscal Implications: Total amount of change order is \$1,423,400. Funding for contracted services was identified and planned for in the 2002-03 fiscal year budget request. Funding will be available in the Technology Services current expense budget.

5. Change Order 2 To Modis, Inc. Service Agreement

On March 19, 2002 the Board was notified that Technology Services had completed review of proposals submitted through the RFP process and a list of five preferred vendors had been agreed upon to serve as our resources for technical contract personnel. Modis is one of these preferred vendors. A contract is currently in place which expires June 30, 2002. Technology Services wishes to extend their services through the 2002-03 fiscal year. Change order 2 extends the term through June 30, 2003 and increases funding to cover anticipated costs. Fiscal Implications: Total amount of change order is \$162,000. Funding for contracted services was identified and planned

for in the 2002-03 fiscal year budget request. Funding will be available in the Technology Services current expense budget.

6. Change Order 1 To Datanet-Pomeroy Service Agreement

Original agreement was routed November 2001 to provide contracted services on an as needed basis throughout the fiscal year to supplement the current Technology Services staff. Datanet-Pomeroy has been providing up to a maximum of five contractors, each of which is based at an individual high school. Technology Services has a similar contract in place with 4Front Systems for other high school sites. The contract currently in place expires June 30, 2002. Change order 1 will extend these services through the first half of the 2002-03 fiscal year until a vendor can be chosen through the Request for Proposal (RFP) process to provide this type of support. Change order 1 also increases funding to cover anticipated costs. Hourly rate is being raised from \$25 to \$30 to account for greater knowledge base required. Fiscal Implications: Total amount of change order is \$144,000. Funding for contracted services was identified and planned for in the 2002-03 fiscal year budget request. Funding will be available in the Technology Services current expense budget.

7. Change Order 9 To Teleconsultants, Inc. Service Agreement

Original contract with TeleConsultants was approved by the Board on August 14, 2000 for a six-month term. Technology Services has utilized change orders to this contract to continue their services through the entire 2000-01 and 2001-02 fiscal years. The contract currently in place expires June 30, 2002. Technology Services wishes to extend their services related to functional Human Resources support through the 2002-03 fiscal year. Change order 9 extends the term through June 30, 2003 and increases funding to cover anticipated costs. Fiscal Implications: Total amount of change order is \$183,600. Funding for contracted services was identified and planned for in the 2002-03 fiscal year budget request. Funding will be available in the Technology Services current expense budget.

8. Change Order 1 To Titan Systems Corporation Service Agreement

Titan Systems (formerly BTG, Inc.) has been providing their services to maintain the Wide Area Network (WAN), Network Operations Center (NOC), data connections and Local Area Networks (LANs) since October 1999. Titan Systems has also provided staff to support all administrative sites in regards to troubleshooting Help Desk calls since March 2001. When negotiating the contract for the 2001-02 fiscal year, a lower monthly fixed price was agreed upon by both parties. Invoiced amount for the current fiscal year has been \$54,000 per month for services and a not to exceed amount of \$2,000 per month for expenses. This contract, approved by the Board on June 25, 2001, will end June 30, 2002. Change order 1 will extend these services through the first half of the 2002-03 fiscal year until a vendor can be chosen through the Request for Proposal (RFP) process to provide this type of support for all areas listed above. Change order 1 also increases funding to cover anticipated costs. Fiscal Implications: Total amount of change order is \$336,000. Funding for contracted services was identified and planned for in the 2002-03 fiscal year budget request. Funding will be available in the Technology Services current expense budget.

9. Change Order 1 To Willow Computing Service Agreement

Original agreement was routed August 2001 to provide UNIX administration services during the current fiscal year. Hourly rate is \$100 or \$700 per eight-hour day and contract was to end on June 30, 2002. Technology Service wishes to continue these services through the first half of the 2002-03 fiscal year until a vendor can be chosen through the Request for Proposal (RFP) process to provide this type of support. Change order 1 extends the term through December 31, 2002 and increases funding to cover anticipated costs. Hourly rate will remain \$100. Fiscal Implications:

Total amount of change order is not to exceed \$56,000. Funding for contracted services was identified and planned for in the 2002-03 fiscal year budget request. Funding will be available in the Technology Services current expense budget.

10. IBM Lease Agreement: Sun Solaris K12 Server

This is a new 4-year lease for a Sun Solaris 12K Server to be provided by Sun Microsystems. The server will house NCWise applications as well as a financial applications domain. Purchasing the 12K will allow us the option of upgrading to a 15K in the future at a lower cost than if we purchased a 15K outright. It also allows the option of adding processors over time should the need arise. The long-range plan is for this server to eventually replace the RISC boxes currently running the financial applications, thus realizing a cost savings. Total amount being financed is \$888,240. Four annual payments in advance of \$264,647.34 will be made. First payment will be made in August 2002. Resolution approved by County Commissioners on June 17. Fiscal Implications: Total amount of lease is \$888,240. Funding is being planned for and will be made available in the Technology Services Division current expense budget for the 2002-03 fiscal year. Funding will also be earmarked in the 2003-04, 2004-05 and 2005-06 fiscal year's current expense budget.

11. Change Order 2 To 4front Systems Service Agreement

Original agreement was routed August 2001 to provide contracted services on an as needed basis throughout the fiscal year to supplement the current Technology Services staff. 4Front Systems has been providing up to a maximum of ten contractors, each of which is based at an individual high school. Technology Services has a similar contract in place with Datanet-Pomeroy for other high school sites. The contract currently in place expires June 30, 2002. Change order 2 will extend these services through the first half of the 2002-03 fiscal year until a vendor can be chosen through the Request for Proposal (RFP) process to provide this type of support. Change order 2 also increases funding to cover anticipated costs. Hourly rate is being raised from \$25 to \$30 to account for greater knowledge base required. Fiscal Implications: Total amount of change order is \$288,000. Funding for contracted services was identified and planned for in the 2002-03 fiscal year budget request. Funding will be available in the Technology Services current expense budget.

PROGRAM

1. Tuition Fee for Nonresident Students for 2002-2003

Staff will present tuition fees for the 2002-2003 school year for nonresident students. This fee is based on the county tax appropriation for current expense, capital outlay, and capital improvement. There are no fiscal implications. This item is presented for board approval.

2. Age Limit for Before- and After-School Programs

To be eligible to participate in a WCPSS before- or after-school program, a student must: (1) be enrolled in a WCPSS school, and (2) be four years old. Students whose fourth birthday occurs on or before October 16 of the current school year may enroll after their birthday. Students with a later fourth birthday may not enroll during the current year. There are no fiscal implications. This item is submitted for board approval.

HUMAN RESOURCES

Rosa Gill made a motion to approve, seconded by Bill Fletcher. The vote was unanimous.

1. Recommendations for Employment (*Exhibit B*)

2. Request for Leave (*Exhibit C*)

3. Recommendations for Administrative Appointments

- *William C. Blanchard, administrative intern at Combs Elementary School, to assistant principal at Garner High School.*
- *Walter J. Lewis, assistant principal intern at Daniels Middle School, to assistant principal at Green Year-Round Elementary School.*
- *Robert J. Pierrie, applicant, to assistant principal at Garner High School.*
- *Oliver L. Pittman, applicant, to assistant principal at North Garner Middle School.*
- *Lisa J. Spalding, teacher at Green Hope Elementary School, to assistant principal intern at Green Hope Elementary School.*
- *Ellen Wester, applicant, to assistant principal at North Garner Middle School.*
- *Nancy S. Spencer, Senior Administrator/Lead Teacher at Special Education Services, to Director Legal and Audit at Special Education Services.*
- *Sebastian C. Shipp, teacher at Garner High School, to assistant principal intern at East Wake High School.*
- *Donna Redfern, assistant principal intern at Lacy Elementary School, to assistant principal at Baucom Elementary School.*
- *Windell Harris, applicant, to assistant principal at Middle Creek Elementary School.*
- *Andrew W. Jackl, assistant principal intern at Centennial Campus Middle School, to assistant principal at East Garner Middle School.*
- *Valerie H. Bridges, Building Administrator /Assistant Principal at Fuquay-Varina Middle School, to assistant principal at Fuquay-Varina Middle School.*

4. Recommendations for Administrative Transfers

Rosa Gill made a motion to approve, seconded by Bill Fletcher. The vote was unanimous

- *Monica L. Glover, assistant principal at Carver Elementary School, to assistant principal at East Cary Middle School.*
- *Elizabeth M. Lee, assistant principal at Wake Forest-Rolesville High School, to assistant principal at Wakefield High School.*
- *Susanne W. Warren, principal at Smith Elementary School, to principal at Swift Creek Elementary School.*

INFORMATION ITEMS

PROGRAM

1. Assignment of New Subdivisions to Schools

Staff will present the recommendations for the following subdivisions: The Green at Scotts Mill (phase 3), Battle Ridge (phase 2), Chastain (phase 7), and Grissom Farm (phase 1).

Transportation costs will increase due to travel distance. Other facilities-related costs will be avoided. This item is presented for information.

This item was pulled. Student Assignment Department will bring this item back at the next board meeting as an information item.

COMMITTEE CHAIRS' REPORTS

- *Facilities Committee discussed on today's consent agenda items on capacity and computer labs.*
- *Program Committee had their final meeting for this school year. The program committee has engaged in a thorough discussion of the advantages and costs of the modified calendar. They also have considered the potential impact onto families, on the community, the school system, students, and teachers. The committee saw no compelling reason to change from the traditional calendar.*

- *Human Resources Committee had their final meeting on keeping schools healthy. Much of the discussion was focused on teacher transfers within the school system and new teacher assignments.*

ACTION ITEMS

WAKE TECHNICAL COMMUNITY COLLEGE – BOARD OF TRUSTEES

Tom Oxholm ask the board to delay this appointment until a future meeting. Don Perry will continue to serve as the Wake Technical Community College Chairman until the board has reappointed a new candidate.

FACILITIES

1. Schematic Design: E7 “Sears Farm Road” Elementary

Staff presented the schematic design documents prepared by Pearce Brinkley Cease and Lee PA for the construction of E7 “Sears Farm Road” Elementary. Fiscal Implications - Funding is available from the total project budget of \$11,152,391, as provided in the PLAN 2000 School Building Program..

Bill Fletcher made a motion to approve, seconded by Rosa Gill. The vote was unanimous.

2. Schematic Design: E8 Forestville Road Elementary

Staff presented the schematic design documents prepared by Small Kane Architects, P.A., for the construction of E8 Forestville Road Elementary, which has been revised to include a gymnasium. Fiscal Implications - Funding is available from the total project budget of \$11,152,391, as provided in the PLAN 2000 School Building Program.

Bill Fletcher made a motion to approve, seconded by Tom Oxholm. The vote was unanimous.

3. Schematic Design: Ligon Middle Addition and Renovations

Staff presented the schematic design documents prepared by Pearce Brinkley Cease & Lee PA, for the addition and renovations of Ligon Middle. Fiscal Implications - Funding is available from the total project budget of \$7,143,041. The total project budget consists of \$7,098,041 from the PLAN 2000 School Building Program and \$45,000 from the deferred maintenance component of the Phase IIIB Long Range Building Program.

- *Beverley Clark ask the staff to look at the cost for replacement of the Heating/AC and windows in this school.*

Bill Fletcher made a motion to approve, seconded by Amy White. The vote was unanimous.

4. Schematic Design: E5 Turner Creek Road Elementary

Staff presented the schematic design documents prepared by Pearce Brinkley Cease & Lee PA for the construction of E5 “Turner Creek Road” Elementary. Fiscal Implications - Funding is available from the total project budget of \$10,662,555, as provided in the PLAN 2000 School Building Program. Recommendation for Action - Board approval is requested.

Patti Head made a motion to approve, seconded by Jeff York. The vote was unanimous.

5. Construction Documents: Middle Creek High Stadium

Staff presented the construction documents designed by Cherry Huffman Architects, PA, for Middle Creek High Stadium. Fiscal Implications - Funding is available from the approved total project budget of \$39,362,000, of which \$18,670,191 is from county bond, \$15,629,809 is from state bond, \$32,000 is from Wake County, and \$5,030,000 is from the Town of Cary.

Bill Fletcher made a motion to approve, seconded by Susan Parry. The vote was “6 to 2.” Tom Oxholm, Jeff York, Patti Head, Susan Parry, Rosa Gill, and Bill Fletcher voting “for”; and Amy White and Beverley Clark voting “against.”

FINANCE

1. Recommendation From Finance Committee

The School Board Finance Committee continued the discussion on the cost of converting all WCPSS to smaller populations. Small school concepts, such as schools within a school, offer many of the benefits of small schools without a physically smaller facility. Academically challenged student populations can gain the most benefit from small schools. Three high schools with grants to implement small school strategies appear not to be sharing ideas and experiences. WCPSS does not have a methodology in place currently to evaluate and share small school strategies. The committee recommends that:

- *The superintendent instructs principals to strongly consider implementing small school concepts at their schools.*
- *Small school concepts should be considered during the design phase of all new schools.*
- *The superintendent should develop a methodology for evaluating implementation of small school strategies and share proven best practices with all schools.*
- *If the above evaluation shows that smaller school facilities improve student performance, we recommend that the Board consider reducing the size of school prototypes in the future.*

Tom Oxholm made a motion to approve, seconded by Amy White. The vote was unanimous.

COMMUNITY RELATIONS

1. Identify, Engage, Inform, and Survey Elected Officials on School System Issues

- *Communications staff to survey elected officials on types of information they would like to receive and by what method (e-mail or fax).*
- *Communications staff to send regular e-mail/fax of school system achievements to elected officials and other education leaders.*
- *Board members to meet with elected officials to discuss school system issues and form better communications relationships.*

Fiscal Implications-None.

Bill Fletcher made a motion to approve, seconded by Tom Oxholm. The vote was unanimous.

POLICY

2. Revision of Policy 6860-Cocurricular Activities and Athletics

Revised; First Reading (Waiver of second reading requested.)

1. *Policy 6860.2 and 6860.13 are amended to align with Policy 6203 and 6203.8 R & P which refer to Transfer of School Assignment.*
2. *Policy 6860.3 and 6860.8 are amended to clarify current practice.*
3. *Policy 6860.4, 6860.5, 6860.14, and 6860.15 are added to clarify current practice.*
4. *Policy 6860.6, 6860.11, and 6860.12 are amended to align with State Board of Education and North Carolina High School Athletic Association standards.*
5. *Policy 6860.9 is amended to provide consistency with WCPSS promotion standards and North Carolina High School Athletic Association standards.*
6. *Policy 6860.10 is amended to clarify the appeal process for Policy 6860.*

Bill Fletcher made a motion to approve, seconded by Jeff York. The vote was unanimous

CLOSED SESSION

Susan Parry made a motion to go into closed session at 5:50 p.m. to consider confidential personnel information protected under G.S. 115C-319. Seconded by Patti Head. The vote was unanimous.

ACTION ITEMS (cont'd.)**HUMAN RESOURCES****Recommendations for Administrative Appointments**

- *Clinton B. Johnson, applicant, to principal at East Wake Middle School.*
- *James Overman, assistant principal at Leesville Road Elementary School, to principal at Creech Road Elementary School.*
- *Edward S. McFarland, assistant principal at Middle Creek Elementary School, to principal at Aversboro Elementary School.*
- *Kristen Faircloth, assistant principal at Wildwood Forest Elementary School, to principal at Hilburn Elementary School.*
- *Chris McCabe, assistant principal at Brentwood Elementary School, to principal at Smith Elementary School.*
- *Donald Rose, applicant, to principal at Vance Elementary School.*

Amy White made a motion to approve, seconded by Patti Head. The vote was unanimous

Also, a motion was made by Rosa Gill, seconded by Jeff York to approve a new teacher hire whose paperwork was not completed in time to be included in Board materials. Elizabeth Eastridge, teacher from Nash County, to Kingwood Elementary School.

ADJOURNMENT

There being no further business, Kathryn Watson Quigg adjourned the meeting at 6:30 p.m.
Respectfully submitted,

Elwanda K. Farrow, Recording Secretary

Bill McNeal, Superintendent, WCPSS

Kathryn Watson Quigg, Chair