

WAKE COUNTY BOARD OF EDUCATION
OPEN MINUTES
June 25, 2001

Board Members Present:

Bill Fletcher, Chair
Beverley Clark
Judy Hoffman
J.C. O'Neal
Tom Oxholm
Kathryn Quigg

Staff Members Present:

Karen Banks
Jo Baker
Danny Barnes
Del Burns
Mike Burriss
Cindi Jolly
Ray Massey
Toni Patterson
Janice Shearin
Jonibel Willis

Board Attorneys Present:

Ann Majestic

Bill Fletcher called the meeting to order at 4:10 p.m. Everyone recited the Pledge of Allegiance.

INFORMATION

Chairman's Comments

Mr. Fletcher reported that there are two vacancies on the Wake Technical Community College Board of Trustees and the Board's input on nominations is welcome. A handout for selecting a new Board member for District 8 was distributed for consideration and discussion at the end of the meeting. Upcoming meetings and dates were reviewed concerning the Superintendent's review, transfer hearings, a Board retreat/planning session (July 2, 8:00 a.m. – 4:00 p.m. at the Harriet Webster Professional Center), the Board's annual meeting (July 2 at 4:30 p.m. in the Board Room). He thanked the Board for their support and encouragement during the budget negotiations process. Ms. Quigg was introduced to briefly report on her recent visit to Mexico with the North Carolina Center of International Understanding. She noted that the trip offered valuable insight into the emerging Hispanic population.

Superintendent's Report

As the official school year ended, Superintendent McNeal took time to thank the entire WCPSS staff for a year full of accomplishments and hard work. He then introduced Erik Houck of Wake Education Partnership, who presented the Board with an evaluation of the Cary Local Development Funds for Education project. The Town contracted with the Partnership to review school applications for the Town funds. Every school with more than 30 students from Cary

received 200 dollars per Cary student to be used to implement portions of each school's improvement plan. (Exhibit A)

COMMITTEE REPORTS

Facilities, Program

Beverley Clark reported that a Facilities Committee meeting was held on June 21 from 2:00 p.m. to 6:00 p.m. All consent, action and information items were discussed at length. Consent items #15 (Schematic Design: Cary Elementary Addition and Renovations), #16 (Schematic Design: East Garner Middle Addition and Renovations), and #20 (Resolution: Designer Selection – West Cary Middle) were moved to action; and new Precis information was distributed for consent item #1 (Bids: Project 10 I – Networking and Infrastructure Additions and Renovations) and consent item #7 (Bids: Roof Replacement – Vandora Springs Elementary).

Judy Hoffman reported that the Program Committee meeting was held prior to this meeting from 2:30 p.m. to 4:00 p.m. The four consent items and two information items on the agenda were discussed at length. Consent item #4 (Tuition Fee for 2001-2002) will remain consent - however, the Board asked staff to further study whether or not employees will also have the tuition increase. Recommendations will come to the August Board meeting.

APPROVAL OF AGENDA

Under Facilities, consent items #15, #16 and #20 were moved to action. The order of the Facilities action items was changed to the following: #3, #4, #5, #15, #16, #6, #1 and #2. The Facilities action section was moved in front of Policy. Discussion of a new Board member selection process was added after the Public Hearing for Items Not On the Agenda. A waiver of policy (1300.3) was added to the agenda, so that the annual meeting of the Board could take place on July 2 rather than June 25.

With these revisions, Judy Hoffman made a motion to approve. It was seconded by Kathryn Quigg, and the vote was unanimous.

PUBLIC HEARING FOR ITEMS ON THE AGENDA

Mary Powell Rhodes, a West Cary Middle parent and Green Hope advisory council member, spoke in favor of moving forward with plans for the West Cary Middle School track and field improvements, citing dangerous conditions and over 3,000 students who have gone without adequate sports facilities since 1995.

Steven Hayes, athletic director of West Cary Middle, supported those views noting a long-term commitment by the school system to improve conditions – that has not been delivered.

Wes Tooman, West Cary Middle parent, PTSA board member, substitute teacher and HOA treasurer, commented that lack of decision-making regarding the West Cary track and field could cause the community to question the credibility of the school system.

Joelle Tooman, a sophomore at Green Hope and previous student at West Cary Middle, supported her father's views, and quoted the athletic director at Green Hope who agreed that the ongoing inadequacies at West Cary need to be addressed.

Mike Anderson, previous school resource officer and athletic coach at West Cary Middle, reiterated the dangerous conditions that have led to numerous injuries, and supported the need to move forward on improving track and field conditions at West Cary Middle by approving the designer selection.

Pamela Lundin, 1997 graduate of West Cary Middle, asked the Board to consider the effect these inadequate conditions have on the athletes, and the lack of school spirit and involvement in sports that is developing as a result.

Elizabeth Fox, PTSA president at West Cary Middle, asked the Board to waive the traditional selection process, select the recommended designer and move forward on expediting the project promised as part of Plan 2000.

Daniel Fox, a rising 8th grader at West Cary Middle, gave examples of student hardships having to do with playing sports under substandard and dangerous conditions.

Dana Barrow, treasurer for the West Cary PTSA with a rising 8th grader, asked the Board to honor their commitment and implement the plan promised for West Cary's athletic facilities.

Wendy Flickenger, parent at West Cary and Board Advisory Council chair, summarized reasons for the needed sports facilities, noting unsafe conditions, injuries, lack of school spirit and unity, and coaching turnovers.

James Warren spoke in favor of the proposed addition of a multipurpose building at Wake Forest-Rolesville High School, citing the sound economics of the partnership proposed, and the meaningful programs planned for the building.

Janice McLaughlin asked the Board to vote in favor of the funding request for the Underwood Elementary addition and renovations recommended for action.

CONSENT ITEMS

Judy Hoffman made a motion to approve all the consent items. It was seconded by *Kathryn Quigg* and the vote was unanimous.

MINUTES

May 16, 2001 Policy Committee

June 11, 2001 Board Meeting

June 11, 2001 Facilities Committee

FINANCE

1. Budget Amendments and Transfers, 2000-2001

To report changes in the budget resolution for the month of May.

Fiscal Implications:

Adjust State Public School Fund	+	\$125,240
Adjust Local Current Expense Fund	+	\$ 5,110
Adjust Federal Programs Fund	+	\$439,864
Adjust Capital Outlay Fund	+	\$226,668
Adjust Multiple Enterprise Fund	+	\$ 50,995

2. Authorization Forms

These authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of Cary Elementary. Fiscal Implications: These authorization forms are required for bank records.

3. Gifts to the System

Sixty-five gifts have been donated to the Wake County Public School System. The approximate value of the gifts is \$25,786.25.

4. Service Agreement: Btg, Inc.

The Technology Services Division wishes to retain the services of BTG Inc. to maintain the Wide Area Network (WAN), Network Operations Center (NOC), data connections and Local Area Networks (LANs). BTG will also provide staff to support all administrative sites in regards to troubleshooting Help Desk calls. We have negotiated a lower monthly fixed price for the continuation of these services. During the 2001-02 year, invoiced amount will be \$54,000/month for services and a not to exceed amount of \$2,000/month for expenses. The contract may allow for renewal of up to 2 consecutive 1-year terms. BTG (formerly SSDS) has been providing these services since October 1999. Fiscal Implications: Total amount of agreement is \$672,000 for the 2001-02 fiscal year. Funding contingent upon approval of the Technology Services Division current expense budget allotment. Cost of agreement was forecasted as part of the Division's request.

5. Change Order 4: Alliance Of Professionals & Consultants, Inc.

On June 26, 2000, the Board approved a contract with Alliance of Professionals and Consultants, Inc. to provide outsourcing services such as technical DBA, applications DBA, programming and development. With July 1 being the go live for payroll, there will be a need to continue the services to provide production support. Before initiating a long-term contract for the 2001-02 fiscal year, we feel there is a need to assess how we are utilizing our contracted services.

Therefore, we want to extend the current contract until the Board meets again in August. By then, we will have brought in an outside agency to assess the situation and provide suggestions as to the best way to proceed. The current change order will carry us through August 31, 2001. Fiscal Implications: An increase in funding for a not to exceed amount of \$471,000 is requested. Funding is available through the reallocation of capital building program funds to the current expense budget approved by the county commissioners on April 16, 2001.

6. Change Order 6: Teleconsultants, Inc.

In August 2000, a contract was brought before the Board with TeleConsultants, Inc. for consulting services. TeleConsultants personnel have been providing pre-production work such as development of internal technical documents, programs and procedures relative to Oracle in the areas of payroll, financial applications, budget and HR. With July 1 being the go live for payroll, there will be a need to continue the services to provide production support. Before initiating a long-term contract for the 2001-02 fiscal year, we feel there is a need to assess how we are utilizing our contracted services. Therefore, we want to extend the current contract until the Board meets again in August. By then, we will have brought in an outside agency to assess the situation and provide suggestions as to the best way to proceed. Current change order extends the date of completion to August 31, 2001. Fiscal Implications: An increase in funding for a not to exceed amount of \$595,000 was requested. Funding is available through the reallocation of capital building program funds to the current expense budget approved by the county commissioners on April 16, 2001.

PROGRAM

1. 2000-2001 Safe Schools Salary Increase for Administrators

Attached were guidelines provided from the Department of Public Instruction describing the criteria to be used in determining those eligible to receive the one percent (1%) bonus. Included was a list of Wake County school administrators whose Safe Schools goals were met/not met for the lump sum payment of 1% of their base salary as a school-based administrator for the 2000-2001 school year. Amount becomes part of principals' state-based salary. Board approval was requested.

2. Communications Agreement for School Buses: NEXTEL Communications

Staff recommended a three-year service agreement with NEXTEL Communications for digital 2-way radio and text messaging service which includes 800 Motorola cellular telephone units for school buses during the period July 9, 2001, through July 8, 2004. New telephones will be provided and NEXTEL will offer free text messaging and free calls to 911 which will allow simultaneous emergency notification to all buses in the fleet. Board approval is recommended. Estimated annual cost is \$137,350 for the first year and \$136,510 per year for the succeeding two years or a total of \$410,370 over a three year period (a \$79,949 increase over the recently expired ALLTEL contract). Funds for 2001-2002 fiscal year are available in the current transportation budget. Funds for 2002-2003 and 2003-2004 will be requested in annual transportation budget. Staff recommended that agreement with NEXTEL Communications be approved as was presented.

3. Contract: School Resource Officers of 2001-2002

This contract was approved at the May 14, 2001 board meeting, but subsequent changes in language, but not amount have been amended by the city of Raleigh to provide school resource officers at each of the high schools located within the city. The following is a list of the schools: Broughton High School, Sanderson High School, Enloe High School, Southeast Raleigh High

School, Longview/Phillips High School, Wakefield High School, and Millbrook High School. Funding for this contract, in the amount \$264,866 (\$37,838 x 7 schools) is available through fund 69 for the 2001-2001 school year. Staff recommended this contract be approved.

4. Tuition Fee for 2001-2002

Staff presented fees for the 2001-2002 school year for nonresident students. This fee is based on the county tax appropriation for current expense, capital outlay, and capital improvement. No fiscal implications at this time. This was presented for Board approval.

FACILITIES

1. Bids: Project 10 I – Networking and Infrastructure Additions and Renovations

Over 90% of all classroom areas in Wake County are outfitted with fiber optic cabling from previous technology projects and/or original building construction. This project will begin to provide fiber optic cabling to limited areas that currently have only minimal cabling service. This project will also replace on-floor classroom data cabling with wall-mount cabling raceways and improve labeling of existing cabling. Where necessary, existing electrical systems will be upgraded to provide power for new and existing computers and printers. Initial bid opening took place June 13, 2001 for networking and infrastructure additions and renovations at Carroll Middle, Northwoods Elementary, Wake Forest-Rolesville High and York Elementary. Project had to be re-advertised due to insufficient number of bidders. Bid opening held June 21 to determine the apparent low bidder. A&M Electrical Contractors is the apparent low bidder. Bid tabulation is attached. Fiscal Implications - Funds are available through the technology portion of state bond funds. Recommendation for Action – Board approval was requested to award the contract in the amount of \$239,544.00.

2. Continuance of Bids: Milk and Dairy, Vended Snacks, Ice Cream, Fruit Flavored Ice Beverages, Frozen and Canned Foods

Summary and recommendation was attached for continuance of bids for milk and dairy products with Flav-O-Rich, vended snack items with Dennis Foods, ice cream with PYA Monarch, fruit flavored ice beverages with Tarheel Distributors and frozen, canned and miscellaneous foods with PYA Monarch. Fiscal Implications - Funds are available in the 2001-2002 expense budget. Recommendation for Action - Board approval was requested.

3. Contract: Temporary Personnel Services in School Cafeterias

Bids for temporary services were received on June 1, 2001. Staff recommended approval of contracts with Trojan Labor at \$10.85 per hour, Preferred Labor at \$10.75 per hour, Labor Finders at \$10.71 per hour, and Mantel Solutions at \$10.90 per hour. These companies will provide temporary personnel for school cafeterias in Wake County during the 2001-2002 school year. Fiscal Implications - Funds are available in the 2001-2002 expense budget. Recommendation for Action - Board approval was requested.

4. Bids: 3600 Wake Forest Road Technology Center Renovations

Subject to final board approval, pre-approval was requested for the issuance of Notice of Intent to award the contract and Notice to Proceed based on bids received on June 20, 2001, for the construction of the technology renovations for 3600 Wake Forest Road. The scope of work includes renovating existing Technology Center on the first floor of the building to accommodate new equipment and to provide adequate space for existing equipment. The renovation will encompass demolishing all the interior walls within the Technology area and installing new walls, independent heating and cooling system, replace existing halon fire suppression system with a new (safe) FM-200 system, full emergency generator backup, rework existing sprinkler system, and new lights and ceilings. A large room on the second floor will be up-fitted with systems furniture. Board authorization is contingent upon receipt of bids within the allocated construction contract award price (CCAP) of \$923,200. Staff and Davis Kane Architects, P.A. will report on the bids received and provide bid tabulations and contract information to the board for approval and award at a future meeting. Fiscal Implications - Funding is available from the total project budget of \$1,200,000. The total project budget consists of \$500,000 from Capital

Outlay, Category I and \$700,000 from Capital Outlay, Phase IIIB Long-Range Building Program. Recommendation for Action - Board approval was requested.

5. Bids: Roof Replacement – North Ridge Elementary

Bids for the Phase IIIB roof replacement project at North Ridge Elementary were received on May 31, 2001. Staff and Law Engineering and Environmental Services, Inc. recommended award of the contract to JEDCO Construction, Inc. in the amount of \$194,877. Fiscal Implications - Funds are available from the total project budget of \$264,500. The total project budget consists of \$264,500 from the deferred maintenance component of the Phase IIIB Long-Range Building Program. Recommendation for Action - Board approval was requested.

6. Bids: Roof Replacement – Rolesville Elementary

Bids for the roof replacement at Rolesville Elementary were received on May 15, 2001. Staff and Rooftop Systems Engineers, P.C. recommended award of the contract to Owens Roofing, Inc. in the amount of \$176,167. Board approval is requested. Fiscal Implications - Funds are available from the total project budget of \$238,000. The total project budget consists of \$238,000 from the general contracts component of the General Services current expense budget. Recommendation for Action - Board approval was recommended.

7. Bids: Roof Replacement – Vandora Springs Elementary

Bids for the Phase IIIB roof replacement project at Vandora Springs Elementary were received on May 31, 2001. Staff and Law Engineering and Environmental Services, Inc. recommended award of the contract to Curtis Construction Co., Inc. in the amount of \$259,000. Fiscal Implications - Funds are available from the total project budget of \$496,777. The total project budget consists of \$496,777 from the board-approved 1996 State Bond Program. Recommendation for Action - Board approval was requested.

8. Bids: Roof Replacement – Wake Forest Elementary

Bids for the roof replacement at Wake Forest Elementary were received on May 15, 2001. Staff and Rooftop Systems Engineers, P.C. recommend award of the contract to Owen Roofing, Inc. in the amount of \$103,351. Fiscal Implications - Funds are available from the total project budget of \$177,600. The total project budget consists of \$177,600 from the general services current operating budget. Recommendation for Action - Board approval was requested.

9. Design Consultant Agreement: Baucom Elementary Renovations

Negotiations have been completed with H. S. Annis Architect, AIA for the design of renovations at Baucom Elementary. The project includes the replacement of the HVAC system in Building #1, including hood system replacement and air conditioning in the kitchen, and renovations for Plant Operations. Building #2 will be demolished. Parking and landscaping will be expanded at area of demolition. The form of agreement is the standard form approved by the board attorney. Fiscal Implications - Funding is available from the total project budget is \$1,104,646, as provided in the PLAN 2000 School Building Program. The total project budget includes proposed compensation for the design consultant of \$57,600. Recommendation for Action - Board approval was requested.

10. Design Consultant Agreement: Millbrook Elementary Addition and Renovations

Negotiations have been completed with Innovative Design for the design of the PLAN 2000 addition and renovations at Millbrook Elementary. The scope of work includes reorienting and consolidating the campus toward Memory Lane; demolishing the gym, lockers, and dining/classroom building and rebuilding them to standard; abandoning the media/classroom building and reallocating it as support facility; expanding the parking and improving the traffic pattern; providing deferred maintenance and modernization. The form of agreement is the standard form approved by the board attorney. Fiscal Implications - Funding is available from the total project budget of \$8,128,021, as provided in the PLAN 2000 School Building Program. The project budget includes proposed compensation for the design consultant of \$488,325. Recommendation for Action - Board approval was requested.

11. Design Consultant Agreement: E04 Elementary (Morrisville Area)

The approved PLAN 2000 School Building Program includes a new elementary E04. Negotiations have been completed with Small Kane Architects, P.A. for the new prototype design of this project. The form of agreement is the standard form approved by the board attorney. Fiscal Implications - Funding is available from the total project budget is \$10,662,555, as provided in the PLAN 2000. The total project budget includes proposed compensation for the design consultant of \$546,000. Recommendation for Action - Board approval was requested.

12. Easement: Fire Protection Line – Farmington Woods

The Town of Cary requires a 20-foot wide easement for the fire protection water line as a part of the addition and renovations project at Farmington Woods Elementary. The easement contains 0.8044 acres or 35,039 square feet. The easement will be conveyed by recorded plat. Fiscal Implications - None. Recommendation for Action - Staff requested board approval to grant the easement to the Town of Cary.

13. Utility Easement: Moore Square Museums Magnet Middle

Carolina Power & Light Company requires a utility easement approximately 10 feet by 360 feet to install a new underground utility line along East Davie Street to serve the new Moore Square Museums Magnet Middle School. The new underground line will replace an overhead line. Fiscal Implications - None. Recommendation for Action - Staff requested board approval of the utility easement to Carolina Power & Light Company.

14. Utility Easement: Holly Ridge Middle and Elementary

Carolina Power and Light Company requires a ten-foot wide utility easement at Holly Ridge Middle and Elementary Schools to provide electrical service. A temporary overhead line will be removed. Fiscal Implications - None. Recommendation for Action - Staff requested board approval to grant a utility easement to Carolina Power and Light for electric service at Holly Ridge Middle and Elementary Schools.

15. Schematic Design: Cary Elementary Addition and Renovations

(moved to Facilities action item #4)

16. Schematic Design: East Garner Middle Addition and Renovations

(moved to Facilities action item #5)

17. Schematic Design: Swift Creek Elementary Addition and Renovations

The approved PLAN 2000 School Building Program includes renovations at Swift Creek Elementary School. Staff presented schematic design documents prepared by Moseley Harris & McClintock for this project. Fiscal Implications - Funding is available from the total project budget of \$954,964, as provided in the PLAN 2000 School Building Program. Recommendation for Action - Board approval was requested.

18. Schematic Design: Vance Elementary Addition and Renovations

The approved PLAN 2000 School Building Program includes an addition and renovations at Vance Elementary. Staff presented schematic design documents prepared by Moseley Harris & McClintock for this project. Fiscal Implications - Funding is available from the total project budget of \$2,264,631, as provided in the PLAN 2000 School Building Program. Recommendation for Action - Board approval was requested.

19. Schematic Design: Willow Springs Elementary Addition and Renovations

The approved PLAN 2000 School Building Program includes renovations at Willow Springs Elementary. Staff presented schematic design documents prepared by Moseley Harris & McClintock for this project. Fiscal Implications - Funding is available from the total project budget of \$890,058, as provided in the PLAN 2000 School Building Program. Recommendation for Action - Board approval was requested.

20. Resolution: Designer Selection – West Cary Middle

(moved to Facilities action item #6)

21. Right-of-Way Dedication Plat– Athens Drive High

To approve building permits for the renovation of Athens Drive High, the City of Raleigh requires 0.079 acres of additional right-of-way along Avent Ferry Road for road improvements. The right-of-way will be dedicated by recorded plat. Fiscal Implications - None.

Recommendation for Action - Staff requested board approval to grant to the City of Raleigh 0.079 acres of right-of-way at Athens Drive High.

22. Right-of-Way Dedication Plat – Wilburn Elementary

Renovation and open space improvements at Wilburn Elementary require a 10-foot wide dedication of right-of-way to the City of Raleigh along Marsh Creek Road. Total dedication of right-of-way includes 8,818 square feet or 0.202 acres. The additional right-of-way will be dedicated by recorded plat. Fiscal Implications - None. Recommendation for Action - Staff requested board approval to grant to the City of Raleigh 0.202 acres of right-of-way at Wilburn Elementary.

ACTION ITEMS

POLICY

1. Policy 6203 Transfer of School Assignment

Revised; First Reading (Waiver of Second Reading Requested)

Clarification in wording of policy as advised by Ann Majestic of Tharrington Smith to clearly state actions available to the superintendent or designee.

A motion was made, seconded to approve. The vote was unanimous.

2. Policy 6520 – Student Grievance Policy

Revised Policy; First Reading (Waiver of Second Reading Requested)

This draft incorporates two minor changes in the policy to more clearly delineate the time limits on the decisions of school officials and the Board.

A motion was made, seconded to approve. The vote was unanimous.

3. Policy 6420 – Disruption of School

Revised Policy; First Reading (Waiver of Second Reading Requested)

Clarification in wording of policy as advised by Ann Majestic of Tharrington Smith.

A motion was made, seconded to approve. The vote was unanimous.

FACILITIES

1. PLAN 2000 Eastern Wake County Elementary (E08)

The PLAN 2000 Building Program provides for a new elementary school in the eastern part of Wake County to open in 2004. The board has acquired 168 acres of land in Knightdale for a new high school, community park and elementary school. The site has been master planned identifying improvements to be located on the 168-acre site including a new elementary school. Staff recommends locating the PLAN 2000 Eastern Wake County Elementary on the Knightdale site, to open in 2004. This recommendation has been reviewed by Student Assignment. Fiscal Implications - Total project budget for the elementary facility is \$11,152,000. Recommendation for Action - Staff requested board approval to locate the PLAN 2000 Eastern Wake County Elementary on the Knightdale site of 168 acres, to open in 2004.

Kathryn Quigg made a motion to approve, seconded by J.C. O'Neal. The vote was unanimous.

2. Funding Request: Underwood Elementary Addition and Renovations

Additional funding was requested due to code compliance issues, in providing the appropriate number of ground floor classrooms for a GT Magnet program at Underwood Elementary. Fiscal Implications - The current BOE approved project budget under PLAN 2000 is \$7,000,000. Total project budget is estimated to be \$8,500,000. Additional funding is available from the PLAN 2000 code compliance fund \$500,000, PLAN 2000 environmental compliance \$500,000 and PLAN 2000 contingency \$500,000. Recommendation for Action - Board approval was requested.

Ms. Hoffman voiced concern about the additional \$1.5 million funding necessary to renovate the building, as opposed to the costs associated with building a new site. Mr. Massey and Mr. Burris reviewed the history of Underwood building and program issues and relayed that this will not directly effect any other projects in Plan 2000.

Beverley Clark made a motion to approve, seconded by Kathryn Quigg. The vote was unanimous.

3. Proposed Addition: Wake Forest – Rolesville High

The Athletic Booster Club of Wake Forest-Rolesville High has proposed a financial partnership to construct a new building to include team locker rooms, offices, classrooms and storage space. H.S. Annis Architect has been contracted to review and revise preliminary plans submitted by the booster club, and has estimated construction cost totaling \$850,000-\$900,000 for the 9,000-sq. ft. facility. A Letter of Intent to Participate in this partnership is required from the Board of Education to allow the North Carolina Alcoholic Beverage Control Board (ABC Commission) to commit \$250,000 in grant funds for the building design and construction. Fiscal Implications – Grant funds in the amount of \$250,000, available from the North Carolina ABC Commission, must be committed by June 30, 2001. The booster club is also trying to raise matching funds. The school system has proposed spending \$20,000 (over two years) from the parent volunteer matching funds program. Additional school system funds, totaling \$400,000 - \$450,000, may be required to match cash and in-kind contributions of other partners. Funds are available in the PLAN 2000 Program Contingency. If fundraising is insufficient to construct the facility, the contingency funds will revert in fiscal year 2002-2003. Recommendation for Action – Board approval of a Letter of Intent to Participate and the commitment of \$450,000 of program Contingency funds was recommended.

In discussion, Ms. Hoffman voiced concern about those schools on waiting lists who do not have the support of community booster clubs or financial partnerships. Mr. Oxholm commended the community for stepping forward, but questioned the check system in place to assure the delivery of matching funds. Mr. Burris explained that school system made a commitment of funds which would be available only when the booster club funds were provided. Construction would not move forward until full funding by both parties was in place.

Kathryn Quigg made a motion to approve, seconded by Tom Oxholm. The vote was unanimous.

4. Schematic Design: Cary Elementary Addition and Renovations

The approved PLAN 2000 School Building Program includes an addition and renovations at Cary Elementary. Staff presented schematic design documents prepared by DTW Architects and Planners, LTD for this project. Fiscal Implications - Funding is available from the total project budget of \$11,232,092, as provided in the PLAN 2000 School Building Program. Recommendation for Action - Board approval was requested.

Beverley Clark made a motion to approve, seconded by Judy Hoffman. The vote was unanimous.

5. Schematic Design: East Garner Middle Addition and Renovations

The approved PLAN 2000 School Building Program includes demolition and additions at East Garner Middle. Staff presented schematic design documents prepared by Skinner, Lamm & Highsmith, P.A., Architects for this project. Fiscal Implications - Funding is available from the total project budget of \$10,644,843, as provided in the PLAN 2000 School Building Program. Recommendation for Action - Board approval was requested.

Beverley Clark made a motion to approve, seconded by Judy Hoffman. The vote was unanimous.

6. Resolution: Designer Selection – West Cary Middle

Resolution is presented to waive the traditional designer selection process and to select Jerry Turner & Associates, Inc. for the design of West Cary Middle School PLAN 2000 track and field improvements. This request is in accordance with NCGS 143-64.32, which allows the exemption of the statutory designer selection process. The specific reason for this exemption is that Jerry Turner & Associates, Inc. provided the design for the last large site work modification and has worked on the track and field location in conjunction with the adjacent Town of Cary greenway. This will shorten design time, reduce cost, and help expedite the project. Staff recommended proceeding with the negotiation of a design contract with Jerry Turner & Associates, Inc. Fiscal Implications - None at this time. Recommendation for Action - Board approval of the designer selection waiver resolution was requested.

In discussion, Ms. Clark noted that seven other schools are in similar situations with inadequate track and field facilities, although the quality of West Cary's fields were among the worst. She asked about a potential partnership with the school system, CASL and the Town of Cary. Mr. Burris replied that negotiations are still a possibility in the future. Ms. Hoffman and Mr. O'Neal commented that the school system had committed to this project in Plan 2000 and should follow through.

Judy Hoffman made a motion to approve, seconded by Tom Oxholm. The vote carried with Beverley Clark voting No.

7. Agreement: PLAN 2000 – Program Consultant Services

The attached agreement between the Wake County Board of Education and Heery International, P.C. is designed to supersede the current Phase IIIB agreement that is scheduled to expire June 30, 2001. This agreement provides revised and selected consultant services for PLAN 2000 based upon information shared with the board on April 23, 2001. The school system attorney has reviewed and approved this agreement. Fiscal Implications - Funding is available from the program management component of the PLAN 2000 School Building Program.

Recommendation for Action - Board approval was requested.

J.C. O'Neal made a motion to approve, seconded by Beverley Clark. The vote was unanimous.

8. Form of Agreement for Cost Estimating Service Contracts

Staff and the board attorney have developed a master agreement form for use in contracting with various consultants to be used for cost estimating services for the PLAN 2000 School Building Program. On May 29, 2001 the board approved the selection of consultants for these contracts. Fiscal Implications - Funding is available from the program management component of the PLAN 2000 School Building Program. Recommendation for Action - Board approval was requested.

Tom Oxholm made a motion to approve, seconded by J.C. O'Neal. The vote was unanimous.

FINANCE

1. Adoption of the 2001-2002 School Budget Resolution

To approve the 2001-2002 School Budget Resolution. Fiscal Implications: Pending Board of Education and County Commissioners' budget action.

Mr. Oxholm made a motion, seconded by J.C. O'Neal to approve adopting the 2001-2002 school budget resolution.

In discussion, Board members expressed concern about approving a budget figure of \$183.3 million, with the remaining \$9.7 million still to come after the county commissioners' July 9th meeting. The timing issue was that the school budget had to be approved by July 1st, and Board members were reluctant to vote on an incomplete budget amount.

The Board recessed at 6:15 p.m and reconvened at 6:35 p.m.

Mr. Oxholm withdrew his previous motion, as did Mr. O'Neal.

Ms. Hoffman read and distributed a funding agreement between commissioners and board members. (Exhibit B). The Agreement Between Wake County Board of Commissioners and Wake County Board of Education, dated June 14, 2001, detailed the commissioners' commitment to funding the complete \$193 million this 2001-2002 year, which will include the use of fund balance.

Judy Hoffman made a motion to approve this funding agreement, seconded by Tom Oxholm. The vote was unanimous.

Tom Oxholm made a motion to approve the acceptance of the first phase of funding in the amount of \$183,280,000 with the understanding that on July 9th the county commissioners will approve the remainder of \$9,720,000. J.C. O'Neal seconded the motion and the vote was unanimous.

INFORMATION ITEMS

(The following two information items were discussed in detail at the Program Committee meeting held prior to this Board meeting.)

PROGRAM

1. Elementary Progress Report Revision

This revision aligns the progress report to the Wake County Public School System Promotion and Intervention Policy 5530. The revised progress report is a digitized version of data collection and reporting for each student. This revision will minimize duplicate record keeping for teachers. Fiscal implication: \$30,000 for Project Development.

2. School Health Advisory Council Annual Report

Dr. David Moore, Chair of the School Health Advisory Council, presented a short update of the Council's activities. These include (1) Implementation of the *Life Skills* curriculum, (2) Improvements to the *Family Life Education* curriculum, and (3) Creation of a Fitness Leadership Committee. No fiscal implications at this time.

(The following two information items were discussed in detail at the Facilities Committee meeting held June 21st.)

FACILITIES

1. Withdrawal of Low Bid for Project 10H by Norina Electrical and Mechanical

Bids for Project 10H were received on May 15, 2001 for networking and infrastructure additions and renovations at East Wake High, Smith Elementary, Lacy Elementary, Rolesville Elementary, Vandora Springs Elementary and Wendell Elementary. Norina Electrical and Mechanical was the apparent low bidder but withdrew their bid due to a clerical error. A meeting was held to discuss the reasons for the withdrawal. Minutes of the meeting are attached. Norina was able to show a clerical error in the original work papers and their bid bond was returned. MBE Electrical was the next low bidder and was awarded the contract by the Board on May 29, 2001. Fiscal Implication - None. Recommendation for Action –Information item only.

2. Middle School Tracks

Staff reviewed, for information, the status of tracks at middle schools for coordination of future projects. Fiscal Implications - None. Recommendation for Action - This was for information only at this time.

PUBLIC HEARING FOR ITEMS NOT ON THE AGENDA

None

SELECTION PROCESS FOR NEW BOARD MEMBER

Mr. Fletcher asked the Board to begin thinking of a process and time line for interviewing candidates. Conducting interviews and voting will be public, as will candidate information. The Board will meet to interview four candidates on July 10th from 5:00 p.m. to 9:00 p.m. in the Board Room. Prior to that date, a letter will be distributed to community leaders requesting input on building a District 8 board member profile.

CLOSED SESSION

J.C. O'Neal made a motion to move into closed session:

To consider confidential personnel file information under G.S. 115C-319

It was seconded by Judy Hoffman and the vote was unanimous.

Tom Oxholm made a motion to amend the motion for closed session to include:

To consult with an attorney employed or retained by the board in order to preserve the attorney-client privilege between the attorney and the board. G.S. 143-318.11 (a)(3).

It was seconded by Judy Hoffman and the vote was unanimous.

ACTION continued

PERSONNEL

1. Recommendations for Administrative Appointments

Beth Jarman, intern at Middle Creek Elementary School, to assistant principal at West Lake Elementary School, effective date to be determined.

Felecia M. Locklear, assistant principal at Weatherstone Elementary School, to principal at Brooks Elementary School, effective date June 26, 2001.

Jamee O. Lynch, applicant, to principal at Hodge Road Elementary School, effective date June 26, 2001.

Stephen Mares, assistant principal at Joyner Elementary School, to principal at Joyner Elementary School, effective date June 26, 2001.

Christopher J. McCabe, intern at Wakefield Elementary School, to assistant principal at Brentwood Elementary School, effective date to be determined.

Darrel L. Prioleau, teacher at Ligon Middle School, to assistant principal at Garner High School, effective date July 1, 2001.

Winston Glascock Pierce, intern at Douglas Elementary School, to assistant principal at Millbrook Elementary School, effective date to be determined.

Lisa Whitaker, intern at Duirant Road Elementary School, to assistant principal at Broughton High School, effective date July 1, 2001.

Jacqueline Wisnauskas, teacher at West Cary Middle School, to 50% assistant principal at West Lake Middle School, effective date July 1, 2001.

J/C. O'Neal made a motion to approve, seconded by Tom Oxholm. The vote was unanimous.

ADJOURNMENT

There being no further business, Bill Fletcher adjourned the meeting at 7:48 p.m.

Respectfully submitted,

Annette Maret, Recording Secretary

Bill McNeal, Secretary

Bill Fletcher, Chairman

WAKE COUNTY BOARD OF EDUCATION
OPEN MINUTES
June 25, 2001

Board Members Present:

Bill Fletcher, Chair
Kathryn Quigg, Vice Chair

Staff Members Present:

Karen Banks
Jo Baker
Del Burns
Linda Isley
Cindi Jolly
Ray Massey
Janice Shearin
Jonibel Willis

Bill Fletcher called the meeting to order at 2:10 p.m.

FINANCE

1. Adoption of the 2001-2002 School Budget Resolution

EXHIBIT A

Del Burns presented the budget resolution for fiscal year 2001-2002. He focused the attention of the Board on the last page of the document entitled "Wake County Public School System Reconciliation of the Board of Education's Budget Request to the Budget Resolution 2001-02". He explained in detail the County Appropriation column which noted items removed from the budget, items moved to deferred needs, the change in Charter School allocation due to changes in county appropriation, the increase in fund balance appropriation by the school system, and items to be funded when the county releases the Education Reserve funds. He added that limited funding will be reallocated in other budgets for Exp. Item #7 Project Achieve (2 of 2) and funding would be shifted to the building program for Environmental Health and Safety Exp. Item #10. This reconciled the county appropriation of \$208,942,000 to \$183,280,000. Fiscal implications were pending the Board of Education and County Commissioners' budget action. Recommendation for action was to approve the budget resolution as an action item at the evening's Board meeting.

Dr. Burns also reminded the Board that monthly reporting of budget amendments and transfers by staff would be changed to quarterly reporting.

ADJOURNMENT

There being no further business, Bill Fletcher adjourned the meeting at 2:30 p.m.

Respectfully submitted,

Annette Maret, Recording Secretary

Bill McNeal, Secretary

Bill Fletcher, Chairman

