



## BOARD MEETING MINUTES

June 20, 2006

Board Members Present	Staff Members Present	
Patti Head, Chair	Acting Superintendent Burns	Jo Baker
Carol Parker, Vice Chair	Ann Hooker	Janice Shearin
Ron Margiotta	Maurice Boswell	Julye Mizelle
Beverley Clark	Linda Isley	Danny Barnes
Rosa Gill	Mike Burriss	Michael Evans
Eleanor Goettee	Don Haydon	Lloyd Gardner
Horace Tart	Terri Cobb	
Susan Parry	Jonibel Willis	
	Mark Winters	
	Donna Hargens	<b>Board Attorney Present</b>
	Bev White	Ann Majestic

Following the adjournment of the Annual Meeting, Patti Head called the meeting to order at 4:15 p.m. Patti Head welcomed Del Burns, Acting Superintendent, to the Board table.

### INFORMATION

#### Chair's Comments

- Patti Head began her comments by expressing the following statement of sincere gratitude to Carol Parker: *“She has been an outstanding Vice Chair. As she has just alluded to, she has attended many meetings with me and for me. As you know, many things can come up on the same day, and you can’t be in every place at every time. She has been more than willing to be at these meetings representing this Board, and she has done a very good job of it. She has ably lead us through the Fraud Assessment Audit as Chair of the Finance Committee, and we do thank her for that. She has been ever ready, willing, and able, and I don’t mean that just as a cliché; I mean that as fact. She has been there for me, oftentimes without being asked, to help me and support me in my role as Chair. To say I couldn’t do it without her, is again not a cliché, but a statement of fact. I thank you for all the time, energy, and the sacrifice that you have made and Steve has made to this Board and for your commitment and dedication to serving this Board. Again, I thank you.”*
- On June 8, the Board enjoyed a retirement dinner honoring Bill McNeal at the Angus Barn. Ms. Head publicly thanked Van Eure for all she did to make it a wonderful evening.
- On June 12, the Board enjoyed a retirement reception honoring Bill McNeal that was attended by WCPSS staff and faculty at the NCAE Building. Ms. Head thanked Eleanor Goettee and Susan Parry for all of their hard work in organizing this outstanding event. She also thanked Chris Droessler for providing the video of Bill McNeal, as well as Progress Energy and Golden Corral for all of their contributions.
- On June 9 and 10, high school graduations took place. Ms. Head thanked Board members for representing the Board at many of these graduations. A number of the graduations took place at Reynolds Coliseum, and Ms. Head thanked N.C. State for taking care of parking and security issues. She also thanked the WCPSS Security Dept., under the direction of Russ Smith, for their part in making these graduations safe and secure. Ms. Head gave kudos to the teachers and

administrators who planned and executed these graduation ceremonies and congratulations to all who were involved.

- On June 13, there was a specially called Board Meeting to approve a list of teachers for career status. Since this meeting had a small audience and was not televised, Ms. Head asked Maurice Boswell to share some of the remarks he made when the Board approved these teachers for career status at the June 13 meeting.
  - Maurice Boswell congratulated the 655 teachers who were awarded career status by the Board of Education on June 13. He explained that being awarded career status in Wake County is not an easy undertaking. Teachers must go through a rigorous four years of exhibiting the best teaching standards and instructional practices in the classroom. Mr. Boswell highlighted the process involved in becoming eligible for career status in Wake County and thanked the Board for its leadership.

Ms. Head congratulated all those who were approved, and she pointed out that it had been a unanimous vote of approval. She thanked Mr. Boswell for coming and sharing his remarks. Ms. Head felt it was important for the community to be aware of the rigorous procedure teachers must follow to obtain career status.

- On the morning of June 20, Ms. Head and Ms. Parker attended a *Friends of Wake County* meeting, which is a political campaign committee that is forming in order to support the bond initiative in the fall. Ann Goodnight and Dr. Bill Atkinson will be the chairs of this committee.
- Ms. Head gave calendar updates as follows:
  - There will not be a joint meeting on June 21 with the County Commissioners, but Ms. Head and Ms. Gill will be attending a Leadership Team meeting with the County Commissioners on June 21.
  - On July 18, the Committee of the Whole meeting will begin at 12 noon with the Board meeting beginning at 2 p.m. and the Swearing-In Ceremony for Dr. Del Burns beginning at 4 p.m.
  - The next regularly scheduled Board meetings will be on August 8 and August 22 (2<sup>nd</sup> and 4<sup>th</sup> Tuesdays due to the Continuous Improvement Conference). Ms. Head emphasized that in July, August, and September, Committee of the Whole meetings will begin at 12 noon with the Board meetings beginning at 2 p.m.
- Patti Head publicly recognized Janice Shearin who has worked as Special Assistant to Superintendent Bill McNeal for the past six years. Ms. Shearin has taken a new position as Senior Administrator for Support Staff Training in the Office of Continuous Improvement and Professional Development. Ms. Head thanked Ms. Shearin for all that she has done for both the Board and Superintendent McNeal and wished her well in her new role.
- Patti Head publicly recognized Jo Baker, Associate Superintendent for Instructional Services, who is retiring from WCPSS. Ms. Head expressed the Board's appreciation to Ms. Baker for her leadership and for her service to the children of Wake County. Ms. Head wished Ms. Baker well as she enjoys the many pleasures of retirement.
- Patti Head recognized several staff members who are beginning in new roles in the Superintendent's Office: Melissa Christmas, secretary/receptionist; Melanie Upton, Board Relations Specialist; and Terri Cobb, Chief of Staff. Ms. Head warmly welcomed everyone.

### **Superintendent's Report**

- June 9 was the last day of school for traditional calendar students.
- June 30 is the last day of school for multi-track year-round calendar students. Today there are still over 10,000 year-round students in session on tracks 2, 3, and 4.
- WCPSS is gearing up for July 10, which is the opening of school for tracks 1, 2, & 3 in year-round. Additionally, five new year-round schools will be opening on July 10.
- Acting Superintendent Burns shared that WCPSS and Peace College are collaborating on a teacher certification program in elementary and special education. It is a dual certification program for teachers. The first cohort involves only 9 – 12 students, but those numbers are

expected to grow. Dr. Burns shared that it is his hope that every one of these teachers will work in WCPSS.

- There were 17 graduation ceremonies this year in which approximately 6,700 students graduated.
- *Education Week* magazine and the Bill and Melinda Gates Foundation released a special issue today of the magazine entitled, *Diplomas Count: An Essential Guide to Graduation Policy and Rates*. The report makes a number of findings that are very important. The report shows that our school system has a graduation rate of 82.2%, second highest among the nation's 50 largest school districts. Wake County's rate of 82.2% compares with a national rate of 69.6% and a North Carolina rate of 66.2%. Going forward, the state will calculate this rate, and it will be reported as part of the Governor's Report Card this fall. Dr. Burns expressed his pleasure with these findings and shared that it speaks volumes about the hard work of everyone involved directly in teaching and learning and those who support teaching and learning every single day. In going forward, the most important goal that we can have is that every child educated in the Wake County Public School System will graduate on time, prepared for the future. Dr. Burns shared that more information is available online at: [www.educationweek.org](http://www.educationweek.org).

Other Board members shared the following comments:

- Beverley Clark attended three graduation ceremonies, and she reiterated that the decorum was wonderful and the ceremonies were dignified. She expressed her pride in the students and their families and her pleasure in attending these graduation ceremonies.
- Susan Parry echoed Ms. Clark's praise of the graduation ceremonies. She attended four graduation ceremonies this year, and she shared that all of the ceremonies were very meaningful and awe-inspiring.
- In addition to high school graduations, Carol Parker attended an elementary school "moving up" ceremony as well as a middle school "moving up" ceremony. Ms. Parker spoke at both of these ceremonies, and she shared her pleasure in participating in these very special and positive events. Patti Head thanked Carol Parker and other Board members who participated in these "moving up" ceremonies at the elementary and middle schools.
- Eleanor Goettee shared that the publication at each Board member's place was courtesy of Lindy Poling's *Lessons of Viet Nam* class at Millbrook High School and that the publication is student generated.

## **PUBLIC COMMENT**

*Citizens who signed up to address the board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.*

- **Louise Lee, parent.** She is opposed to mandatory year-round schools. She stated that as the Board continues to build support for its proposal, the Board should also concentrate on building public trust. She feels the Board should be totally open, honest, and inclusive with the facts.

## **RECOGNITION**

### **1. 2006 NATIONAL AMERICAN REGIONS MATH LEAGUE CHAMPIONS**

To recognize the following WCPSS student participants as the 2006 National American Regions Math League champions:

Vivek Bhattacharya	Enloe High School
Yakov Berchenko – Kogan	Broughton High School
Mikhail Lavrov	Enloe High School
Daniel Vitek	Enloe High School

Fiscal Implications: None. Recommendations for Action: None.

Athena Kellogg made a presentation to the Board and introduced Kathy Hill for recognition of the students. Ms. Hill gave the background of the ARML (American Regions Math League) team and how students were selected. She then recognized students individually and shared their mathematical accomplishments. Ms. Hill reported that this is the first time North Carolina has won this American Regions Math League competition, and she shared her pride in these outstanding students.

On behalf of the Board, Patti Head thanked the students for being good ambassadors for the Wake County Public School System and congratulated them on this extraordinary achievement.

### **APPROVAL OF MEETING AGENDA**

Carol Parker made a motion to amend the meeting agenda to add the June 6, 2006, Closed Session Minutes to the Consent Agenda under "Approval of Meeting Minutes."

Carol Parker made a motion to amend the meeting agenda to add two additional items to Closed Session: 1) to establish or instruct the board's staff or negotiating agents concerning the position to be taken by or on behalf of the board in negotiation of (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract pursuant to G.S. 143-318.11 (a)(5); and 2) to consult with an attorney employed or retained by the board in order to preserve the attorney-client privilege between the attorney and the board pursuant to G.S. 143-318.11 (a)(3).

Ron Margiotta made a motion to amend the meeting agenda to move the June 6, 2006, Board Meeting Minutes from the Consent Agenda to the Action Agenda.

Ron Margiotta made a motion to amend the meeting agenda to move item #3 under Instructional Program (Contract with Damar Services, Inc.) from the Consent Agenda to the Action Agenda.

Rosa Gill made a motion to approve the amended meeting agenda, seconded by Ron Margiotta. The vote was unanimous.

### **CONSENT ITEMS**

Susan Parry made a motion to approve the Consent Agenda, seconded by Ron Margiotta. The vote was unanimous.

### **APPROVAL OF MEETING MINUTES**

April 11, 2006 – Finance Committee Minutes

June 6, 2006 – Committee of the Whole Minutes

June 6, 2006 – Closed Session Minutes

### **FINANCE**

#### **1. REPORT OF ADMINISTRATION APPROVED CONTRACTS (Exhibit A)**

The attached summaries are provided as information in accordance with Board Policy 8361. The summaries list all change orders, and contracts having a value greater than \$50,000 and not over \$100,000, and purchase orders in excess of \$250,000 for May 2006. Fiscal Implications: Not applicable. Recommendation for Action: Not applicable.

## **2. GIFTS TO THE SYSTEM (Exhibit B)**

One Hundred and thirty three gifts have been donated to the Wake County Public School System. The approximate value of the gifts is \$327,113.02. Fiscal Implications: Not applicable. Recommendation for Action: No action is required.

## **3. CHANGE ORDER 1: L3 COMMUNICATIONS-TITAN GROUP SERVICE AGREEMENT**

As a result of a Request For Proposal (RFP) released in March 2005, Titan Group was chosen to provide district network support services. Last June, a one-year contract with the option of renewal for a second and third year was approved by the Board to begin July 1, 2005. Network support services are being renewed for a second year. Titan Group is also being asked to begin providing contracted personnel to handle workstation support at some high school sites as well. This is a result of the non-renewal of a current provider of these services. Titan Group had been on the short list for consideration during the RFP review. Change order 1 will increase funding \$725,280 and extend contract term through June 30, 2007. Fiscal Implications: Total amount of change order is \$725,280. Funding for contracted services was identified and planned for in the Technology Services 2006-07 operating budget request. Funding will be contingent upon approval of the Technology Services current expense budget allotment. Recommendation for Action: Staff is requesting Board approval of change order.

## **4. COPIER LEASE AGREEMENT FOR SCHOOLS**

Our current contract for the lease of high volume copiers will expire on June 30, 2006. Bid requests for replacement machines were sent to seven vendors. The bids had four options that schools can select based on their anticipated copy volume. Danka Office Imaging was the low bidder in each of the categories. This is a four-year agreement. Cost including maintenance and supplies will range from \$470.00 to \$1,152.00 per copier each month depending on the option selected. Fiscal Implications: Funds are budgeted at the school level. Recommendation for Action: Staff is requesting Board approval.

## **FACILITIES**

### **1. BIDS: KNIGHTDALE ELEMENTARY GYMNASIUM DEMOLITION**

Bids for the Phase 1 Gymnasium Demolition at Knightdale Elementary were received on May 25, 2006. Staff and sFL+a Architects recommend award of the single-prime contract to LVI Services of North Carolina Inc., in the amount of \$174,700. Fiscal Implications: Funding is available from the total project budget of \$6,426,511, as provided in the PLAN 2000 School Building Program. Recommendation for Action: Board approval is requested.

### **2. BIDS: STORMWATER RETENTION PROJECT AT BRASSFIELD ELEMENTARY**

Bids for the stormwater retention project at Brassfield Elementary were received on June 1, 2006. Staff and CLH Design, PA recommend award of the single-prime contract to Beau Chene Company, LLC in the amount of \$167,500. Fiscal Implications: Funding is available from PLAN 2000 Modernization. Recommendation for Action: Board approval is requested.

## **INSTRUCTIONAL PROGRAM**

### **1. CONTRACT WITH CAROLINA CORRECTIONAL SERVICES (CCS): AN ALTERNATIVE PRIVATE PROGRAM SERVICE FOR SPECIAL EDUCATION STUDENTS WHO HAVE BEEN LONG-TERM SUPSENDED**

State and federal law requires that students with disabilities who have been long-term suspended continue to receive a free appropriate public education and access to general curriculum as determined by the IEP Team.

- The Carolina Correctional Services will administer The Life Course Academy program at their facility located at 2940 Falstaff Road, Raleigh, NC.
- The contract will run from July 1, 2006, through June 30, 2007.

- The program provides education for up to 30 long-term suspended special education students whose IEPs call for continued resource to separate services.
- Legally mandated core academic classes and behavioral training will be provided.
- Students will attend five days per week, six hours per day.
- Transportation will be provided by WCPSS.

Fiscal Implications: Funding is available in the Special Education Services' budget in the amount of \$465,750.00 to pay the cost of these services. Recommendations for Action: Board approval is requested.

**2. CONTRACT WITH CAROLINA CORRECTIONAL SERVICES (CCS): AN ALTERNATIVE PRIVATE PROGRAM FOR SPECIAL EDUCATION STUDENTS WHO HAVE BEEN IDENTIFIED AS HAVING SEVERE EMOTIONAL DISABILITIES**

State and federal law requires that all students with disabilities receive a free appropriate public education and access to general curriculum as determined by the IEP Team. Due to the nature and severity of their disabilities, it is necessary that some students with severe behavioral and emotional needs receive their instruction in a separate school setting.

- The Carolina Correctional Services will administer The Life Course Academy program at their facility located at 2940 Falstaff Road, Raleigh, NC.
- The contract will run from July 1, 2006, through June 30, 2007.
- The program provides education for up to ten emotionally disabled students whose IEPs call for separate school services.
- Legally mandated core academic classes and the behavioral training will be provided.
- Students will attend five days per week, six hours per day.
- Transportation will be provided by WCPSS.

Fiscal Implications: Funding is available in the Special Education Services' budget in the amount of \$153,500.00 to pay the cost of these services. Recommendations for Action: Board approval is requested.

**3. CONTRACT WITH THE DEVEREUX FOUNDATION**

The Devereux Foundation will provide services for an identified student with special needs. This is a continuation of an existing court settlement that began May 12, 2003. The cost of services for the 2006-2007 school year will be \$101,470.00. This is an increase of \$3,285.00 from last year's cost. Fiscal Implications: Funding is available in the Special Education Services' budget in the amount of \$101,470.00 to pay the cost of these services. Recommendations for Action: Board approval is requested.

**4. CONTRACT WITH FLORIDA INSTITUTE FOR NEUROLOGIC REHABILITATION, INC.**

The Florida Institute for Neurologic Rehabilitation provides educational services to a Wake County student. This is a continuation of an existing court settlement that began May 2002. At the last IEP meeting, the team agreed that this continued to be the least restrictive environment for this student, who has multiple neurological and behavioral problems. We can apply for additional funds from the state to help cover these costs. Fiscal Implications: Funding is available in the Special Education Services' budget in the amount of \$184,000.00 to pay the cost of these services. Recommendations for Action: Board approval is requested.

**5. CONTRACT WITH FLUENT LANGUAGE SOLUTIONS (FORMERLY NAMED INTERPRETERS, INC.)**

In July 2003, the North Carolina Department of Public Instruction instituted new guidelines for interpreters and transliterators. These guidelines combined with the current pay scale have resulted in a number of vacant interpreter positions. We are still obligated to provide these services to our students and parents/guardians even though we are unable to fill these positions. We are contracting with Fluent Language Solutions (formerly Interpreters, Inc.) to provide interpreters and transliterators. Fiscal Implications: Funding is available in the Special Education Services' budget in the amount of

\$500,000.00 to pay for the cost of these services. Recommendations for Action: Board approval is requested.

**6. CONTRACT WITH HILLTOP HOME (COMMUNITY RESIDENTIAL CENTER)**

Hilltop Home, a Community Residential Center, provides special education and related services to students with special needs. The state assists with the cost of these services by providing funding for these students. This is the eighth year that Community Residential funds have been allocated. There are two community residential centers in Wake County, Tammy Lynn Center and Hilltop Home. Fiscal Implications: The State of North Carolina provides categorical monies totaling \$14,087.10 per child per year, plus a one-time allotment of \$50.00 for supplies, for children ages three through twenty served in community residential centers. Funding is available in the amount of \$211,306.50 (or approved state Community Residential rate) for this contract. Recommendations for Action: Board approval is requested.

**7. CONTRACT WITH MAXIM HEALTHCARE SERVICES, INCORPORATED**

We have contracted with Maxim Healthcare Services for eight years. Maxim provides nursing services for identified special education students. Maxim also provides habilitation technicians (hab techs) for students that need intensive intervention. The contract amount has been increased to \$140,000 from last year's amount of \$95,000 in order to avoid having to add additional funds during the year. Fiscal Implications: Funding is available in the Special Education Services' budget in the amount of \$140,000.00 to pay the cost of these services. Recommendations for Action: Board approval is requested.

**8. CONTRACT WITH PEDIATRIC SERVICES OF AMERICA, INC.**

We are contracting with Pediatric Services of America to provide nursing services to several Wake County students. Services provided by PSA include tracheotomy care and suctioning, nebulizer treatments, and K-pump feeding. Our school nurses involved with medically fragile children advised us that the needs of these students cannot be met by the intermittent involvement of school nurses or by training classroom staff. We are contracting with Pediatric Services of America to provide these services to our students. Fiscal Implications: Funding is available in the Special Education Services' budget in the amount of \$100,000.00 to pay the cost of these services. Recommendations for Action: Board approval is requested.

**9. CONTRACT WITH SHIGLEY FAMILY SERVICES**

The CDSA (formerly The Development Evaluation Center) no longer evaluates children ages three through five. This responsibility has now fallen to school systems. This has caused a significant increase in the number of evaluations that we will need to complete. Our staff is unable to complete these additional evaluations without contracting with other agencies. In order to help ease the burden caused by these additional evaluations, the state has allotted additional funds in PRC 60. We will use these funds to contract with Shigley Family Services. Fiscal Implications: Funding is available in the Special Education Services' budget in the amount of \$331,500.00 to pay the cost of these services. Recommendations for Action: Board approval is requested.

**10. CONTRACT WITH TLC OPERATIONS, INC., (DEVELOPMENTAL DAY CENTER)**

Tammy Lynn Center (TLC) is a developmental day center. WCPSS has contracted with developmental day centers for over 20 years to provide special education and related services to special education students ages three through twenty. Fiscal Implications: The State of North Carolina provides categorical monies (PRC 63) totaling \$8,883.00 per child per year, plus a one-time allotment of \$50.00 for supplies, for children ages three through twenty served in developmental day centers. The Wake County Public School System will pay a supplement of \$6000.00, per child per year to the center. Funding is available from the state in the amount of \$250,124.00 (or approved state developmental day rate). In addition, Special Education funds will be used to pay the supplement. Recommendations for Action: Board approval is requested.

- 11. CONTRACT WITH TLC OPERATIONS, INC. (COMMUNITY RESIDENTIAL CENTER)**  
 TLC Operations, a Community Residential Center, provides special education and related services to students with special needs. The state assists with the cost of these services by providing funding for these students. This is the eighth year that Community Residential funds have been allocated. There are two community residential centers in Wake County, Tammy Lynn Center (TLC) and Hilltop Home. Fiscal Implications: The State of North Carolina provides categorical monies totaling \$14,087.10 per child per year, plus a one-time allotment of \$50.00 for supplies, for children ages three through twenty served in community residential centers. Funding is available in the amount of \$183,132.30 (or approved state Community Residential rate) for this contract. Recommendations for Action: Board approval is requested.
- 12. THIRD PARTY AGREEMENT BETWEEN NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF VOCATIONAL REHABILITATION – AMENDMENT #2**  
 Vocational Rehabilitation provides assessments, guidance and counseling, work adjustment training, job development, job placement, and treatment. Adaptive equipment is also provided, if needed. Eight Vocational Rehabilitation employees are currently occupying seven offices at our Noble Road Facility. The eight positions include four counselors and four support staff. The four support positions include two casework technicians, one casework assistant, and one office assistant. Fiscal Implications: Funding is available in the Special Education Services’ budget in the amount of \$77,947.00 to pay the cost of these services. Recommendations for Action: Board approval is requested.
- 13. WCPSS SAFE SCHOOLS PLAN**  
 The ABCs of Public Education legislation, G.S. 115-105.47, requires local education agencies to develop and implement a local Safe Schools Plan. The Plan must provide guidance for schools in establishing safe, secure, and orderly learning environments and a climate of respect. This plan is updated every three years. The WCPSS Safe Schools Plan for 2006-2009 is attached. After Board approval, it will be sent to the Department of Public Instruction. Fiscal Implications: None. Recommendations for Action: Staff is requesting Board approval.
- 14. EFFECTIVE SOFTWARE, INC., SERVICE AGREEMENT FOR SUPPORT OF STARS APPLICATION**  
 There are currently two agreements in place related to StARS. One is for follow-up support on the completed SST/504 product and the other provides software analysis services as well as the creation of system and functional documentation for the applications within StARS. Both are set to expire on June 30, 2006. On July 1, 2006, a new agreement will begin to support the existing StARS applications currently deployed as well as complete requested enhancements and required Special Education forms. The hourly rate for these services will be \$75, and \$150,000 will be encumbered to cover anticipated invoiced amounts throughout the 2006-07 fiscal year. Fiscal Implications: The total amount of the agreement is \$150,000. Funding will be paid from the Medicaid Administrative Claiming (MAC). Recommendations for Action: Staff is requesting Board approval of the agreement.
- 15. GRANT PROPOSALS**
1. Collaboration (#1073): National Science Foundation, Math and Science Partnership/North Carolina State University College of Engineering, Teachers-Scientist Leadership Academy/Central Office.
  2. Competitive (#1074): State Farm Companies/Reedy Creek Elementary School.
  3. Competitive (#1075): Braitmayer Foundation/Reedy Creek Elementary School.
  4. Competitive (#1076): NC Department of Public Instruction, Learn and Serve/Ligon Middle School.
  5. Entitlement (#1077): US Department of Education, Smaller Learning Communities/Central Office, Curriculum and Instruction.



6. Collaboration (#1078): US Department of Justice, COPS/Raleigh Police Department/Central Office, Security Department.

Fiscal Implications: Any required cash and/or in-kind matching contributions vary by grant program.  
Recommendations for Action: Staff is requesting Board approval.

## **16. WAIVER FROM THE BELL SCHEDULE FOR HODGE ROAD ELEMENTARY SCHOOL**

- G.S. 115C-84.2 states that a school calendar shall include a minimum of 180 days and 1,000 hours of instruction.
- The instructional day at Hodge Road Elementary School begins at 8:30 a.m. and ends at 3:00 p.m. under the current bell schedule.
- The staff at Hodge Road Elementary is requesting a School Improvement Waiver to increase the instructional day by fifteen (15) minutes, starting at 8:15 a.m.
- This change will increase total instructional time by 45 hours over the course of the year, allowing time for 10 early release days.
- One early release day will be scheduled each month.
- The early release days will be used for intense professional development and coaching, which is a component of the Hodge Road Elementary School Improvement Plan and Title I School Improvement Plan.

Fiscal Implications: None. Recommendations for Action: Staff recommends approval as a part of the School Improvement Plan and the Title I School Improvement Plan for Hodge Road Elementary School.

## **POLICY**

### **1. POLICY 5520: GRADING SYSTEM**

Revised: Second Reading

Policy 5520 was revised to better align policy with current grading practices. Language has been included to both define assessment requirements that must be administered throughout a course, as well as how those requirements can be met. These revisions are also a result of the transition to the block schedule and changes in State Board of Education policy. Fiscal Implications: None. Recommendation for Action: Staff is requesting Board approval.

### **2. POLICY 6130: OPEN-LUNCH PROVISION**

Revised: Second Reading

At the May 2, 2006 Board of Education meeting, Board members asked staff to revise policy 6130 to include juniors. This is offered as a strategy to help alleviate issues related to increased student growth. As re-written, the decision to allow juniors to participate in an open-lunch provision rests at the building level. Fiscal Implications: None. Recommendation for Action: Staff is requesting Board approval.

## **BOARD ADVISORY COUNCIL NOMINATIONS**

The Board approved the following nominations:

Nancy Caggia, Davis Drive Elementary School, District 8  
Jill Cody, East Millbrook Magnet Middle School, District 3  
Jennifer Tisdale, Brassfield Elementary School, District 3  
Donna Snyder, Wakefield Middle School, District 3

## **HUMAN RESOURCES**

### **1. RECOMMENDATION(S) FOR EMPLOYMENT (Exhibit C)**

- (a) Professional
- (b) Support

### **2. REQUEST(S) FOR LEAVE (Exhibit D)**

## COMMITTEE CHAIRS' REPORTS

### **Finance Committee**

Carol Parker reported that she had brought a copy of the PowerPoint presentation made by Cherry, Bekaert, and Holland, L.L.P at the Finance Committee meeting on June 13 for any Board members not present at the meeting who might be interested in looking at the presentation. She expressed thanks to those Board members who did attend the meeting. Ms. Parker reported the presentation gave a very good understanding of the financial audit process and procedures. The Finance Committee has been working on developing an audit committee policy and has asked for input from various sources. Mark Winters, Finance Officer, has researched it, and the Finance Committee is ready to forward this information to the Policy Committee for their use in forming a policy. The Finance Committee has asked Board members for nominations for Audit Committee members and would like to have the Audit Committee operational by September, if possible. This would allow the Audit Committee to be a part of the financial audit results that will be given out in November

## ACTION ITEMS

### FINANCE

#### **1. ADOPTION OF THE 2006-2007 ANNUAL BALANCED BUDGET RESOLUTION**

To approve the 2006-2007 Annual Balanced Budget Resolution. Fiscal Implications: To establish the Adopted Plan for Student Success for the Wake County Public School System for 2006-2007.

Recommendation for Action: To approve the annual balanced budget resolution for fiscal year 2006-2007 in accordance with G.S. 115C-425.

Eleanor Goettee made a motion to approve, seconded by Beverley Clark. Terri Kimzey made a presentation to the Board. Board members were provided with the back up to the resolution at the Board table. Ms. Kimzey reported that the county appropriation portion of the budget of \$275,827,000, which equals the amount requested in the Board of Education's Plan for Student Success, is included in the budget resolution. The budget resolution for July 1 is for a total budget of \$1.3 billion, of which \$1 billion is for the operating budget, and the difference is for the building program. Ms. Head thanked Terri Kimzey and her staff for their hard work in putting this budget together, and she thanked the County Commissioners for fully funding the budget. Beverley Clark reiterated for the public that the entire budget is available for viewing online on the WCPSS website. The vote was unanimous.

#### **2. REQUEST FOR ADDITIONAL WORKERS' COMPENSATION FUNDS**

The remaining funds available for workers' compensation claims total \$74,828.13. It is estimated that an additional \$91,724 are needed to complete workers' compensation claim payments for Fiscal Year-End 2006. Funds are reserved in Fund Balance for excess claims. Fiscal Implications: Appropriate \$91,724 to prevent shortfall. Recommendation for Action: Board Approval is requested.

Horace Tart made a motion to approve, seconded by Beverley Clark. Mark Winters made a presentation to the Board. He reported that \$2.8 million has been reserved and set aside in Fund Balance for workers' compensation, and staff is asking for appropriation of funds to finish out payments. There were no questions from the Board. The vote was unanimous.

#### **3. CONTRACT FOR CRIMINAL RECORD CHECKS**

In order to facilitate a safe learning and working environment for students and employees, Human Resources runs criminal record checks on all substitutes and applicants recommended for employment. Fiscal Implications: \$100,000 from contract services budget. Recommendation for Action: Approval is requested.

Rosa Gill made a motion to approve, seconded by Beverley Clark. Maurice Boswell made a brief presentation to the Board. He reported that the Human Resources Department uses a local firm, Carolina Information, for running the criminal background checks. The vote was unanimous.

## **FACILITIES**

### **1. SCHEMATIC DESIGN: E-23 ELEMENTARY**

Staff will present the schematic design documents prepared by Pearce, Brinkley, Cease + Lee, PA for the construction of E-23 Elementary School, located in Fuquay Varina. Fiscal Implications: The total proposed project budget is \$21,765,770, of which \$745,000 is currently available from the Start-Up component of the PLAN 2004 School Building Program. The remainder of the funds will come from the next building program. Recommendation for Action: Board approval is requested.

Rosa Gill made a motion to approve, seconded by Carol Parker. Sheri Green made a presentation of the schematic design for the new elementary school, currently referred to as E-23, which is scheduled to open in 2008. Ms. Green provided handouts of the site plan, floor plan, and elevations, and gave a detailed description of each. She pointed out that E-23 will be located near the intersection of Banks Road and 401 South in Fuquay Varina. Ms. Green and Mike Burriss answered clarifying questions from the Board. The vote was unanimous.

### **2. ASSIGNMENT OF NEW SUBDIVISION TO SCHOOLS**

The staff of the Office of Growth Management presented recommendations for the following subdivision: Hasentree (Phase 1). Fiscal Implications: Transportation costs will increase due to travel time. Other facility-related costs will be avoided. Recommendation for Action: Staff is presenting for Board approval.

Carol Parker made a motion to approve, seconded by Rosa Gill. Ramey Beavers reported that due to the crowding situation, individually and collectively, at the Wakefield schools, staff recommended that Hasentree subdivision not be assigned to Wakefield Elementary. It was the recommendation of staff that Hasentree be assigned to Fox Road Elementary instead. Carol Parker suggested that Hasentree be assigned to Forest Pines Elementary as a spot node. Discussion ensued, and Board members shared their views on which school (Fox Road or Forest Pines) would be the better choice. Ramey Beavers stated that staff has no problem with making the change from Fox Road to Forest Pines. Carol Parker made a substitute motion to assign Hasentree Subdivision to Forest Pines Elementary, seconded by Ron Margiotta. Ramey Beavers answered clarifying questions. The vote was 3 to 4 with Carol Parker, Ron Margiotta, and Horace Tart voting "yes," and Beverley Clark, Susan Parry, Rosa Gill, and Eleanor Goettee voting "no." The substitute motion failed. Patti Head restated the original motion. The vote was 5 to 2 with Susan Parry, Beverley Clark, Horace Tart, Rosa Gill, and Eleanor Goettee voting "yes," and Carol Parker and Ron Margiotta voting "no." The motion passed.

### **3. TUITION FEE FOR NONRESIDENT STUDENTS FOR 2006-2007**

The staff of the Office of Growth Management will present tuition fee for the 2006-2007 school year. The fee is based on the county tax appropriation for current expense, capital outlay and capital improvement. Fiscal Implications: There are no fiscal implications. Recommendation for Action: Staff is presenting for Board approval.

Rosa Gill made a motion to approve, seconded by Susan Parry. Ramey Beavers made a presentation to the Board and answered clarifying questions. This year there were a total of 29 tuition students. Dr. Beavers stated that the tuition fee per student is \$3,840.00 for the 2006-07 school year. The vote was unanimous.

## **INSTRUCTIONAL PROGRAM**

### **1. CONTRACT WITH DAMAR SERVICES, INC.**

We are contracting with Damar, a private, non-profit corporation located in Indiana, to provide educational, training and related services for an identified student with special needs. This student was served at this residential facility prior to moving to Wake County. In order to facilitate the transition to the Wake County Public School System, it was agreed that the student should continue to receive services in the Damar facility through June 30, 2007. The student will then be served under an IEP established by the Board and parents as provided by law. Fiscal Implications: Funding is available in the Special Education Services' budget in the amount of \$133,590.00 to pay the cost of these services. Recommendations for Action: Board approval is requested.

Rosa Gill made a motion to approve, seconded by Beverley Clark. Ron Margiotta posed the question to Linda Isley as to whether testing could be administered and a program put in place in WCPSS for this student for the coming year. Dr. Isley's response was, "No, sir." Ron Margiotta made a substitute motion to move this item to Closed Session for further discussion, seconded by Carol Parker. The vote was unanimous.

## **APPROVAL OF MINUTES**

### **1. JUNE 6, 2006, BOARD MEETING MINUTES**

Fiscal Implications: None. Recommendation for Action: This item is presented for approval by the Board.

Ron Margiotta made a motion to approve, seconded by Beverley Clark. Mr. Margiotta asked for clarification as to whether the Board had actually approved the Joint Use Agreement: Brier Creek Elementary with revisions dated June 6, 2006, as stated in the Board Meeting Minutes. Ms. Head responded that it has been approved by the Board of Education as written. The vote was unanimous.

## **INFORMATION ITEMS**

### **FINANCE**

#### **1. UPDATE ON THE RESPONSE TO SUMMERFORD'S FRAUD VULNERABILITY ASSESSMENT**

Staff will present an update on the status of the responses to Summerford's recommendations. Fiscal Implications: To be determined. Recommendation for Action: Staff is presenting as information.

Mark Winters reviewed each of the responses to Summerford's recommendations. He stated that staff will continue their work until there are final responses to every recommendation. There were no questions from the Board. Patti Head thanked Mr. Winters for the update.

Patti Head called for a 5-minute recess at 5:51 p.m.

The meeting reconvened at 6:03 p.m.

## **RECOGNITION (cont'd.)**

### **EMPLOYEE EXCELLENCE AWARDS (Exhibit E)**

Eleven (11) employees were nominated for this month's Employee Excellence Award. Attached is information regarding the recipients. Fiscal Implications: None. Recommendation for Action: None.

Patti Head asked Maurice Boswell to come forward to lead the recognition. Maurice Boswell recognized each of the June 2006 recipients individually, and Dr. Del Burns presented the awards to the recipients as

they were recognized. Mr. Boswell asked that everyone join him in a standing ovation for these outstanding employees. Patti Head praised the recipients as “the best of the best” and thanked them for their dedication and for the relationships they have with their co-workers, the students, and with the community.

Before going into Closed Session, Rosa Gill stated additional language needed to clarify the agenda item for Closed Session regarding acquisition of property, for discussion of terms and conditions for a contract for acquisition of a portion of a parcel located at Highway 401 North near Perry Creek Road (extension).

### **CLOSED SESSION**

Beverley Clark made a motion to go into Closed Session at 6:20 p.m. to consider confidential personnel information protected under G.S. 115C-319; to consider confidential student information protected under the Family Rights and Privacy Act (FERPA) and G.S. 115C-402; to establish or instruct the board’s staff or negotiating agents concerning the position to be taken by or on behalf of the board in negotiation of (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract pursuant to G.S. 143-318.11 (a)(5), regarding a portion of a parcel of land located at Highway 401 North near Perry Creek Road (extension); and to consult with an attorney employed or retained by the board in order to preserve the attorney-client privilege between the attorney and the board pursuant to G.S. 143-318.11 (a)(3). Carol Parker seconded the motion. The vote was unanimous.

The Board reconvened Open Session on a motion by Ron Margiotta, seconded by Carol Parker at 9:02 p.m.

### **ACTION ITEMS (cont’d.)**

### **INSTRUCTIONAL PROGRAM**

#### **1. CONTRACT WITH DAMAR SERVICES, INC.**

We are contracting with Damar, a private, non-profit corporation located in Indiana, to provide educational, training and related services for an identified student with special needs. This student was served at this residential facility prior to moving to Wake County. In order to facilitate the transition to the Wake County Public School System, it was agreed that the student should continue to receive services in the Damar facility through June 30, 2007. The student will then be served under an IEP established by the Board and parents as provided by law. Fiscal Implications: Funding is available in the Special Education Services’ budget in the amount of \$133,590.00 to pay the cost of these services.

Recommendations for Action: Board approval is requested.

Rosa Gill made a motion to approve, seconded by Beverley Clark. The vote was unanimous.

### **HUMAN RESOURCES**

#### **1. RECOMMENDATION(S) FOR CONTRACT RENEWAL**

Eleanor Goettee made a motion to approve the contract renewal of Patches Jacobs, Assistant Principal at Wake Forest-Rolesville Middle School from July 1, 2006 through June 30, 2010. The motion was seconded by Beverley Clark. The vote was unanimous

#### **2. RECOMMENDATION(S) FOR ADMINISTRATIVE APPOINTMENT**

Rosa Gill made a motion to approve the following administrative appointments:

- Jennifer Carnes, Assistant Principal at Zebulon Middle School, to Principal at Wilburn Elementary School, effective date July 1, 2006
- Pamela Johnson, Assistant Principal at Dillard Drive Middle School, to Principal at Brentwood Elementary School, effective date July 1, 2006

- Jennifer A. Abraham, Assistant Principal Intern at Root Leadership Magnet Elementary School, to Assistant Principal at Root Leadership Magnet Elementary School, effective date August 1, 2006
- Kyle P. Higgins, Assistant Principal Intern at Enloe High School, to Assistant Principal at Leesville Road High School, effective date July 1, 2006
- Mary Julia Meadows, Teacher at Brooks Museums Magnet Elementary School, to Assistant Principal at Brooks Museums Magnet Elementary School, effective date TBD
- Travis Shilling, Assistant Principal Intern at A.B. Combs Leadership Magnet Elementary School, to Assistant Principal at Olive Chapel Elementary School, effective date August 1, 2006
- LuAnn M. Hinton, Director, Student Information Systems-Technology Services Division, to Senior Director Telecommunications and Technology, effective date July 1, 2006

The motion was seconded by Susan Parry. The vote was unanimous.

Susan Parry made a motion to approve an additional administrative appointment as follows:

- Donna Hargens, Assistant Superintendent for Curriculum and Instruction, to Chief Academic Officer, Instructional Services, effective date TBD

The motion was seconded by Rosa Gill. The vote was unanimous.

Eleanor Goettee made a motion to approve an additional administrative appointment as follows:

- David Neter, Applicant, to Chief Business Offer, Administrative Services, effective date TBD

The motion was seconded by Susan Parry. The vote was unanimous.

### **3. ADMINISTRATIVE TRANSFERS**

The administrative transfers are as follows:

- Isaac M. Holton, Jr., Principal at East Garner Middle School to Principal at Garner High School, effective date to be determined
- Joy M. Gorman, Assistant Principal at Reedy Creek Elementary School to Assistant Principal at Briarcliff Elementary School, effective date August 1, 2006

Rosa Gill made a motion to amend the meeting agenda to add the (2) items related to the land purchase for E-19, seconded by Eleanor Goettee. The vote was unanimous.

## **FACILITIES**

### **1. OFFER TO PURCHASE AND CONTRACT – NORTHEAST WAKE COUNTY AREA: RIVER BEND ELEMENTARY (E-19)**

Terms and conditions of an Offer to Purchase and Contract have been reached with Commercial Properties, to acquire approximately 25.77 acres near Louisburg Road (Highway 401 North) and Perry Creek Road (extension) for a new elementary facility. Fiscal Implications: Estimated land cost at \$120,000 per acre is \$3,092,400.00 and would require an additional appropriation from Wake County to fund the acquisition. Recommendation for Action: Staff requests Board approval of an Offer to Purchase and Contract with Commercial Properties Realty Trust, LLC to acquire approximately 27.55 acres of land at a cost of \$120,000 per acre.

Eleanor Goettee made a motion to approve, seconded by Rosa Gill. The vote was unanimous.

### **2. FUNDING AND ACQUISITION RESOLUTION – NORTHEASTERN WAKE COUNTY AREA: RIVER BEND ELEMENTARY (E-19)**

Terms and conditions of an Offer to Purchase and Contract have been reached with Commercial Properties, to acquire approximately 25.77 acres near Louisburg Road (Highway 401 North), and Perry Creek Road (extension), for a new elementary facility. A Resolution to the Wake County Board of

Commissioners is required to approve of the acquisition and funding. Fiscal Implications: Total cost of the land, building and site improvements is \$3,092,400, with an estimated land value at \$120,000.00 per acre. Funding for this acquisition would require an additional appropriation from Wake County, as the Land Acquisition Component of Plan 2004 Funds has been exhausted. Recommendation for Action: Staff requests Board approval of a Resolution to the Wake County Board of Commissioners to approve of the acquisition and funding approximately 25.77 acres for a new elementary facility near Louisburg Road (Highway 401 North), and Perry Creek Road (extension) in Raleigh, NC.

Rosa Gill made a motion to approve, seconded by Susan Parry. The vote was unanimous.

### **ADJOURNMENT**

There being no further business coming before the Board, Eleanor Goettee made a motion to adjourn, seconded by Susan Parry. The meeting adjourned at 9:06 p.m.

Respectfully submitted,

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Melanie A. Upton, Recording Secretary

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Del Burns, Acting Superintendent, WCPSS

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Patti Head, Chair, Wake County Board of Education