

**OPEN MINUTES –BOARD MEETING**  
**Tuesday, June 7, 2005**



<b>Board Members Present</b>	<b>Staff Members Present</b>	
<i>Susan Parry, Chair</i>	<i>Superintendent McNeal</i>	Michael Evans
<i>Patti Head, Vice Chair</i>	Del Burns	Lloyd Gardner
Kathryn Watson Quigg	<i>Jo Baker</i>	Maurice Boswell
Beverley Clark	Cindi Jolly	
Rosa Gill	Mike Burriss	
Carol Parker	Mark Winter	
Amy White	Donna Hargens	
Ron Margiotta	Toni Patterson	
Bill Fletcher	Janice Shearin	
	Don Haydon	<b>Board Attorney Present</b>
	Bev White	<i>Ann Majestic</i>
	Linda Isley	Jonathan Blumberg

*Susan Parry called the meeting to order at 4 p.m. Everyone recited the Pledge of Allegiance.*

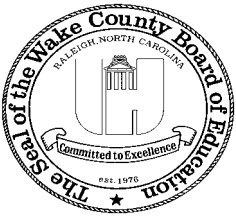
**INFORMATION**

**Chair’s Comments**

- *Chairwoman Parry and Board members attended Wake County Public School’s Graduation Exercises at the Raleigh Civic Center, Memorial Auditorium, and Meymandi Hall. WCPSS graduated over 6,500 students.*
- *Ms. Parry reported that the Wake County PTA sponsored “Project Graduation” at the Jim Graham Building.*
- *The Board of Education hosted the joint meeting with the County Commissioners on Wednesday, May 18, which was a road trip to visit three schools: Wake Forest-Roleville High School, East Millbrook Middle School, and Root Elementary School.*
- *On Wednesday, June 1, 2005, Wake County Public School System, City of Raleigh, and Wake County sponsored the groundbreaking ceremony for the new Brier Creek Elementary School, Community Center, and Community Park.*
- *Ms. Parry reported that over 3,041 high school seniors had registered to vote with the Board of Elections.*
- *On Monday, June 6, the County Commissioners held two public hearings for citizens to voice their concerns on the county’s budget proposal.*
- *Ms. Parry presented a draft of the “Wake County Board of Education’s Request for Proposal” to the Board. The proposal is a request for audit services to evaluate the adequacy of the internal financial controls provided under the current financial policies and procedures of the WCPSS and to recommend to the Board any changes based on that evaluation.*

*Board members’ comments on the Wake County Board of Education’s Request For Proposal.*

*Ron Margiotta requested Les Merritt, State of North Carolina Auditor, perform an audit of the school system’s financial procedures along with giving the Board recommendations as to the procedures the system should follow. Mr. Margiotta asked that the State Auditor review all departments in the school system going back two to three years.*



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*Beverley Clark stated that she agrees that an internal audit should be preformed. She stated that this audit would review all procedures that have been put into place and any additional changes needed to keep employees honest. Ms. Clark explained that the State Auditor is backlogged with other projects, and it could take up to 18 months before someone could take a look at our records. Ms. Clark reiterated that the school system should make sure the best internal controls are put into place and that the RFP represents that information.*

*Bill Fletcher stated he had concerns with the existing relationship with the current audit firm that has been doing our financial audit for the past several years. He would like to ask the firm “what they saw or did not see.” He asked, “How do we accomplish demonstrating transparency and the school system’s fiduciary responsibility?”*

*Carol Parker agreed that the Board should consult an outside auditor to review the school system’s financial records. She stated that the auditor should be able to review the current procedures in place, what the school system’s internal auditor should be looking for, and what type of system should be installed to ensure the Board is protecting the taxpayers’ dollars.*

*Mr. Margiotta reiterated that we need to do a “comprehensive audit” to review all departments within the school system.*

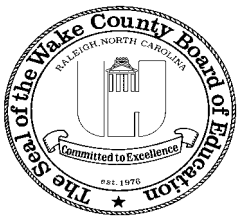
*Ms. Parry would like for the Board to present its “Request for Proposal” to the Greater Raleigh Chamber of Commerce President, Wake Education Partnership’s President, and the Local (State) Government Commission. Ms. Parry reported that these organizations would be able to direct this RFP to the firm that has the most experience and would be able to provide the Board with the best feedback.*

*Ms. Head made the request that the proposal go to the Local Government Commissions first for review and then make changes (if needed). The Board of Education would proceed with the proposal.*

*Mr. Fletcher reported that the audit Mr. Margiotta was referring to was an audit that was requested by the school administration conducted by KPMG. He stated that the internal auditor should report directly to the Board and administratively to the Superintendent. The audit also indicated that additional staff was needed based on the size of the school system, the projected growth of the system, and the scope of the responsibilities of the audit function.*

### **Superintendent’s Report**

- *The Superintendent said the district embraces any audit and has in the past. The district caught the perpetrators, held weekly staff meeting, and made certain safeguards were put in place. The district also hired a fraud examiner.*
- *Superintendent McNeal announced that the third annual Summer Institute to train Wake County teachers kicked off on Monday, June 6. He said that the four-day institute was designed to enhance teacher effectiveness in working with all students using technology as a foundation. Over 150 teachers and administrators from more than 56 schools participated.*
- *On May 21, 2005, the Human Resources Department sponsored the Spring Job Fair. Over 2,800 applicants pre-registered.*



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- *Mr. McNeal took a moment to thank the community for its support at the County Commissioners' Public Hearing on the county budget. He reported that over 100 speakers signed up, from teachers, administrators, business leaders, community organizations, religious groups, and PTAs. They spoke in support of the school district's budget request. He was appreciative of the show of support from community.*
- *He announced that Cabinet would be on retreat June 16 & 17 to update the system's strategic three-year work plan.*

*Beverly Clark announced that the 4A LaCrosse competition was won by the Apex team.*

### **PUBLIC COMMENT**

***Tim Hinnant, parent.** Mr. Hinnant stated that he is in full support of the site selection for M5 Wendell Middle School and asked for the Board's approval.*

***Sheree Hedrick, parent.** Ms. Hedrick stated that she is in full support of the site selection for M5 Wendell Middle School and asked for the Board's approval.*

***Stephen Ammons, parent.** Mr. Ammons stated that he is in full support of the site selection for M5 Wendell Middle School and asked for the Board's approval.*

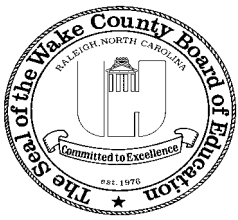
### **PRESENTATION: THE MIRACLE LEAGUE –TONY WITHERS**

The Wake County Public School System and the Miracle League, a baseball league for special needs children, have formed a partnership and selected Adams Elementary School in Cary as a site for a new Miracle League field. Tony Withers and Robin Rose with Miracle League of the Triangle, Inc., will give a short presentation about the field at the Wake County Board of Education's meeting, Tuesday, June 7 at 4 p.m. Completion of the field is scheduled to coincide with the opening day of Major League Baseball, April 2006. WCPSS will use the field during the school week, and have priority use of the field at all times. Miracle League games will be scheduled on Friday nights, Saturdays and Sundays. The Miracle League is responsible for funding the construction and ongoing operations of the field, as well as relocating Adam's existing playfield and walking track. With the motto "Every Child Deserves a Chance to Play Baseball," the Miracle League has built 16 fields and another 60-plus are in various stages of development.

In 1998, the Rockdale Youth Baseball Association formed the Miracle League to further its mission to provide opportunities for all children to play baseball regardless of their ability. Special needs children in the community wanted to dress in uniforms, make plays in the field, and round the bases just like their healthy peers. The league began with 35 players on four teams.

### **APPROVAL OF MEETING AGENDA**

*Beverly Clark amended the meeting agenda to add to the Action Agenda-Facilities "Subdivision-Right-of-Way Dedication-Easement Dedication: Barwell Road Elementary and City of Raleigh Community Center and Park Project."*



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*Patti Head amended the meeting agenda to delete from the Action Agenda-Human Resources “Recommendation for Non-Renewal.”*

*Patti Head amended the meeting agenda to add to the closed session to consult with an attorney employed or retained by the Board in order to preserve the attorney-client privilege between the attorney and the Board pursuant to G.S. 143-318.11 (a)(3) due to current litigation by C.A.R.E.*

*Patti Head amended the meeting agenda to add to the Action Agenda-Community Relations “Final Recommendations for 2004-2005 Community Relations Committee of the Wake County Board of Education.”*

*Kathryn Watson Quigg made a motion to approve the amended meeting agenda, seconded by Bill Fletcher. The vote was unanimous.*

### **CONSENT ITEMS**

*Bill Fletcher made a motion to approve the Consent Agenda, seconded by Amy White. The vote was unanimous.*

### **APPROVAL OF MEETING MINUTES**

April 5, 2005 – Work Session Superintendent’s Plan for Student Success  
April 12, 2005 – Work Session Superintendent’s Plan for Student Success  
April 19, 2005 – Committee of the Whole  
April 19, 2005-Open Meeting  
April 26 & 27, 2005- Board of Education Board Retreat  
May 3, 2005 – Committee of the Whole  
April 19, 2005 – Closed Session  
April 20, 2005- Joint Meeting of the Board of Commissioners and the Board of Education  
April 13, 2005 – Community Relations Committee Meeting  
May 3, 2005 – Facilities Committee Meeting  
May 17, 2005 – Facilities Committee Meeting

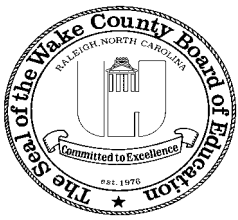
### **PROGRAM**

#### **1. NCS PEARSON INC., CONTRACT (NOVANET)**

NCS Pearson, Inc. will provide: 226 currently existing ports (connections) for the NovaNET educational software for access by all area high schools; 25 additional ports for the NovaNET educational software for access by all area high schools; site setup for two sites (River Oaks Middle School and Life Course Academy); six training days, including technical and educational support and consultation; 54 summer school ports.

#### **2. CONTRACT: RICHARD MILBURN HIGH SCHOOL**

Original contract with Richard Milburn High School was dated May 17, 1999. New contract effective July, 2005, through June 30, 2006, with option to renew 2006-2007 and 2007-2008 includes a NovaNET



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coordinator previously handled as a separate contract. Provides for an average of 165 available student seats each semester.

### **3. AMENDMENT #II TO CONTRACT BETWEEN WAKE COUNTY SMARTSTART, INC., AND WAKE COUNTY PUBLIC SCHOOL SYSTEM (PARENTS AS TEACHERS HOME VISITING)**

This amendment to the contract approved at August 3, 2004, Board meeting increases funding for Project Enlightenment services for the completion of the 04-05 fiscal year. The contract pays for Parents As Teachers home visiting services to high needs children and their families.

### **4. AMENDMENT IV TO INTERPRETERS, INC., CONTRACT**

When we submitted our last request for additional funds, we estimated the amount that would be needed for the rest of the school year. We based our estimate on previous monthly expenditures. However, even though we thought we added enough funds to cover services for this school year, we underestimated the amount needed. For this reason, we have to add funds at this time.

## **FACILITIES**

### **1. BIDS: MAINTENANCE AND OPERATIONS DEPARTMENT SERVICE AGREEMENTS.**

Bids for the Maintenance and Operations Department Service Agreements were received. A Service Agreement (SA) is for services other than construction or repair. The Service Agreement total is \$9,010,683.07. Staff recommends award of the attached list of Service Agreements with terms of July 1, 2005 to June 30, 2006. Fiscal Implications: Funding is included in the 2005 – 2006 budget request. Recommendation for Action: Board approval is requested.

### **2. BIDS: MAINTENANCE AND OPERATIONS DEPARTMENT MASTER JOB ORDER CONTRACTS**

Bids for the Maintenance and Operations Department Master Job Order Contracts were received. A Job Order Contract (JOC) is for construction or repair with indefinite demand or quantity. The total award of these contracts is \$2,535,000. Staff recommends award of the attached list of contracts with terms of July 1, 2005 to June 30, 2006. Fiscal Implications: Funding is included in the 2005 – 2006 budget request. Recommendation for Action: Board approval is requested.

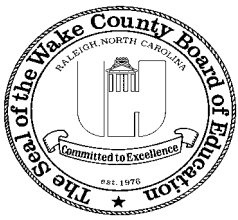
### **3. CONTRACT: INDIVIDUAL PROJECT PROPOSAL AGREEMENT**

An Individual Project Proposal Agreement (IPPA) is for engineering services. The total of This agreement is \$150,000.00. Staff recommends award of this agreement with terms of July 1, 2005 to June 30, 2006. Fiscal Implications: Funding is included in the 2005 – 2006 budget request. Recommendation for Action: Board approval is requested.

### **4. CHANGE ORDER: SITE SET-UP OF MOBILE CLASSROOM UNITS / PACKAGE D-3**

Board approval is requested for Change Order No. GC-1 to C. Blake Lewis. This change order, in the amount of \$575,000, is for the site set-up of 25 additional mobile classroom units / Package D-3 which is part of the 2005 Crowding Solution. Fiscal Implications: Funding is available from the project budget of \$11,895,000 for purchase and set-up of 146 classrooms (mobile/modular units) which are part of the \$31,100,000 Crowding Solution budget. Recommendation for Action: Board approval is requested.





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**5. CONSTRUCTION DOCUMENTS: WAKE FOREST-ROLESVILLE HIGH**

Staff has reviewed the construction documents and requests Board approval, and authorization to advertise for the construction of Wake Forest-Rolesville High School CTE Building. Fiscal Implications: The proposed budget is \$3,240,445, of which \$2,540,445 is provided in the PLAN 2004 School building Program. An estimated future reallocation of \$700,000 may be required. Recommendation for Action: Board approval is requested.

**6. RESOLUTION: START-UP FUNDING FOR NEXT SCHOOL BUILDING PROGRAM**

Resolution requests appropriation of PLAN 2004 School Building Program funds previously approved by the Board. This request is for start-up funds to begin projects that will be completed in the next building program. A total of \$5,000,000 is included in Plan 2004 for start-up projects. Fiscal Implications: Total of this appropriation request is \$1,275,000 of the \$5,000,000 available on PLAN 2004 for start-up projects. Appropriations for PLAN 2004 to date total \$392,609,239. The total PLAN 2004 appropriations including this request equal \$393,884,239. Recommendation for Action: Board approval is requested.

**7. RESOLUTION: REALLOCATION OF START-UP FUNDING FOR THE NEXT BUILDING PROGRAM**

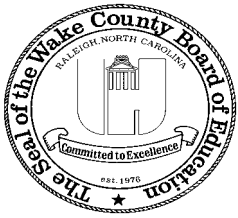
Resolution requests reallocation of the Next Building Program Start-Up funds to Cary High Phase II, Enloe High Phase II, Millbrook High Phase II, Root Elementary, Bugg Elementary, Brooks Elementary, Poe Elementary, West Millbrook Middle, Apex High, and Wake Forest-Rolesville High. Total reallocation amount is \$1,275,000. Fiscal Implications: No additional appropriation of funding is necessary. Recommendation for Action: Board approval is requested.

**8. ROOFING ASSESSMENTS FOR THE NEXT BUILDING PROGRAM**

Staff recommends using \$100,000 of in the PLAN 2004 Re-roofing Project savings for assessing existing roofs to prioritize roofing projects for the next building program. Fiscal Implications: Funding is available from the PLAN 2004 Re-roofing Project. Recommendation for Action: Board approval is requested.

**9. CENTENNIAL CAMPUS MIDDLE SCHOOL AND THE FRIDAY INSTITUTE - AGREEMENT FOR THE SHARED USE OF CERTAIN IMPROVEMENTS MADE BY THE WAKE COUNTY BOARD OF EDUCATION AND NORTH CAROLINA STATE UNIVERSITY TO STATE OWNED PROPERTY LOCATED AT 1900 MAIN CAMPUS DRIVE**

Centennial Campus Middle School is located on the campus of NCSU and was constructed by the Board of Education under a 40-year Ground Lease Agreement dated June 23, 1998. NCSU retained a parcel and associated easements within the leased parcel for the construction of the Friday Institute for the purpose of collaborative teaching, training, and research of teaching methods. CCMS and the Friday Institute agree to coordinated reciprocal programmatic use of improvements, such as technology, parking areas, facility entrances, classrooms, and courtyard. Fiscal Implications-Utilities and maintenance for the Centennial Campus Middle School and its program areas will be provided by WCPSS. Utilities and maintenance for the Friday Institute and the common areas defined as the entrance and courtyard will be provided by NCSU. WCPSS and NCSU will share in the road



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maintenance of Main Campus Drive until June 22, 2008. Recommendation for Action-Board approval is requested.

### **10. EAST MILLBROOK MIDDLE SCHOOL - AMENDMENT TO REMOVE THE RECREATIONAL AREA CONTAINING THE BASEBALL FIELDS FROM THE LEASE AND JOINT USE AGREEMENT EXECUTED ON FEBRUARY 2, 1993.**

Wake County Public School System entered in a 20-year Lease and Joint Use Agreement with the City of Raleigh for the use of recreation areas of East Millbrook Middle School on February 2, 1993. Per the terms of the original agreement, either party could terminate the agreement upon 120 days written notice after the first year of the agreement. On April 22, 2005, due to the growing student population and the need to add class seats, the City of Raleigh was provided written notice of Wake County Public School System's intent to terminate the said agreement. In lieu of termination and the City's desire to utilize the gymnasium at East Millbrook Middle School, the City agreed to amend the agreement to only remove the recreational area containing the baseball fields (Area A-1 of the original agreement) effective April 28, 2005; thereby permitting the construction of a new modular school. Fiscal Implications-None. Recommendation for Action- Board approval is requested.

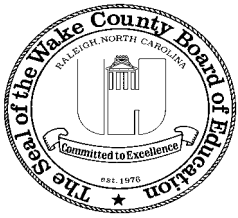
### **FINANCE**

#### **1. EXTENSION OF XEROX LEASE AGREEMENT FOR DOCUPRINT 92C PRINTER**

Technology Services is nearing the end of a five-year lease agreement with Xerox for a DocuPrint 92C Printer. This printer is utilized in the Operations area for standard district printing requirements such as locators, W-2s, 1099s and testing documents for schools. A 21-month extension to the lease is recommended. Monthly base cost includes printer, controller, consumables and extended service coverage. Current monthly cost of \$8,555.63 would drop to \$6,507.50. This is a savings of \$2,048.13 per month or about \$43,000 over the course of the twenty-one month term. New rate would begin invoicing in July. Fiscal Implications: Total cost of 21-month extension to lease is \$136,657.50. \$78,090 will be incurred in the 2005-06 fiscal year and \$58,567.50 will be incurred in the 2006-07 fiscal year. Funding for contracted services was budgeted for in the Technology Services 2005-06 operating budget request.

#### **2. XEROX LEASE AGREEMENT FOR DOCUPRINT 75 MICR PRINTER**

There is a need for Technology Services to switch out our current Xerox 4850 Printer for a DocuPrint 75 MICR (Magnetic Ink Character Recognition) Printer. This printer will be housed in the Operations area and is mainly used for printing pay stubs and checks. The new MICR printer will help the district meet a new state mandate requiring payroll checks to be printed in one master vs. several separate print runs. The district will receive a trade-in value for the 4850 Printer which will be applied against the overall total of the new lease. Current monthly maintenance cost of the 4850 Printer is \$2,497.49. New monthly base cost of 75 MICR Printer-including printer, controller, consumables and extended service coverage-will be \$2,605.04. Term of new lease is five years. New rate would begin invoicing in July. Fiscal Implications: Total cost of five-year lease is \$156,302.40. This equates to \$31,260.48 being incurred each fiscal for the next five years, beginning with the 2005-06 fiscal year. Funding for contracted services was budgeted for in the Technology Services 2005-06 operating budget request.



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### **HUMAN RESOURCES**

#### **1. RECOMMENDATIONS FOR EMPLOYMENT (*Exhibit A*)**

- a. Professional
- b. Support

#### **2. REQUESTS FOR LEAVES (*Exhibit B*)**

### **COMMITTEE CHAIRS' REPORTS –None~**

*The Policy Committee will meet on Tuesday, June 14, 2005, at 11 a.m.*

*Ms. Head and the Community Relations Committee met throughout the year working on the charges given to this committee by the Board. Ms. Head asked that the four recommendations be voted on by the Board and given to staff for implementation. (*Exhibit C*). Ms. Head make a motion to accept the Final Recommendations of the 2004-2005 Community Relations Committee of the Wake County Board of Education for Board approval. Motion was seconded by Carol Parker. The vote was unanimous.*

*The Joint Work Session with the County Commissioners and the Board of Education that was scheduled for Wednesday, June 14, 2005, has been canceled.*

### **ACTION ITEMS**

#### **PROGRAM**

##### **1. ASSIGNMENT OF NEW SUBDIVISIONS TO SCHOOLS**

The staff of the Office of Growth Management presented recommendations for the following subdivisions: Bedford at Falls River (Phases 37-39, Map 26); Heritage Wake Forest (Phase IV, Sections 8, 9, 11-15); Stonegate at St. Andrews (Phase 1, Section 1).

*Rosa Gill made a motion to approve, seconded by Bill Fletcher. The vote was unanimous.*

##### **2. SCHOOL IMPROVEMENT WAIVERS FOR 2005-2008**

The majority of school improvement waivers were presented to the Board on April 19. These additional waivers were received or completed after that date. One waiver requires local approval only; three will also need state approval.

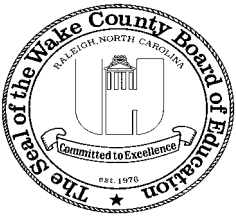
*Amy White made a motion to approve, seconded by Ron Margiotta. The vote was unanimous.*

##### **3. SCHOOL IMPROVEMENT PLANS FOR 2005-2008**

All schools prepared school improvement plans for the 2005-2008 cycle. Plans were submitted electronically and are available for study by the Board. Staff will present an overview of the areas focused on by schools in their plans.

*Bill Fletcher made a motion to approve all the requested wavier. Mr. Fletcher wanted to make certain that the Board do whatever needed to make certain S-9 was approved. Kathryn Watson Quigg wanted S-8 to be approved. The motion was seconded by Ron Margiotta. The vote was unanimous.*





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### **FACILITIES**

#### **1. SITE SELECTION FOR M5 (WENDELL AREA) MIDDLE SCHOOL**

Staff will present a recommendation for locating the new Wendell area middle school (M5) at the Highway 97 property. Fiscal Implications: None at this time. Project costs for construction phase will be included in CIP 2006. Recommendation for Action: Approval of staff recommendation  
*Kathryn Watson Quigg made a motion to approve, seconded by Amy White. The vote was unanimous.*

#### **2. RENOVATION TO SERVICE LINES IN BROUGHTON KITCHEN AND DINING ROOM**

Child Nutrition Services (CNS) seeks increased sales at the high school level by incorporating new display and lighting equipment similar to food court displays at malls. CNS has reviewed various options and recommends a pilot installation in Broughton's kitchen and dining room. CNS recommends Denver Equipment Company as sole source provider for renovations to Broughton kitchen and dining room for the following reasons: 1) Denver Equipment Company is the exclusive developer and distributor of trademarked SERVTECH custom feeding systems and patented DEPCON decorative utility distribution systems. These systems allow plumbing, electrical, and data lines to run throughout the service lines without disturbing existing floors and ceilings. 2) Denver Equipment Company has a proven track record in other North Carolina Local Education Agencies for providing a product that pays for itself by increased student participation and sales for CNS programs. Installation is less than one week. If this pilot project is successful, CNS will invite vendors to submit RFP's for future renovations. Fiscal Implications: Fund 05 reserves will be used to cover costs of the renovation in the amount of \$218,992.33. Recommendation for Action: Board approval of sole source vendor for pilot test.  
*Ron Margiotta made a motion to approve, seconded by Rosa Gill. The vote was unanimous.*

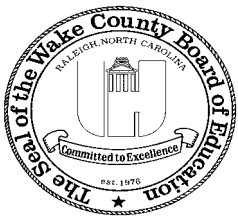
#### **3. SCOPE MODIFICATIONS: EAST WAKE HIGH ADDITION AND RENOVATIONS**

Staff will present proposed modifications to the scope of the addition and renovations to the PLAN 2004 East Wake High School project to accommodate the four small schools concept. Staff recommends proceeding with the new auditorium and renovations to the "Link" administration building and recommends deferring improvements to the site and the south campus classrooms to a future bond program due to funding shortfalls and program changes. Fiscal Implications: Funding is available from the total project budget of \$20,223,278, of which \$1,079,172 is from the PLAN 2000 School Building Program, and \$19,144,106 is from the PLAN 2004 School Building Program. Recommendation for Action: Board approval is requested.

*Kathryn Watson Quigg made a motion to approve, seconded by Beverley Clark. The vote was unanimous.*

#### **4. SUBDIVISION-RIGHT-OF-WAY DEDICATION-EASEMENT DEDICATION: BARWELL ROAD ELEMENTARY AND CITY OF RALEIGH COMMUNITY CENTER AND PARK PROJECT**

Construction of the Barwell Road Elementary School and City of Raleigh Community Center and Park requires the dedication by the Board of Education of a portion of a 20-foot wide sewer easement located on Board property and the dedication of a 26-foot wide cross access and utility easement to the City of Raleigh. The City of Raleigh will dedicate right-of-way, utility easements and cross access easements to the City of Raleigh for use by the Board of Education and City in developing and using school and city facilities. Subdivision of the property, dedication of right-of-way, easements for utilities and access will



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be conveyed by recorded plat. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval to convey to the City of Raleigh, by recorded plat, a 20-foot wide sewer easement and a 26-foot wide cross access and utility easement.

*Bill Fletcher made a motion to approve, seconded by Amy White. The vote was unanimous.*

### **HUMAN RESOURCES**

#### **1. REVISION TO TECHNOLOGY SERVICES SALARY SCHEDULE**

Staff requests approval of a revised technology services salary schedule. Revisions include the addition of two more bands to support conversion of contractors to WCPSS employees. Converting long time contractors to WCPSS employees will result in significant savings to the system.

*The presentation included visitors from Peace College who Shared information on the newly designed program.*

*Rosa Gill made a motion to approve, seconded by Bill Fletcher. The vote was unanimous.*

### **INFORMATION ITEMS**

#### **PROGRAM**

##### **1. ASSIGNMENT OF NEW SUBDIVISIONS TO SCHOOL**

The staff of the Office of Growth Management will present recommendations for the following subdivisions: Brier Creek Club (Phases 26 and 27); Heritage Crest Townhomes; Village of Rolesville (Phase 2, Track 2, Phase 5, Track 4); and Willow Crest Townhomes.

### **HUMAN RESOURCES**

#### **1. PARTNERSHIP WITH PEACE COLLEGE TO PREPARE EDUCATION TEACHERS**

Staff from WCPSS Human Resources and C&I were invited by Peace College to participate in the development of a unique elementary teacher education program. One feature of the program that is different from other preparation programs is that students will be able to participate in such WCPSS staff development programs as literacy training. These opportunities will enable graduates to transition immediately to teaching in Wake County without having to “catch up” on the job. This should have a positive impact on teacher retention.

#### **CLOSED SESSION**

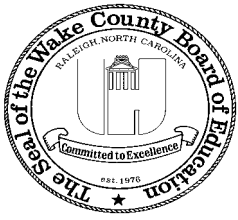
*Patti Head made a motion to go into closed session at 6:50 p.m. to consider confidential personnel information protected under G.S. 115C-319 and to consult with an attorney employed or retained by the Board in order to preserve the attorney-client privilege between the attorney and the Board pursuant to G.S. 143-318.11. (a) (3) due to current litigation by C.A.R.E. The motion was seconded by Amy White. The vote was unanimous.*

### **ACTION ITEMS (cont'd.)**

#### **HUMAN RESOURCES**

##### **1. RECOMMENDATIONS FOR ADMINISTRATIVE APPOINTMENTS**

*A motion was made by Amy White, seconded by Rosa Gill to approve the following administrative appointments. The vote was unanimous.*



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- *Cecelia Chapman, assistant principal intern at Farmington Woods Elementary School to assistant principal at Adams Elementary School, effective date TBD.*
- *Frank Graham, assistant principal intern at Salem Middle School to assistant principal at Cedar Fork Elementary School, effective date August 1, 2005.*
- *Mark Kenjarski, assistant principal intern/Instructional Resource Teacher at Partnership Elementary School to Senior Partner (assistant principal) at Partnership Elementary School, effective date July 1, 2005.*
- *Brian Pittman, assistant principal intern at Green Hope High School to assistant principal at Middle Creek High School, effective date July 1, 2005.*

**2. RECOMMENDATIONS FOR ADMINISTRATIVE TRANSFERS**

*Information was provided to the Board on the following administrative transfers.*

- *Donna Redfern, assistant principal at Baucom Elementary School, to assistant principal at Lacy Elementary School, effective date August 1, 2005.*
- *Cathy Williams, assistant principal at Ligon Middle School, to assistant principal at Enloe High School, effective date TBD.*

**ADJOURNMENT**

*There being no further business before the Board, a motion to adjourn was made by Bill Fletcher, seconded by Patti Head. The vote was unanimous. The meeting was adjourned at 9:05 p.m.*

*Respectfully submitted,*

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Elwanda K. Farrow, Recording Secretary

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Bill McNeal, Superintendent, WCPSS

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Susan Parry, Chair, Wake County Board of Education