



WAKE COUNTY BOARD OF EDUCATION MEETING MINUTES

June 3, 2008



<u>Board Members Present</u>	<u>Staff Members Present</u>	
Rosa Gill, Chair	Superintendent Del Burns	Donna Hargens
Beverley Clark, Vice Chair	Terri Cobb	Don Haydon
Eleanor Goettee	Danny Barnes	Ann Hooker
Patti Head	Maurice Boswell	Julye Mizelle
Kevin L. Hill	Mike Burriss	David Neter
Anne McLaurin	Kathy Chontos	Bev White
Ron Margiotta	Marvin Connelly	Jonibel Willis
Lori Millberg	Chuck Dulaney	Mark Winters
Horace Tart	Michael Evans	<u>Board Attorney Present</u>
	Lloyd Gardner	Ann Majestic

Chair Gill called the meeting to order at 3:05 p.m. Everyone recited the Pledge of Allegiance.

Chair's Comments

- On June 2, the Board of County Commissioners held public hearings related to the budget. Ms. Gill shared that she presented at 2:00 and that Dr. Burns presented at 7:00 p.m. Ms. Gill thanked Board member Patti Head for her attendance at the 2:00 hearing and the teachers, principals, and Central Services staff who made the effort to be in attendance.
- May 27 through May 30, Ms. Gill attended the Southern Leadership Conference for Minority Administrators. Ms. Gill thanked Chuck Dulaney for assisting her in a presentation that related to student assignment. Ms. Gill shared that the conference participants and planners enjoyed the presentation and spoke very highly of Mr. Dulaney and look forward to recruiting him to conferences in the future.
- On Saturday, May 31, Southeast Raleigh High School held the first of 19 graduation ceremonies of the 2007-2008 school year. Michael Wright gave the valedictorian address. The Southeast Raleigh High class of 2008 included Morehead-Cain Scholar, Shenise Nicole Gilyard, two national Merit Achievement Scholars and two NC Teaching Fellows. The graduating class included 500 students. Ms. Gill thanked Board members, Leadership Team Members, and elected officials who attended the graduation on Saturday and upcoming graduations.
- Ms. Gill announced that the Board of Education will hold student transfer hearings on June 4 and June 5 beginning at 12:00 noon. She shared that the hearings are by appointment only and that additional hearings will be held later in the month to accommodate parents and students. Ms. Gill thanked Growth Management for working with parents and students to schedule the hearings.

- The Board will begin implementing their revised committee structure to begin their work within the Board of Education's Policy Plan in June. Recruit, Retain, and Train Committee will meet at 9:00 a.m., System and Structures Committee will meet at 10:30 a.m., and Fiscal Accountability Committee will meet at 12:30 p.m. On June 10, the Learning and Equity Committee will meet at 1:00 p.m. The Board decided that during the transition, the Facilities and Policy Committees will continue to meet. On June 10, Facilities will meet at 10:00 and Policy will meet at 11:30 a.m.
- Ms. Gill shared that in July, Board of Education meetings will be scheduled as needed. The Board tentatively scheduled a meeting on July 15 at 3:00 p.m.

Superintendent's Comments

- Dr. Burns shared that the class of 2008 has over 4,640 graduates earning more than \$47.78 million in scholarships. The number of graduates this year increased by 400 from last year. More than 964 students qualified for the North Carolina Scholars Program. More than 1,200 were Honor Society graduates. Six high schools had senior classes with 500 or more students. Dr. Burns congratulated the students, and their parents. Dr. Burns also thanked the school staffs and their principals for their work.
- Dr. Burns shared that thirty-nine Wake County Public School System high school seniors have been named North Carolina Teaching Fellows and seven students have been named alternates. The Teaching Fellows Program provides annual scholarships of \$6,500 for four years at one of 18 North Carolina colleges or universities in turn for the students agreeing to teach for 4 years in one of North Carolina's public schools. The 39 Teaching Fellows attend 13 different WCPSS high schools including: Apex, Athens, Broughton, Cary, Enloe, Fuquay-Varina, Green Hope, Leesville Road, Middle Creek, Sanderson, Southeast Raleigh, Wake-Forest Rolesville, and Wakefield.
- Fourteen Wake County Public School System high school seniors earned National Merit College Scholarships, according to the National Merit Scholarship Corporation. The students are: Noah Fontes of Apex High School; Matthew Fox and Nancy Pace of Broughton High School; Christine Dragonette of Cary High School; Adam Buckholt, James Cuffney, Miles Huang, and Scott Possiel of Enloe High School; William Schlieper of Green Hope High; Amanda Jackson of Knightdale High School; Josh King of Leesville Road High; Terry James and Nicolette Rossmell of Middle Creek High School; and Timothy Armstrong of Millbrook High School.
- On May 27, Senior Director David Ansbacher spoke to students at Garner High School that successfully completed the MYP (Middle Years Programme) Personal Project. The event gave students the opportunity to share their successes with parents and the community. Dr. Burns congratulated the students, their families, and their teachers on their accomplishments in the International Baccalaureate Program.
- On May 29, the 2008 Graduation and Awards Ceremony for the Helping Hands Mentoring Program took place at Southeast Raleigh High School. Dr. Donna Hargens provided opening comments, Marvin Pittman, Special Assistant for the State Board of Education, was the keynote speaker. Dr. Burns shared that he had the privilege of presenting former WCPSS Superintendent Dr. Bob Bridges with a

Lifetime Achievement Award on behalf of the Helping Hands Mentoring Program. Dr. Bridges founded the program in 1987 during the time in which he served Wake County Schools as Superintendent. Dr. Bridges was extremely pleased with his recognition. Additional awards were presented and included: Outstanding Leadership, Bobby Allen; Pryce Baldwin, Jr.; Dr. James Hargett; School of the Year, Wakelon Elementary and West Millbrook Middle; Principal of the Year, Sally Reynolds at Poe Elementary; Counselor of the Year, Susan Rhodes at Swift Creek Elementary, and Barbara Brooks at Carroll Middle School; Mentor of the Year, Dominic Hardy, Partnership Elementary; Ronnie Sharpe, Ligon Middle School; Rodney Smith, Centennial Campus Middle School; Most Outstanding New Mentor, William Stubbs, Reedy Creek Middle School; Most Outstanding Parent Volunteer, Yolanda Sanders, Wakefield Elementary School, and Outstanding Contributions, Toni Cooper, Prevention Services, Sandra Febres, Lincoln Heights, William Scarborough, Skipper's Fish and Chips, and the Weatherstone Elementary PTSA. Dr. Burns thanked Maurice Moore, Darryl Fisher, and Marvin Connelly for their work in making the event successful.

- On May 29, the Institute for Raising Achievement and Closing Gaps held their Year-End Celebration and Project Presentation. Schools that participated in the initiative were: Bugg Elementary, Creech Road Elementary, Forest Pines Elementary, and Leesville Road Middle. Dr. Burns thanked Kevin L. Hill and the Leadership Team members who attended. The initiative is a result of the work of the Raising Achievement/Closing the Gap Committee.
- Emily Collins, a sixth grade social studies and language arts teacher at Wendell Middle School will travel to Turkey this summer. She is one of four NC educators chosen by the International Visitors Council in partnership with the Turkish Embassy to go on a two-week trip and study the nation of Turkey.
- Nicole Swanson, a French teacher at East Garner Middle School is one of ten recipients from America's Association of Teachers' for French to receive a grant to study three weeks in France. Dr. Burns shared that every year, the French Government, through Cultural Services in the US, offers grants to qualified primary and secondary school French teachers who would like to improve their language skills and enhance their knowledge of the French culture.
- On May 24, Prevention/Intervention Services conducted the second Interpreter/Translator training for the year. The training was open to all WCPSS staff members wishing to learn, or improve their translating/interpreting skills. Participants in the training included teachers, teacher assistants, and office clerical support. Approximately 58 people participated, 50 of those will be taking the certification exam on June 7. Dr. Burns thanked Maria Rosa Rangel and the Prevention/Intervention Services for organizing the program.
- Dr. Burns congratulated the Leesville Road High School Girl's Soccer Team. They won the NCHSAA 4A Girls Soccer State Championship. He shared that the Board of Education would be honoring the team at the June 17th Board meeting.
- Dr. Burns congratulated and shared that the 2007-2008 Spring Sports Season Middle School Sportsmanship Winners were, for the Southern Division, Davis Drive, Reedy Creek, and Salem Middle School. For the Central Division, Martin, Daniels, and Carnage Middle School. For the Northern Division, Heritage, West Millbrook, and Wakefield Middle School. Plaques will be awarded to Davis Drive, Salem, Reedy

Creek, Martin, Daniels, Dillard, Heritage, Wake Forest-Rolesville, and West Millbrook Middle School for winning the sportsmanship banner in at least two or three sports seasons. Heritage and West Millbrook Middle were chosen all three seasons.

Board Member's Comments

- Ms. Head shared that she, Mr. Tart, Dr. Burns, and Kevin L. Hill attended the Child Nutrition Services Customer Service PLC and Employee Recognition for Excellence in Customer Service Meeting on May 22 at the McKimmon Center. The unique way of beginning the event with a PLC was wonderful. Ms. Head shared that Wake County is very fortunate to have the Child Nutrition Services it has.
- Ms. Goette shared that she and Michael Evans attended the Capitol Broadcasting Company meeting with the community abroad. The meeting focused on three areas; how WRAL might increase its coverage of education issues in Wake County, how they can help the community access the information, and how to better recognize high achievers and good news. Ms. Goette shared that an additional meeting will be held in the late summer to include a parent group with Lisa Thompson, a teacher from Martin Middle School being a teacher representative. Ms. Goette shared that she attended “Beach Day” at Cary Elementary on Friday, May 30 and that it was a great time had by all.

APPROVAL OF THE MEETING AGENDA

Ms. Gill added School Improvement Plans and Waivers to the agenda under Policy Consent. Ms. Head requested to move School Improvement Plans and Waivers to the Action Agenda. Mr. Tart requested to move Consent Facilities Item #10 to the Action Agenda, and Mr. Margiotta requested to move Consent Facilities Items 11&12 to the Action Agenda.

Ron Margiotta made a motion to approve the amended agenda, seconded by Beverley Clark. The motion was unanimously approved.

INFORMATION ITEMS

1. ONE-TO-ONE LAPTOP INITIATIVE

Centennial Campus Magnet Middle School has implemented a one-to-one laptop initiative to extend learning beyond the four walls of the classroom. This exemplary program connects students with curriculum study and technology. Curriculum mapping helps chart the course and technology illuminates the path. The 21st Century use of technology brings new resources to the classrooms. This initiative was made possible through a grant funded by SAS Institute, Inc. Fiscal Implications: None. Recommendation for Action: This item is presented for information.

Edge Morris-Bryant and the Centennial Campus Middle School Staff presented the One to-One Laptop Initiative to the Board of Education. The staff shared that the one-to-one initiative incorporates technology into classroom instruction and that it improves student performance on both classroom and state level assessments. The staff at Centennial approached the initiative using “arms” and described each. The management arm includes planning for distribution, policies and procedures, and management and security

of the laptops. The student arm includes developing leadership in students by forming a student committee. With the Evaluation Arm, NCSU began working with Wake County to design one-line teacher and student surveys, NCSU conducted classroom observations, and student products and performance. The professional development arm provided an opportunity for teachers to increase their technology skills, train on curriculum integration which is included SAS curriculum pathways, and other one-to-one laptop programs. The parent arm includes developing a parent partnership, sharing technology knowledge with parents, offering workshops to parents, and educating parents on programs that the students use. The curriculum arm includes staff using professional learning communities, where core teachers collaborate about data from formative and summative assessments and standard course of study lessons. Grade level teams collaborate about student needs, activities, and common assessments. The extension arm includes use on the one-to-one laptops which extends teaching and learning outside of the instructional day. Collaboration among students and teachers take place, as well as, creating an on-line literacy magazine.

The Centennial staff shared that the one-to-one laptop initiative creates a win-win situation. It creates and explores more in-depth and creative projects, a variety of research sources, quick access to the most up-to-date information, it individualizes the curriculum, all students are engaged at the same time, students remain focused and on task, and it motivates and stimulates class participation.

Board members thanked the staff, the students, the SAS Institute, and Ann Goodnight for the wonderful work done at Centennial Middle School with the One-to-One Laptop Initiative.

PUBLIC COMMENT – 4 P.M.

Citizens who signed up to address the board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.

- **Karen Wyatt-** a teacher from Davis Drive Middle school spoke in support of the school system's budget and urged the Board to stand up for the students of Wake County and demand adequate funding of the budget which is necessary for an excellent school system for all students and to fully discharge the duties of the Board of Education. Ms. Wyatt urged the Board not to trade away their duties for a promise of funding for the students of Wake County. Ms. Wyatt thanked the Board for their service to the students of Wake County and for the continued support of teachers.

CONSENT ITEMS

Ron Margiotta made a motion to approve the Consent Agenda, seconded by Patti Head. The motion was unanimously approved.

APPROVAL OF MEETING MINUTES

March 12, 2008	-	Community Relations Committee Meeting Minutes
April 29, 2008	-	Facilities Committee Meeting Minutes
May 6, 2008	-	Board Work Session & Committee of the Whole Minutes
May 20, 2008	-	Committee of the Whole Meeting Minutes

FINANCE

1. AUTHORIZATION FORMS

These authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of Child Nutrition. Fiscal Implications: These authorization forms are required for bank records. Recommendation for Action: Approval of Authorization Forms.

2. GIFTS TO THE SYSTEM

Sixty-eight gifts have been donated to the Wake County Public School System. The approximate value of the gifts is \$63,314.73. Fiscal Implications: Not applicable. Recommendation for Action: No action is required.

FACILITIES

1. PERPETUAL UTILITY EASEMENT: DUKE POWER AND VERIZON COMMUNICATIONS (ALSTON RIDGE ELEMENTARY)

As part of the development of Alston Ridge Elementary, it is necessary to relocate an existing Duke Power and Verizon Communications utility easement and supporting communication wires located on the property to accommodate the new structures. The existing utility easement, which currently serves an adjacent property owner, will be abandoned and re-routed. A new perpetual utility easement is required by Duke Power and Verizon Communications to construct, relocate, maintain, and operate electric and/or communication facilities, thereon, consisting of poles, cables, wires, underground conduits, enclosures and other pertinent facilities. The easement to be granted will allow for installation of utility service equipment where needed upon the site, with the precise location to be determined by mutual agreement and to be memorialized by site maps or drawings upon installation. To allow construction to proceed on schedule, a twenty foot wide easement, totaling 0.45 acres, is required. The relocated easement will not interfere with Wake County Public School System's present or future use of the property. A copy of an Easement Plat is attached with the area of the easement identified thereon. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval.

2. EASEMENT DEDICATION: TOWN OF CARY (CARY HIGH)

As part of the renovation of Cary High, utility improvements have been installed, which include a water line and a storm water control structure. Per Town of Cary regulations, the Town must have access to inspect, repair and maintain the storm water control structures. An easement is required to allow Town access as is necessary. As an additional condition of site plan approval and permit issuance, the dedication of the water line utility easement is also required. The site was developed in compliance with the required utility easement dedication areas as identified on the site plans; however, the utility easement dedication has not yet been formally memorialized in a recorded document and map. Board approval is requested for the granting of a utility easement dedication to the Town

so that recordation of said dedication can occur. The requested easement dedication will not interfere with Wake County Public School System's present or future use of the property. A copy of the Easement Plat is attached with the area of the easements identified thereon. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval.

3. RIGHT-OF-WAY DEDICATION: CITY OF RALEIGH (SYCAMORE CREEK ELEMENTARY)

As a part of the development of Sycamore Creek Elementary and the construction approval process, the NC Department of Transportation and the City of Raleigh are requiring road improvements to Leesville Road to address traffic and safety concerns. In order to obtain pertinent permits, site approval, and complete the roadway improvements, it is necessary that the Wake County Board of Education dedicate to NCDOT approximately 1.49 acres along Leesville Road from the northwest corner of the school's boundary line to the southeast corner of the boundary line for right-of-way use. This right-of-way dedication must be shown on a recorded plat and documented by a recorded right-of-way agreement. The requested right-of-way dedication will not interfere with the Wake County Public School System's present or future use of the property. A copy of the proposed plat which indicates the area of right-of-way dedication is attached. Fiscal Implications: None. Recommendation for Action: Board approval is requested.

4. RESOLUTION: DELEGATION OF AUTHORITY TO REVIEW, APPROVE, AND EXECUTE ROUTINE PERMITS, APPLICATIONS, CERTIFICATIONS, AND PETITIONS

As a part of the continuing development of new and existing Board of Education facilities, routine permits, applications, certifications, and petitions will continue to be required as part of the site development process throughout Wake County. As a common condition of permit issuance and of certificate of occupancy approval, execution and submission of various types of standard and routine permits, applications, certifications, and petitions are required. Prior to execution of the necessary permits, applications, certifications, and petitions, the Board will have already reviewed schematic designs for the sites, so that the permits, applications, certifications, and petitions are merely supporting the site plans and designs contemplated by the Board.

A resolution approving a delegation of authority to review and approve these standards and routine permits, applications, certifications, and petitions by the Board to the Chief Facilities and Operations Officer and/or Assistant Superintendent of Facilities, consistent with existing Board policies as to monetary limits of contract approval authority, is requested. This will aid in expediting the completion of standard processes as necessary to allow school site permitting, construction, and approval to occur in a timely fashion. A list of common types of permits, applications, certifications, and petitions contemplated by this resolution is attached hereto. This resolution was reviewed during the Facilities Committee meeting held on May 13, 2008. Fiscal Implications: Eliminating the time previously expended by staff and by the Board in the Board approval and execution process of the permits, applications, certifications, and petitions contemplated by the Resolution will help expedite the site development approval process and will result in time and cost savings for the building program. Recommendation for Action: Staff requests Board approval.

5. RESOLUTION: DELEGATION OF AUTHORITY TO REIVEW AND APPROVE ROUTINE EASEMENT AGREEMENTS

As a part of the continuing development of new and existing Board of Education facilities, routine road improvements, utility improvements, and environmental site restrictions will continue to be required as part of the site development process throughout Wake County. As a common condition of permit approval and issuance and of certificate of occupancy approval, procurement and dedication of various types of standard and routine easements are required. Prior to procurement of the necessary easements, the Board will have already reviewed schematic designs for the sites, so that the easements are merely supporting the site plans and designs contemplated by the Board.

A resolution approving a delegation of authority to review and approve these standard and routine easement agreements by the Board to the Chief Facilities and Operations Officer and/or Assistant Superintendent of Facilities, consistent with existing Board policies as to monetary limits of contract approval authority, is requested. This will aid in expediting the acquisition of necessary easements to allow permitting, construction and approval to occur in a timely fashion. The original easement agreements would then be presented to the Board Chair and Board Secretary for execution only. A list of common easements contemplated by this resolution are attached hereto. This resolution was reviewed during the Facilities Committee meeting held on May 13, 2008. Fiscal Implications: Eliminating the time previously expended by staff and in the Board approval process of the standard and routine easements contemplated by the Resolution will help expedite the site development approval process and will result in significant time and cost savings for the building program. Recommendation for Action: Staff requests Board approval.

6. STANDARD FORMS OF AGREEMENT FOR FACILITIES DESIGN AND CONSTRUCTION

The standard agreement forms are required by Board Policy 8361 R & P to be periodically updated and approved by the Board. This update includes revisions to the designer and construction contracts on the attached sheet. The Board's attorney has reviewed and recommends approval of these changes. Fiscal Implications: None. Recommendation for Action: Board approval is requested.

7. CHANGE ORDER NO. G-19: EAST MILLBROOK MIDDLE

Board approval is requested for Change Order No. G-19 to Barnhill Contracting Company, Inc., for their Construction Management at Risk contract for renovations and additions at East Millbrook Middle School. This change order, a reduction in the amount of \$153,720.79, is to remove the furniture moving scope of work from their Construction Management at Risk contract. This work will now be performed using a WCPSS master moving agreement. Fiscal Implications: Funding is available from the total project budget of \$30,059,016 of which \$109,089 is from PLAN 2000 Start Up, \$3,470,802 from PLAN 2004, and \$26,479,125 from CIP 2006. Recommendation for Action: Board approval is requested.

8. CHANGE ORDER NO. 1: HERBERT AKINS ROAD ELEMENTARY

Board approval is requested for Change Order No. 1 to Froehling & Robertson, Inc. This change order, in the amount of \$171,517.50, is for material testing services during the construction of Herbert Akins Road Elementary School. Due to the urgency of beginning construction on the project, the vendor only provided an estimate for their early work. This change increases the total contract sum to \$227,770 and will fully fund this scope of work. Fiscal Implications: Funding is available from the total project budget of \$23,542,375, of which \$22,914,681 is from CIP 2006 and \$627,694 from CIP 2006 Offsite Infrastructure Improvement. Recommendation for Action: Board approval is requested.

9. BIDS: SOUTHEAST RALEIGH HIGH COMPUTER ROOM RENOVATION

Bids were received on May 15, 2008 for the first phase of the conversion of twelve classrooms to computer classrooms at Southeast Raleigh High. This phase consists of renovating four classrooms to train students in computers and to simulate real life corporate settings. Future phases in 2009 and 2010 will retrofit the remaining eight classrooms. Funds for this phase are available through the Renaissance MSAP Grant allocated for 2008. Staff recommends award of the single-prime contract to Beau Chene Company, LLC, in the amount of \$137,000. Fiscal Implications: Funding is available from the total budget of \$275,000 from the Renaissance MSAP Grant allocated for 2007-2008. Recommendation for Action: Board approval is requested.

INSTRUCTIONAL PROGRAM

1. LEADERSHIP SUMMER CAMP AT CENTENNIAL CAMPUS LEADERSHIP AND TECHNOLOGY MAGNET MIDDLE SCHOOL

Centennial Campus Magnet Middle School (CCMMS) would like to offer a "Linking Leadership to Learning" camp from June 23rd – 27th on the school's campus to strengthen the leadership pathway of Combs, Centennial and Southeast Raleigh. The goal is to help current and rising 6th-grade students gain the necessary tools to become effective leaders in the school, the community and their futures. Activities will include technology instruction, team-building activities, keynote and small session leadership and technology speakers, and daily physical activity through leadership games. The cost for student participants would be \$125 for the week or \$200 for two sibling students. Scholarships will be available through grants. Lunch will be provided daily, and transportation will not be provided. The program will be staffed by CCMS teachers who will be funded through the school's One to One Laptop Initiative Grant and income from camp fees. Fiscal Implications: None; all costs covered by grant funds or camp fees. Recommendation for Action: Recommended for Board approval.

2. ENLOE HIGH SCHOOL TRIP TO LONDON, ENGLAND

- Students participating will be representative of grades 11-12.
- Ten students will participate and two chaperones.
- Students will depart from RDU on Wednesday, July 16, and return on Sunday, July 20, 2008. No school days will be missed as this is over summer break.
- The activities on this trip will emphasize the most recent development in aerospace engineering throughout the world. This reward is a direct result of the students' understanding and implementation of engineering principals.

Fiscal Implications: This trip is completely funded by Raytheon Corporation. There is no out of pocket charge for any student or chaperone. Recommendation for Action: This item is recommended for consent.

3. GRANT PROPOSALS

- Entitlement (#1153.001): PRC 017 - NC Department of Public Instruction, Career and Technical Education Program Improvement / Central Services, Curriculum and Instruction.
- Entitlement (#1154.001): PRC 026 - NC Department of Public Instruction, McKinney Education for Homeless Children and Youth / Central Services.
- Entitlement (#1155.001): PRC 044 - US Department of Education, NC Department of Public Instruction, IDEA Title VI-B Capacity Building / Central Services.
- Entitlement (#1156.001): PRC 048 - NC Department of Public Instruction, Safe and Drug – Free Schools and Communities / Central Services, Student Services.
- Entitlement (#1157.001): PRC 049 - US Department of Education, NC Department of Public Instruction, IDEA Title VI-B Preschool Handicapped / Central Services.
- Entitlement (#1160.001): PRC 060 - US Department of Education, NC Department of Public Instruction, IDEA Title VI-B Handicapped / Central Services.
- Entitlement (#1163.001): PRC 107 - NC Department of Public Instruction, Education Technology State Grant/ Central Services, Curriculum and Instruction.
- Competitive (#1232): AT & T / Individual Schools.

Fiscal Implications: Any required cash and/or in-kind matching contributions vary by grant program. Recommendation for Action: Staff is requesting Board approval.

POLICY

1. POLICY 2313: EMPLOYEE ACCEPTABLE USE OF ELECTRONIC RESOURCES

Second Reading

Policy 2313 addresses employee's appropriate and inappropriate use of electronic resources such as computers and the Internet as well as other related responsibilities. Verbiage from the student acceptable use of electronic resources 6446 describing the role of school administrators and staff as enforcement agents of the policy and the fact that rules may be enforced according to the student's age of circumstance has been added to increase employee visibility into these issues. The remaining changes were generally for clarification purposes in response to issues that have come up in the past school year. Changes have been reviewed by Tharrington Smith. Fiscal Implications: None. Recommendation for Action: Staff is requesting Board approval.

2. POLICY 6446: STUDENT ACCEPTABLE USE OF ELECTRONIC RESOURCES

Second Reading

Policy 6446 addresses student's appropriate and inappropriate use of electronic resources such as computers and the Internet. A material change to the policy was made in 6446.3, paragraph 5, where the word "not" was added to remove the limitation on the scope of violations mentioned in the first sentence. Verbiage was added to communicate that the Internet is no longer simply a place to pull information. The Internet now involves

interactive tools and services allowing students the ability to push information through teacher directed activities. The remaining changes were generally for clarification purposes in response to issues that have come up in the past school year. Changes have been reviewed by Tharrington Smith. Fiscal Implications: None. Recommendation for Action: Staff is requesting Board approval.

HUMAN RESOURCES

1. RECOMMENDATION FOR EMPLOYMENT

- A. Contract Central Services Administrator
- B. Professional
- C. Support

COMMITTEE CHAIRS' REPORT

Mr. Tart shared that the Facilities Committee met on May 27. The committee discussed several topics including a proposed agreement with the Wake County Emergency Management Operations. The agreement states that in an emergency, Wake County Public Schools Food Service Department will provide staff and food at schools which serve as shelter locations. WCPSS will provide preparation of food at a location that has power, transportation of the prepared food for reception centers, and coordinate requests for food service in collaboration with the Wake County Emergency Management Operations Office. Other topics the committee reviewed included school capacity adjustments which consist of calculating accommodations for special needs students and students with disabilities. The committee also reviewed Facilities agenda items. Mr. Tart shared that the next meeting would be held on June 10 at 10:00 a.m. and topics for discussion include schematic design for Wake Forest-Rolesville High School and Wilburn Elementary School.

Ms. Head shared that the Community Relations Committee met on May 28. The committee discussed the multi-year assignment plan with explanation of what would be involved. Michael Evans and Greg Thomas shared a timeline for getting information out into the community. The committee spent a great deal of time discussing the Wake Ed Partnership and Greater Raleigh Chamber of Commerce Proposal. An explanation was given of where the Board stood in looking at what the proposal meant to WCPSS. The committee members had lots of questions, some that could be answered and some that were ongoing questions that could not be answered at the time of the meeting. In an initial discussion, the Community Relations Committee would be used to complete a focus group for a community survey. This initiative was supported by David Holdzkom with the survey being completed by June to be placed out in the community for feedback. Ms. Head shared that it had been a great year and thanked Kevin L. Hill for co-chairing the committee with her and the committee members.

ACTION ITEMS

POLICY

1. SCHOOL IMPROVEMENT PLANS

- Schools engaged in a year long process of crafting their 2008-2011 School Improvement Plan
- Instructional school staff voted and approved each plan
- Plans are to be living documents utilized by school to focus their work

- Plans include waivers the schools are requesting in order to be able to successfully implement their plan for improvement
- Schools submit their School Improvement Plans online via intranet

Fiscal Implications: None. Recommendation for Action: Board approval is requested in order for plan implementation during the 2008-2009 school year.

Susan Andrews presented information to the Board regarding school improvement plans. Ms. Andrews shared that school improvement plans are living documents and are to be utilized to focus the work of the school in their improvement initiatives. Plans include waivers that schools are requesting to successfully implement their plan for improvement. Ms. Andrews also shared that there is a School Improvement Advisory Council that consists of five members from the Office of Continuous Improvement and Professional Development (OCIPD), and six special assistants from the area superintendents. The council came together bi-monthly and planned the process through which the schools would go through the planning and writing process for the year. Through the process and feedback from the school, schools requested opportunities on a more frequent basis. Therefore, every month the council met with a school, a school chair, or a school team. At regional meetings, school improvement chairs could get feedback, updates, or ask individual questions that were pertinent to their particular level. Three times during the year, full day district training was offered to school improvement teams. Each day was structured where teams would have instruction and team time where they could sit and work on their plan with experts in the room that could assist them with questions. In mid March, schools were asked to have staff approval of the school improvement plan and entered on the Intranet site for Board approval.

After answering one clarifying question from the Board, Patti Head made a motion to approve, seconded by Lori Millberg. The motion was unanimously approved.

2. SCHOOL IMPROVEMENT WAIVERS

- Summary based on waivers submitted online via the school improvement plan
- Waivers are approved for the life of the plan (2008-2011)
- Waivers have been approved by school instructional staff
- Waivers have been reviewed by Superintendent's Strategy Team
- Waivers submitted include the following:

Two State Waivers:

1. Class Size - Grades 4-12 (specific schools)
2. Minimum 135 hours seat time for course credit - Grades 9-12 (specific schools)

Two Local Waivers:

1. Modify the opening bell schedule by 5-minutes - Grades 9-12 (specific schools)
2. Modify one early release date for IB purposes - Three specific schools

Fiscal Implications: None. Recommendation for Action: Board approval in order for implementation in the 2008-2009 school year.

Susan Andrews presented information to the Board regarding school improvement

waivers. Ms. Andrews shared that a summary was provided based on waivers submitted online via the intranet. She shared that there were two state waivers and two local waivers. All waivers were submitted and approved by the Superintendent's Strategy Team. For clarification, it was stated that state level waivers for class-size in grades K-3 are not available and that not all schools are expecting overages and requesting waivers. With no further questions from the Board, Eleanor Goettee made a motion to approve, seconded by Patti Head. The motion was unanimously approved.

FACILITIES

1. CHANGE ORDER NO. CM-09: SYCAMORE CREEK ELEMENTARY (E-17)

Board approval is requested for Change Order CM-09 to Barnhill Contracting Company for their Construction Manager At Risk contract to construct the new Sycamore Creek Elementary School. This change order is for the realignment of Leesville Road in front of the school, and along Farless Road and Norwood Road. Due to the timing of the receipt of bids, the amount of this change order will be presented at the Board meeting. Fiscal Implications: The total project budget is \$25,268,713, of which \$1,708,291 is from PLAN 2004, \$22,991,571 is from CIP 2006, and \$568,851 is from CIP 2006 Offsite Improvements. This change order will require additional funding from CIP 2006 Offsite Improvements. Recommendation for Action: Board approval is requested.

Ken Fuller presented information to the Board regarding the change order for the realignment of Leesville Road in front of the school, and along Farless Road and Norwood Road.

Ron Margiotta made a motion to approve, seconded by Patti Head. The motion was unanimously approved.

2. BIDS: BROUGHTON HIGH PARKING LOT

Bids for the new parking lot and entrance at Broughton High School were received on May 19, 2008. Staff and Rotman Architecture, AIA, recommend award of the single prime contract to Ruston Paving Co., Inc., in the amount of \$684,900. This parking lot is to replace the parking lost by the placement of two 6 classroom modulars in rear parking lot. Fiscal Implications: Funding is available from the total project budget of \$16,935,553, all of which is from the CIP 2006 Mobile Classroom Relocation and Leasing, 2007-2009 project. Recommendation for Action: Board approval is requested.

Mike Burriss presented information to the Board regarding bids for the Broughton High School parking lot. He shared that the parking lot is to replace the parking lost by the placement of two modulars in rear the parking lot. After lengthy conversation regarding the Historic Commission's requirements and parking spaces for the school, Beverley Clark made a motion to amend the agenda item and have staff look for alternatives that would meet the requirements for paving. After lengthy discussion regarding the parking lot and the loss of greenery at the campus, Ms. Clark made a motion to pull the item and postpone it for two weeks, seconded by Patti Head. Mr. Burriss shared with the Board that the only two options for the campus are a grass field or parking spaces. The Board voted 5 to 3, with Kevin L. Hill, Horace Tart, Lori Millberg, Ron Margiotta, and Eleanor Goettee voting "no", and Patti Head, Beverley Clark, and Anne McLaurin voting "yes". The motion to pull the item for two weeks failed. Kevin L.

Hill made a motion to approve the bids for the Broughton High Parking Lot, seconded by Eleanor Goettee. The Board voted 7 to 1, with Kevin L. Hill, Horace Tart, Lori Millberg, Beverley Clark, Ron Margiotta, Eleanor Goettee, and Anne McLaurin voting “yes”, and Patti Head voting “no”. The motion passed.

3. BIDS: WAKEFIELD HIGH 9th GRADE CENTER MODULAR ADDITION

Bids will be received on May 28, 2008 for connecting and installing all services (power, water, sewer, data, ADA access, fire protection, and security) required for permitted occupancy for an eight-classroom modular unit at the Wakefield High School 9th Grade Center. Staff and Ross/Deckard Architects, PA, will present a recommendation for award of the single-prime contract. Fiscal Implications: Funding is available from the total project budget of \$12,518,625, all of which is from the CIP 2006 9th Grade Center project. Recommendation for Action: Board approval is requested.

Ken Fuller presented information to the Board. Clarification from the Board was needed in answering the question of accommodating the ninth graders on the campus of Wakefield rather than adding a modular unit to a ninth grade center. Mike Burriss shared that the Wakefield ninth grade center was created from a converted Winn Dixie store and with continued growth in the Wakefield area and the lack of new high school seats within the Northeast region, the modulares were necessary.

After lengthy discussion from the staff and the Board regarding modular bids, costs of block-level tie down contracts, and timeframes for the modulares to be placed at the school site, Kevin L. Hill made a motion to approve, seconded by Anne McLaurin. The motion was unanimously approved.

4. CONTRACTS FOR STUDENT TRANSPORTATION

The current contracts with five firms for transporting special needs students will expire in June 2008. Staff has revised the contract specification, received proposals from firms, and selected twelve firms to provide services. The new contracts with the twelve firms will increase accountability and improve service to students. Staff reviewed the proposed new contracts for transportation of special needs students, explained the process used, and highlighted improvements during the Committee of the Whole meeting on May 20, 2008. Fiscal Implications: It is anticipated that the cost for student transportation will be reduced under the proposed contracts. Recommendation for Action: Board approval is requested.

Don Haydon and Brenda Nyamodi presented information to the Board. Mr. Haydon shared that five firms are currently contracted to provide services for special needs students that will expire at the end of June. Staff revised the specifications, received proposals from other firms, and have selected twelve firms to provide services for special needs students. Mr. Haydon shared that the new contracts will increase accountability, improve services to students and improve the ability to track students during their ride to and from locations. Staff requested approval of ten (Peters Transportation Inc., CMC Transportation, Lucas Transportation, Associated Cab Company, Banks Transportation, Lucas Transportation Inc., Response Transportation Inc., Peters Transportation, Inc., AA &D Transportation, and Associated Cab Company) of the twelve contracted firms. Due to questions arising with two of the firms, Safeway Travel, Inc. and Reese’s

Transportation, staff recommended that they would pursue resolution of the issues with the two firms along with the Board attorney and return to the Board on June 17 with a recommendation for the remaining services.

After clarifying questions from the Board regarding the firms, Eleanor Goettee made a motion to approve the revised contract for student transportation, seconded by Beverley Clark. The motion was unanimously approved.

5. BIDS: RELOCATE 15 MOBILE UNITS TO 5 SCHOOL SITES

Bids were received on May 12, 2008 for relocating 15 single mobile classroom units at 5 school sites, and for connecting/installing all services (power, water, sewer, accessibility, and data) required for permitted occupancy. Subsequent to the bid, it was determined that the 4 single classrooms and the accompanying toilet trailer were not needed at Dillard Drive Elementary. The schools receiving these mobiles are: Conn Elementary (2 mobiles), Briarcliff Elementary (4 mobiles), Davis Drive Middle (2 mobiles), Dillard Drive Elementary (5 mobiles), and Apex Elementary (2 mobiles). Staff and Jones Architecture, PLLC, recommend award of the single-prime contract to Beau Chene Company, LLC, in the amount of \$344,030 for the 10 mobiles. Fiscal Implications: Funding is available from the total project budget of \$16,935,553, all of which is from the CIP 2006 Mobile Classroom Relocation and Leasing 2007-2009 project. Recommendation for Action: Board approval is requested.

Ken Fuller presented information to the Board. Mr. Fuller shared that bids were received on May 12 for relocating 15 single mobile classroom units at Conn Elementary, Briarcliff Elementary, Davis Drive Middle, Dillard Drive Elementary, and Apex Elementary. After lengthy conversation regarding the contractor for the bids and the relocation, Horace Tart made a motion to have staff go back and negotiate for a higher rebate on the modulars seconded by Patti Head. Ms. Head made a friendly amendment that staff would inform the contractors that instead of a \$80,000 rebate, the Board would like \$110,000 in return, and if they were not interested, staff would immediately re-bid and have the information brought back before the Board in two weeks.

After more conversation regarding the issue, Mr. Burriss clarified that staff would provide an opportunity to offer the contractor a fixed credit amount of a \$110,000. If negotiations failed, staff would immediately post and re-bid, and at the end of the seven day period, bring the information back to the Board on June 17.

Ann Majestic clarified the motion and friendly amendment and stated that the motion to be voted on was to direct staff to return to the bidder and indicate that the Board is only willing to accept a modification of \$110,000 rebate, with staff communicating with the Board to re-bid.

With no further questions, the Board voted 7 to 1 with Kevin L. Hill, Horace Tart, and Patti Head, Lori Millberg, Ron Margiotta, Eleanor Goettee, and Anne McLaurin voting “yes”, and Beverley Clark voting “no”. The motion passed.

6. BIDS: BRIER CREEK ELEMENTARY MODULAR ADDITION

Bids were received on May 15, 2008 for relocating a six-classroom modular unit at Brier Creek Elementary School and connecting and installing all services (power, water, sewer, data, ADA access, fire protection, and security) required for permitted occupancy. Staff and Rotman Architecture, PA, recommend award of the single-prime contract to C. Blake Lewis Construction, Inc., in the amount of \$203,496. Fiscal Implications: Funding is available from the total project budget of \$16,935,553, all of which is from the CIP 2006 Mobile Classroom Relocation and Leasing, 2007-2009 project. Recommendation for Action: Board approval is requested.

Ron Margiotta made a motion to approve, seconded by Eleanor Goettee. After comments from the Board regarding contractor's bids for modulares, the motion was passed unanimously.

7. BIDS: TURNER CREEK ELEMENTARY MOBILE/MODULAR ADDITIONS

Bids were received on May 9, 2008 for relocating a six-classroom modular unit and two single classroom units at Turner Creek Elementary School and connecting and installing all services (power, water, sewer, data, ADA access, fire protection, and security) required for permitted occupancy. Staff and Rotman Architecture, PA, recommend award of the single-prime contract to C. Blake Lewis Construction, Inc., in the amount of \$256,976. Fiscal Implications: Funding is available from the total project budget of \$16,935,553, all of which is from the CIP 2006 Mobile Classroom Relocation and Leasing, 2007-2009 project. Recommendation for Action: Board approval is requested.

Ron Margiotta made a motion to approve, seconded by Eleanor Goettee. After several comments from the Board regarding contractors for bids of modulares, the Board voted 7 to 1 with, Kevin L. Hill, Horace Tart, Patti Head, Lori Millberg, Ron Margiotta, Eleanor Goettee, and Anne McLaurin voting "yes", and Beverley Clark voting "no". The motion passed.

Beverley Clark made a motion to rescind the outcome of the bids for relocation of 15 mobile units to 5 schools. The motion was seconded by Kevin L. Hill. The Board voted 3 to 5 with Beverley Clark, Horace Tart, and Kevin L. Hill voting "yes", and Eleanor Goettee, Ron Margiotta, Patti Head, Lori Millberg, and Anne McLaurin voting "no". The motion failed.

RECOGNITION- 5:30 P.M.

EMPLOYEE EXCELLENCE

Twenty-four employees were nominated for the month of May's Employee Excellence award recipients.

Maurice Boswell presented the employees for recognition. Ms. Gill stated that the school system is fortunate to have a number of dedicated employees who want the best for the students, the schools, and the community. Ms. Gill thanked the employees for all that they do every single day. Ms. Gill congratulated the employees being recognized and thanked them for what they do every day for the children of Wake County.

