



**WAKE COUNTY BOARD OF EDUCATION
MEETING MINUTES
May 20, 2008**

<u>Board Members Present</u>	<u>Staff Members Present</u>	
Rosa Gill, Chair	Superintendent Del Burns	Donna Hargens
Beverley Clark, Vice Chair	Terri Cobb	Don Haydon
Eleanor Goette	Danny Barnes	David Holdzkom
Patti Head	Maurice Boswell	Ann Hooker
Kevin L. Hill	Mike Burriss	Julye Mizelle
Anne McLaurin	Kathy Chontos	David Neter
Ron Margiotta	Marvin Connelly	Bev White
Lori Millberg	Michael Evans	Jonibel Willis
Horace Tart	Lloyd Gardner	Mark Winters
		Board Attorney
		Ann Majestic

Chair Rosa Gill called the meeting to order at 3:08 p.m. Everyone recited the Pledge of Allegiance.

Chair's Comments

- Ms. Gill shared that on Thursday, May 15, the 2008 Wake County Teacher of the Year was announced. Ms. Gill congratulated Ann Quarles, a fourth grade teacher at Powell Elementary School. Ms. Gill shared that Ms. Quarles has been teaching for seven years, with the last two years at Powell Gifted and Talented Magnet Elementary School of the Visual and Performing Arts. Ms. Quarles is a “Teach for America” alumna. She has worked as a graduate teaching assistant and university supervisor at the University of Texas-Austin. Ms. Gill congratulated all of the finalists and all of the representatives from each school. Several Board members and elected officials were in attendance at the event. Ms. Gill thanked the many sponsors from the community for their support.
- Ms. Gill reminded the Board members of the dates for high school graduations.
- Ms. Gill reminded the Board of the Joint Meeting with the County Commissioners that would be held on Wednesday, May 21, in the Board Conference Room.
- Ms. Gill shared that the Board has been working to develop an Education Policy Work Plan that incorporates the recommendations from the Curriculum Management Audit and the Citizen’s Facilities Advisory Committee. On May 13 and 14, the Board held work sessions. Plans were finalized and the Board started policy discussions related to their work. The Board of Education will align under four committees which will assist in facilitating the work within the Education Policy Work Plan. Committees include the following: (1) Learning and Equity, (2) Recruitment, Retention, and Training, (3) Systems and Structures, and (4) Fiscal Accountability. The committees will begin their work in June. There will be a transition period in which the Facilities Committee and Policy Committee will

continue to meet until the end of June. Ms. Gill thanked the Board for their commitment to the process.

Superintendent's Comments

- Dr. Burns congratulated Ann Quarles on being selected as the 2008 Teacher of the Year. He congratulated all the finalists for the outstanding work they do every day to support learning and teaching.
- Dr. Burns congratulated all of the 2008 valedictorians and their families. The valedictorians included: Krystian Kozek from Apex High School, Kyle Nicholas Goodman from Athens Drive High School, Matthew Fox from Broughton High School, Roland Michael Larino from Cary High School, Amanda Driver from East Wake School of Arts Education and Global Studies, Joshua Grizzard from East Wake School of Engineering Systems, Rebecca Millberg from East Wake School of Health Science, Jamie Byrd from East Wake School of Integrated Technology, Vivek Bhattacharya from Enloe High School, Hai Wang Zheng from Fuquay- Varina High School, Elizabeth Boyette from Garner High School, Eason Lee and Jessica Powell from Green Hope High School, Wenjun Chen from Knightdale High School, Timothy Ryan Palpant, from Leesville Road High School, Alana Julia Bossen from Middle Creek High School, Emma Fauser from Millbrook High School, Jeeho Kim from Sanderson High School, Michael Wright from Southeast Raleigh High School, Sara Moore from Wake Forest-Rolesville High School, and Adit Shukla from Wakefield High School.
- Dr. Burns shared that six Wake County Public School System high school seniors earned National Merit Scholarships. The six students are: Vivek Bahattacharya, Richard A. Mitchell, Richard Lan, and Sara L. Bruce from Enloe High School; and Hao Lian and Taylor M. Pratt from Wakefield High School. The students are included in the 2,500 students earning National Merit Scholarships work \$2,500 from approximately 15,000 finalist in the 2008 National Merit Scholarship Program. Criteria included demonstrated evidence of a strong combination of accomplishments, skills and potential for success in rigorous college studies. Students were selected by a committee of college admissions counselors and high school counselors.
- Dr. Burns congratulated Enloe High School student, Richard Lan. Richard Lan was recently named the 2008 Presidential Scholar. He is one of two NC high school students and one of 139 outstanding high school seniors recognized by the US Department of Education as a Presidential Scholar this year. Students earn the recognition by demonstrating outstanding academic achievement, artistic excellence, leadership, citizenship, and service to their schools and communities. Presidential scholars will be honored for their accomplishments in Washington, D.C. from June 21-24.
- Tom Huffstetler presented the Wake County Public School System Chinese program at the U.S.-China Summit held the first week in May. Jim Hunt and Mary Easley were in attendance. Dr. Burns thanked Tom for his work with the program.
- Seven WCPSS classroom teachers have been selected to participate in a Group Studies Abroad Project in India. Dr. Burns congratulated Jane Forde from Broughton IB High School, Dee Harmen from Broughton IB High School, Yolanda Barham from Millbrook Elementary, John Roach from East Millbrook IB Middle

School, Mary Morgan from East Millbrook IB Middle School, Erin Gerrity from East Millbrook IB Middle School, and Kate Pitts from Daniels IB Middle School. Dr. Burns shared that their month in India will be divided between visits to four regional centers. Seminars at each of the four centers will provide the context for participants to understand the materials that will serve as the basis for developing an internationally focused curriculum. The project is supported by the North Carolina Center for South Asia Studies and a grant from the U.S. Dept. of Education.

- Dr. Burns congratulated Amanda Hummel, Monique Butler, and Nancy Goudey, teachers at Hilburn Elementary. On May 15, they were honored as Teacher(s) of the Year by ARC of Wake County. Every year ARC honors individuals and organizations in their commitment to assist people with developmental disabilities in achieving their life goals.
- Dr. Burns shared that the Millbrook High School Bridges Newsletter Club has been selected as an “Outstanding History Club of the Year” by the National History Club. The Millbrook High School students are the only North Carolina chapter and one of twenty chapters across the nation honored by the National History Club. They were recognized for “exemplary activities, community service, and overall commitment”.
- Dr. Burns congratulated Underwood Elementary School fifth-grader, Toni Nelson. Toni’s artwork was recognized as a national third place winner in the elementary division of Magnet Schools of America Arts Contest. Her work was also recognized at the annual Pieces of Gold.
- On May 14, Dr. Burns and Dr. Hargens attended the NCAE Representative Assembly, which was a follow-up visit. Dr. Burns discussed strategies to enhance learning for all students. These strategies were recently generated at an NCAE Summit. David Holdzkom provided a compilation of this feedback/information, which has been used to address recommendations within the Curriculum Management Audit. Dr. Hargens elaborated further by providing an update on steps taken by the Recommendation Committees. Dr. Burns shared that the meeting was extremely beneficial and was a great opportunity to discuss learning and teaching. He thanked Jennifer Lanane for inviting him.
- On Wednesday, May 7, Dr. Burns attended the Annual Showcase held at the Friday Institute. Participants represented individuals from various organizations and districts across the state. The 1:1 laptop initiative currently utilized at Centennial Campus Middle School was highlighted. The eighth-grade teachers presented an overview of the program including strategies that have been effective. The initiative is funded by SAS and the Legislature. As a result of the initiative, the school has over 200 laptop computers. Dr. Burns congratulated Edye Morris-Bryant, principal at Centennial, and the Centennial staff for their outstanding presentation and their work with the program.
- Schools have been involved in EOG/EOC testing during the week of May 12. Approximately 120 central services staff members have stepped in and served as testing proctors. Dr. Burns commended the individuals for their commitment to assisting schools with the assessment. Serving as a proctor requires training and the PTA Council has also volunteered to participate in the training and be on-call during the next few weeks. Dr. Burns thanked Carol Jenkins for coordinating the assignment of proctors and providing training.

- Annually, Newsweek publishes a list of the Top Schools in America. Public schools are ranked according to a ratio devised by Jay Mathews. This year, WCPSS has four high schools on that list, they include: Broughton, Enloe, Green Hope, and Wakefield. Dr. Burns congratulated the schools.
- Three Wake County Public School System bus drivers placed in the top ten at the 2008 School Bus Driving Competition: Billy McKemey, Byron Lanier, and Jeff Mellen. The team of Matthew Monk and Tonya McNeill was also second among ten teams from across the state in the area of Special Needs Transportation. Dr. Burns congratulated the winners for their outstanding performance.
- On May 15, Dr. Burns attended the Poe Center Legacy Luncheon honoring former Superintendent, Dr. Bob Bridges, who is an outstanding education leader. Several Board members were in attendance. Dr. Burns shared that he sincerely appreciated the opportunity to celebrate Dr. Bridges' accomplishments.

Board Member's Comments

- Ms. Goettee shared that on May 11, she and Dr. Burns attended the Triangle Leadership Academy Board of Advisors meeting. The meeting consisted of an update from Johnston County's implementation of the Total Quality Initiative, an update on the National School Leadership Network, review of the Action Plan of the Triangle Leadership Academy for next year, and engaged in the Balance Scorecard Approach. Ms. Goettee shared that for every one dollar spent on staff development by non-Triangle Leadership Academy districts, WCPSS pays for four cents on that dollar.

Ms. Goettee also shared that she and Michael Evans attended WRAL, Capitol Broadcasting's Educational Insight Committee on May 13. Ms. Goettee was pleased to share that WRAL is interested in how it can be more responsive and involved in education in Wake County. Their goal is to promote and communicate what the school system is doing. Future meetings are planned.

APPROVAL OF MEETING AGENDA

Mr. Tart requested to pull Closed Session Item #2; to establish or give instructions concerning the Board's negotiating position related to a potential acquisition of real property, as provided in G.S. 143-318.11(a)(5), Ms. Millberg requested to move Policy Consent Agenda Item #1; POLICY 2313: Employee Acceptable Use of Electronic Resources and Policy Consent Agenda Item #2; POLICY 6446: STUDENT ACCEPTABLE USE OF ELECTRONIC RESOURCES to the Action Agenda, and Mr. Margiotta requested to move Consent Facilities Item #4; Change Order No. 1: Wake Forest-Rolesville High Design Consultant, and Consent Facilities Item #5; Change Order No. CM-01: Wake Forest Rolesville High Construction Manager to the Action Agenda.

Beverly Clark made a motion to approve the amended agenda, seconded by Patti Head. The motion was unanimously approved.

BOARD ADVISORY CHAIR REPORTS

The following Board Advisory Councils reported to the Board information that they worked on throughout the year:

- **District 3** Board Advisory Chair Karen McHugh reported that District 3 was in a transition year. The council began with Board member Carol Parker and ended the year with Board member Kevin L. Hill. The council began the year by discussing the Curriculum Management Audit with Dr. Hargens, held a candidate's forum for candidate's running in the District 3 Board of Education election, hosted John Mabe, Chairman of the Citizen's Facilities Advisory Committee where he explained the CFAC process, sub-committees, affirmations, and recommendations, reviewed the Superintendent's Plan for Student Success, the Greater Raleigh Chamber of Commerce and Wake Education Partnership proposal, and discussed the multi-year student assignment plan. Parents made additional recommendations regarding the CFAC Report which included having access to mass transit when planning for urban school designs in and near future high density population centers which would help reduce the number of parking spaces, increasing core areas of schools to reduce the overutilization of mobiles and modulars for added capacity. The council felt that a reduction in the number of parking spaces at elementary schools may negatively impact parent volunteerism at the school. The council disagreed with the committee's recommendation of athletic activities currently offered. It was suggested that intramural athletic activities be added to most middle and high schools since overcrowding reduced the percentage of students who were able to participate in team athletics. The council shared that media centers were important and were a well utilized part of each campus and should continue to be built and larger than DPI requirements. The council was not in favor of using cafeteriums in middle schools.
- **District 4** Board Advisory Chair Michelle Armistead reported that in District 4 great things are happening. The council is concerned about securing funding for the best teachers. The council wants to fully fund the school system for quality facilities and programs. The council supports parent and community input in regards to decision-making for facility use. The council is concerned about the impact of continued reassignments. Council members had concerns regarding the CFAC Report. The council wants media centers to be fully equipped; they recommend consideration to multi-purpose room size when considering new construction. The council advises building a larger multi-purpose room to accommodate expected enrollment increases when modulars are added in future years. The council suggests that crowding should be calculated based on the number of students' common areas that would accommodate. The use of cafeteriums instead of auditoriums in the middle schools requires detailed and carefully gathered community input. The council does not support parking spaces on school campuses be reduced. The council underscored the importance of magnet programs for District 4 and Wake County.
- **District 5** Board Advisory Chair Lynn Womble reported that the year had been on change and transition. The council said "good-bye" to Susan Parry and welcomed Dr. Anne McLaurin. The council had four programs this year that included Dr. Donna Hargens presenting the Curriculum Management Audit and Bob Sturey, Senior Director of Exceptional Children's Services, presented and discussed Special Education Services provided in Wake County. The council was provided information from Dr. Eliz Colbert and Susan Andrews regarding the extensive support that schools receive regarding the School Improvement Planning process. David Ansbacher, Senior Director of Magnet Programs, provided an update and

overview of magnet programs and discussed the past and proposed process for the annual magnet review.

- **District 7** Board Advisory Council Co-Chair Sandra Sawyer reported that the council had five meetings that rotated among the schools in the district. The Board assigned topics were school diversity, the CFAC report, Curriculum Management Audit, and Reassignment. Speakers included Mr. John Mabe, Co-chair of the CFAC, who gave a presentation about the work of the committee and their findings; Dr. Donna Hargens, Chief Academic Officer, who spoke about the Curriculum Management Audit and provided executive summaries to the council; Chuck Dulaney, Assistant Superintendent for Growth and Planning, who gave a presentation about the assignment issues surrounding the opening of Sycamore Creek Elementary, year-round issues, and general assignment issues and challenges in the district; and Julie Crain, Vice-President of Programming from Wake Education Partnership, who gave a presentation of the Partnership's new publication, "Striking a Balance". Ms. Head kept the council informed on Board related topics by giving updates at each meeting. Principals gave overviews regularly of enrollment capacity and impact on their schools, and parent reps gave overviews of their school's and PTA activities, as well as impacts of growth.
- **District 8** Board Advisory Chair Nancy Caggia reported that the council had seven meetings and discussed the three required topics. The council suggested that the community engagement process be engaging and not presentations to the public or three minute spot speeches made from the public. The council feels that the draft plan be published at the start of the process of Community Engagement meetings. The council suggested that the graduation project's community involvement participation be quantified and communicated throughout the public to ensure its success. The council stated that accurate, consistent, and timely information from WCPSS would help the trust level of the public for decisions that are made.
- **District 9** Board Advisory Chair Laura Heintschel reported that the council mostly focuses on feedback. The council met four times during the year and focused on several topics. The council discussed CFAC and items that were important to the council, which included fully equipped media centers, not reducing elementary parking, and consider surrounding neighborhoods prior to reducing parking at the high school level. The council discussed the proposal from the Greater Raleigh Chamber of Commerce and Wake Ed Partnership. Chuck Dulaney met with the council and discussed the 2007-2008 reassignment plan, the goal of Growth Management, the factors considered when drafting the plan, and the changing demographics in Wake County. The council discussed the Curriculum Management Audit focusing mostly on the equal access recommendation.

1. IMPLEMENTATION OF ACADEMY OF READING

Adolescents who struggle with reading need effective, motivating interventions to be successful in school. With that need in mind, implementation of Academy of READING is currently underway in 14 high schools in the district. Academy of READING is an intervention software resource designed to help students make rapid, permanent gains in reading. In one study of 1,945 high school students across thirteen states, forty percent of the students in the study demonstrated gains of two or more grade levels, and on average, students achieved gains of 1.6 grade levels. After students complete a pretest, the

program automatically assigns a training stream appropriate for each student. Completing three to five 30 minute sessions each week, students develop fluency in the following foundation reading skills: phonemic awareness, sound symbol association, phonics and decoding, and comprehension. One key to successful implementation is the effectiveness of the teacher assigned to work with students in the program. Academy of READING requires teachers to serve as cognitive coaches for students when they reach trouble spots. In addition to an initial day of training, teachers using Academy of READING receive weekly visits by expert coaches who model coaching strategies, show teachers how to use real-time progress monitoring, and equip teachers with the skills needed to increase student motivation and commitment. These coaches also send weekly reports to district and school administrators on student progress and implementation. Wake County students will take an Academy of READING posttest during the final week in May.

Christy Falba and Sherri Merritt presented information to the Board. Dr. Merritt shared that the Academy of Reading is a software-based resource that helps students make rapid permanent gains in reading. The Academy is grounded in neuroscience research, and is a pedagogical model which breaks down skills into simpler components. It is a program that leads to automaticity of sub skills, and is a resource with age-appropriate content that includes positive feedback and motivational skills. The Academy of Reading is an adaptive intervention which provides a training stream for each student and adjusts to students' responses. The program accelerates when mastery is demonstrated and reviews concepts when needed. Dr. Merritt stressed that the Academy of Reading is meant to be a supplement and not replace other literacy instruction. It is designed to be used in conjunction with a teacher who coaches students. The Academy of Reading is appropriate for students who need instruction at the letter and word level, including students with disabilities, English language learners, and others. Dr. Merritt shared that the following schools are implementing the Academy of Reading. They include: Apex High School, Athens Drive High School, Broughton High School, Cary High School, East Wake High School (all four campuses), Enloe High School, Fuquay Varina High School, Leesville Road High School, Longview School, Phillips High School, Middle Creek High School, Sanderson High School, Wakefield High School, and Wake Forest-Rolesville High School. Staff has seen that schools making the greatest gains are the ones most closely following the "best practices" of implementation. Staff shared that knowing that the Academy of Reading is a resource that is meant to supplement engaging, authentic, and empowering literacy instruction, staff will continue to explore how they can support all adolescent readers in the context of a literacy-rich environment.

Board members asked clarifying questions about the Academy of Reading, with staff responding appropriately.

2. WINNERS OF FIRST RALEIGH ENVIRONMENTAL AWARD

On April 22, 2008, the City of Raleigh presented it's First Annual Environmental Awards during a ceremony at Marbles Museum. Wake County Public School System garnered three of the ten awards in the following categories:

- Natural Resource Conservation: Wake County Energy Savers
- Youth Award: Student Action for the Environment, Broughton High School

- Green Design: Brier Creek Elementary School and City of Raleigh Community Center.

Staff will present brief summaries of the awards. Fiscal Implications: None.

Recommendation for Action: None. For information only.

Don Haydon and Jyoti Sharma presented the winners of the first Raleigh Environmental Award. Sneha Amin shared information regarding the Wake County Energy Savers Program who won the Natural Resource Conservation Award. Lora Woods, Advisor to the SAFE (Student Action for the Environment) Program from Broughton, received the Youth Award. The program at Broughton has been in existence since 1990. The club focuses on recycling and feed the bin. Tiffany Rich, Instructional Resource Teacher from Brier Creek, accepted the award on behalf of Brier Creek Elementary and the City of Raleigh Community Center for the Green Design Award.

PUBLIC COMMENT – 4 P.M.

Citizens who signed up to address the board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.

- **Jennifer Lanane-** travelled with several WCPSS employees to a Teacher Advancement Program (TAP) school. Ms. Lanane saw first hand the effectiveness and solidness of the program. Requested that WCPSS look into the tested program that offers the balance between teachers needing to be compensated fairly for high student performance and for greater school success.
- **Jody Barish-** a community member that requested the Board to modify what is currently being done and focus on additional ways to improve the educational system. Ms. Barish asked that the Board tap into community resources to ensure equitable education for all. Ms. Barish sent all Board members a community support proposal which would pilot a project that teachers and parents believe would be the most valuable for their students and measure there impact. By working in small groups, schools could make a concerted effort to gain assistance from their community.

CONSENT ITEMS

Ron Margiotta made a motion to approve the Consent Agenda, seconded by Patti Head. The motion was unanimously approved.

APPROVAL OF MEETING MINUTES

- | | | |
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| March 25, 2008 | - | Board of Education Work Session Minutes |
| March 26, 2008 | - | Joint Meeting Minutes of the Board of Education and Town Councils from Holly Springs and Wake Forest |
| April 15, 2008 | - | Facilities Committee Meeting Minutes |
| April 15, 2008 | - | Joint Meeting Minutes of the Board of Education and Town Councils From Cary, Fuquay-Varina, and Morrisville |

- April 17, 2008 - Joint Meeting Minutes of the Board of Education and Town Councils from Apex, Garner, and the City of Raleigh
- April 23, 2008 - Board of Education Work Session Minutes
- May 6, 2008 - Board of Education Meeting Minutes

FINANCE

1. AUTHORIZATION FORMS

These authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of Bugg Elementary School. Fiscal Implications: These authorization forms are required for bank records. Recommendation for Action: Approval of Authorization Forms.

2. REPORT OF ADMINISTRATION APPROVED CONTRACTS

The attached summaries are provided as information in accordance with Board Policy 8361. The summaries list all change orders, and contracts having a value greater than \$50,000 and not over \$100,000, and purchase orders in excess of \$250,000 for April 2008. Fiscal Implications: Not applicable. Recommendation for Action: Not applicable.

FACILITIES

1. SEWER EASEMENT DEDICATION: CITY OF RALEIGH (SYCAMORE CREEK ELEMENTARY)

As part of site development at Sycamore Creek Elementary, sewer utility improvements will be installed to serve the school. The majority of the sewer improvements will traverse neighboring properties. A portion of the sewer improvements will exist on Board property. The site is being developed in compliance with the required utility easement dedication areas as identified on the site plans; however, the easement dedication has not yet been formally memorialized in a recorded document and map. As a condition of site permit issuance, the City requires the dedication of the sewer utility improvements and easement to the City to allow for future inspection, repair and maintenance. Board approval is requested for the granting of an easement to the City so that recordation of said dedication can occur and construction can begin. The requested easement will not interfere with Wake County Public Schools’ present or future use of the property. A copy of the Easement Plat is attached with the proposed sewer easement area for dedication identified thereon. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval.

2. CHILLER REPLACEMENT: GREEN HOPE HIGH

Green Hope High has experienced numerous chiller failures over the past several years. Currently there is one compressor that is bad and requires replacement. Green Hope High currently has a 300-ton air cooled McQuay chiller package, which is configured with ice storage tanks for HVAC cooling. This packaged unit has proven to be unreliable and costly to maintain at this school.

Quotes for the replacement of the air-cooled chiller and associated construction work were taken during the month of April 2008. Staff recommends award of the mechanical service agreement, for a Trane unit, to Brady Trane Services, Inc. in the amount of \$215,616.53. Fiscal Implications: Funding is available from the 2007 – 2008 operating budget for maintenance and operations. Recommendation for Action: Board approval is

requested.

3. RELOCATION OF POWER POLES: HERITAGE HIGH

As part of the construction process and in order to provide service to the Heritage High site, Wake Electric Membership Corporation is required to relocate (at WCPSS expense) a section of overhead primary line to accommodate the new turning lanes along Forestville Road. The cost for this work is a not-to-exceed amount of \$148,102.57, including the relocation and engineering fees, and would be paid to Wake Electric Membership Corporation via a purchase order. Fiscal Implications: Funding is available from the total project budget of \$62,716,510, of which \$1,564,638 is from Plan 2000 Start Up, \$513,391 from Plan 2004, \$56,129,055 from CIP 2006, \$1,401,404 from CIP 2006 Offsite improvements, and \$3,108,022 will be provided by the Town of Wake Forest and the Wake County Parks and Recreation Department for additional ball fields and upgrades to the school's ball fields. Recommendation for Action: Staff request Board approval.

4. CHANGE ORDER NO. CO-03: SMITH ELEMENTARY

Board approval is requested for Change Order No. CO-03 to Skanska USA, for their Construction Management at Risk contract for Additions and Renovations of the Smith Elementary School in Garner. This change order, in the amount of \$14,626,542, is to establish a guaranteed maximum price (GMP) for 21 time sensitive packages (\$14,562,597) which are part of the 31 construction packages for this project and to fund extended pre-construction services (\$63,945) for the addition of the second floor. A list of bid packages is attached. This change order also modifies the contract to use reimbursable general conditions instead of lump sum general conditions, and to change the ownership to Wake County. Change orders will be brought to the June 3, 2008 and June 17, 2008 Board meetings to establish the final GMP for this project. Fiscal Implications: Funding is available from the total project budget of \$22,004,513 of which \$21,774,513 is from CIP 2006 and \$230,000 from Plan 2004. Recommendation for Action: Board approval is requested.

5. MATERIALS TESTING SERVICES: HOLLY GROVE MIDDLE

Negotiations have been completed with Froehling and Robertson, Inc., to provide construction materials testing and special inspection services for Holly Grove Middle, in an amount not-to-exceed \$288,143, in accordance with the Master Geotechnical, Material Testing, Special Inspections, and/or Wetland Delineation Services Agreement. Fiscal Implications: Funding is available from the total budget of \$42,539,315 of which \$42,490,315 is from CIP 2006 and \$49,000 is from Wake County Parks and Recreation and the Town of Holly Springs. Recommendation for Action: Board approval is requested.

6. BIDS: ASPHALT OVERLAYS

Bids were taken on April 30, 2008 for asphalt overlay at 6 schools. Each school is a separate project with a separate bid. Ruston Paving is the lower bidder for all of these schools. In order to avoid any appearance of impropriety, this action is being presented for Board approval. Staff recommends award of the below contracts to Ruston Paving for: Vance Elem (\$58,451.50), Zebulon Elem (\$76,328.70), Rand Rd. Elem (\$27,400.05), Durant Rd. Middle (\$31,434.00), Cary Elem (\$27,300.00), and Magnet Resource Center (\$19,344.40). Fiscal Implications: Funding is available from the 2007 – 2008 operating

budget for maintenance and operations. Recommendation for Action: Board approval is requested.

INSTRUCTIONAL PROGRAM

1. GRANT PROPOSALS

- Competitive (#1230): Toyota Foundation, Toyota International Teacher Program / Individual schools.
- Competitive (#1231): AWS Convergence Technologies, Inc., WeatherBug School Grant / Individual schools.
- Entitlement (#1158.001): PRC 050 – US Department of Education, NC Department of Public Instruction, Title I Low Income / Central Office, Curriculum and Instruction.
- Entitlement (#1161.001): PRC 103 – North Carolina Department of Public Instruction, Improving Teacher Quality / Central Office, Evaluation and Research.
- Entitlement (#1162.001): PRC 104 – US Department of Education, NC Department of Public Instruction, Language Acquisition Grant/ Central Office, Curriculum and Instruction.

Fiscal Implications: Any required cash and/or in-kind matching contributions vary by grant program. Recommendation for Action: Staff is requesting Board approval.

HUMAN RESOURCES

1. RECOMMENDATION FOR EMPLOYMENT

- A. Professional
- B. Support

2. REQUEST FOR LEAVES

BOARD ADVISORY COUNCIL NOMINATIONS

This represents new nominations to the Board Advisory Councils. The nomination forms are attached for the Board's review and consideration. Fiscal Implications: None. Recommendation for Action: Board approval is requested.

COMMITTEE CHAIRS' REPORT

Mr. Tart reported that the Facilities Committee met on March 13 at 9:30. The committee discussed six scenarios that staff presented for the next Capital Improvement Plan, reviewed the CFAC recommendations and the schedule of implementation of some of the suggestions, and discussed the next steps in the public-private partnership of E-25, which has been delayed for a year due to unforeseen circumstances with road requirements, etc. The committee discussed the process of delegating authority to review, approve, and execute materials such as permits, applications, and petitions without it having to be approved by the Board of Education. Mr. Tart shared that the next Facilities Committee Meeting would be held on May 27 at 9:30.

Ms. Millberg shared that the Policy Committee met on May 13 at 11:30. The committee continued the discussion regarding a policy to permit teams such as the one at East Wake High to participate in the shooting competition. The committee is continuing to gather

information and work on finding a way to draft a policy that would take necessary steps to ensure safety and meet insurance requirements. The committee also reviewed Policy 6446 and 2313 which were placed on the Action Agenda.

Ms. Head shared that the Community Relations Committee would meet on May 28 at 10:30. Ms. Head shared that she, Beverley Clark, and Kevin L. Hill as an alternate, would be representatives with Growth Issues Task Force. The Task Force unites representatives of the local elected officials to meet, study, and give recommendations to the County Commissioners about various issues surrounding growth in Wake County. The first meeting will be held June 19 at the Public Safety Center from 6:00-8:30 p.m.

ACTION ITEMS

FACILITIES

1. RESOLUTION: CIP 2006 7th QUARTERLY FUNDING

Resolution requests funds for the CIP 2006 School Building Program previously approved by the Board. This request will provide funding of projects, in accordance with the master schedule, that require commencement of design or construction prior to November 2008. Fiscal Implications: Total of this appropriation request is \$12,149,816. Appropriations for CIP 2006 to date total \$852,211,007. The total CIP 2006 appropriation, including this request, will equal \$864,360,823. This leaves a balance of \$191,514,014 to be appropriated from the total CIP 2006 Building Program sum of \$1,055,874,837. Recommendation for Action: Board approval is requested.

Mike Burriss presented information to the Board. With no questions from the Board, Lori Millberg made a motion to approve, seconded by Patti Head. The motion was unanimously approved.

2. RESOLUTION: CIP 2006 FUNDING REALLOCATION

Resolution requests reallocations in the total amount of \$7,000,000. This reallocation is from Start-Up for Design of Next Bond Projects to four new 2011 opening elementary schools and two new 2012 opening high schools. This will provide the needed funds to design these projects through the permitting phase of the projects. The construction funds would be provided in the next capital improvement program. Fiscal Implications: The projects will be provided with the needed design funding within the current approved budgets. No additional appropriation of funding is necessary at this time. Recommendation for Action: Board approval is requested.

Mike Burriss presented information to the Board. Mr. Burriss clarified that the land had not closed. Staff is still in negotiations with property owners for E-35. Staff is conducting site investigations for H-7, and staff has procured one half of the parcels for H-8 and continued negotiations with the property owners for the balance. With no further clarifications, Kevin L. Hill made a motion to approve, seconded by Ron Margiotta. The motion was unanimously approved.

3. CHANGE ORDER NO. 1: WAKE FOREST-ROLESVILLE HIGH DESIGN

CONSULTANT

Board approval is requested for Change Order No. 1 to Davis Kane Architects, P.A. This change order, in the amount of \$1,555,426, is to fund the design consultant agreement through the permitting and bidding phase and authorize the design consultant to provide these services. The design consultant had previously been authorized to provide services through the schematic design phase for a fee of \$427,207 out of a total fee of \$2,828,047. The balance of \$848,414 remains to be authorized. Fiscal Implications: The current estimated budget for the Wake Forest-Rolesville High project is \$62,800,000, of which \$2,500,000 is currently available from the CIP 2006, \$200,000 from PLAN 2004 Start-Up, \$43,850,000 from E-25 and E-31 reallocations (subject to County approval), \$11,000,000 from the previous reallocation from CIP 2006 Reserve (subject to County approval), and \$5,250,000 from savings yet to be identified from previous bond programs. Recommendation for Action: Board approval is requested.

With no questions from the Board, Kevin L. Hill made a motion to approve, seconded by Patti Head. The Board voted 7 to 1, with Kevin L. Hill, Horace Tart, Patti Head, Lori Millberg, Beverley Clark, Eleanor Goettee, and Anne McLaurin voting “yes”, and Ron Margiotta voting “no”. The motion passed.

4. CHANGE ORDER NO. CM-01: WAKE FOREST-ROLESVILLE HIGH CONSTRUCTION MANAGER

Board approval is requested for Change Order No. CM-01 to Clancy & Theys Construction Company, for their Construction Management at Risk contract for the renovation of Wake Forest-Rolesville High School. This change order, in the amount of \$200,000, is for the remainder of their construction manager’s pre-construction services for this project. The Board of Education approved \$100,000 of the \$300,000 in pre construction fees on January 22, 2008. Fiscal Implications: The current estimated budget for the Wake Forest-Rolesville High project is \$62,800,000, of which \$2,500,000 is currently available from the CIP 2006, \$200,000 from PLAN 2004 Start-Up, \$43,850,000 from E-25 and E-31 reallocations (subject to County approval), \$11,000,000 from the previous reallocation from CIP 2006 Reserve (subject to County approval), and \$5,250,000 from savings yet to be identified from previous bond programs. Recommendation for Action: Board approval is requested.

With no questions from the Board, Lori Millberg made a motion to approve, seconded by Patti Head. The Board voted 7 to 1, with Kevin L. Hill, Horace Tart, Patti Head, Lori Millberg, Beverley Clark, Eleanor Goettee, and Anne McLaurin voting “yes”, and Ron Margiotta voting “no”. The motion passed.

HUMAN RESOURCES

1. RECOMMENDATION FOR APPROVAL OF TEACHER SALARY SCHEDULES WITH MENTOR TEACHER AND MASTER TEACHER FOR TEACHER ADVANCEMENT PROGRAM (TAP) SCHOOLS

Wilburn Elementary has requested the use of Title I school wide funds for the implementation of the Teacher Advancement Program (TAP). The TAP model employs master teachers and mentor teachers in addition to regular classroom teachers. Other Title I school wide schools elected not to implement the TAP model at this time. Proposal: Staff recommends approval of amending the teacher salary schedules to add

the following positions:

Mentor Teacher (10 month) for TAP School (+500 per month)

Master Teacher (11 month) for TAP School (+900 per month)

Two master teachers and seven mentor teachers are to be employed at Wilburn Elementary School in 2008-2009 as a part of implementation of the TAP. Fiscal Implications: TAP program to be paid for by repurposing Title I federal funds. Recommendation for Action: Please approve as presented.

David Howell and Dawn Dawson presented a modification to the Board approved salary schedules. Staff recommended approval of amending the teacher salary schedules to add a mentor teacher and a master teacher position to fulfill how the program will work.

After clarifying questions from the Board, Eleanor Goettee made a motion to approve, seconded by Ron Margiotta. The motion was unanimously approved.

Ms. Goettee shared that master teachers, should they be National Board Certified, relinquishes their twelve percent pay differential from the state, because the state currently requires that a National Board Certified teacher spend 70% of his or her time in the classroom directly with students.

POLICY

1. POLICY 2313: EMPLOYEE ACCEPTABLE USE OF ELECTRONIC RESOURCES

Revised; First Reading

Policy 2313 addresses employee's appropriate and inappropriate use of electronic resources such as computers and the Internet as well as other related responsibilities. Verbiage from the student acceptable use of electronic resources 6446 describing the role of school administrators and staff as enforcement agents of the policy and the fact that rules may be enforced according to the student's age or circumstance has been added to increase employee visibility into these issues. The remaining changes were generally for clarification purposes in response to issues that have come up in the past school year. Changes have been reviewed by Tharrington Smith. Fiscal Implications: None. Recommendation for Action: Staff is requesting Board approval.

Bev White shared information with the Board regarding Board Policy 2313. With no questions from the Board, Lori Millberg made a motion to approve. Patti Head seconded the motion. The motion was unanimously approved.

2. POLICY 6446: STUDENT ACCEPTABLE USE OF ELECTRONIC RESOURCES

Revised; First Reading

Policy 6446 addresses student's appropriate and inappropriate use of electronic resources such as computers and the Internet. A material change to the policy was made in 6446.3, paragraph 5, where the word "not" was added to remove the limitation on the scope of violations mentioned in the first sentence. Verbiage was added to communicate that the Internet is no longer simply a place to pull information. The Internet now involves

interactive tools and services allowing students the ability to push information through teacher directed activities. The remaining changes were generally for clarification purposes in response to issues that have come up in the past school year. Changes have been reviewed by Tharrington Smith. Fiscal Implications: None. Recommendation for Action: Staff is requesting Board approval.

Bev White shared information with the Board regarding Board Policy 6446. After sharing clarifying information, Ron Margiotta made a motion to approve, seconded by Patti Head. The motion was unanimously approved.

CLOSED SESSION

Ms. Head requested to announce as a reminder that the Board of County Commissioners will hold a public hearing on the 2008-2009 Wake County Budget on Monday, June 2, at 2:00 p.m. at the County Building and again at 7:00 p.m. at the Wake County Commons Building.

Ms. Gill made a motion to add to consider confidential student information protected under G.S. 115C-402 and the Family Educational and Privacy Rights Act, 20 U.S.C. 1232g to the Closed Session Agenda. The motion was seconded by Patti Head. The motion was unanimously approved.

Lori Millberg made a motion to go into Closed Session at 5:22 p.m. to consider confidential personnel information protected under G.S. 143-318.11(a)(6) and 115C-319, and to consider confidential student information protected under G.S. 115C-402 and the Family Educational and Privacy Rights Act, 20 U.S.C. 1232g. The motion was seconded by Kevin L. Hill. The motion was unanimously approved.

ACTION ITEMS- Cont'd

HUMAN RESOURCES

1. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT(S)

Beverly Clark made a motion to approve the following Administrative Appointment(s):

- (1) Juliet Blackmon, Assistant Principal at Davis Drive Middle School to Senior Administrator, Human Resources, effective date May 27, 2008. (Permanent Position).
- (2) Anne Deegan, Interim Principal at Washington Elementary School, effective date May 21, 2008 through June 13, 2008. (Interim Position).
- (3) Keith Faison, Applicant to Assistant Principal at East Garner Middle School, effective date June 1, 2008. (Converted Position)
- (4) Camille Miller, Assistant Principal at Willow Springs Elementary School, to Principal at Willow Springs Elementary School, effective date June 1, 2008. (Permanent Position).

The motion was seconded by Eleanor Goettee. The motion was unanimously approved.

2. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT FROM CONVERTED MONTHS OF EMPLOYMENT

Beverly Clark made a motion to approve the following Administrative Transfer(s):

- (1) Burton Batten, Assistant Principal at Laurel Park Elementary School, effective date

- July 1, 2008. (Permanent Position).
- (2) David Brown, Assistant Principal at Panther Creek High School, effective date July 1, 2008. (Permanent Position).
 - (3) Jonathan Enns, Assistant Principal at Fuquay-Varina High School, effective date August 15, 2008 (Converted Position).
 - (4) Jeremy Gibbs, Assistant Principal at Davis Drive Middle School, effective date, July 1, 2008. (Converted Position).
 - (5) Kimberly Grant, Provisional Assistant Principal at Yates Mill Elementary School to Assistant Principal at Yates Mill Elementary School, effective date June 8, 2008. (Permanent Position).
 - (6) James Greene, Assistant Principal at Wakefield Middle School, effective date August 15, 2008. (Converted Position).
 - (7) Tammy Jahad, Assistant Principal at Apex Middle School, effective date July 1, 2008. (Converted Position).
 - (8) Teresa James, Assistant Principal at Fuquay-Varina High School, effective date July 1, 2008. (Converted Position).
 - (9) Debbie Ray, Assistant Principal at Panther Creek High School, effective date July 1, 2008. (Permanent Position).
 - (10) Chrystal Regan, Assistant Principal at Enloe High School, effective date July 1, 2008. (Converted Position).
 - (11) Wallace Sellars, Assistant Principal at Wakefield Middle School, effective date August 15, 2008. (Converted Position).
 - (12) Julia Smith, Assistant Principal at Sycamore Creek Elementary School, effective date July 1, 2008. (Converted Position).
 - (13) Karen Summers, Assistant Principal at Mills Park Elementary School, effective date July 1, 2008 (Permanent Position).
 - (14) Samantha Whittington, Assistant Principal at Fuquay-Varina Elementary School, effective date August 11, 2008. (Converted Position).

The motion was seconded by Eleanor Goettee. The motion was unanimously approved.

ADJOURNMENT

With no further business coming before the Board, Lori Millberg made a motion to adjourn, seconded by Patti Head. The meeting adjourned at approximately 5:45 p.m.

Respectfully submitted,

Rosa U. Gill, Chair, Wake County Board of Education

Del Burns, Superintendent, WCPSS

Melissa R. Christmas, Recording Secretary