

WAKE COUNTY BOARD OF EDUCATION

OPEN MINUTES –BOARD MEETING Wake Forest-Rolesville High School Tuesday, May 7, 2002

Board Members

Kathryn Watson Quigg
Susan Parry, Vice Chair
Beverley Clark
Bill Fletcher
Rosa Gill
Jeff York
Patti Head
Tom Oxholm
Amy White

Staff Members Present

Bill McNeal, Superintendent
Jo Baker
Brenda Barker
Karen Banks
Danny Barnes
Del Burns
Mike Burriss
Linda Isley
Cindi Jolly
Ray Massey
Janice Shearin
Jonibel Willis

Board Attorney Present

Ann Majestic

Kathryn Watson Quigg called the meeting to order at 4:00 p.m. The Pledge of Allegiance was recited.

INFORMATION

Chairman's Comments

- *Ms. Quigg thanked the Wake Forest-Rolesville High School Step Team and Choir for their performance.*
- *Ms. Quigg introduced and thanked the following elected officials for attending the board meeting: The Honorable Vivian Jones, Mayor of Wake Forest; The Honorable Patricia Wharton, Town Commissioner, Rolesville; Mark Fleming, Executive Director, Wake Forest Chamber of Commerce; and State Representative Russell Capps. Ms. Quigg also introduced the former Wake County School Board member, Judy Hoffman and former Wake County Commissioner, John Converse.*

Superintendent's Report

- *The National Energy Education Development Project (NEED) has named Lockhart Elementary and Knightdale Elementary schools as co-recipients of the 2002 National Elementary Level Schools of the year, and Fox Road Elementary as the 2002 National Rookie School of the Year for Energy Achievement.*
- *The Visiting International Faculty (VIF) Program recently honored Diane Kent-Parker, Senior Director for Recruitment, with the Excellence in Cultural Education Award. Diane's efforts have made it possible to employ 68 international faculty this year in critical needs areas. Wake County is the largest employer of VIF teachers in the state.*
- *Kim Hong, math teacher at Ligon Middle School, was one of 56 middle school teachers in the United States to win the Sliffe Award for Distinguished Mathematics Teaching.*
- *Ligon Middle School and Dillard Drive Middle School won recognition at the Wake County Battle of the Books. Ligon won the 7th and 8th grade divisions; Dillard Drive won the 6th grade division.*
- *Two Garner High School students won top prizes at the state Beta Club Honor convention in Greensboro. Dylan Benton won 1st place in the biology competition, and Ryan Phillips won 1st place in the chemistry competition.*
- *Wakefield High School senior Kimberlyn Hickman won 1 of the 4 national \$10,000 scholarships for the Target All Around American Student.*
- *Wake County PTA Council's annual meeting and awards presentation recognized 3 outstanding teachers for Teacher Appreciation Week: Jane Mercer, North Ridge Elementary School; Bob Hale, Martin Middle School; and Hana Sbaiti, Millbrook High School. Outstanding Principals named were: Allynna Stone, Washington Elementary School; Jeanette Beckwith, Leesville Middle School; and David Rockefeller, Millbrook High School.*

BOARD ADVISORY COUNCIL CHAIRS' REPORTS

District 1 (*Exhibit A*)

APPROVAL OF MEETING AGENDA

- *Bill Fletcher made a motion to receive an update on the Leandro Litigation case in closed session.*
- *Bill Fletcher made a motion to approve the amended meeting agenda, seconded by Susan Parry. The vote was unanimous*

PUBLIC HEARING

- *Julie Nau, NCAE President-Asked that WCBOE show teachers they are appreciated by giving incentives this year, to offset the insurance cost increase this year.*
- *Judy Hoffman, Former WCPSS Board Member and concerned citizen request that the Board leave the abstinence until marriage curriculum in place.*
- *Kathy Olevsky, Wake County Council of Fitness and Health/parent-request for to increase in physical education in elementary schools to 5 days a week.*
- *Joyce Hawkins, parent/educator-Request that the Board kept the current abstinence policy in place with no changes.*
- *Linda Pace, Health nurse/parent-Encourage the school board to continue the use of the abstinence-based program.*
- *Jimmy Tsasa, 8th student Daniel Middle School-Request that the Board leave the abstinence until marriage curriculum in place.*
- *John Rich, parent/citizen -The abstinence until marriage program is appropriate and needs no changes.*
- *Patrick L. Wooden, pastor/parent-Request that the current abstinence until marriage policy remain in place with no changes grades 7-12th.*
- *Representative Russell Capps-Presented the board with a petition signed by 3,896 citizens to kept the current abstinence until marriage curriculum.*
- *Dr. Daniel R. Hemand, Former Town Commissioner of Wake Forest-Request that no changes be made to the abstinence until marriage curriculum.*

CONSENT ITEMS

Jeff York made a motion to approve the consent agenda, seconded by Amy White. The vote was unanimous.

APPROVAL OF MINUTES

February 19, 2002 – Program Committee
 March 12, 2002 – Community Relations Committee
 April 2, 2002 - Facilities Committee
 April 9, 2002 – Finance Committee
 April 9, 2002 – Community Relations Committee
 April 9, 2002 – Human Resources Committee

FACILITIES

1. Bids: Apex Elementary Addition and Renovations

Bids for Apex Elementary addition and renovations were received on April 18, 2002. Staff and Ramsay GMK recommend award of the single prime construction contract to Shelco, Inc. in the amount of \$6,649,450. The lowest combination of multi-prime bids was \$6,716,302. Fiscal Implications - Funding is available from the total project budget of \$11,283,615, as provided in the PLAN 2000 School Building Program.

2. Bids: Broughton High Renovation

Bids were received on April 11, 2002, for the Broughton High renovation. Staff and Cherry Huffman Architects, PA. recommend award of a single-prime contract to J. M. Thompson Company in an amount of \$

9,001,410. The lowest multi-prime bid was \$8,958,137. Fiscal Implications - Funding is available from the total project budget of \$15,197,735, as provided in the PLAN 2000 School Building Program.

3. Bids: Cary Elementary Addition and Renovations

Bids for Cary Elementary addition and renovations were received on April 16, 2002. Staff and DTW Architects & Planners, LTD. recommend awarding a single-prime contract to Beers Skanska in the amount of \$6,121,900. The low multi-prime bid was \$6,150,626. Fiscal Implications - Funding is available from the total project budget of \$8,817,602 as provided in the PLAN 2000 School Building Program

4. Bids: Mechanical Renovations – Combs Elementary

Pre-approval is requested for bids, which are scheduled to be received on May 1, 2002, if the bids are within the CCAP of \$300,000. Staff provided recommendations for award and bid tabulations at a future board meeting. Pre-approval allows acceleration of preliminary construction activities at minimal financial risk. Fiscal Implication - Funding is available from the total project budget of \$2,935,975, which is from PLAN 2000 School Building Program.

5. Bids: Asbestos Abatement – Joyner Elementary

Bids were received on March 21, 2002 for the Asbestos Abatement project at Joyner Elementary. Staff and Childress Environmental Consultant, Inc., recommend award of the contract to Dari, Inc., in the amount of \$248,370. Fiscal Implications - Funding is available from the total project budget of \$8,792,608, of which \$8,629,863 is from the PLAN 2000 School Building Program, and \$162,745 is from the 1996 State Bond Program.

6. Bids: HVAC Condensing Units Replacement – Lynn Road Elementary

Informal bids for the Lynn Road Elementary HVAC condensing unit replacement were received on April 2, 2002. Staff and Telesis, LDS, recommend award of the single-prime contract to Comfort Systems USA/Climate Control, Inc., in the amount of \$135,000. Fiscal Implications - Funding is available from the total project budget of \$450,000, as provided in the deferred maintenance component of the PLAN 2000 School Building Program.

7. Bids: Millbrook Elementary Addition and Renovations

Pre-approval is requested for bids for the addition and renovations for Millbrook Elementary, which are scheduled to be received on April 30, 2002 if the bids are within the CCAP of \$6,400,000. Staff will provide recommendation for award and bid tabulations at a future board meeting. Pre-approval allows acceleration of preliminary construction activities at minimal financial risk. Fiscal Implications . Funding is available from the total project budget of \$8,128,021, as provided in the PLAN 2000 School Building Program.

8. Bids: Stough Elementary Addition and Renovations

Pre-approval is requested for bids, which are scheduled to be received on April 18, 2002, if the bids are within the CCAP of \$1,029,277. Staff provided recommendations for award and bid tabulation at a future board meeting. Pre-approval allows acceleration of preliminary construction activities at minimal financial risk. Fiscal Implications - Funding is available from the total project budget of \$1,728,405, as provided in the PLAN 2000 School Building Program.

9. Bids: Underwood Elementary Addition and Renovations

Pre-approval is requested for bids for the addition and renovation for Underwood Elementary, which are scheduled to be received on April 25, 2002 if the bids are within the CCAP of \$6,465,000. Staff provided recommendations for award and bid tabulations at a future board meeting. Pre-approval allows acceleration of preliminary construction activities at minimal financial risk. Fiscal Implications - Funding is available from the total project budget of \$9,576,543, of which \$8,500,000 is from the PLAN 2000 School Building Program, \$541,171 is from the Phase IIIB Building Program, and \$535,372 is from the State Bond Program

10. Bids: Project 10K – Networking and Infrastructure Additions and Renovations

Over 90 percent of all classroom areas in Wake County are outfitted with fiber optic cabling from previous technology projects and/or original building construction. This project will begin to provide fiber optic cabling to limited areas that currently have only minimal copper cabling service. This project will also replace on-floor classroom copper data cabling with wall-mount cabling raceways and improve labeling of existing cabling. Where necessary, existing electrical systems will be upgraded to provide power for new and existing

computers and printers. Bids were received on April 23, 2002 for networking and infrastructure additions and renovations at Leesville Road Middle and Leesville Road High. A&M Electrical Contractors was the apparent low bidder.

11. Three Party Right Of Way Encroachment Agreement and Street and Driveway Access Permit

Application - Apex Elementary

Renovation of the Apex Elementary facility requires the installation of water and sewer lines, the relocation of five hydrants and curb, gutter, storm drainage and paving improvements at State Roads 1153 and 1157. In addition, driveway improvements including the installation of driveway pipe at State Roads 1153 and 1157 are required. An encroachment agreement with the North Carolina Department of Transportation and the Town of Apex is required as well as a street and driveway permit with the North Carolina Department of Transportation. Fiscal Implications - Costs associated with required improvements included in construction budget for Apex Elementary.

12. Three Party Right Of Way Encroachment Agreement and Street and Driveway Access Permit

Application - Cary Elementary

Renovation of the Cary Elementary campus includes the installation of approximately 90-feet of waterline and 55-feet of sewer line. In addition, a new driveway off Kildare Farm Road will be constructed for a bus loop. To complete improvements, a Three Party Encroachment Agreement with the Town of Cary, the North Carolina Department of Transportation and the Board of Education is needed, as well as a Street and Driveway Permit with the North Carolina Department of Transportation.

13. Three Party Right Of Way Encroachment Agreement - Cedar Fork Elementary

Construction of the new Cedar Fork Elementary requires an encroachment agreement with the North Carolina Department of Transportation, the Town of Morrisville and The Board of Education to install 47-feet of 8-inch ductile iron pipe with steel encasement for a new water line. Fiscal Implications - Costs associated with construction of the water line is included in the construction budget for Cedar Fork Elementary.

14. Right Of Way Encroachment Agreement – Cedar Fork Elementary

The construction of the new Cedar Fork Elementary in Morrisville includes road improvements along Church Street (SR 1637). Improvements include approximately 820-feet of lane widening, curb, gutter, storm drainage and pavement. A Right of Way Encroachment Agreement with the North Carolina Department of Transportation is required to complete road improvements. Road improvement costs included in construction budget for Cedar Fork Elementary.

15. Right Of Way Encroachment Agreement-Stough Elementary

Widening of Edwards Mill Road and improvements on the Stough Elementary campus required the closing of a driveway access point off Edwards Mill Road. A Right of Way Encroachment Agreement with the North Carolina Department of Transportation is required to install 92-feet of curb and gutter as a result of demolishing and closing the driveway access on Edwards Mills Road.

16. Dedication of Right Of Way – Green Hope High

To receive approval to locate 10 mobile units at Green Hope High, the Town of Cary requires the dedication of Right of Way 2-feet wide by approximately 1600-feet in length at Green Hope High for a future bike lane to be constructed by the Town of Cary.

17. Option and Easement for Bellsouth Telecommunications – Morrisville Elementary

Bellsouth Telecommunications, Inc., requests an option for 180 days to acquire an easement area approximately 30-feet by 30-feet for a Telecommunications Cabinet on State Road 1613 at Morrisville Elementary. If the option is exercised, an easement area to be defined by formal survey will be granted to Bellsouth covering approximately 900-square feet. Fiscal Implications - Board receives \$4,000.00 for granting the option to acquire the easement area.

18. Resolution: Designer Selection – E06 (Louis Stephens Drive) Elementary

Resolution is presented to waive the traditional designer selection process and to select Small Kane Architects, PA, for the design of Elementary E06 (Louis Stephens Drive). This request is in accordance with NCGS 143-64.32, which allows the exemption of the statutory designer selection process. The specific reason for this exemption is that this is a re-use of the Cedar Fork (E04) Elementary prototype. This will shorten design time,

reduce cost, and help expedite the project. Staff recommends proceeding with the negotiation of a design contract with Small Kane Architects, PA. .

19. Resolution: E07 Designer Selection – Sears Farm Road

Resolution is presented to waive the traditional designer selection process and to select Pearce, Brinkley, Cease & Lee, PA, for the design Elementary E07 (Northwest Cary Area). This request is in accordance with NCGS 143-64.32, which allows the exemption of the statutory designer selection process. The specific reason for this exemption is that this is a re-use of the Heritage Elementary (E02) prototype. This will shorten design time, reduce cost, and help expedite the project. Staff recommends proceeding with the negotiation of a design contract with Pearce, Brinkley, Cease & Lee, PA.

20. Design Consultant Agreement: Turner Creek Elementary (E05)

The approved PLAN 2000 School Building Program includes a new elementary (E05) Turner Creek Road. Negotiations have been completed with Pearce, Brinkley, Cease and Lee, PA, for the reuse of the prototype used at Heritage Elementary (E02). This is the first reuse of this prototype. The form of agreement is the standard form approved by the board attorney. Fiscal Implications - Funding is available from the total project budget of \$10,662,555, as provided in the PLAN 2000 Building Program. The total project budget includes proposed compensation for the design consultant of \$488,693.

FINANCE

1. Gifts To The System (*Exhibit B*)

Sixteen gifts have been donated to the Wake County Public School System. The approximate value of the gifts is \$7,578.08.

2. Corrected Bus Driver Salary Schedule

The General Assembly provided a \$625 salary increase for non-certified employees. The calculation for the hourly increase for bus drivers reflected in the salary schedule approved by the Board was incorrectly based on an eight-hour workday. The correct calculation is based on a six-hour workday in the case of bus drivers. The increase in the hourly rates for bus drivers would be an additional \$0.12, paid retroactively to July.

3. Authorization Forms

These authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of A.V. Baucom Elementary.

4. Budget Amendments And Transfers, 2001-2002

To report changes in the budget resolution resulting from transactions processed during January – March, 2002.

Adjust State Public School Fund	+	\$	1,551,968
Adjust Local Current Expense Fund	+	\$	497,312
Adjust Federal Programs Fund	+	\$	1,273,709
Adjust Capital Outlay Fund	+	\$	129,171
Adjust Multiple Enterprise Fund	+	\$	339,820
Net Changes	+	\$	3,791,980

PROGRAM

1. Grant Proposals

Competitive (#639): NC Department of Public Instruction / SLIVER / Central Office, Special Education. Competitive (#640): NC Department of Public Instruction/ Transitioning Through Technology / Central Office, Curriculum and Instruction. Competitive (#641): NC Department of Public Instruction / Title V / Central Office, Evaluation and Research. Competitive (#642): NC Department of Public Instruction / Title VI Part B / Central Office, Special Education. Competitive (#643): US Department of Education / Office of Elementary and Secondary Education / Teaching American History / Central Office, Curriculum and Instruction. Competitive (#644): NC Department of Education / Preschool Grant 2002-03 / Central Office, Special Education.

2. National Computer Systems, Inc. (NovaNET)

NCS will provide: (1) 299 currently existing ports (connections) for the NovaNET educational software for all area high schools, (2) 85 additional ports (connections) for the NovaNET educational software for all area high

schools, and (3) all training and staff development packages, including technical and educational support and consultation. Total cost of the contract shall not exceed \$331,700, \$53,015 of which shall be paid from Safe Schools/Healthy Students Grant funds and \$278,685 of which shall be paid from the At-Risk local funds budget. This is the fourth and concluding year for SS/HS funding of this project.

3. Southeast Raleigh High School Field Trip to Toronto, Canada

The Southeast Raleigh High School band and chorus groups are proposing a trip to Toronto, Canada, via Niagara Falls, New York. Projected trip dates are June 4 - 10, 2002. It is anticipated that approximately 160 students and 30 adults will choose to participate. Students are provided performance opportunities related to their present musical skills, as well as cultural exposure. The anticipated student cost will be approximately \$550.00 per person. Funding will be secured through various fund raising activities sponsored by the Southeast Raleigh High School Band and Choral Booster Clubs. Funding will be achieved through private contributions.

HUMAN RESOURCE

1. Recommendations for Employment (*Exhibit C*)

2. Recommendations for Administrative Appointments

- *Peggy D. Credle, teacher at Carnage Middle School, to assistant principal at West Millbrook Middle School.*
- *Robert D. Sturey, applicant, to Senior Director for Special Education.*

3. Recommendation for Administrative Transfer

- *Ginger Miles Wooten, assistant principal at East Cary Middle School, to assistant principal at Moore Square Museums Magnet Middle School.*
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COMMITTEE CHAIRS' REPORTS

Facilities Committee began its discussion regarding two items: Equity and Critical needs projects priority list.

ACTION ITEMS

FACILITIES

1. Computer Labs in Schools

On November 7, 2001 the board approved new elementary capacity models, reflecting a "computer/resource classroom" set up and an additional supplemental teaching space. Staff presented this new prototype schools and existing school improvements. Fiscal Implications - Funds are available in each project's budget except Ballentine Elementary and Holly Ridge Elementary. The funding for Ballentine Elementary and Holly Ridge Elementary will come from PLAN 2000 School Building Program savings.

- *The NC Standard Course of Study includes computer/technology skills in grades kindergarten through twelve. Students are required to pass the NC Test of Computer Skills prior to graduation. This test is first administered in grade eight.*
- *Educational specifications for the Wake County Public School System Plan IIIB included computer labs in the elementary schools. Currently all elementary schools, except one, have a computer lab.*
- *Educational specifications for the WCPSS Plan 2000 did not include computer labs at the elementary level. Educational specifications were aligned with Technology Connections. model is focused on the integration of computer technology within the classroom.*

Bill Fletcher made a motion to approve, seconded by Amy White. The vote was unanimous.

CLOSED SESSION

Susan Parry made a motion to go into closed session at 6:00 p.m. to consult with an attorney employed or retained by the board in order to preserve the attorney-client privilege between the attorney and the board, G.S.143-318.11(a)(3) and to amended the agenda to include Webb vs. Wake County Board of Education and to receive an update on the Leandro Litigation, seconded by Patti Head. The vote was unanimous.

Reconvened the board meeting at 7:45 p.m.

FINANCE

1. Approval Of Board Of Education’s Budget Request, 2002-2003

To approve the Board of Education’s Budget Request for 2002-2003. Fiscal Implications: This document establishes the Board of Education’s Budget Request for fiscal year 2002-2003.

Tom Oxholm made a motion to amend the budget request as shown below, seconded by Bill Fletcher. The vote was unanimous.

Proposed Adjustment to the 2003 Superintendent’s Budget Request

Reduce legal fees and 2002 summer academy to reinstate proposed recruitment and retention expenditure reduction. Unspent 2002 summer academy funds carry forward for expenditure in 2002-2003. Human Resource temporary assistance not reinstated as part of overall reduction in contract services and overtime expenditures in central office.

Budget Reduction: Legal Fees	(\$300,000)
Budget Reduction: 2002 Summer Academy	(\$102,000)
Praxis Reimbursements	\$ 67,000
Training/Release Time for Mentors	\$ 20,000
Signing Bonus	\$100,000
Required Health Exams	\$ 80,000
Release Time for Second Year ILT’s	\$ 20,000
Honoraria for Teachers Completing NBPTS	\$ 60,000
Tuition Reimbursement	\$ 55,000
Budget Reduction: Human Resource Temporary Assistance	(\$147,000)
Total	(\$147,000)

Tom Oxholm made a motion to approve, seconded by Rosa Gill. The vote was unanimous.

PROGRAM

1. Teacher Appreciation Week (Exhibit D)

The week of May 6 through May 10 is Teacher Appreciation Week. A resolution is attached to recognize all Wake County’s educators for the remarkable job they do. A copy of the approved resolution will be shared with all principals via e-mail on Wednesday, May 8, Teacher Appreciation Day.

Tom Oxholm made a motion to approve, seconded by Beverley Clark. The vote was unanimous.

2. Bell Schedule Recommendation (Exhibit E)

The proposed bell schedule modifications open and close schools at time the Transportation Department can more effectively and efficiently provide bus service to students. Advantages of the bell schedule modifications include long-term savings in operating costs, better utilization of equipment, and the ability to provide better service. It is important to note that new school openings and school relocations will dictate a need to change some opening and closing times. Additional local dollars will be required to support 67 buses not currently in the fleet if the current bell schedule is maintained. Staff recommended board approval of the bell schedule recommendation which establishes times for three (3) new schools (Middle Creek High, Moore Square Museum Middle, and Ballentine Elementary) and modifies bell schedules at seven (7) existing schools (Apex Elementary, Baucom Elementary, Fuquay Elementary, Fuquay Middle, Lincoln Heights Elementary, Middle Creek Elementary, and North Ridge Elementary).

Bill Fletcher made a motion to approve, seconded by Beverley Clark. The vote was unanimous.

Proposed Changes

Schools	Current	Recommended
Apex Elementary	7:45 – 2:15	8:30 – 3:00
Ballentine Elementary	New School	9:15 – 3:45
Baucom Elementary	8:30 – 3:00	8:45 – 3:15
Fuquay Elementary	9:00 – 3:30	9:15 – 3:45
Fuquay Middle	8:15 – 3:00	7:30 – 2:15
Lincoln Heights Elementary	7:45 – 2:15	8:30 – 3:00
Middle Creek High	New School	7:30 – 2:15
Middle Creek Elementary	7:45 – 2:15	8:30 – 3:00
Moore Square Museum Middle	New School	7:45 – 2:30
North Ridge Elementary	9:00 – 3:30	9:15 – 3:45

POLICY

1. POLICY 2304 – FACULTY/EMPLOYEE DRESS

New; Second Reading

This policy has been created to maintain and enhance an atmosphere conducive to teaching and learning for the students in the Wake County Public School System.
Bill Fletcher made a motion to approve, seconded by Rosa Gill. The vote was unanimous.

2. POLICY 6426 – WIRELESS COMMUNICATION DEVICES AND LASER POINTERS

Revised; First Reading

This policy has been revised to permit the use of any approved wireless communication device on school property after the conclusion of the instructional day.
This item was tabled and will come back to the next board meeting with some changes to the language.

INFORMATION

FINANCE

1. Third Quarter Budget Update (Exhibit F)

As part of the budgeting process, ongoing analyses of the budgets occurs at regular intervals. The Analysis of Potential Changes in Budget Summary details savings, projected costs, and a potential net cost to be covered during the year. The status of the actual-to-projected expenditures at mid-year will be presented.

- *Tom Oxholm informed the board that the Community Relations Committee would conclude its work and make a recommendation to the Board at the next meeting.*
- *Bill Fletcher made a motion to amend the meeting agenda to include an item to authorize Tharrington Smith, Attorneys-at-Law as local counsel for the Leandro Litigation lawsuit, seconded by Tom Oxholm. The vote was unanimous.*
- *Bill Fletcher made a motion to appoint Tharrington Smith, Attorneys-at-Law as local counsel in the Leandro Litigation for WCPSS. Seconded by Tom Oxholm. The vote was unanimous.*

PUBLIC HEARING CONTINUATION

- *Ann Farmer-Request that the board delete the abstinence until marriage curriculum and replace it with a Comprehensive Sex Education curriculum.*
- *Dana Blackman-Supports a Comprehensive Sex Education curriculum.*
- *Dr. Sandra Thore, citizen/parent-Opposed to the comprehensive sex education curriculum and ask that the board continue the use of the Mike Long video “Everyone’s not doing it.”*

ADJOURNMENT

There being no further business, Kathryn Watson Quigg adjourned the meeting at 9:00 p.m.
Respectfully submitted,

Elwanda K. Farrow, Recording Secretary

Bill McNeal, Superintendent, WCPSS

Kathryn Watson Quigg, Chair

