

WAKE COUNTY BOARD OF EDUCATION

OPEN MINUTES –BOARD MEETING

Tuesday, May 6, 2003

| <u>Board Members Present</u> | <u>Staff Members Present</u> | |
|-------------------------------------|-------------------------------------|--------------------------------------|
| <i>Kathryn Watson Quigg, Chair</i> | <i>Superintendent McNeal</i> | Toni Patterson |
| <i>Susan Parry, Vice Chair</i> | Jo Baker | Beverly White |
| Beverley Clark | Danny Barnes | Janice Shearin |
| Bill Fletcher | Karens Banks | Walt Sherlin |
| Rosa Gill | Maurice Boswell | Mike Burriss |
| Patti Head | Del Burns | Cindi Jolly |
| Tom Oxholm | Luther Cherry | Ann Hooker |
| Amy White | Michael Evans | <u>Board Attorney Present</u> |
| Jeff York | Donald Haydon | <i>Ann Majestic</i> |
| | Linda Isley | |

Kathryn Watson Quigg called the meeting to order at 4:00 p.m. The Pledge of Allegiance was recited.

INFORMATION

Chairman's Comments

- The Wake County Board of Education held a Board Retreat on April 23 & 24, 2003, to discuss creating healthy eco-systems in the schools. The student assignment process is a major part of ecosystem and was covered during the retreat.*
- Ms. Quigg attended Zebulon Middle School to judge an art show by the eastern wake schools.*

Superintendent's Report

Recognition of NCSU Sigma Xi Wake County Outstanding Teacher Awards

- Dr. Ernest Knowles and Dr. David Haase, NCSU, presented the NCSU Chapter of Sigma Xi Outstanding Teacher Awards. Sigma Xi seeks to honor those middle and high school teachers in science and mathematics who instill in their students a love and appreciation for the subject. This year's award winners were: Outstanding Middle School Mathematics Teacher: Connie Schlimne, Carroll Middle School; Outstanding Middle School Science Teacher: Maryn O'Neill, Zebulon Middle School; and Outstanding High School Mathematics Teacher: Susan Andrews, East Wake High School.*
- The Superintendent attended the PTA Council Annual Meeting and Awards Presentation, Tuesday, April 29, 2003 at Meredith College.*

APPROVAL OF MEETING AGENDA

- Susan Parry made a motion to amend the meeting agenda to add a closed session item to consult with an attorney employed or retained by the Board in order to preserve the attorney-client privilege between the attorney and the Board. G. S. 143-318.11 (a)(3).*
- Susan Parry made a motion to add to the Action Agenda two items: Human Resources – Request for Leave and Recognition-Teacher Appreciation Week Resolution.*
- Jeff York made a motion to amend the meeting agenda to pull from the Consent Agenda: Item # 3-Design Consultant Agreement: Daniel Middle Renovations; Item # 5- Design Consultant Agreement: Ligon Middle Renovations; and Item # 18- Approve Tender Agreement with Surety: Farmington Woods Elementary.*

- *Beverley Clark made a motion to move from the Consent Agenda: Policy Items 1 – 7 to the Action Agenda.*

Susan Parry made a motion to approve the amended meeting agenda, seconded by Bill Fletcher. The vote was unanimous.

PUBLIC HEARING

- **John Thompson** – *He requested that the Board implement a 100% tobacco-free policy.*
- **Treanna Currie-Wakefield High School Student** - *She requested that the Board implement a 100% tobacco-free environment policy.*
- **Suzanne DePalmer** - *She requested that WCPSS implement a 100% tobacco-free environment policy.*
- **Rebecca Duncan – Parent** - *She opposed the 3-tier bell schedule.*
- **Becky Brady - Parent at Dillard Drive Elementary.** *She opposed the new bell schedule.*
- **Louise Lee-** *She opposed the new bell schedule.*
- **Sid Aldridge - Parent Hunter Elementary & Ligon Middle.** *He opposed the 3-tiered Bus Schedule because it changes the start and end times which may impact the magnet program.*
- **Christine Kushner - PTA President Hunter GT Magnet.** *She opposed the new bell schedule. She asked the Board to please consider changing the third-tier bell schedule to 9:00 a.m. not 9:15 a.m.*
- **Louise Lee -** *She opposed the new bell schedule.*
- **Nancy Worman. Parent at Hunter Elementary** – *She opposed the 3-tiered Bell Schedule stating that start times are too late. This may cause some parents and staff not to choose the Magnet Program.*

CONSENT ITEMS

Bill Fletcher made a motion to approve Consent Agenda, seconded by Jeff York. The vote was unanimous.

APPROVAL OF MINUTES

March 18, 2003 – Open Meeting

April 1, 2003 – Open Meeting

March 13, 2003 – Facilities Committee Meeting

FACILITIES

1. Resolution: Designer Selection-Cary Park Elementary

Resolution was presented to waive the traditional designer selection process and to select Cherry Huffman Architects, PA for the design of Cary Park Elementary. This request is in accordance with NCGS 143-64.32, which allows the exemption of the statutory designer selection process. The specific reason for this exemption is that this is a re-use of a scaled down version of the Wakefield Elementary prototype. This will shorten design time, reduce cost, and help expedite the project. Staff recommended proceeding with the negotiation of a design contract with Cherry Huffman Architects, PA.

2. Resolution: Designer Selection-Daniels Middle

Resolution was presented to waive the traditional designer selection process and to select Cline Design Associates, PA for the design of Daniels Middle Phase II. This request is in accordance with NCGS 143-64.32, which allows the exemption of the statutory designer selection process. The specific reason for this exemption is Phase II could not be done in PLAN 2000 and needs to be included in PLAN 2004. This will shorten design time, reduce cost, and help expedite the

project. Staff recommended proceeding with the negotiation of a design contract with Cline Design Associates, P.A.

3. Resolution: Designer Selection-Ligon Middle

Resolution was presented to waive the traditional designer selection process and to select Pearce Brinkley Cease + Lee P.A. for the design of Phase II at Ligon Middle. This request is in accordance with NCGS 143-64.32, which allows the exemption of the statutory designer selection process. The specific reason for this exemption is Phase II could not be done in PLAN 2000 and needs to be included in PLAN 2004. This will shorten design time, reduce cost, and help expedite the project. Staff recommended proceeding with the negotiation of a design contract with Pearce Brinkley Cease + Lee P.A.

4. Resolution: Designer Selection-North Garner Middle

Resolution was presented to waive the traditional designer selection process and to select Skinner, Lamm & Highsmith, P.A. for the design of Phase II at North Garner Middle. This request is in accordance with NCGS 143-64.32, which allows the exemption of the statutory designer selection process. The specific reason for this exemption is Phase II could not be done in PLAN 2000 and needs to be included in PLAN 2004. This will shorten design time, reduce cost, and help expedite the project. Staff recommended proceeding with the negotiation of a design contract with Skinner, Lamm & Highsmith, P.A.

5. Resolution: Designer Selection-Broughton High Gym

Resolution was presented to waive the traditional designer selection process and to select Cherry Huffman Architects, P.A. for the design of Holiday Gymnasium renovations. This request is in accordance with NCGS 143-64.32, which allows the exemption of the statutory designer selection process. The specific reason for this exemption is Phase II could not be done in PLAN 2000 and needs to be included in PLAN 2004. This will shorten design time, reduce cost and help expedite the project. Staff recommended proceeding with the negotiation of a design contract with Cherry Huffman Architects, P.A.

6. Bids: Millbrook High Site Improvements

Bids for the site improvements at Millbrook High were received on April 15, 2003. Staff and Mark Robinson & Associates, P.A. recommended awarding the single-prime contract to Triangle Grading & Paving, Inc. in the amount of \$582,745. Funding is available from the total budget of \$1,000,000, as provided in the Deferred Maintenance component of the PLAN 2000 School Building Program.

7. Bids: East Cary Middle Renovations and Additions

Bids for the renovations and additions at East Cary Middle were received on April 10, 2003. Staff and The Roberts Group recommended awarding the single-prime contract to Skanska USA in the amount of \$10,022,300. The total of the low multi-prime bids was \$10,228,097. Funding is available from the total project budget of \$14,252,446, as provided in the PLAN 2000 School Building Program.

8. Bids: 2003 Relocation of Mobile Units-Package "D"

Bids for the 2003 relocation of Mobile Units-Package "D" were received on April 8, 2003. Staff and Brown & Jones Architects, Inc. recommended awarding of the single-prime contract to C. Blake Lewis in the amount of \$322,431. Funding is available from the total project budget of \$650,000 of which \$350,000 is from Phase IIIB School Building Program and \$300,000 is from the PLAN 2000 School Building Program.

9. Bids: 2003 Relocation of Mobile Units-Package “E”

Bids for the 2003 relocation of Mobile Units-Package “E” were received on April 10, 2003. Staff and H S. Annis Architects, AIA recommended awarding the single-prime contract to C. Blake Lewis in the amount of \$311,251. Funding is available from the total project budget of \$625,000 as provided in the PLAN 2000 School Building Program.

10. Bids: North Garner Middle Renovations and Additions

Bids for the renovations and additions at North Garner Middle were received on April 3, 2003. Staff and Skinner, Lamm & Highsmith, PA recommended awarding the single-prime contract to Resolute Building, Co. in the amount of \$10,037,301. The total of the low multi-prime was \$10,001,822. Board approval is requested contingent upon the reallocation of additional funds by the County Commissioners. The current total project budget is \$10,817,372 as provided in the PLAN 2000 School Building Program. Staff recommended increasing the current total project budget by \$1,728,356 with \$148,366 coming from PLAN 2000 Code Compliance and \$1,579,990 coming from PLAN 2000 Building Program Savings. With these additional funds, the revised total project budget will be \$12,545,728.

11. Bids: Garner High Stairs and Kitchen Renovations

Bids for the stairs and kitchen renovations at Garner High were received on April 8, 2003. Staff and Alpha Collier recommended awarding the single-prime contract to Jacobsen Construction Inc. in the amount of \$249,665. The total of the low multi-prime bids was \$259,448. Funding is available from the total project budget of \$480,000, of which \$100,000 is from the modernization component of the PLAN 2000 School Building Program and \$380,000 is from the Deferred Maintenance Component of the PLAN 2000 School Building Program.

12. Bids: Asbestos Abatement-Phillips High

Bids for the asbestos abatement project at Phillips High were received on April 4, 2003. Staff and Titan Atlantic Group recommend award of the single-prime contract to Contaminant Control Incorporated in the amount of \$103,500. Funding is available from the total project budget of \$6,531,305, of which \$6,384,305 is from the PLAN 2000 School Building Program and \$146,856 is from the 1996 State Bond Building Program.

13. Utility Easement-Heritage Middle and Elementary

Wake Electric Membership Corporation requested a 15-foot wide utility easement to install a three-phase loop from Heritage Elementary and Middle to Rogers Road and Franklin Street Intersection. The underground line will allow Wake Electric to restore power more quickly in the event of a cable failure.

14. Surplus Property- A Portion of the Salem Elementary and Middle School Tract

In 1999, the Board of Education acquired approximately 65 acres for the new Salem Elementary and Middle schools. The master plan for the site included a community park to be developed by Wake County and the Town of Apex. The park project includes a lake of approximately 5 to 6 acres in addition to walking trails, parking areas, drainage and wetland areas. Wake County has contributed \$258,000 towards park development and \$200,000 towards land acquisition. To reduce potential liability to the Board and School system as result of the lake being available to the public, Wake County has agreed to accept ownership of 12.33 acres, which includes those areas associated with the lake.

15. Resolution Authorizing the Disposition of Board of Education Property – A portion of Salem Elementary and Middle

The Wake County Board of Commissioners has agreed to accept ownership by Wake County of 12.33 acres of Board of Education property at Salem Elementary and Middle. The property contains a lake and park improvements to be completed by Wake County and the Town of Apex. Wake County Public Schools is relieved of the responsibility for maintenance costs associated with the lake and from potential liability from adjoining property owners downstream from the lake. This approval of this resolution declares 12.33 acres at Salem Elementary and Middle as surplus property and the transfer of 12.33 acres to Wake County.

FINANCE

1. Authorization Forms

These authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of Oak Grove Elementary.

2. Report of Administration Approved Contracts *(Exhibit A)*

The attached summaries are provided as information in accordance with Board Policy 8361. The summaries list all change orders, and contracts having a value greater than \$50,000 and not over \$100,000 for March 2003.

3. Gifts to the System *(Exhibit B)*

Ten gifts have been donated to the Wake County Public School System. The approximate value of the gifts is \$2,277.

PROGRAM

1. Amendment #II To Contract #2002-0030 Between Wake County SmartStart, Inc. and Wake County Public School System

This amendment increases funding to Project Enlightenment to Contract #2002-0030 approved at the September 13, 2002 Board meeting. This is an amendment that adds revenue in the amount of \$27,433.00, to bring the total funding to \$203,951.00.

2. Amendment #II To Contract #2002-0032 Between Wake County SmartStart, Inc. and Wake County Public School System

This amendment increases funding to Project Enlightenment to Contract #2002-0032 approved at the September 13, 2003 Board meeting. This is an amendment that adds revenue in the amount of \$971.00, to bring the total funding to \$216,491.00.

3. Amendment #II To Contract #2002-0033 Between Wake County SmartStart, Inc. and Wake County Public School System

This amendment increases funding to Project Enlightenment to Contract #2002-0033 approved at the September 13, 2002 Board meeting. This is an amendment that adds revenue in the amount of \$8,882.00, to bring the total funding to \$261,270.00. No Wake County Public School funds are required.

HUMAN RESOURCES

1. Recommendations for Employment *(Exhibit C)*

2. Recommendations for Administrative Appointments

- *Sandra Barden, applicant, to assistant principal at East Wake High School.*

- *Joseph Marchiando, assistant principal conversion at Martin Middle School, to assistant principal at Martin Middle School.*
- *Amy Pettenger, assistant principal at Dillard Drive Middle School, to assistant principal at Vandora Springs Elementary School.*
- *Kimberly Taylor, assistant principal intern/intervention coordinator at Cary High School, to assistant principal at Cary High School.*

COMMITTEE CHAIRS' REPORTS- (None)

Ms. Quigg reported to the board that North Carolina of State Treasurer, Richard Moore would be presenting the 2001-2002 State Treasurer's Award for Excellence in Accounting and Financial Management to the Wake County Public School System Finance Department on June 3, 2003.

Mr. Tom Oxholm advised BOE members to read the Finance Department newsletter "Focus on Finance" for a wonderful explanation of the allotment procedure.

ACTION ITEMS

FACILITIES

1. Schematic Design: Wendell Elementary Gymnasium Renovations

Staff presented the schematic design documents prepared by MBAJ Architecture for the construction of Wendell Elementary gymnasium renovations. Funding is available from the total project budget of \$1,565,891 as provided in the PLAN 2000 School Building Program. *Jeff York made a motion to approve, seconded by Bill Fletcher. The vote was unanimous.*

FINANCE

1. Approval of Board of Education's Budget Request, 2003-2004 (Exhibit D)

The Board of Education's Budget Request was approve for the 2003-2004.

Patti Head requested that the administration look for ways to increase resources in the Character Education program because of the increase in students and schools.

Tom Oxholm made a motion to approve the budget request as offered, seconded by Susan Parry. The vote was unanimous.

POLICY

1. Revision of Policy 2308, 3008, 4008-Tobacco-Free Environment (Exhibit E)

Revised; First Reading (waiver of Second Reading requested)

- Prohibits use or display of any tobacco product by students, employees, and visitors in any school system building or leased or owned vehicle or on any school system premises, not just in facilities serving children.
- Prohibits the possession of tobacco products by students.
- Defines "tobacco product" to include cigarettes, cigars, pipes, chewing tobacco, snuff, and any other items containing or reasonably resembling tobacco or tobacco products and "tobacco use" to include smoking, chewing, dipping, or any other use of tobacco products.

Jeff York made a motion to approve, seconded by Susan Parry. The vote was "6 to 2" with Bill Fletcher and Amy White voting "no."

2. Revision of Policy 6410-Inappropriate Student Behavior (Exhibit F)

Revised; First Reading (waiver of Second Reading requested)

- Revises wording of the Inappropriate Student Behavior policy to reflect the wording of the Tobacco- Free Environment policy.
- Adds definition of "tobacco product" to include cigarettes, cigars, pipes, chewing tobacco, snuff, and any other items containing or reasonably resembling tobacco or tobacco products and "tobacco use" to include smoking, chewing, dipping, or any other use of tobacco products.

Bill Fletcher made a motion to approve, seconded by Jeff York. The vote was unanimous.

POLICY

1. Revision: Policy 6201 – School Admissions (Exhibit G)

Revised; Second Reading

Change in definition to clearly define long-term suspension.

Beverley Clark made a motion to approve, seconded by Amy White. The vote was unanimous.

2. Revision: Policy 6400 – Code of Student Conduct (Exhibit H)

Revised; Second Reading

Policy formatted to allow for better understanding.

Beverley Clark made a motion to approve, seconded by Rosa Gill. The vote was unanimous.

3. Revision: Policy 6420 – Disruption of School (Exhibit I)

Revised; Second Reading

Policy 6420.3: Additional wording to include emergency escape system.

Jeff York made a motion to approve, seconded by Patti Head. The vote was unanimous.

4. Revision: Policy 6425 – Fighting/Physical Aggression or Assault (Exhibit J)

Revised; Second Reading

Policy formatted for better understanding/clarity of disciplinary actions. Updating policy to reflect current system process/trends.

Amy White made a motion to approve with the additional wording that was given to the Board at the table, seconded by Bill Fletcher. The vote was unanimous.

5. Revision: Policy 6427– Weapons and Dangerous Instruments (Exhibit K)

Revised; Second Reading

Additional wording added to allow for better understanding/clarity

Patti Head made a motion to approve, seconded by Rosa Gill. The vote was unanimous.

6. Revision: Policy 6429 - Narcotics, Alcoholic Beverages, Controlled Substances, Chemicals, and Drug Paraphernalia (Exhibit L)

Revised; Second Reading

Policy 6429.2: Reduction of short-term out-of-school suspension period mandated prior to enrolling in ACE program.

After a prolonged discussion on Policy 6429, Bill Fletcher offered a “friendly” amendment to include adding “5 days for 4x4 block scheduling for suspended student.” Policy 6429.2 would read “ The alternative shall consist of 10 days suspension or (5 days for student on the 4x4 block schedule) and shall also require participation in a corrective education and/or counseling program.” Patti Head seconded motion. The effect date for this Policy starts May 7, 2003. The vote was unanimous.

Jeff York made a motion to approve, seconded by Rosa Gill. The vote was unanimous.

7. Revision: Policy 6530- Due Process *(Exhibit M)*

Revised; Second Reading

6530.2 - Reformatting of policy for better understanding.

6530.3 - Additional wording and reformatting for clarification.

6530.5 - Updating policy to reflect current system process.

Amy White made a motion to approve, seconded by Rosa Gill. The vote was unanimous.

PROGRAM

1. Teacher Appreciation Week Resolution *(Exhibit N)*

The week of May 4-10 is National Teacher Appreciation Week. A resolution is attached to recognize all of Wake County's Educators for the remarkable job they do.

Susan Parry made a motion to approve, seconded by Amy White. The vote was unanimous.

INFORMATION

PROGRAM

1. Assignment of New Subdivisions to Schools

(Exhibit O)

The staff of the Office of Growth Management presented recommendations for the following subdivisions: Bedford at Falls River, (phase 12 and 13, phase 16 and 17, phase 18, phase 22, phase 26, phase 27, and phase 29) and Chastain (phase 9). Transportation costs will increase due to travel time.

CLOSED SESSION

Susan Parry made a motion to go into closed session at 6:00 p.m. to consider confidential student information protected under the Family Educational Rights and Privacy Act (FERPA) and G.S. 115C-402 and to consider confidential personnel information protected under G.S. 115C-319, seconded by Patti Head. The vote was unanimous.

ACTION ITEMS (cont'd.)

HUMAN RESOURCES

1. Recommendation for Administrative Appointment

Rosa Gill made a motion to approve Richard Conley, assistant principal at Davis Drive Middle School, to principal at Apex Middle School, seconded by Bill Fletcher. The vote was unanimous.

Rosa Gill made a motion to approve Jesse Dingle, assistant principal at Durant Road Middle School to principal at Wildwood Forest Elementary School, seconded by Bill Fletcher. The vote was unanimous.

2. Request for Leave

Rosa Gill made a motion to approve the following people for leave: Ana Cuomo, Carroll Middle/Millbrook Elementary; Doneya Daniels, East Cary Middle School; Kelly Haynes, Fuquay-Varina Elementary School; Lisa Jeffreys, East Wake Middle School; Shejuanna Rodgers, Rolesville Elementary/Green Elementary School; Geraldine Webb-Harris, Wilburn Elementary. Seconded by Patti Head. The vote was unanimous.

3. Request for Transfer

Rosa Gill made a motion to approve Peggy-Beasley-Rodgers, principal at Powell Elementary School to principal at Washington Elementary School, seconded by Bill Fletcher. The vote was unanimous.

Rosa Gill made a motion to approve David Rockefeller, principal at Millbrook Senior High, to Director Career and Technology Education in Curriculum and Instruction, seconded by Bill Fletcher. The vote was unanimous.

SPOTLIGHT ON STUDENTS

Fifteen students were recognized as Spotlight on Students award winners.

Maddie Hodges, York Elementary

Morgan Burke, Leesville Elementary

Alfredo Ramirez, Olive Chapel Elementary

Viridiana Gasca, North Garner Middle

Rebecca Williams, Northwoods Elementary

Joseph Saenz, Yates Mill Elementary

Ryan Wood, Willow Springs Elementary

Buster Carney, East Garner Middle

Luis Cadis, Douglas Elementary

Maria Polletta, West Cary Middle

Andrew Hardin, Hunter Elementary

Anwuli Chukwurah, Smith Elementary

John Daniels, Carnage Middle School

Shane Lympny, Fuquay-Varina Elementary

Joseph Hoffman, Southeast Raleigh High

PUBLIC HEARING CONTINUATION

- ***Barbara Fair. Kingswood Elementary School parent and PTA President.*** *She requested the board's approval for Kingswood Elementary to become a community model magnet school. Parents are asking for stability for the students and teachers at Kingwood.*
- ***Scott Todd. Kingswood Elementary parent.*** *She requested that Kingswood Elementary School become a community magnet school.*
- ***Mary Muth.*** *She requested that Kingswood Elementary School become a community magnet school.*
- ***Mark Hipps.*** *He requested that Kingswood Elementary School become a community magnet school.*
- ***Nicole Hussey.*** *She requested that Kingswood Elementary School become a community magnet school.*
- ***Ella Arrington Williams-Vinson.*** *She requested that Kingswood Elementary School become a community magnet school.*
- ***Elizabeth Carney.*** *She requested that Kingswood Elementary School become a community magnet school.*
- ***David Patchin.*** *She requested that Kingswood Elementary School become a community magnet school.*

ADJOURNMENT

There being no further business, Kathryn Watson Quigg adjourned the meeting at 7:35 p.m.

Respectfully submitted,

Elwanda K. Farrow, Recording Secretary

Bill McNeal, Superintendent, WCPSS

Kathryn Watson Quigg, Chair