



# WAKE COUNTY BOARD OF EDUCATION

Tuesday, April 24, 2007



**COMMITTEE OF THE WHOLE – 12 noon  
CANCELLED**

## **OPEN SESSION MINUTES – BOARD MEETING - REVISED**

<b><u>Board Members Present</u></b>	<b><u>Staff Members Present</u></b>	<b><u>Board Attorney Present</u></b>
Patti Head, Chair	Superintendent Del Burns	Rod Malone
Rosa Gill, Vice Chair	Terri Cobb	
Beverley Clark	Danny Barnes	
Eleanor Goettee	Maurice Boswell	
Ron Margiotta	Mike Burris	
Lori Millberg	Marvin Connelly	
Carol Parker	Chuck Dulaney	
Susan Parry	Michael Evans	
Horace Tart	Lloyd Gardner	
	Donna Hargens	
	Don Haydon	
	David Holdzkom	
	Ann Hooker	
	Julye Mizelle	
	David Neter	
	Bev White	
	Jonibel Willis	
	Mark Winters	

### **CALL TO ORDER – 2:00 p.m.**

#### **PLEDGE OF ALLEGIANCE**

- *Patti Head called the meeting to order at 2:00 p.m. Everyone recited the Pledge of Allegiance.*
- *Patti Head called for a moment of silence for personal thoughts and prayers.*

### **INFORMATION**

#### **Chair's Comments**

- *Special guests included Chelse Ingram, her parents, John and Kim Ingram, and Principal Matt Wright of Apex High School. Chelsea will represent Johnston County in Miss North Carolina Pageant this summer. She is the only high school student that has this honor.*
- *On Thursday, April 19, 2007 – Sunday, April 22, 2007, several members from Wake County Public School System attended The Great Raleigh Chamber of Commerce Inter-City Visit Leadership Conference (ICVLC). The following staff attended: Dr. Burns, Susan Parry, Eleanor Goettee, Lori Millberg, Carol Parker, and Patti Head. The Conference was held in Albuquerque, New Mexico.*
- *Thursday, April 12, 2007, Patti Head represented the Board at a reception for the Teacher of the Year Finalists. Twenty finalists were named.*
- *Please mark your calendar for Thursday, May 17, 2007 to attend the Teacher of the Year Banquet.*
- *Thursday, April 12, 2007, the Board of Education dealt with the transfer policy. Thanks to Chuck Dulaney, Laura Evans and Staff for their support.*

- *Eleanor Goettee and Carol Parker presented information related to the Board work plan and different method for assessing progress. A special thanks to Dr. Peel and his staff for providing assistance with the assessment.*
- *By Tuesday, May 8, 2007, Board members should return the list of schools that they will be attending for graduation. A special thanks to Ann Hooker for organizing this event.*
- *Teacher Appreciation Week is May 6 – May 12. Please mark your calendar.*
- *Please mark your calendar for the following events:*
  - *Tuesday, May 15, the budget will be submitted to the County Commissioners.*
  - *Wednesday, May 16, there will be a joint meeting with the County Commissioners. This meeting will be held from 9:00 a.m. – 12:00 p.m.*
  - *May 16, an afternoon work session is tentatively scheduled for the Board.*
  - *May 17, an all day work session is tentatively scheduled for the Board.*
  - *May 17 is the Teacher of the Year Banquet. At this time, the finalists will be named.*
  - *May 22 & 23, all day work sessions are scheduled for the Board.*
  - *May 29 from 1:30 p.m. until 2:30 p.m., a reception will be held at central office for the Tournament of Roses President.*
  - *May 29 at 2:30 p.m., a transfer hearing is scheduled.*

### **Superintendent's Report**

- *On April 12, a reception was held at the Bar Association for the twenty finalists for Teacher of the Year. At this time, the list was narrowed to ten teachers. The finalists include:*
  - *Kathy Snapp, Green Hope High School,*
  - *Maria Olds, Apex Elementary School,*
  - *Paige Elliott, Fuquay-Varina High School,*
  - *Katie Ewing, Sanderson High School,*
  - *Stephen Elrod, Wake Forest Elementary,*
  - *Sonia Solomon, Forestville Road Elementary,*
  - *Kimberly Harrison, Knightdale High School,*
  - *Tracey Donohu, Powell Elementary,*
  - *Peggy DeBrubl, Garner High School, and*
  - *Jamie Mousty, Poe Montessori Magnet School.*
- *The final session of the Raising the Achievement/ Closing the Gap Institute occurred Wednesday, April 18. There will be a year-end celebration and graduation on Tuesday, May 15, 2007. Congratulations to the following schools that completed the Institute this year: Brooks Elementary, Kingswood Elementary, Carnage Middle, Millbrook Elementary, East Garner Middle, and Wakelon Elementary.*
- *The Raising the Achievement/ Closing the Gap Committee met on Tuesday, April 17. Information was shared regarding presentations at the DPI conference in March. In June, the Committee will participate in a planning session for the 2007 – 2008 school year. The Committee hopes to have Marva Collins return next year.*
- *Instructional Services moved the curriculum and instructional resources to the Internet so that principals and teachers could access them from home.*
- *Xiaofan Fei of Apex High School and Anysuya M. Ramasubramanian of Enloe High received the 2007 corporate-sponsored Merit Scholarships. Most corporate-sponsored scholarships are renewable for up to four years of college and undergraduate study and provide annual stipends.*
- *East Garner Middle School Bookkeeper, Diane Fish, has been named National SAVE Advisor of the Year by the National Association of Students Against Violence Everywhere (SAVE). Ms. Fish received the award at the 11<sup>th</sup> Annual SAVE Summit. Congratulations to Ms. Fish and her school community.*
- *Casey Story, an 8<sup>th</sup> grade student at East Garner Middle School, has been recognized as the 2006 – 2007 National SAVE Student of the Year.*
- *Seventeen teachers and administrators from Wake County Public School System traveled to Guatemala during Spring*

*break with the International Baccalaureate Program.*

- *Thirty-four Wake County Public School System Seniors earned NC Teaching Fellows scholarships. Another thirteen students were recognized as alternates. The Teaching Fellows Program provides a \$6,500 per year scholarship for four years to 500 outstanding North Carolina high school seniors. Congratulations to these students.*
- *Saturday, April 14, 2007, the annual Spring Job Fair was held. We had 100% participation from schools. 800 administrators interviewed candidates. A special thanks to Maurice Boswell, Joan Kister, and the 70 employees in Human Resources for organizing this event for our district.*
- *Dr. Burns requested Dr. Hargens to unveil the mural on the back wall of the Board room. The mural represents students from the present to the future entering Wake County Public School System. A special thanks goes to Dr. Burns for the suggestion and his support for the creation of the mural, and to Kim Fendick for the graphic work provided.*

## **APPROVAL OF MEETING AGENDA**

*Eleanor Goettee made a motion to approve the meeting agenda, seconded by Rosa Gill. The motion was approved.*

*Patti Head acknowledged the School Board received a resolution related to changes for school buses and this item will be taken under consideration. Beverley Clark requested an amendment to the budget. She requested funds for Lacrosse from the current budget resolution. This will be reviewed.*

## **INFORMATION ITEMS**

### **INSTRUCTIONAL PROGRAM**

#### **1. PREPARING STUDENTS FOR THE 21<sup>ST</sup> CENTURY**

Information will be presented regarding the Mission and Goals of the State Board of Education that were adopted this past summer. The alignment between the State Board's Goals and our strategic directives will be illustrated.

- Focus on Teaching and Learning
- Retention, Recruitment and Training of High Quality Employees
- Systems and Structures to Support Schools, Ensure Accountability, and Engage Community
- Fiscal Accountability

Examples of teaching strategies that support the accomplishment of these goals will be provided. Fiscal Implications: None. Recommendation for Action: None

*Dr. Hargens and Cynthia Kennedy presented a Powerpoint presentation to the Board and staff. "The guiding mission of the North Carolina State Board of Education is that every public school student will graduate from high school, globally competitive for work and postsecondary education and prepared for life in the 21<sup>st</sup> Century". We need to bring 21<sup>st</sup> Century Skills to every child. To prepare a student for 21 Century Skills, students must be taught core subjects, thinking skills, ICT literacy, life skills, and 21<sup>st</sup> Century content. Patti Head expressed the Board's appreciation to Dr. Donna Hargens and staff members for presenting this very important information regarding the 21<sup>st</sup> Century and learning.*

### **FINANCE**

#### **1. POTENTIAL CHANGES IN LOCAL EXPENDITURES FOR 2006-2007**

To report potential changes in local expenditures for 2006-2007 as of March 31, 2007. Fiscal Implications: Potential adjustments within the local budget. Transactions transferring budget between accounts will be reported to the Board of Education with all Budget Amendments and Transfers quarterly.

Recommendation for Action: No action is required. Administration is reporting potential changes in local expenditures.

## **FACILITIES**

### **1. STATUS REPORT ON FEED THE BIN PROGRAM**

Wake County Solid Waste Department, in conjunction with the Wake County Public School System, has created a paper recycling program called Feed The Bin. Feed The Bin allows students K-12 the opportunity to collect and recycle paper products at their school while learning about the “cycle of recycling” and its importance and positive impact on our environment. Feed The Bin also provides teachers with lesson plans and educational materials, which have been correlated, to the WCPSS Standard Course of Study in addition to providing \$500 grants for teachers to fund any project environmentally related. Upon the conclusion of 2007, there will be Feed The Bin recycling containers present at every Wake County Public School. Mr. Jim Reynolds, Wake County Solid Waste Director, and Mr. Craig Wittig, Administrative Services Coordinator, will give a report on the program. Fiscal Implications: None. Presented for information. Recommendation for Action: None. Presented for information.

*Approximately 135 participated in this program. All of Wake County Public School System schools are slated to participate by the end of the fall semester 2007. Feed the Bin program will actively involve all students and replace the igloo program. This program is more cost efficient than the igloo program. The Feed the Bin program won an Outstanding County Award from the North Carolina Association of County Commissioners in 2005 and is well received by students, teachers and faculty. Patti Head and the Board thanked Mr. Jim Reynolds, Wake County Solid Waste Director, and Mr. Craig Wittig, Administrative Services Coordinator, for providing the environmental awareness program, Feed the Bin.*

*On a motion by Lori Millberg, seconded by Rosa Gill, the Board decided to call for a ten minutes recess, to reconvene at 3:00 p.m. for public comments.*

### **PUBLIC COMMENT – 3 p.m.**

*Citizens who signed up to address the board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.*

- *Cindy Smith*                      *Topic: Budget Paid Lacrosse Coaches in Wake County High School*  
*Ms. Smith would like to know why we only have six high schools with Lacrosse.*
- *Geneva Langston*              *Topic: Lacrosse – Fully funded*  
*Ms. Langston suggested full funding for Lacrosse. She shared that Lacrosse is a natural cross over for other sports such as hockey.*
- *Bob Gross*                        *Topic: Lacrosse (three sons in Wake County Public School System)*  
*Mr. Gross suggested that the Board use private coaches for the Lacrosse teams.*
- *Michael Roberts*                *Topic: Bus stops (petition as handout)*  
*Mr. Roberts requested a formal review for the crosswalks in Wake County. He would like an advisory group to review the routes and crosswalks.*
- *Amer Malik*                        *Topic: Bus Stops*  
*Ms. Malik talked about a student recently hit and killed at a crosswalk. Ms. Malik has a daughter who rides the same bus and is concerned for her safety. She wanted the bus stop moved.*
- *Julie Henry*                        *Topic: Express Busing*  
*Ms. Henry requested that the transportation policy be reexamined to incorporate express busing.*
- *Ann Virkar*                         *Topic: Express Busing*  
*Her husband saw the accident in which a student was recently hit at a bus stop. Parents should not be required to have their children at a bus stop so early. They requested a review*

- of the transportation policy and practices.*
- *Pratik Navanath*      *Topic: Express Busing*  
*Pratik was there the day a student was hit at the bus stop and recommended that we review our safety policy.*
  - *Pam Davis*      *Topic: Bus stop*  
*Ms. Davis is a representative for the Town Board of Commissioners with Morrisville, NC. The Town of Morrisville and the Board will review the bus stops in Morrisville for safety reasons.*

### **CONSENT ITEMS**

*Ron Margiotta made a motion to approve the Consent Agenda, seconded by Rosa Gill. The vote was unanimous.*

### **APPROVAL OF MEETING MINUTES**

February 14, 2007	-	Human Resources Committee Minutes
February 20, 2007	-	Board of Education Meeting Minutes
February 20, 2007	-	Board of Education Closed Session Minutes
March 13, 2007	-	Facilities Committee Meeting Minutes
March 14, 2007	-	Instructional Program Committee Meeting Minutes
April 10, 2007	-	Committee of the Whole Minutes

### **FINANCE**

#### **1. BUDGET AMENDMENTS AND TRANSFERS 2006-2007**

To report changes in the budget resolution resulting from transactions processed during January – March, 2007.

Fiscal Implications:

Adjust State Public School Fund	+	\$	5,221,274
Adjust Local Current Expense Fund	+	\$	9,334,620
Adjust Federal Programs Fund	+	\$	2,343,323
Adjust Capital Outlay Fund	+	\$	374,035,002
Adjust Multiple Enterprise Fund	+	\$	4,000
Net Changes	+	\$	390,938,219

Recommendation for Action: No action. In accordance with the Budget Resolution, administration is reporting changes in appropriations.

#### **2. AUTHORIZATION FORMS**

These authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of Creech Road Elementary. Fiscal Implications: These authorization forms are required for bank records. Recommendation for Action: Approval of Authorization Forms.

#### **3. REPORT OF ADMINISTRATION APPROVED CONTRACTS**

The attached summaries are provided as information in accordance with Board Policy 8361. The summaries list all change orders, and contracts having a value greater than \$50,000 and not over \$100,000, and purchase orders in excess of \$250,000 for March 2007. Fiscal Implications: Not applicable. Recommendation for Action: Not applicable.

#### **4. REQUEST FOR ADDITIONAL WORKERS' COMPENSATION FUNDS**

The remaining funds available for workers' compensation claims total \$7,729.02. It is estimated that an additional \$242,709.45 are needed to complete workers' compensation claim payments for Fiscal Year-End 2007. Funds are reserved in Fund Balance for excess claims. Fiscal Implications: Appropriate \$242,709.45 to prevent shortfall. Recommendation for Action: Board Approval is requested.

### **FACILITIES**

#### **1. TEMPORARY CONSTRUCTION EASEMENT: EAST GARNER ELEMENTARY/JONES SAUSAGE ROAD**

As part of the development of East Garner Elementary School, it is necessary to make road improvements along Jones Sausage Road to address traffic and safety concerns, and to accommodate required improvements. Due to the road widening, grading and erosion control impacts to a neighboring property necessitates obtaining a temporary construction easement along Jones Sausage Road from landowners, Palmer L. Lisane and wife, Laeulia Lisane. To allow construction to proceed on schedule, a temporary construction easement, 817 square feet, is required. A copy of an Easement Plat is attached with the area of the easement identified thereon. Fiscal Implications: The Board will compensate the property owner in the amount of \$100. Recommendation for Action: Staff request Board approval.

#### **2. TRANSIT AND TREE CONSERVATION EASEMENTS: EAST MILLBROOK MIDDLE**

As part of the renovation of East Millbrook Middle School, the City of Raleigh Transportation division requires dedication of a new transit easement to be located on a portion of the school property along Spring Forest Road. The City of Raleigh will erect and maintain a bus shelter and related facilities, containing 300 square feet, which will provide an area for members of the public to access public transportation. Additionally, as a condition of site approval, The City of Raleigh has requested Tree Conservation Easements upon school property in order to preserve the integrity of tree protection and natural resource buffers. These requested easements, containing a total of 4.887 acres, are in compliance with the City of Raleigh Tree Conservation Ordinance. The requested easements will not significantly interfere with the Wake County Public School System's present or future use of the property and were part of the master plan. A copy of the plat which indicates the areas of the transit and tree conservation easements is attached. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval.

#### **3. AMENDMENT TO LEASE AGREEMENT (BUILDING NO. 4 - OLD GARNER ELEMENTARY)**

The Board is currently leasing from the Town of Garner space within a building known as Building No. 4 on the site of the old Garner Elementary School property. The Board has recognized it no longer has a consistent need of the entirety of the leased building. The Town of Garner has recognized a need for an increased and regular use of a portion of the leased building. Terms and conditions of a modification to the Lease Agreement, entered into in December of 1994, have been reached with the Town of Garner. Both parties desire to modify the terms of the Lease and amend it so that the space within the leased building and attendant responsibilities can be apportioned between the parties as is necessary to meet their respective needs and to efficiently share and utilize the public facility. The requested First Amendment to the Lease Agreement will not interfere with Wake County Public Schools' present or future use of the property. A copy of the First Amendment to the Lease Agreement and a diagram of Building No. 4 are attached. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval.

#### **4. PREFERRED BRANDS OF EQUIPMENT FOR CONSTRUCTION PROJECTS**

N.C.G.S. 133-3 requires performance standards to be used when specifying products. The statute also allows preferred brands of equipment to be bid as an alternate on school system projects provided that the

performance standards were approved by the Board. To be approved, the alternate must either provide a cost savings or maintain/improve the functioning of a process or system affected by the brand alternate. Previously, the Board has approved door hardware, kitchen equipment, HVAC controls, stage lighting, and security equipment as preferred brands. Approval is requested for the International Electronics Incorporated (IEI) brand alternate for additional security equipment as indicated on the attachment. Fiscal Implications: Additional cost, if any, for a brand alternate will be identified on the bid and will be part of the total contract that the Board awards. Recommendation for Action: Board approval is requested.

**5. CHANGE ORDER NO. CM-02: EAST MILLBROOK MIDDLE**

Board approval is requested for Change Order No. CM-02 to Barnhill Contracting Company, Inc., for their Construction Management at Risk contract for renovations and additions at East Millbrook Middle School. This change order, in the amount of \$21,674,719, is to establish a guaranteed maximum price (GMP) for the construction of this project. The total GMP for this project is \$22,735,010. A list of bid packages is attached. Fiscal Implications: Funding is available from the total project budget of \$30,995,052 of which \$109,089 is from PLAN 2000 Start Up, \$3,470,802 from PLAN 2004 and \$27,415,161 is from CIP 2006. Recommendation for Action: Board approval is requested.

**6. MATERIALS TESTING SERVICES: MILLS PARK ELEMENTARY (E-22)**

Negotiations have been completed with Froehling & Robertson, Inc. to provide construction materials testing and inspection services for Mills Park Elementary School in the time and materials amount not to exceed of \$148,340 in accordance with the Master Services Agreement for Geotechnical/Materials Testing Services and the Individual Project Proposal Agreement. Fiscal Implications: Funding is available from the total project budget of \$22,142,874, of which \$745,000 is from PLAN 2004, \$330,823 is available from funds passed through Wake County from the developer in fiscal year 2004-2005, \$15,897,874 from CIP 2006, and \$5,169,177 is to be provided by the developer. Recommendation for Action: Board approval is requested.

**7. DESIGN CONSULTANT AGREEMENT: E-30 ELEMENTARY**

The CIP 2006 School Building Program includes the new elementary school designated E-30. Negotiations have been completed with Pearce Brinkley Cease & Lee, PA, for the design of this project. The form of agreement is the standard form approved by the Board attorney. Fiscal Implications: Funding is available from the total project budget of \$ 22,822,608, all of which is from CIP 2006. The total project budget includes total proposed compensation for the design consultant of \$743,468. A separate agreement, in the amount of \$74,347, was previously issued for the early design. Therefore, this agreement is for \$669,121. Recommendation for Action: Board approval is requested.

**8. CONSTRUCTION MANAGER AT RISK AGREEMENT: E-30 ELEMENTARY**

The CIP 2006 School Building Program includes the construction of E-30 Elementary, located on the western side of Alston Avenue, south of the Kit Creek Road intersection, in Cary. Negotiations have been completed with Barnhill Contracting Company for the construction management of this project. The form of agreement for Construction Management at Risk has been previously reviewed and approved by the Board. Pearce Brinkley Cease & Lee, PA was previously selected as design architects for this project. Fiscal Implications: Funding is available from the total project budget of \$22,822,608, all of which is from CIP 2006. The total project budget includes proposed compensation for the Construction Manager of \$86,000 for pre-construction basic services. At the conclusion of design, the GMP will be negotiated along with the construction manager's fee. Recommendation for Action: Board approval is requested.

## **9. CONSTRUCTION MANAGER AT RISK AGREEMENT: E-34 ELEMENTARY**

The CIP 2006 School Building Program includes the construction of E-34 Elementary School, located north of Poole Road, on the east-side of Lake Myra, in Wendell. Negotiations have been completed with Clancy & Theys Construction Company, for the construction manager's pre-construction services only. The form of agreement for Construction Management at Risk has been previously reviewed and approved by the Board. Cherry Huffman Architects, PA was previously selected as the designer for this project. Fiscal Implications: Funding is available from the total project budget of \$23,861,608, all of which is from CIP 2006. The total project budget includes proposed compensation for the Construction Manager of \$80,000 for pre-construction basic services. At the conclusion of design, the GMP will be negotiated along with the construction manager's fee. Recommendation for Action: Board approval is requested.

## **INSTRUCTIONAL PROGRAM**

### **1. GRANT PROPOSALS**

Competitive (#1071): US Department of Education, Magnet Schools Assistance Program / Central Services, Magnet Programs Office, Voluntary Desegregation Plan.

Per requirements of the federal Magnet Schools Assistance Program (MSAP), a school district without a court ordered desegregation plan is required to submit a voluntary desegregation plan with their grant application. WCPSS is planning to submit an MSAP grant application, Project Renaissance, and evidence of the district's official action adopting the plan for implementation must be submitted with the application. The voluntary desegregation plan prepared by WCPSS staff for the MSAP grant competition and provided as backup to this précis is a statement of the school district's student assignment policies and practices, including WCPSS Magnet Programs Office criteria for the selection of elementary and secondary students to attend magnet schools in the district. The desegregation plan prepared for Project Renaissance is consistent with WCPSS policies and practices as well as desegregation plans that have been submitted with previous MSAP applications. Fiscal Implications: Any required cash and/or in-kind matching contributions vary by grant program. Recommendation for Action: Staff is requesting Board approval.

### **2. AMENDMENT #2 TO CONTRACT 07-268 BETWEEN WAKE COUNTY MARTSTART, INC. AND WAKE COUNTY PUBLIC SCHOOL SYSTEM (SPEECH LANGUAGE AND HEARING SCREENING PROGRAM)**

This amendment to the contract approved at the July 18, 2006 Board meeting and amended at the November 7, 2006 Board meeting increases funding for Project Enlightenment to purchase a piece of equipment to provide vision screening services that target hard-to-reach populations. Fiscal Implications: This is a revenue contract to increase funding from \$113,057 to a total of \$117,524. No WCPSS funds are required. Recommendation for Action: Staff is requesting Board approval.

### **3. BEFORE SCHOOL CARE FEE INCREASE**

- It is recommended that the tuition fee for the Before School Care programs be increased by \$.25 per hour.
- WCPSS Before School Care program fees have not increased since 2002-03. The current Before School rate is based upon \$1.50 per hour. Principals support a modest increase for both programs.
- Principals in schools with Tuition School Care programs were surveyed in December, 2006. With ninety percent (90%) of surveyed principals responding, the 82.5% of principals with Before School programs support increasing the hourly rate to \$1.75 per hour.
- The current fee structure does not generate sufficient revenue to support new Before School programs starting with a minimum 30 students. The recommended increase allows new programs to break even.



Fiscal Implications: A modest increase in the Before School Care fee will allow schools to meet program expenses and maintain programs that support students and their families. Recommendation for Action: Recommend approval of fee increase.

## **POLICY**

### **1. POLICY 2311 3011 4011-EMERGENCY CLOSINGS**

#### *Revised Second Reading*

The policy is being revised to include language which authorizes the superintendent to develop, implement, and maintain comprehensive emergency operation plans for the district. Revisions also include a change in the policy's title. The proposed revisions were approved by the Policy Committee on 3.13.07. Fiscal Implications: none. Recommendation for Action: Staff is requesting Board approval.

## **COMMITTEE CHAIRS' REPORTS**

*On Thursday, April 12, 2007- Tuesday, April 17, 2007, Ms. Gill attended the NSBA meeting in San Francisco, California. During those days she attended several of over 150 workshops offered. Most of these were general sessions. Some of the topics covered were the alignment of mission, vision and goals with the state and federal standards; superintendent's performance evaluations; counselors role in student achievement; adaptation to change in schools; air quality in portable classrooms and it's impact on learning; effective meeting strategies for Board chairs and vice-chairs. She also had the opportunity to hear President Clinton's speech on childhood obesity and diabetes. Thanks to Ms. Gill who brought back several handouts and books for Board members review and use.*

*On Thursday, April 19, 2007 – Sunday, April 22, 2007, several members from Wake County Public School System attended The Greater Raleigh Chamber of Commerce Inter-City Visit Leadership Conference (ICVLC) in Albuquerque, New Mexico. The following individuals attended: Dr. Burns, Susan Parry, Eleanor Goettee, Lori Millberg, Carol Parker, and Patti Head. Eleanor Goettee mentioned that 100% of schools in NM are financed by the state. All revenue goes to the state, and the state redistributes using an equalization formula. They are on 3 levels of staff salary. Carol Parker referenced the cluster school style feeder pattern, where the elementary school will feed to the middle school which will feed to the high school, the Career Resource Center for high school students, and the dual language high school. Ms. Parker also mentioned that a predominant throughout the presentations was the alignment of local government with the state government and with the congressional and senatorial representatives and their governor, and how we should start that alignment here, at least at the local level, to begin with. Patti Head and Board members thoroughly enjoyed the trip. A special thanks was extended to The Greater Raleigh Chamber of Commerce for making this possible.*

*A report of the Communications Relations Committee meeting was given next by Lori Millberg. The meeting's focus was on how to better communicate our finances to the community. This meeting was a joint effort between the Finance Committee and the Communications Relations Committee. It was the last meeting of the year for the Communications Relations Committee. Thanks to all committee members.*

*The Human Resources Committee met on April 11, 2007. Thanks to Caroline Massengill for the packet of information and materials presented tracking events leading to the transition to Year Round schools.*

*The Instructional Program Committee also met on April 1, 2007. Results of the work done at this meeting will be seen at the May work session when looking at Magnet schools matrix.*

*The Facilities Committee met on April 17, 2007. Mr. Tart shared that CNS made a very enlightening presentation. CNS has 750 employees, serving 52000 students meals per day. Effective May 1, 2007 the Facilities Committee will meet twice a month, on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays, to address the large workloads of facilities issues.*

*Carol Parker reports that the Finance Committee met to discuss the simplification of the budget process. They met in conjunction with the Communications Relations Committee. It was helpful to merge the two groups. Consensus was reached about the changes. She requested that the outdated Superintendent's budget documents were returned to be used in next Finance meeting.*

## ACTION ITEMS

### FINANCE

#### **1. APPROVAL OF BOARD OF EDUCATION'S PLAN FOR STUDENT SUCCESS 2007-2008**

To approve the Board of Education's Plan for Student Success for 2007-2008. Fiscal Implications: The Board of Education's Plan for Student Success for fiscal year 2007-2008 will be delivered to the County Commissioners on May 15, 2007. Also, included are Projections for 2008-2009 and 2009-2010.

Recommendation for Action: Board of Education's approval of the Plan for Student Success including a budget request from the County Commissioners for 2007-2008. This amount is shown on the attached sheet.

*Beverley Clark requested additional information, in regards to Lacrosse being funded by each individual school. She also requested information related to Lacrosse being recognized as a team sport. After much discussion, it was determined, there are other sports being requested by parents, which the parents feel are vital for student success. After a brief discussion, additional information will be forth coming from Bobby Guthrie to be presented at a future Board meeting.*

*Eleanor Goettee made a motion to approve, seconded by Horace Tart. The motion carries approved, with the noted friendly amendment for additional research from the Athletics Department, Mr. Bobby Guthrie.*

### FACILITIES

#### **1. HERITAGE HIGH - LEVEL 4 JOINT USE AGREEMENT**

Board and Town of Wake Forest partnered in the purchase of property for the joint design, development and construction of a school with additional recreational amenities beyond those included in the high school program. The Town shall maintain the tennis courts, baseball and softball fields, and multipurpose fields in exchange for the privilege to schedule the use of these areas after normal school hours. The Board shall have priority of use of the school program tennis courts, baseball field, softball field, and multipurpose fields both during and after normal school hours. After normal school hours and when not needed by the Board, the Town shall exercise joint use privileges to schedule the use of the school's program tennis courts, baseball field, softball field, and multipurpose fields and given the autonomy to establish rates for third party users and the Town shall have priority of use of the baseball, softball, and multipurpose fields above the school program requirement. The initial term of this agreement is for a period of twenty-five (25) years. At the end of the initial term, the Town has the exclusive option to extend the Town's use for an additional twenty-five (25) year period, so long as the property is not needed for Board purposes and the facility is operated as a school. Fiscal Implications: None.

Recommendation for Action: Board approval is requested.

*Zachary Davis, representative from the Town of Wake Forest, requested Board approval for dual use of the purchased property for joint usage. When not in use by the school the Town of Wake Forest may exercise the right to use the baseball, softball and multipurpose field.*

*Carol Parker made a motion to approve, seconded by Ron Margiotta. The motion was approved.*

#### **2. SCHEMATIC DESIGN: SMITH ELEMENTARY**

Staff will present the schematic design documents prepared by sFL+a Architects, PA, for the construction of Smith Elementary Additions and Renovations. The Board requested staff to explore additional capacity increases at this campus, at its April 10, 2007 meeting. This additional information will be presented. Fiscal Implications: Funding is available from the total project budget of \$18,631,717, of which \$230,000 is from PLAN 2004 Start-Up and \$18,401,717 from CIP 2006. Recommendation for Action: Board approval is requested.

*The Board requested staff to explore additional ways to increase the capacity at Smith Elementary during the April 10, 2007 meeting. The changes compared to the original scope of work. The remainder of building is to be demolished and replaced with new construction. Demolishing all older buildings (1964 and 1967), will permit better plumbing, mechanical and electrical systems integrations. The new kitchen and dining room, and its service yard, will be placed away from the main school entry, providing improved access for students and deliver vehicles. Chuck Dulaney, Assistant Superintendent for Growth Management,, presented demographic data to indicate the expected growth at Smith Elementary. It is recommended that Smith Elementary be built to meet the growth expectations of that area. There was discussion of the playground area for students and the requirements of the playgrounds in a wetland type environment.*

*Discussion included having the architects construct the additional classroom spaces to be built for 40 teaching spaces or 51 teaching spaces. Beverley Clark indicated it would be cost wise to reevaluate the design that was presented and requested that the architect return with a layout including 10 spaces for classrooms. Carol Parker would like to see the drawing with the additional 2<sup>nd</sup> floor classroom space.*

*Horace Tart made a motion to approve, seconded by Carol Parker. A friendly amendment, requesting staff to review the possibility of increasing the size of the school in the most cost effective manner, including the feasibility of a second floor, was accepted. The motion was approved with Rosa Gill and Beverley Clark voting against the motion. The staff was given further instructions to bring additional information back to the Board at the Facilities Committee.*

### **3. SCHEMATIC DESIGN: ROOT ELEMENTARY**

Staff will present the revised site schematic design documents prepared by Ramsay GMK Architects, Inc. for the new construction and renovations of Root Elementary School. Fiscal Implications: Funding is available from the total project budget of \$19,930,017, of which \$300,000 is from PLAN 2004 and \$19,630,017 from CIP 2006. Recommendation for Action: Board approval is requested.

*Joyti Sharma talked to the City of Raleigh and was concerned about not enough parking spaces for staff. There is also concern about the entrance off of Lassiter Mill Road. Joyti Sharma would not like to see the car and bus traffic mix in this area since it is a very busy area. The time line for completion will be 2009.*

*Ron Margiotta made a motion to approve, seconded by Eleanor Goettee. The motion carried.*

### **4. SCHEMATIC DESIGN: EAST WAKE HIGH PHASE 2B RENOVATIONS**

Staff will present the schematic design documents prepared by Pearce, Brinkley, Cease & Lee, PA, for East Wake High School Phase 2B renovations. This work includes renovations to Building A (2-story 1976 portion) and Building E (“link” building portion). This is a continuation of the work to complete the master plan for the south campus high school. Phase 2A is the construction of a new two-story classroom building and renovations for Child Nutrition and Plant Operations. That phase will be bid in April 2007. The original plan was to complete Phase 2A and 2B work in PLAN 2004. However, due to budget constraints, these phases were deferred to CIP 2006. Fiscal Implications: Funding is available from the total project budget of \$ 22,553,769, of which \$125,000 is from Plan 2004 Start-Up and \$22,428,769 from CIP 2006. Recommendation for Action: Board approval is requested.

*This project completes the high school portion of the master plan that allows the south campus to become a complete high school and frees the north portion of the site to become the location of a future middle school. New construction includes general classrooms, Career & Technical Education, staff requirements, administration and student support services, child nutrition and plant operations. Major renovations include general classrooms, special programs, business and office education, video production, staff spaces, administrations, student support services, and child nutrition. Site upgrades include widening Rolesville Road, and addressing outstanding deferred maintenance and modernization needs. Occupancy is scheduled for*

*August 2009. There are approximately 72 acres in this current renovation of East Wake High School.*

*Beverly Clark made a motion to approve, seconded by Lori Millberg. The motion was approved.*

## **5. AGREEMENT: CARY HIGH**

To complete the ongoing renovations and new construction for the PLAN 2004 project at Cary High School, staff recommends that Balfour Beatty Construction, LLC, be engaged to provide construction management services. To that end, the Board is asked to approve an agreement with J.M. Thompson Co., the general contractor on the first phase of the Cary High School Project; Federal Insurance Company, the surety for J.M. Thompson Co.; and Balfour Beatty Construction, LLC. The agreement authorizes Balfour Beatty to work with and assist J.M. Thompson Co. with the completion of the project. Fiscal Implications: No additional costs to WCPSS above the original contract in addition to liquidation damages for late completion of the original contract. Recommendation for Action: Board approval is requested.

*This agreement is under current negotiation as of January 4, 2007. The Board provided written notice to Thompson and Federal that the Board believed sufficient cause existed under Article 14 of the General Conditions to declare Thompson in default of the contract. Representatives from the Board met with Thompson and Federal to discuss a potential amicable resolution of the disputes and differences between them, including the Board's concerns over timely completion of the Project. The Board identified Balfour Beatty as the construction manager at risk for construction of an addition to the three-story classroom, which Thompson is required to construct under Phase I of the Contract. It has been agreed that Thompson, with the assistance of Balfour Beatty and consent of Federal will complete Phase I of the Contract, and thereby avoid a default termination of Thompson. In order to assist Thompson in the completion of the Contract, Federal, at no cost to the Board, agrees to employ the services of Lin B. Heath, P.E. (Health") of Nicholson Professional Consulting, Inc. Health shall make periodic visits to the Project and provide such services and assistance to Thompson and Federal as deemed necessary to ensure completion of the project in accordance with the terms of the agreement. The cost of the construction management services provided by Balfour Beatty shall be deducted from Thompson's Contract balance monthly. J.M. Thompson was appreciative of Rod Malone, Board attorney, for his assistance with the negotiations between all parties.*

*Ms. Millberg made a motion to approve, seconded by Beverley Clark. The motion carried.*

## **6. POLICY 6203 – TRANSFER OF SCHOOL ASSIGNMENT**

In Fall 2006 the Board of Education asked Board Advisory Councils to review processes and documents related to student transfers. Comments and suggestions from the BAC's identified a number of ways that Board Policy 6203, the R&P for Policy 6203, and documents used by the Growth Management Office could be made more "user-friendly" and more consistent. The policy being presented has been revised to reflect a clearer, more precise understanding of the student transfer guidelines. Fiscal Implications: None. Recommendation for Action: Staff is presenting for Board approval.

*The Board has received several emails from concerned parents. The questions include sibling attending the same schools. This continues to be a current issue with the transfer of students. Initially, transfers apply to one year. In this policy that transfers are valid through the last grade of the school assigned. Until the child is promoted from the terminal grade of the school or until the transfer is revoked under provisions described in the policy 6203.1, transfers are valid through the terminal grade of the school.*

*Patti Head and Board are grateful to the Advisory Council, and the Growth Management staff for working together to make this a successful change to this policy to create a clearer and a more friendly transfer policy.*

*Rosa Gill made a motion to approve, seconded by Lori Millberg. The motion carried.*

**CLOSED SESSION**

- *Eleanor Goettee made a motion to go into Closed Session at 7:11 p.m., to consider confidential personnel information protected under G.S. 143-318.11(a)(6) and 115C-319, and*
- *To consider confidential student information protected under G.S. 115C-402 and the Family Educational and Privacy Rights Act, 20 U.S.C. 1232g. Ron Margiotta seconded the motion. The vote was unanimous.*

**ACTION ITEMS (cont'd)****HUMAN RESOURCES****1. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT****2. ADMINISTRATIVE TRANSFERS**

*At approximately 7:40, the Board returned to Open Session on a motion by Lori Millberg, seconded by Ron Margiotta, to approve administrative appointments and transfers.*

*On a motion by Eleanor Goettee, seconded by Lori Millberg, the Board approved the following recommendation for an administrative appointment:*

- (1) *Ellen Brown, teacher, to assistant principal at Garner High School, effective April 25, 2007. (permanent position)*

*On a motion by Eleanor Goettee, seconded by Ron Margiotta, the Board approved following recommendations for administrative transfers:*

- (1) *Melva Scott, assistant principal at Underwood Elementary School, to interim principal at Underwood Elementary School, effective March 16, 2007.*
- (2) *Daphne Nance, Instructional Resource Teacher at Underwood Elementary School, to interim assistant principal at Underwood Elementary School, effective date TBD. (interim position)*

**ADJOURNMENT**

*There being no further business coming before the Board, Beverley Clark made a motion to adjourn, seconded by Eleanor Goettee. The meeting adjourned at approximately 7:46 p.m.*

Respectfully submitted by,

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Patti Head, Chair, Wake County Board of Education

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Del Burns, Superintendent

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Teresa Goldston, Recording Secretary