

WAKE COUNTY BOARD OF EDUCATION

OPEN MINUTES –BOARD MEETING Garner Senior High School - Tuesday, April 15, 2003

| Board Members Present | Staff Members Present | |
|------------------------------------|------------------------------|-------------------------------|
| <i>Kathryn Watson Quigg, Chair</i> | <i>Superintendent McNeal</i> | Toni Patterson |
| <i>Susan Parry, Vice Chair</i> | Jo Baker | Beverly White |
| Beverley Clark | Danny Barnes | Janice Shearin |
| Bill Fletcher | Maurice Boswell | Walt Sherlin |
| Rosa Gill | Del Burns | |
| Patti Head | Luther Cherry | |
| Tom Oxholm | Michael Evans | Board Attorney Present |
| Amy White | Donald Haydon | <i>Rod Malone</i> |
| Jeff York | Linda Isley | |

Kathryn Watson Quigg called the meeting to order at 4:00 p.m. The Pledge of Allegiance was recited and the Choir from Garner Senior High School lead the "Star Spangler Banner."

INFORMATION

Chairman's Comments

- Ms. Quigg welcomed Mayor Sam Bridges; Town Manager Mary Lou Todd; and Kevin Nelson, Chamber Director to the Wake County Board of Education meeting.*
- Kathryn Watson Quigg attended the Leadership American Conference in Winston-Salem, North Carolina.*
- She also attended the celebration recognizing Durant Road Middle School as a "School to Watch."*
- Ms. Quigg attended the Valedictorians' Luncheon at the University Club on NCSU campus.*
- She also visited the new Heritage Elementary School as well as Zebulon Elementary School.*

Superintendent's Report

- Washington Elementary was awarded the Ronald Simson Award for the #1 Magnet School in the United States. Five schools from Wake County were recognized as Magnet Schools of Excellence: AB Combs Elementary School, Daniel Middle School, Farmington Woods Elementary School, Ligon Middle School, and Washington Elementary School.*
- Superintendent McNeal reported that two Wake teachers earned the 2002 Presidential Award for Excellence in Mathematics and Science Teaching. They are Heidi Bledsoe of Wendell Elementary and Carolann Wade of Apex Elementary. Each state has two elementary winners. Each teacher is awarded 7,500 from the National Science Foundation and attends an award ceremony to receive the Presidential citation.*
- The Superintendent recognize our teachers for the great job they do. The 21 semi-finalists for Wake County 2003-2004 Teacher of the Year are: Karla Wilday, Brooks Elementary; Serena Bucker, Green Hope High; Mary Davis, Centennial Campus Middle; Laura Graf, Knightdale Elementary; Catherine McCluskey, East Wake High; Elic Senter, Wakefield High; Beth Leib, Fuquay-Varina Elementary; Vanessa Mese, Willow Springs Elementary; Johnny Gatlin, Middle Creek High; Christy Story, Conn Elementary; Latrisha Sampson, Wakefield Elementary; Erin Gerrity, East Millbrook Middle; Anna Evenhouse, Salem Elementary; Stephanie Purdy, Weatherstone Elementary; Daniel*

Lockwood, East Cary Middle; Susan Banks, Combs Elementary; Angelene Barksdale, Olive Chapel Elementary; Marnie Utz, Davis Drive Middle; Robert Soutter, Joyner Elementary; Pamela Smith, Lynn Road Elementary; Hilda McCullers, Broughton High.

- *Washington Elementary teacher Laurie Eckenrode earned the 2003 Shaklee Award, a prestigious national award that recognized up to 10 outstanding teachers of children with disabilities. The award brings with it a \$1,000 unrestricted cash award, participation in the Shaklee Summer Session, and the Shaklee Teacher Award sculpture.*
- *Eight Wake County teachers were named as Kenan Fellows to engage in a two-year fellowship with NCSU faculty to develop innovative curricula for use in North Carolina. They are Jason Bailey, West Lake Middle; Nancy Carty, Broughton High; Michael Clinkscales, Broughton High; Charles Cobb, Southeast Raleigh; Susan Hirsh, East Wake High; Randolph Senzig, Fuquay-Varina High; Elizabeth Suber, Leesville Road Middle; Brian Wood, Enloe High.*
- *For the 10th consecutive year, the district's budget staff earned the prestigious Budget Presentation Award from the Government Finance Officers Association of the United States for the 2002-2003 budget document.*
- *Superintendent reminded Board members of the joint luncheon with the County Commissioners in the Board Conference Room on April 16, followed by the Board's Budget work session and a public hearing on the budget.*
- *Student Assignment Board Retreat will be on April 23 & 24 at the NC School Boards Association.*

RECOGNITIONS

1. Todd Fuller Mathematics Competition Winners

Athena Kellogg, Senior Administrator for Secondary Math, presented the 2002 Todd Fuller Math Competition Award to the Leesville Road High School Mathematics Team for its first place finish. The First Place Individual Award went to Matt Lux from Leesville High School. Michael Hsu from Enloe High School received the second place Individual Award and third Place Individual Award was given to Laura Malone from Cary High School and to Aaron Shojinaga from Leesville Road High School. The Fourth Place Individual Award went to Kelse Chen from Leesville Road High School.

2. Garner Senior High School Student Selected as one of North Carolina's Top High School Volunteers

Robert Ford, Prudential's area representative, presented Shannon Stancil, a junior at Garner Senior High, the "Prudential Spirit of Community Silver Medallion" for outstanding volunteer work. Shannon created "Operation Jean Teens," a community wide program that solicits donations of new used stylish clothing and sports equipment for adolescent patients at Dorothea Dix Hospital. Shannon decided to organize a clothing drive when she saw the outdated, unattractive outfits available to teen patients. She coordinated the clothing drive and the building and installing of shelves to hold the clothes in the Teen Closet at the hospital. Ms. Stancil received \$1,000 and an all-expenses-paid trip to Washington, DC.

APPROVAL OF MEETING AGENDA

Beverley Clark made a motion to amend the meeting agenda to move from the Consent Agenda, three items: Resolution: Long-Range Building Program Funding Reallocation (Cary Elementary, East Wake High, Combs Elementary, East Garner Middle, Project Enlightenment, Forestville Road Elementary, Heritage Elementary, Leesville High, Phillips High, and Code Compliance to Ligon Middle and North Garner Middle); Resolution "Long-Range Building Program Funding Reallocation (Heritage Middle and Salem Middle); and Resolution: Long-

Range Building Program Funding Reallocation (Underwood Elementary), to the Action Agenda. Seconded by Jeff York.

Jeff York made a motion to pulled from the Consent Agenda Item #5- Approve Tender Agreement with Surety: Farmington Woods Elementary, seconded by Beverley Clark.

Amy White made a motion to approve the amended meeting agenda, seconded by Bill Fletcher. The vote was unanimous.

PUBLIC HEARING

Mayor Sam Bridges – *He thanked the Board for the approval of three magnet schools in the Garner area. Also, requested that the board, as community leaders, consider making efforts to increase support and input from the parents and community when making school decisions.*

Christine Kushner - PTA Hunter Elementary School. *She opposes the current bell schedule for the 2003-2004 school year.*

Charlotte Turpin, Wake County NCAE President. *She thanked the board for its hard work, the new vision and insurance policies, and their commitment to providing each child in Wake County schools the opportunity for a quality education. She requested that the board keep in mind the hard work of the teachers.*

CONSENT ITEMS

Bill Fletcher made a motion to approve Consent agenda, seconded by Jeff York. The vote was unanimous.

APPROVAL OF MINUTES

February 11, 2003 – Policy Committee Meeting

March 4, 2003 – Open Meeting

FACILITIES

1. Resolution: Funding for PLAN 2000 School Building Program

Resolution requested funds for the PLAN 2000 School Building Program previously approved by the Board. This request provided constructions funds for Daniels Middle. Total of this appropriation request is \$3,404,561. Appropriations for PLAN 2000 to date total \$522,645,659. The total PLAN 2000 appropriations including this request, equals \$526,050,220.

2. Settlement Agreement: Fuquay-Varina High Additions and Renovations

Staff recommended approval of a settlement of the school system's claims against Doyle Construction Company and Travelers Casualty & Surety Company for the completion of the Fuquay-Varina High Additions and Renovations Project. The settlement includes the retention of funds from Doyle and Travelers in the amount of \$167,157.73 to cover the school system's damages associated with the completion of the project (additional architectural fees, legal fees, additional construction costs and liquidated damages). Contract balance is \$340,638.31 of which \$167,157.73 will be released to the surety and \$173,480.58 will be retained in the project budget.

3. Bids: Apex Middle Additions and Renovations

Bids for the additions and renovations at Apex Middle were received on March 13, 2003. Staff and Cherry Huffman Architects, PA recommended awarding of the single-prime contract to J.W. Grand, Inc. in the amount of \$11,718,200. The total of the low multi-prime bids was

\$11,638,321. : Funding is available from the total project budget of \$15,762,651, as provided in the PLAN 2000 School Building Program.

4. Bids: Daniels Middle Roof Replacement

Bids for the roof replacement at Daniels Middle were received on March 20, 2003. Staff and Roof Engineering, Inc. recommended awarding the single-prime contract to Owens Roofing Inc. in the amount of \$479,624. Funding is available from the total project budget of \$5,603,211, as provided in the PLAN 2000 School Building Program.

5. Bids: Powell Elementary Administration & Toilet Renovation

Bids for the administration addition and toilet renovation at Powell Elementary were received on March 25, 2003. Staff and Padia Consulting, Inc. recommended awarding the single-prime contract to Jacobsen Construction, Inc. in the amount of \$491,458. The total of the low multi-prime bids was \$499,654. Funding is available from the total budget of \$4,511,338 as provided in the PLAN 2000 School Building Program.

6. Bids: Ligon Middle Additions and Renovations

Bids for the additions and renovations at Ligon Middle were received on March 27, 2003. Staff and Pearce Brinkley Cease + Lee, PA recommended awarding the single-prime contract to Bordeaux Construction Co. Inc., in the amount of \$7,129,300. The total of the low multi-prime bids was \$6,956,400. The current total project budget is \$7,119,611 of which \$7,074,611 is from the PLAN 2000 School Building Program and \$45,000 is from Phase IIIB Deferred Maintenance. Staff recommended increasing the current total project budget by \$1,840,818 with \$277,791 coming from PLAN 2000 Code Compliance and \$1,563,027 coming from PLAN 2000 Building Program savings. With these additional funds, the revised total project budget will be \$8,960,429.

7. Change Order No.1: Ligon Middle Additions and Renovations

Board approved this request for Design Phase Change Order No.1 to Pearce Brinkley Cease + Lee, PA. This change order in the amount of \$180,204 is for code-mandated additions to scope, site related constraints and discoveries made during the design investigation. The current total project budget is \$7,119,611 of which \$7,074,611 is from the PLAN 2000 School Building Program and \$45,000 is from Phase IIIB Deferred Maintenance. Staff recommended increasing the current total project budget by \$1,840,818 with \$277,791 coming from PLAN 2000 Code Compliance and \$1,563,027 coming from PLAN 2000 Building Program savings. With these additional funds, the revised total project budget will be \$8,960,429.

8. Change Order No. G-4: Combs Elementary Additions

Board approved this requested for Change Order No. G-4 to Hargis Construction, Inc. This deductive change order, in the amount of \$125,000 is for media center furniture reimbursement and liquidated damages. Funding is available from the total project budget of \$5,849,947, of which \$4,985,258 is from the Phase IIIB Long-Range School Building Program, \$790,496 is from Program Contingency, \$48,943 is from Combs Elementary 1996 State Bond Building

9. Right of Way Dedication-Cary Elementary

The Board of Education approved the sale of the Cary Elementary Primary Building to the Town of Cary for a Community Arts Center. After surveying the property it has been determined that 0.06 acres of right of way currently comprising a portion of Kildare Farm Road should be officially dedicated to the Town of Cary.

14. Utility Easement: Turner Creek Elementary

Construction of the new Turner Creek Elementary required a utility easement to Progress Energy to construct underground electric lines. The easement is ten feet wide for underground lines and 30 feet wide if overhead lines are required.

FINANCE

1. Authorization Forms

Authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of Oak Grove Elementary.

2. Change Order 4 To 4Front Systems Service Agreement

An agreement has been in place since August 2001 to provide contracted services on an as needed basis to supplement the Technology Services staff. 4Front Systems has been providing contractors who are based at certain individual secondary sites. Previous change orders have extended these services throughout the entire 2002-03 fiscal year when 4Front, along with Datanet/Pomeroy, were chosen through the Request for Proposal (RFP) process to continue to provide this type of support. Queen Associates, who did not previously have a contract, was the third vendor placed on the preferred vendor list to provide desktop support. Additional personnel are being utilized through 4Front. Change order 4 increases funding to cover anticipated expenses through June 30, 2003. Change order total is \$240,000. Funding for contracted services was identified and planned for in the 2002-03 fiscal year budget request. No additional funds are required to be encumbered from the operating budget. Money has been shifted from the Datanet/Pomeroy purchase order to the 4Front purchase order since the majority of desktop support personnel are being provided through 4Front.

3. Change Order 3 To Willow Computing Service Agreement

An agreement has been in place since August 2001 to provide UNIX administration services. Rate is \$100 per hour or \$700 per eight-hour day. Previous change orders were approved to continue these services through the end of the 2002-03 fiscal year. Funding requested with those change orders was an approximation. Beginning in January 2003, services are being provided on an as-needed basis only. Change order 3 increases funding to cover anticipated expenses through June 30, 2003. Change order total is \$20,000. Funding for contracted services was identified and planned for in the 2002-03 fiscal year budget request. Funding is available in the Technology Services current expense budget.

4. Budget Amendments And Transfers, 2002-2003 *(Exhibit A)*

To report changes in the budget resolution resulting from transactions processed during January – March 2003. Fiscal Implications:

| | | | |
|-----------------------------------|---|----|------------|
| Adjust State Public School Fund | + | \$ | 9,360,346 |
| Adjust Local Current Expense Fund | - | \$ | 483,549 |
| Adjust Federal Programs Fund | + | \$ | 68,917 |
| Adjust Capital Outlay Fund | + | \$ | 26,179,242 |
| Adjust Multiple Enterprise Fund | + | \$ | 235,036 |
| Net Changes | + | \$ | 35,359,992 |

HUMAN RESOURCES

1. Recommendations for Administrative Appointment

- *Dhedra Cross, Director in Human Resources, to assistant principal at Heritage Middle School at Jones Dairy.*

- *Phillip Norman, assistant principal at Garner High School, to assistant principal at Holly Ridge Elementary School.*

COMMITTEE CHAIRS' REPORTS

- *Community Relations Committee met on April 8, 2003, to discuss the rationale for student assignment and how we communicate what we do and why. The committee will make recommendations at its next meeting.*
- *Policy Committee met on April 8, 2003, to discuss and revise Policy 2308,3008,4008-Tobacco-Free Environment and Policy 6410-Inappropriate Student Behavior. The committee will bring a recommendation to the Board for approval in May.*

ACTION ITEMS

1. Revision: Policy 6201 – School Admissions

Revised; First Reading

Change in definition to clearly define long-term suspension.

Bill Fletcher made a motion to approve 1st reading, seconded by Patti Head. The vote was unanimous.

2. Revision: Policy 6400 – Code of Student Conduct

Revised; First Reading

Policy formatted to allow for better understanding.

Amy White made a motion to approve 1st reading, seconded by Patti Head. The vote was unanimous.

3. Revision: Policy 6420 – Disruption of School

Revised; First Reading

Policy 6420.3: Additional wording to include emergency escape system.

Bill Fletcher made a motion to approve 1st reading, seconded by Patti Head. The vote was unanimous.

4. Revision: Policy 6425 – Fighting/Physical Aggression or Assault

Revised; First Reading

Policy formatted for better understanding/clarity of disciplinary actions. Updating policy to reflect current system process/trends.

Amy White made a motion to approve first reading.

Beverley Clark offered a friendly amendment; friendly amendment was denied.

Bill Fletcher seconded the original motion by Amy White. The vote was “6 to 2” with Susan Parry and Beverley Clark voting “no.”

5. Revision: Policy 6427– Weapons and Dangerous Instruments

Revised; First Reading

Additional wording added to allow for better understanding/clarity.

Bill Fletcher made a motion to approve 1st reading, seconded by Patti Head. The vote was unanimous.

6. Revision: Policy 6429 - Narcotics, Alcoholic Beverages, Controlled Substances, Chemicals, and Drug Paraphernalia

Revised; First Reading

Policy 6429.2: Reduction of short-term out-of-school suspension period mandated prior to enrolling in ACE program.

Bill Fletcher made a motion to approve 1st reading, seconded by Patti Head. The vote was unanimous.

7. Revision: Policy 6530- Due Process

Revised; First Reading

6530.2 - Reformatting of policy for better understanding.

6530.3 - Additional wording and reformatting for clarification.

6530.5 - Updating policy to reflect current system process.

Bill Fletcher made a motion to approve 1st reading, seconded by Patti Head. The vote was unanimous.

FACILITIES

1. Resolution: Long-Range Building Program Funding Reallocation

Staff requested reallocation of project savings from the PLAN 2000 projects at Cary Elementary, East Wake High, Combs Elementary, East Garner Middle, Project Enlightenment, Forestville Road Elementary, Heritage Elementary, Leesville High, Phillips High, and Code Compliance to Ligon Middle and North Garner Middle. Total reallocation amount is \$3,569,174.

Bill Fletcher made a motion to approve, seconded by Amy White. The vote was unanimous.

2. Resolution: Long-Range Building Program Funding Reallocation

Staff requested reallocation of project savings from the PLAN 2000 projects at Heritage Middle and Salem Middle to PLAN 2000 Mobile Classrooms. Total reallocation amount is \$2,200,000. No additional appropriation of funding is necessary.

Bill Fletcher made a motion to approve, seconded by Jeff York. The vote was 7 to 1 with Beverley Clark voting "no."

3. Resolution: Long-Range Building Program Funding Reallocation

Board of Education passed a resolution on January 21, 2003 to reallocate \$136,400 from Project Savings to Underwood Elementary for the construction of a new canopy. The Board of Commissioner's at their March 17, 2003 meeting denied the request and moved these funds to Program Contingency.

Bill Fletcher made a motion to table this request, seconded by Amy White.

Bill Fletcher amended his motion to table this request to ask staff to bring back with more detail information, seconded by Jeff York. The vote was unanimous.

HUMAN RESOURCES

1. Recommendations for Non-Renewal

Bill Fletcher made a motion to pull from the Action Agenda, seconded by Patti Head. The vote was unanimous.

INFORMATION

FINANCE

1. Third-Quarter Budget Update *(Exhibit B)*

As part of the budgeting process, on-going analyses of budgets occur. The Analysis of Potential Changes in Budget summary details savings, projected costs, and a potential net savings to be realized during the year. Actual net savings will roll to fund balance at the end of the fiscal year.

PROGRAM

1. Bell Schedule Recommendations *(Exhibit C)*

The proposed bell schedule modifications open and close schools at times the Transportation Department can more effectively and efficiently provide bus service to students. Advantages of the bell schedule modifications include long-term savings in operating costs, better utilization of equipment, and the ability to provide better service. It is important to note that new school openings and school relocations will dictate a need to change some opening and closing times. Additional local dollars will be required to support forty-four (44) buses not currently in the fleet if current bell schedule is maintained.

CLOSED SESSION

Susan Parry made a motion to go into closed session at 6:05 p.m. to consider confidential personnel information protected under G.S. 115C-319, seconded by Amy White. The vote was unanimous.

ADJOURNMENT

There being no further business, Kathryn Watson Quigg adjourned the meeting at 7:00 p.m.

Respectfully submitted,

Elwanda K. Farrow, Recording Secretary

Bill McNeal, Superintendent, WCPSS

Kathryn Watson Quigg, Chair