



## WAKE COUNTY BOARD OF EDUCATION MEETING MINUTES

April 8, 2008

Board Members Present	Staff Members Present	
Rosa Gill, Chair	Superintendent Del Burns	David Holdzkom
Beverly Clark, Vice Chair	Terri Cobb	Ann Hooker
Eleanor Goettee	Danny Barnes	Julye Mizelle
Patti Head	Kathy Chontos	David Neter
Kevin L. Hill	Marvin Connelly	Bev White
Anne McLaurin	Chuck Dulaney	Jonibel Willis
Ron Margiotta	Michael Evans	Mark Winters
Lori Millberg	Lloyd Gardner	<b>Board Attorney Present</b>
Horace Tart	Donna Hargens	Ann Majestic

Chair Gill called the meeting to order at 3:04 p.m. Everyone recited the Pledge of Allegiance.

### Chair's Comments

- On March 26, the Board of Education held a meeting with elected officials from Wake Forest and Holly Springs. Chair Gill thanked those who were able to participate in a very productive discussion. Chair Gill thanked Don Haydon and Chuck Dulaney for their presentations. The Board will have upcoming meetings with elected officials from the Town of Morrisville, the Town of Fuquay-Varina, and the Town of Cary on April 15, at Crossroads II from 5:30 p.m. until 8:00 p.m., and on April 17, the Board will meet with elected officials from the Town of Apex, the Town of Garner, and the City of Raleigh at Crossroads II from 5:30 p.m. until 8:00 p.m.
- Chair Gill recently had the opportunity to serve as a judge for Youth of the Year, sponsored by Boys and Girls Club. The final winners will be announced in a few weeks.
- Last week, Chair Gill and Eleanor Goettee attended the annual conference for the National School Board Association. Chair Gill shared that it is always reaffirming to attend conferences and see how districts across the country view Wake County's accomplishments and how they view the school system as leaders. The annual conference was outstanding and a great deal of very valuable information was received.
- On Wednesday, April 9, the Teacher of the Year Reception will be held at the North Carolina Bar Association from 6:30 p.m. until 8:00 p.m. On May 15, a banquet will be held at Embassy Suites in Cary to announce the Teacher of the Year.
- On April 10-13, Ms. Head, Ms. Millberg, Dr. McLaurin, Ms. Clark, Mr. Hill, and Mr. Tart will attend the Inter-City Visit in Nashville, Tennessee.
- On April 16, the Board of Education will have a Joint Meeting with the Board of County Commissioners.

- On April 17, 24, and 25, Dr. Joe Peel will provide Board members with Facilitative Leadership Training.

### **Superintendent's Comments**

- Six Wake County Public School System high school seniors were among 800 National Achievement Scholarship winners. Scholarships are given to outstanding African-American high school students. The scholarships may be used for undergraduate study at any regionally accredited U.S. college or university. The scholarships are underwritten by forty corporate organizations, including the National Merit Scholarship Corporation. The selection process included a review of academic performance; recommendations by high school; SAT scores; and an essay. The six WCPSS students receiving scholarships include: Braxton D. Shelley of Garner High, Jawara A. Allen of Southeast Raleigh High, Lawrence A. Crosby of Southeast Raleigh High, Ureigh D. Houston of Cary High, Olamide O. Olusesi of Broughton High, and Renee A. McDonald of Wakefield High. Dr. Burns congratulated each of the students and their parents for the accomplishment.
- Sixty-six students from fifteen Wake County high schools have been selected to attend the Governor's School of North Carolina for 2008. The Governor's School is the oldest statewide summer residential program for academically or intellectually gifted high school students in the nation. The program is open to rising seniors only, with exceptions made for rising juniors in the performing/visual arts area. Governor's School is located on two campuses: Governor's School West at Salem College in Winston-Salem and Governor's School East at Meredith College in Raleigh. Dr. Burns congratulated each student and the schools that they represent.
- Dr. Burns congratulated Millbrook Magnet Elementary School on being an International Baccalaureate Primary Years School. Millbrook participated in a mandatory evaluation visit from IB North America last November. During the week of March 31 Millbrook received their IB evaluation report. The evaluators commended Millbrook's community for the focus on collaboration around student learning, success in meeting the needs of a diverse population, and consistency in a time of changes in school leadership. Very high praise from a rigorous, standards-based evaluation.
- Renowned educator, Marva Collins, conducted professional development in WCPSS on March 24 and March 25. Approximately, 250 teachers and administrators attended. The focus of the professional development was setting high expectations for all students. The event was extremely successful. Dr. Burns thanked the Office of Continuous Improvement and Professional Development for their work in organizing the event. As a follow-up to the professional development, schools will be participating in online Blackboard discussions.
- At the 2008 American Educational Research Association Annual Meeting, which was held in New York City last week, the Evaluation and Research staff members received several awards. Anisa Rhea and Roger Reagan were awarded second place in the Policy Studies area for their Study of Magnet Schools; Nancy Baenen, Colleen Paeplow, Sarah Ives, and Rosemary Reichstetter were awarded

second place in the Instructional Research category for their study of WCPSS Students with Multiple Academic Risks; Nancy Baenen, David Holdzkom, and Brad McMillen received second place honors for the 2005-2006 Elementary, Middle, and High School Levels Report in the Department/School Statistical and Preparation Materials category; and Juli Muli was awarded first place in the Department Websites competition. Dr. Burns congratulated and thanked the Evaluation and Research staff for their outstanding work.

- Eric Sparks, Director of Counseling and Student Services, won first place as a co-author for Outstanding Publications Competition for “Alternative Reporting Methods”. The report was also presented at the American Educational Research Association.
- Dr. Burns congratulated the ESL Program and Broughton High School for being highlighted in the March/April 2008 edition of the Harvard Education Letter.
- Kelly Lister has been named the “WCPSS Social Worker of the Year” for 2008. Ms. Lister is based at Wendell Elementary School. In addition to her regular duties, Ms. Lister provides leadership from the Department of Social Work to the WCPSS Crisis Team.
- Dr. Burns congratulated Laura Lewis, an assistive technology specialist, who has been named Kenan Fellow for 2008-2010. This is the first time in the history of the fellowship that a professional working with exceptional children has received this award. Funds for the fellowship include contributions from the John Rex Endowment, GlaxoSmithKline Community Partnerships Fund, and the NC Council on Developmental Disabilities, the Kenan Fellows Program, and the New Voices Foundation.
- The WCPSS response rate for the 2008 NC Teacher Working Conditions Survey sponsored by the Governor’s Office has exceeded 76% of teachers participating. Thirty-three schools at 100%, 67 schools above 90%, and 107 schools over 70%. Dr. Burns thanked all WCPSS teachers who have taken their valuable time to respond to the survey. Teachers will have until Monday, April 21, to complete the survey.
- The Spring Job Fair is scheduled for April 19. The elementary candidates will be interviewed at Green Hope High School and the secondary candidates will be interviewed at Panther Creek High School. Currently, over 2,000 applicants have pre-registered for the event. Dr. Burns thanked Maurice Boswell, Joan Kister, and the entire Human Resources staff for their work in organizing this event. He also thanked the school staffs and the central services administrators who will take part in the event.
- The North Carolina Association of School Administrators recently held their conference in Greensboro, N.C. Several individuals from Auxiliary Services did presentations. Dr. Burns thanked Don Haydon, Mike Burriss, and Marilyn Moody as well as other members of that team for their work in making the presentations possible.

### **Board Member Comments**

- Ms. Head shared that on March 28, she brought greetings from the Board to the Wake Education Partnership Kick-off Breakfast. Ms. Head shared that the

keynote speaker for the morning was North Central Regional Teacher of the Year and WCPSS Teacher of the Year, Paige Elliott. Ms. Elliott represents the teachers of Wake County phenomenally.

- Ms. Millberg shared that she, Dr. Burns, Dr. McLaurin, and Danny Barnes attended “Stars in the East” at East Wake High School. It was a wonderful opportunity to interact and the performances were outstanding.
- Ms. Clark shared that while on her trip to Peru and Ecuador, her most notable take away was the education issues. Most of the people that they interacted with spoke Spanish and were eager to learn English.
- Ms. Goettee reminded the Board that on Thursday, April 10, the North Carolina School Board Association will hold a session on the Legislative Agenda focusing on pupil funding, DSSF, Sales Tax, and other topics that the state association is furthering. All Board members are invited to attend.

### **APPROVAL OF MEETING AGENDA**

Chair Gill added two Closed Session Items to the agenda which included consulting with the Board of Education Attorney and preserving the attorney-client privilege as provided in G.S. 143-318.11(a) (3) due to current litigation, Williams v. Wake County Public School System et al, and consulting with the Board of Education Attorney and preserving the attorney-client privilege as provided in G.S. 143-318.11(a) (3) due to current litigation, Escamilla v. Wake County Board of Education et al.

Ron Margiotta requested to move Consent Agenda Item #1 Policy 2451: Family Involvement to the Action Agenda. Eleanor Goettee requested to move Finance Consent Agenda Item #3, Contract – New Foundation to the Action Agenda.

Patti Head made a motion to approve the amended meeting agenda, seconded by Kevin L. Hill. The motion was unanimously approved.

### **RECOGNITION**

#### **1. RECOGNITION OF THE WINTER SPORTS SEASON ATHLETIC STATE CHAMPIONS**

The North Carolina High School Athletic Association (NCHSAA) recognizes athletic accomplishments by providing state championships in 22 sports throughout the school year. Several other areas of sport competition also award state championships. The winter sports season is complete, and Wake County schools have received the following state championships. They are:

- Cary High School Boys’ Wrestling team won the Individual and Team NCHSAA State Championships.
- Southeast Raleigh High School Girls’ Indoor Track team won the NCHSAA State Championships.
- Garner High School’s Cheerleading Squad won the NCCCA 4A State Championship.
- Sanderson High School’s Cheerleading Squad won the NCCCA 4A State Championship (Tied with Garner HS).

- Enloe High School Girls' Gymnastic team won the State Championship. Resolutions for each school recognizing these accomplishments will be presented to the head coaches for each of the respective teams. Fiscal Implications: None. Recommendation for Action: For recognition only.

Bobby Guthrie presented resolutions to each coach and their team. Mr. Guthrie congratulated each team, school, and principal for their success and accomplishment.

## **2. BOARD COMMENDATION FOR SCHOOLS RECOGNIZED BY MAGNET SCHOOLS OF AMERICA AS “SCHOOLS OF DISTINCTION” OR “SCHOOLS OF EXCELLENCE”**

The following schools were recently named by the *Magnet Schools of America* as 2008 Magnet Schools of Excellence or Magnet Schools of Distinction.

### Schools of Excellence:

Broughton International Baccalaureate Magnet High

Ligon Gifted and Talented/Academically Gifted Basics Magnet Middle

Combs Leadership Magnet Elementary

### Schools of Distinction:

East Millbrook International Baccalaureate MYP/Creative Arts Magnet Middle

Douglas Creative Arts and Science Magnet Elementary

Farmington Woods International Baccalaureate PYP Magnet Elementary

Joyner Center for Spanish Language IB /PYP Magnet Elementary

Magnet Schools of America is a collaborative network of thousands of U.S. magnet schools that provide leadership for innovative instructional programs that promote equity, diversity, and academic excellence for all students in public school choice programs. The schools were selected from a national field of over 2000 candidate magnet schools based on research-based criteria that includes innovative instructional strategies, student achievement, desegregation and diversity goals, and parent and community involvement in the magnet school. Fiscal Implication: None.

Recommendation for Action: Staff recommends that principals and school representatives are invited to the board meeting for commendation.

David Ansbacher presented commendations to each principal and their staff. Mr. Ansbacher congratulated each school for their success and thanked the Office of Growth Management, Facilities, and Transportation for their collaborative effort in supporting magnet schools and helping them to be successful.

Ms. Gill thanked all of principals for bringing wonderful accolades to the county and for all that they do for all of the teachers and students in Wake County.

## **INFORMATION ITEMS**

### **1. THE CURRICULUM MANAGEMENT AUDIT**

The Curriculum Management Audit report was presented to the board by head auditor, Dr. Roseanne Stripling on September 8, 2007.

On September 18, 2007, Dr. Hargens presented the work structure that had been

developed to align the work of the implementation audit with the four Strategic Directives. The first of regular quarterly reports will update the board on the status. Fiscal Implications: None. Recommendation for Action: None

Dr. Donna Hargens presented the third quarterly report to the Board. Dr. Hargens stated that recommendation teams have estimated that the administrative work will take approximately four years, which will be done in quarters, and will take approximately 17 quarters. Dr. Hargens shared the quarterly timelines. The work from this quarter required the Superintendent's Leadership Team to take the work of the 8 recommendation core teams, and make it an integrated whole, all of the administrative items were mapped onto the next four years. Work has begun outlining when the work of each action item would begin, and an estimate of when the work would be completed. Priorities were established and interdependencies were recognized. The work has gone on during the Superintendent's Leadership team's regularly scheduled meetings which has led to the use of Project Management Software to manage the project.

Dr. Hargens shared that six of the 117 action items identified in the Curriculum Management Audit are complete. The six items include, adding a "search by word" feature to the online policy manual; designed the budget management process to allow for an acceptable variation to permit stability to achieve the desired results; moved the Student Due Process and Policy Officer to the Chief of Staff; assigning the responsibility for developing and implementing student and program assessment to the Evaluation and Research Department; establishing Evaluation and Research as a clearinghouse for all assessments and program evaluations; and focusing implementing goals and strategies in plans. Requiring congruency of policy content, decisions, and actions.

Dr. Hargens continued her presentation by stating that staff has 30 steps underway, highlighting drafting a comprehensive curriculum management policy, drafting a policy for assessment and program evaluations that will contain a cost-benefit analysis, drafting a policy that establishes which curriculum assessment and instructional decisions are system decisions, and which are site-based, begin a review of current policy 3040, which is site-based management; revise and expand Policy 2201, regarding job descriptions; review data to determine inequities which include reviewing three years of resource information per school and the placement of students in unique programs, and; curricular resource revisions that include an analysis and revision of current website, establishing common vocabulary, reviewing the cognitive complexity of resources, and including looking at how to make the state objectives clearer by adding local objectives.

Dr. Hargens shared that 9 items are next to be addressed.

## **2. SCHOOL CONNECTIVITY INITIATIVE**

The NC Department of Public Instruction (DPI), working with NC ITS (Information Technology Services) and MCNC (Microelectronics Center of North Carolina), is implementing the School Connectivity Initiative (SCI) with recurring funding as specified in the state's FY2007-09 budget bill. In order to participate, WCPSS agreed to the non supplant language in the special provisions of the SCI appropriation and to endorse the connection of the LEA to the North Carolina Research and Education Network (NCREN) while DPI commits to allocate funding to the LEA and to fund and deploy the NCREN connectivity. WCPSS also provided a Technology Plan Addendum addressing the SCI connectivity and documented FY2007-08 WAN and ISP contract costs which served as the basis for the funding allocation. When the School Connectivity Initiative is fully implemented, WCPSS internet traffic bound for NC

universities, NC Virtual School, and DPI will travel over the NCREN connectivity rather than via our usual internet provider. This will free up bandwidth for other traffic through our internet provider and should result in faster access overall. In addition, the NCREN connectivity will enable WCPSS access to Internet2. Fiscal Implications: Through the School Connectivity Initiative, a new fund (PRC 073) has been established by the state, and funding in the amount of \$486,307 has been allocated to WCPSS. The stipulation is that the money in that fund can be used to pay for district technology but may not supplant existing planned expenditures. Recommendation for Action: For information only. No action required.

Bev White presented information to the Board regarding the School Connectivity Initiative. She stated that all 115 North Carolina school districts decided to sign on to the North Carolina Research and Education Network that will be K-20. The initiative helps any entity in the school district who wants to get to a site on the internet, the request comes to the Technology Division and then goes out to the internet. A device will be installed so that when a request comes in, if it is bound for an entity that is on the NCREN network, it will go directly to the network, which will be faster as it has a separate connection. If it is for another site that is not on the network, it will flow through the regular traffic stream. The NCREN network serves two purposes, one, funneling off for faster access to Virtual School, and courses through NC State, or UNC-Chapel and second, less traffic on the regular connection. The funding provided in the initiative will provide district technology, however, it cannot supplant the districts existing plans that have already been budgeted for. The funds provided will be used for the direct connection to NCREN, and the excess will be expended in the normal fashion of working with the Instructional Services Division to identify opportunities to use technology to support learning.

### **3. ASSIGNMENT OF NEW SUBDIVISION TO SCHOOLS**

The staff of the Growth and Planning Department will present recommendations for the following subdivision: The Villages of Apex, North Village (phases 1A and 1B). Fiscal Implications: Facility related costs will be avoided. Recommendation for Action: Staff is presenting for information.

Chuck Dulaney presented information to the Board. Mr. Dulaney shared that in the last 21 months, Wake County has averaged 1,309 new housing units per month which has been recorded with the County Registrar of Deeds. The monthly average was 655 single family homes, 264 town homes, 67 condos, and 323 apartments. Currently, there are 198 developments or phases of developments containing 8, 656 housing units that have been recorded and reviewed by the Growth and Planning staff since last August. Staff recommend to have The Villages of Apex, North Village (phases 1A and 1B) be assigned to Baucom Elementary School.

### **PUBLIC COMMENT – 4 P.M.**

*Citizens who signed up to address the board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public*

*comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.*

- **Ming Xie Zheng (parent)** – concerned about the Transfer Policy and how it affects students attending magnet schools. Ms. Zheng respectfully requested that transfer students be converted into magnet students.
- **Natalie Roskam (parent)** – concerned with being unable to receive a written or verbal response regarding an unresolved grievance filed for her children.

### **CONSENT ITEMS**

Ron Margiotta made a motion to approve the Consent Agenda, seconded by Lori Millberg. The motion was unanimously approved.

### **APPROVAL OF MEETING MINUTES**

February 13, 2008	-	Community Relations Committee Meeting Minutes
March 6, 2008	-	Joint Meeting of the Board of Education & Elected Officials in the Eastern Area
March 18, 2008	-	Committee of the Whole Meeting Minutes
March 18, 2008	-	Board of Education Meeting Minutes

### **FINANCE**

#### **1. AUTHORIZATION FORMS**

These authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of North Ridge Elementary School. Fiscal Implications: These authorization forms are required for bank records. Recommendation for Action: Approval of Authorization Forms.

#### **2. GIFTS TO THE SYSTEM**

Fifty-nine gifts have been donated to the Wake County Public School System. The approximate value of the gifts is \$45,236.09. Fiscal Implications: Not applicable. Recommendation for Action: No action is required.

### **FACILITIES**

#### **1. UTILITY EASEMENT: PROGRESS ENERGY (RIVER BEND ELEMENTARY)**

As part of the construction process and in order to provide service to the River Bend Elementary site, Progress Energy Carolinas, Inc., requires an easement to construct, relocate, maintain, and operate electric and/or communication facilities thereon consisting of poles, cables, wires, underground conduits, enclosures and other pertinent facilities. The easement to be granted will allow for installation of utility service equipment where needed upon the site, with the precise location to be determined by mutual agreement and to be memorialized by site maps or drawings upon installation. The requested easement will not interfere with the Wake County Public School System's present or future use of the property. A copy of the proposed Easement is attached. Fiscal Implications: None. Recommendation for Action: Staff request Board approval.



**2. LEASE AGREEMENTS: MODULAR CLASSROOM UNITS AT POE ELEMENTARY**

In accordance with the terms of the Master Lease Agreement approved by the Board of Education on March 19, 2007, Modular Space Corp., will provide two six-classroom modular units for Poe Elementary for a period of 24 months. This is for swing space required for the renovation project at Poe Elementary. Staff and Gurel Architecture, Inc., recommend approval of the agreements in the combined total amount of \$289,282.52. Fiscal Implications: Funding is available from the Poe renovation project budget of \$14,179,044, of which \$250,000 is from PLAN 2004, \$13,792,560 from CIP 2006, and \$136,484 from CIP 2006 Life Cycle Replacement. Recommendation for Action: Board approval is requested.

**3. MASTER JOB ORDER CONTRACT FOR MOVING SERVICES**

Bids are received on February 11, 2008 for furniture moving services at various schools involved in the building programs. Staff recommends award of Master Job Order Contracts to the two lowest and most responsible bidders; Storr Office Environments, Inc. and All American Relocation, Inc. Note that the second lowest bidder, Graebel Raleigh Movers, Inc., was rejected due to poor performance on past school moves. The selected firms will execute the attached standard form of agreement. These agreements are for work from April 9, 2008 through January 30, 2009. Fiscal Implications: The actual fee will be negotiated for individual projects using the bid unit prices, and funded by the specific project. Recommendation for Action: Board approval is requested.

**4. PROFESSIONAL SERVICE AGREEMENTS: COMMISSIONING SERVICES**

In accordance with the designer selection procedures adopted by Wake County Board of Education, the selection committee hereby recommends that the Board select firms in accordance with the attached recommendation summary for the indefinite delivery service agreements for Commissioning Services. The selected firms will execute the attached form of agreement, as approved by the Board's attorney. These agreements are for work beginning July 1, 2008 through December 31, 2009. Fiscal Implications: Negotiations for the actual fee will be done on an individual project basis and funded by the specific project. Recommendation for Action: Board approval is requested.

**5. MATERIALS TESTING SERVICES: LAKE MYRA ELEMENTARY (E-34)**

Negotiations have been completed with QORE Property Sciences, to provide construction materials testing and special inspection services for Lake Myra Elementary School, in an amount not-to-exceed \$117,802, in accordance with the Master Geotechnical, Material Testing, Special Inspections, and/or Wetland Delineation Services Agreement. Fiscal Implications: Funding is available from the total project budget of \$22,925,641, of which \$22,746,541 is from CIP 2006, \$95,150 is from Wake County PROS (Parks, Recreation, and Open Space funding), and \$83,950 is from the Town of Wendell. A future reallocation of \$1,052,585 will be made to the Reserve fund. Recommendation for Action: Board approval is requested.

**6. BIDS: COMBS ELEMENTARY HVAC UPGRADES AND DDC CONTROLS REPLACEMENT**

Bids for Heating Ventilating and Air Conditioning (HVAC) Upgrades and Direct Digital

Controls (DDC) Replacement at Combs Elementary School were received on March 6, 2008. Staff and Sigma Engineered Solutions, PC, recommend award of the single-prime contract to Climate Control, Inc., d/b/a CCI Systems, Inc., in the amount of \$1,063,950. Fiscal Implications: Funding is available from the total project budget of \$67,813,687 for CIP 2006 Life-Cycle Replacement of Building Components. Recommendation for Action: Board approval is requested.

**7. BIDS: BRIARCLIFF ELEMENTARY HVAC UPGRADES FAND DDC CONTROLS REPLACEMENT**

Bids for Heating Ventilating and Air Conditioning (HVAC) Upgrades and Direct Digital Controls (DDC) Replacement at Briarcliff Elementary School were received on March 11, 2008. Staff and Sigma Engineered Solutions, PC, recommend award of the single prime contract to Climate Control, Inc., d/b/a CCI Systems, Inc., in the amount of \$1,043,125. Fiscal Implications: Funding is available from the total project budget of \$67,813,687 for CIP 2006 Life-Cycle Replacement of Building Components. Recommendation for Action: Board approval is requested.

**8. BIDS: YORK ELEMENTARY HVAC UPGRADES/DDC CONTROLS AND FIRE ALARM REPLACEMENT**

Bids for Heating Ventilating and Air Conditioning (HVAC) Upgrades/Direct Digital Controls (DDC) and Fire Alarm Replacement at York Elementary School were received on March 11, 2008. Staff and Sigma Engineered Solutions, PC, recommend award of the single-prime contract to Southern Piping Company in the amount of \$1,198,000. Fiscal Implications: Funding is available from the total project budget of \$67,813,687 for CIP 2006 Life-Cycle Replacement of Building Components. Recommendation for Action: Board approval is requested.

**9. BIDS: EAST GARNER MIDDLE PARTIAL ROOF REPLACEMENT**

Bids for the partial roof replacement at East Garner Middle School were received on March 13, 2008. Staff and Rooftop Systems Engineers, P.C. recommend award of the single-prime contract to Owens Roofing, Inc. in the amount of \$346,603. The existing single-ply membrane roof (1992 and 1997 additions) is at the end of its useful life (10 year warranty) and is being replaced with a new 20 year modified bitumen roof system. Fiscal Implications: Funding is available from the total project budget of \$67,813,687 for CIP 2006 Life-Cycle Replacement of Building Components. Recommendation for Action: Board approval is requested.

**10. CHANGE ORDER NO. CM-03 GMP 2: ROOT ELEMENTARY**

Board approval is requested for Change Order No. CM-03 GMP 2 to New Atlantic Contracting, Inc., for their Construction Management at Risk contract for the renovations and additions at Root Elementary School. This change order, in the amount of \$5,051,863, is to establish a guaranteed maximum price (GMP) for the 12 bid packages in Release 2 of this project. A list of the bid packages is attached. The GMP to date is \$10,429,503. The remaining 22 packages will be brought to the April 22, 2008 Board meeting in order to establish the total GMP for this project. Fiscal Implications: Funding is available from the total project budget of \$21,928,650, of which \$300,000 is from PLAN 2004 and \$21,628,650 from CIP 2006. Recommendation for Action: Board approval is requested.

## **11. CHANGE ORDER NO. CM-02: BUGG ELEMENTARY**

Board approval is requested for Change Order No. CM-02 to Clancy & Theys Construction Company for their Construction Management at Risk contract for the Additions and Renovations at Bugg Elementary School. This change order, in the amount of \$5,401,503, is to establish a guaranteed maximum price (GMP) for 4 time sensitive packages which are part of the 32 construction packages for this project. A list of bid packages is attached. This change order also modifies the contract to use reimbursable general conditions instead of lump sum general conditions and to change the ownership to Wake County. A change order will be brought to the May 6, 2008 Board meeting to establish the final GMP for the project. Fiscal Implications: Funding is available from the total project budget of \$19,569,538, of which \$19,459,878 is from CIP 2006, \$75,000 is from Plan 2004, and \$34,660 is from Plan 2000. Recommendation for Action: Board approval is requested.

## **INSTRUCTIONAL PROGRAM**

### **1. DRIVER EDUCATION CONTRACT RENEWAL 2008-2009**

- Statutory authority G.S. 20-881, 115C-216 and Title 16 of the N.C. Administrative Code provide enabling authority to contract for Driver Education Program Services.
- In July 2007, a new contract with the two-year renewal option was awarded to Jordan Driving School. We are completing the first year of the contract.
- Jordan Driving School has provided quality service to students and has cooperated regarding all program modifications.
- This contract renewal includes the approved contractual agreement for Jordan Driving School to pay for students and advisors to attend the National Student Safety Conference at a maximum amount of \$15,000.
- Recommend renewal of contract for Driver Education Program Services to Jordan Driving School, Inc.

Fiscal Implications: Total projected contract cost is \$2,140,000.00 based on 10,000 students. The N.C. Department of Transportation Allocation will fund all costs of the program for Driver Education. No local funds will be used to support this program. Recommendation for Action: This is presented to Wake County Public School System's Board of Education to approve the contract for Driver Education with Jordan Driving School for the period of July 1, 2008 to June 30, 2009.

### **2. GRANT PROPOSALS**

Competitive (#1224): Captain Planet Foundation / Individual Schools.

Competitive (#1225): The Braitmayer Foundation / Individual Schools.

Fiscal Implications: Any required cash and/or in-kind matching contributions vary by grant program. Recommendation for Action: Staff is requesting Board approval.

## **POLICY**

### **1. POLICY 6220 – ASSURANCE OF APPROPRIATE SERVICES FOR STUDENTS WITH DISABILITIES**

*Revised- Second Reading*

### **R & P 6220 – ASSURANCE OF APPROPRIATE SERVICES FOR STUDENTS WITH DISABILITIES**

*Revised – Second Reading*

## **POLICY 6222 – ASSIGNMENT OF EXCEPTIONAL STUDENTS**

*Revised – Second Reading*

POLICY 6220 – The purpose of this request is to update Policy 6220 in accordance with recent changes to federal and state laws pertaining to students with disabilities. Policy 6220 revised:

- Aligns with current reauthorization of the Individuals with Disabilities Educational Improvement Act (IDEA 2004) which went into effect July 2005
- Aligns with updated state law, Article 9, which went into effect July 2007
- Aligns with Policies Governing Services for Children with Disabilities which was approved by the State Board of Education on November 1, 2007
- Updates age of mandatory services to three (3) through twenty-one (21) years of age as set by Article 9.
- Removes subsections (6220.2 through 6220.8) as they are already subsumed within section 6220.1
- Removes Academically Gifted children as it is no longer under Article 9 regarding students with disabilities.

R & P 6220, POLICY 6222 – These are recommended for removal because they are embedded in Policy 6220. Fiscal Implications: None. Recommendation for Action: Staff is requesting Board approval.

## **HUMAN RESOURCES**

### **1. RECOMMENDATION FOR EMPLOYMENT**

- A. Professional
- B. Support

## **COMMITTEE CHAIRS' REPORT**

Mr. Tart shared that the Facilities Committee met on March 25. The major issues discussed were the multi-year student assignment plan. A timeline was given to the committee for the development and adoption of the plan. The committee will continue to discuss the information presented. The committee also reviewed program planning issues which were approved in September 2005, by the Board of Commissioners and the Board of Education, and in May 2006, the Board of Education made an addendum to the joint meeting agreement. The committee reviewed the resolutions of support and found items that need to be re-addressed. The next Facilities Committee meeting will be held on Tuesday, April 15, with continued discussion of the multi-year student assignment plan and the number of schools in the next Capital Plan.

Ms. Millberg shared that the Policy Committee will meet on April 15 at 11:30 a.m.

Ms. Head shared that the Community Relations Committee will not meet in April, but will have a meeting sometime in May.

## **ACTION ITEMS**

### **FINANCE**

#### **1. CONTRACT-NEW TECH FOUNDATION**

Southeast Raleigh Magnet High School is a recipient of the 2007-2010 Federal Magnet Schools Assistance Program (MSAP) Grant. A key objective of Southeast Raleigh Magnet High School's program design is to develop and implement project-based learning via technology. Staff from Southeast Raleigh Magnet High School and the Magnet Office have met with New Tech staff as well as visited New Tech high schools. The New Tech Foundation would provide the services and training needed for Southeast Raleigh Magnet High School to comply with the scope and project-based learning objectives of the MSAP grant. This is a three-year contract slated to begin on April 1, 2008. The three-year (2007-2010) contract fee is \$254,000. As part of the contract the New Tech Foundation agrees to provide Southeast Raleigh Magnet High School staff with training, teacher shadowing, coaching, and support. The Magnet Programs Office is requesting that \$110,000 of the MSAP federal grant funds be allocated to pay for year one of the project design fee to New Tech Foundation. Contract fees for year two will be \$82,300 and for year three \$61,000. Requests to encumber year two and year three funds will be requested once those funds are released from the federal government. Fiscal Implications: \$110,000 for year one of the MSAP grant. (See contract for details) Recommendation for Action: Staff is requesting Board approval.

Virginia Cardenas presented information to the Board. Ms. Cardenas shared that the New Tech Foundation would provide the services and training needed for Southeast Raleigh High School to comply with the scope and project-based learning objectives of the MSAP grant. As part of the contract the New Tech Foundation agrees to provide Southeast Raleigh Magnet High School staff with training, teacher shadowing, coaching, and support.

After answering clarifying questions from the Board regarding the grant enhancing the magnet theme of the school and the capacity of sustaining the program, Lori Millberg made a motion to approve, seconded by Patti Head. The motion was unanimously approved.

### **POLICY**

#### **1. POLICY 2541- FAMILY INVOLVEMENT**

*Revised - Second Reading*

The Wake County Public School System's Raising Achievement and Closing the Gap Family Involvement Sub-Committee have recommended that Policy 2541, Parental Involvement, be revised to reflect more family-friendly language as well as to authorize the Superintendent or designee to develop corresponding regulations and procedures (R&P). The newly adopted Family Involvement R&P reflects the recently adopted Family Involvement Standards of the National Parent Teacher Association (attached as Related back-up).

Revisions to the current policy as well as the corresponding R&P have been made with the input of the sub-committee, school system staff, and online comments using the Wake County Public School System Internet Site. These recommendations have been

reviewed and approved by the school system's attorney, Ann Majestic, and the Board Policy Committee.

Dr. Hargens presented information to the Board regarding Policy 2541- Family Involvement, Second Reading. Lori Millberg made a motion to approve, seconded by Kevin L. Hill.

Mr. Margiotta suggested including the word "parent" in the policy along with "family involvement". Board Attorney, Ann Majestic suggested that the policy would be "*Policy 2541- Parent and Family Involvement. The verbiage could be Parents, families, schools, and communities, etc. The next line would be programs for parents and family involvement, and the same with involvement of parent and families*".

Ms. Millberg made an amendment to the motion to approve Policy 2541- Parent and Family Involvement with corrections being made to include the word "parent". The motion was seconded by Horace Tart. The motion was unanimously approved.

## **FACILITIES**

### **1. CAPPING OF CEDAR FORK ELEMENTARY AND FOREST PINES ELEMENTARY**

Enrollment capping is governed by Board Policy 6204. The Growth and Planning Department recommends that enrollment be capped for the 2008-09 school year at Cedar Fork Elementary and Forest Pines Elementary. The base areas for both schools will be significantly reduced by the opening of new schools in 2009 and 2010, but enrollment at both schools has grown rapidly for the past two years and is expected to continue and cause serious overcrowding before new schools can open. The enrollment caps recommended by staff are: Cedar Fork Elementary – 825, and Forest Pines Elementary – 770.

The overflow schools recommended by staff are: Wake Forest Elementary for Forest Pines Elementary. Reedy Creek Elementary for nodes assigned to Cedar Fork Elementary located east of Hwy 55, and Weatherstone Elementary for nodes assigned to Cedar Fork Elementary located west of Hwy 55. Fiscal Implications: Transportation costs will increase due to travel time. Other facility-related costs will be avoided. Recommendation for Action: Staff is presenting for Board approval.

Chuck Dulaney presented information to the Board. Mr. Dulaney shared that enrollment caps at Cedar Fork Elementary should be 806, plus any self-contained special education students that may be assigned by the Student Services Department and that Forest Pines Elementary would be 764 students, plus any special education students that may be assigned. The language was revised after consulting with principals at the schools and wanting clarity for the community, and clarity for the office staff at the schools that were impacted by caps and not impacted by caps since both schools serve self-contained special education students who are placed at the school by need.

Staff also recommended that May 1 be the effective date of the cap. On that date, all eligible students who are identified by the school will be able to attend as reflected in Board Policy and Rules and Procedures. The overflow schools recommended by staff

are: Wake Forest Elementary for Forest Pines Elementary, Reedy Creek Elementary for nodes assigned to Cedar Fork Elementary located east of Hwy 55, and Weatherstone Elementary for nodes assigned to Cedar Fork Elementary located west of Hwy 55. Patti Head made a motion to approve and include the amended numbers given by staff and the May 1<sup>st</sup> deadline. The motion was seconded by Ron Margiotta.

After clarifying questions from the Board, the motion was unanimously approved.

**2. TRANSIT EASEMENT AND RIGHT-OF-WAY DEDICATION: CITY OF RALEIGH (ATHENS DRIVE HIGH)**

As part of the modular unit installation at Athens Drive High, the City of Raleigh Transportation division requires the dedication of a new transit easement to be located on a portion of the school property along Athens Drive. The City of Raleigh will erect and maintain a bus shelter and related facilities, containing approximately 300 square feet, which will provide an area for members of the public to access public transportation. As an additional condition of site plan approval and permit issuance, The City of Raleigh is requiring the conversion of an existing bikeway easement located along Avent Ferry Road to additional right-of-way. The additional right-of-way area along Avent Ferry Road must also be dedicated to the City. The requested easements will not interfere with the Wake County Public School System's present or future use of the property. A copy of the proposed plat which indicates the area of the transit easement and right-of-way dedication is attached. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval.

Don Haydon presented information to the Board. Mr. Haydon shared that as part of the modular unit installation at Athens Drive High, the City of Raleigh Transportation division requires the dedication of a new transit easement to be located on a portion of the school property along Athens Drive.

After clarifying questions from the Board, Lori Millberg made a motion to approve, seconded by Ron Margiotta. The motion was unanimously approved.

**3. PRELIMINARY CONSTRUCTION DOCUMENT APPROVAL & PERMISSION TO ADVERTISE: H-6 PROTOTYPE HIGH**

Staff has reviewed preliminary construction documents prepared by Cherry Huffman Architects, PA, for construction of the new H-6 prototype high school. In order to meet the tight construction schedule needed to complete this project for a 2011 school opening, it is proposed to advertise an early Pre Fabricated Mechanical Penthouse & Custom Air Handler Units Package, before completion of the total design package. Staff has reviewed the construction documents for this early bid package and requests Board approval and authorization to advertise. Staff will present the award of this contract to the Board for approval on June 3, 2008.

Staff also requests Board approval and authorization to advertise for the remaining project packages upon completion of design and satisfactory review by staff. Staff will bring these packages to the Board for approval after receipt of bids. Fiscal Implications: Funding is available from the total project budget of \$73,255,556, of which \$72,255,556 is from CIP 2006 and \$1,000,000 from PLAN 2004 Start-Up. Recommendation for

Action: Board approval is requested.

Ken Fuller presented information to the Board regarding the preliminary construction document approval and permission to advertise.

Horace Tart made a motion to approve, seconded by Patti Head. The motion was unanimously approved.

#### **4. RESOLUTION: CIP 2006 FUNDING APPROPRIATION**

This resolution requests funds for the CIP 2006 School Building Program previously approved by the Board. This request will provide Facilities Assessments funds, in the amount of \$400,000, for fiscal year 2008-2009. Due to the recent approval of the Maintenance and Operations positions for doing facility assessments, an appropriation is needed to fund the upcoming fiscal year. Fiscal Implications: Total of this appropriation request is \$400,000. Appropriations for CIP 2006 to date total \$830,980,121. The total CIP 2006 appropriations including this request, equals \$831,380,121. This leaves a balance of \$224,494,716 to be appropriated from the total CIP 2006 Building Program sum of \$1,055,874,837. Recommendation for Action: Board approval is requested.

Don Haydon presented information to the Board. Mr. Haydon shared that teams will go out and inspect existing schools to determine their condition and determine if things need to be repaired, develop the scopes of the life cycle projects, or whole building renovation projects. Earlier thinking was to have this work contracted out, for less cost, staff could establish a team in-house by establishing new positions to include two senior administrator positions, and two technical positions, and create a standing team that would be employed would be bond funded and would be doing the cyclic inspections on a routine basis.

After clarifying questions from the Board, Lori Millberg made a motion to approve, seconded by Eleanor Goettee. The motion was unanimously approved.

Mr. Haydon stated that on February 19, the Board approved a CIP 2006 appropriation request in the amount of \$114 million. The request included \$11 million for the Wake Forest Rolesville High School start-up work, approximately \$7 million for landbanking, and a total of \$95 million for construction of two new middle schools and several other projects. Because of the subsequent discussions that led to questions about the approval of the funding for the Wake-Forest Rolesville High School start-up and the urgency to get the funds so that the middle schools could be put under contract, staff requested of county staff that the Board of Commissioners approve only \$95 million of the \$114 million to get going on the urgent projects and to wait to address the remaining issues, until the issues with Wake-forest Rolesville had been worked out.

The \$95 million request was presented to the Commissioners at a first reading on March 24. At the second meeting, April 7, the Commissioners approved the appropriation of \$95 million after amending the resolution indicating that the reduced amount was requested by WCPSS staff. Staff is still evaluating the Wake-Forest Rolesville High School project in an attempt to develop a construction and funding concept involving



less uncertainty and less risk and will be brought back before the Board of Education and subsequently to go back before the Commissioners to obtain the rest of that funding. Mr. Haydon assured the Board that the remaining \$19 million was not off the table.

Chair Gill stated that Superintendent Burns and Mr. Haydon had talked with Chair Gill about the concerns that the County Commissioners raised about the Wake-Forest Rolesville site, and until the issues are resolved, there was no need to take further. The item has not been removed from the agenda for approval, but to delay it until the questions of the County Commissioners could be resolved.

After much discussion, the consensus of the Board was to make sure that the Board is aware of actions being taken regarding such issues.

## **RECOGNITION**

### **SPOTLIGHT ON STUDENTS**

Seventeen students will be recognized as Spotlight on Students award winners.

Karen Hamilton presented each student for recognition. Ms. Gill thanked the students and their supporters for sharing in the special occasion. Mrs. Gill stated that the students are great examples of students who exhibit outstanding character traits every day. The students were commended because they make a difference in their school and community. Mrs. Gill congratulated the students and thanked them for choosing the direction of serving as a leader and model in their school.

### **CLOSED SESSION**

The Board recessed to Closed Session at 5:28 p.m. to consider confidential personnel information protected under G.S. 143-318.11(a)(6) and 115C-319, to consider confidential student information protected under G.S. 115C-402 and the Family Educational and Privacy Rights Act, 20 U.S.C. 1232g, to establish or give instructions concerning the Board's negotiating position related to a potential acquisition of real property, as provided in G.S. 143-318.11(a)(5), to consult with the Board of Education attorney and preserve the attorney-client privilege as provided in G.S. 143-318.11(a)(3) due to current litigation, Williams v. Wake County Public School System et al, and consult with the Board of Education Attorney and preserve the attorney-client privilege as provided in G.S. 143-318.11(a)(3) due to current litigation, Escamilla v. Wake County Board of Education et al.

The Board returned to Open Session at 6:41 p.m. on a motion by Beverley Clark, seconded by Lori Millberg. The motion was unanimously approved.

## **ACTION ITEMS- Cont'd**

### **HUMAN RESOURCES**

#### **1. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT(S)**

Eleanor Goettee made a motion to approve the following Administrative Appointment(s):  
(1) William Parker, Retired Assistant Principal to Interim Assistant Principal at Millbrook High School, effective date April 9, 2008 to June 6, 2008 (Converted Position).

- (2) Julia Smith, Interim Teacher at Hilburn Drive Elementary School to Interim Assistant Principal at Sycamore Creek Elementary School, effective date April 16, 2008 to June 30, 2008 (Converted Position).
- (3) Karen Summers, Senior Administrator, Growth and Planning to Assistant Principal at Mills Park Elementary, effective date, April 16, 2008 (Permanent Position).

The motion was seconded by Lori Millberg. The motion was unanimously approved.

Patti Head made a motion to approve the agreement reached regarding the Escamilla case in which Mr. Escamilla will have to have a successful rating in all areas of his teacher observation and the case will be dropped, if Mr. Escamilla does not achieve satisfaction, or good ratings, the case will proceed. Making note that no financial terms were sought. The motion was seconded by Patti Head. The motion was unanimously approved.

The Board returned to Closed Session at approximately 6:50 p.m. on a motion by Beverley Clark, seconded by Lori Millberg.

At approximately 8:10 p.m. on a motion by Patti Head, seconded by Lori Millberg the Board returned to Open Session.

On a motion by Eleanor Goettee, seconded by Lori Millberg the Board amended the agenda to consult with the Board attorney and preserve the attorney-client privilege as provided in G.S. 143-318.11(a)(3). The Board voted 7 to 1 to amend the agenda with Ron Margiotta casting the dissenting vote.

Lori Millberg made a motion to approve the offer to purchase and contract for the acquisition of approximately 19.04 acres (subject to survey) from Congregational Development Fund, Inc., that is located at the intersection of Rock Quarry Road and Sunnybrook Road in Raleigh, NC, for location of E-21 Elementary. The motion was seconded by Eleanor Goettee. The motion was unanimously approved.

Lori Millberg made a motion to approve, subject to staff and Board Real Estate Counsel finalization of remaining semantic issues, a Modification of the existing contract with The Wright People, LLC by supplemental instrument to assign the Board's rights to purchase the acreage that is no longer included within the planned school site to The Mason Group, and to release the Board from its obligations therefore. The motion was seconded by Eleanor Goettee. The motion was unanimously approved.

Lori Millberg made a motion to approve, subject to staff and Board Real Estate Counsel finalization of remaining semantic issues, an offer to purchase and contract for the acquisition of approximately 10 acres from The Mason Group at a price of \$95,000 per acre, said acreage being located north of Wallridge Road, together with the option to purchase approximately 2 acres south of Wallridge Road within one year from closing at a price of \$95,000 per acre, or at a price of \$100,000 within the second year after closing, if during school site design it is determined to be necessary to the site. The motion was seconded by Eleanor Goettee. The motion was unanimously approved.

**ADJOURNMENT**

With no further business coming before the Board, Kevin L. Hill made a motion to adjourn, seconded by Lori Millberg. The meeting adjourned at 8:30 p.m.

Respectfully submitted,

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Rosa U. Gill, Chair, Wake County Board of Education

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Del Burns, Superintendent, WCPSS

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Melissa R. Christmas, Recording Secretary