



**OPEN MINUTES –BOARD MEETING**  
**Tuesday, March 15, 2005**

| <b>Board Members Present</b>  | <b>Staff Members Present</b> |                               |
|-------------------------------|------------------------------|-------------------------------|
| <i>Susan Parry, Chair</i>     | <i>Superintendent McNeal</i> | Karen Banks                   |
| <i>Patti Head, Vice Chair</i> | Jo Baker                     | Maurice Boswell               |
| Kathryn Watson Quigg          | Del Burns                    | Donna Hargens                 |
| Beverley Clark                | Luther Cherry                |                               |
| Rosa Gill                     | Mike Burriss                 |                               |
| Carol Parker                  | Michael Evans                |                               |
| Amy White                     | Donald Haydon                |                               |
| Ron Margiotta                 | Bev White                    |                               |
| Bill Fletcher                 | Linda Isley                  |                               |
|                               | Janice Shearin               | <b>Board Attorney Present</b> |
|                               | Cindi Jolly                  | <i>Ann Majestic</i>           |
|                               | Toni Patterson               |                               |

*Susan Parry called the meeting to order at 4:00 p.m. Everyone recited the Pledge of Allegiance.*

**INFORMATION**

**Chair’s Comments**

- *Ms. Parry announced that the Wake County Board of Education held a public hearing on the Administration’s proposed Student Assignment Plan on March 14 at Sanderson High School. The School Board’s regular meetings will not include public comments on the plan unless changes are proposed which would reassign additional students. The board is scheduled to vote on the plan at its April 5, 2005, meeting.*
- *Carol Parker attended the Student Suspension Seminar and the North Carolina School Board Association’s Board meeting on Saturday, March 12, 2005.*
- *Ms. Parry moderated at the Battle of the Books on Saturday, March 13.*
- *Ms. Parry spoke to two groups of teaching fellows and was impressed with the dialogue and energy.*

**Superintendent’s Report**

- *Superintendent McNeal announced: Southeast Raleigh High School Robodogs attended the NASA/VCU Regional Competition in Richmond, VA; on March 3 and brought home three awards: First Place: The Autodesk Visualization Award recognizing animation by the graphics team; First Place: Robotice Competition by attaining the highest score in the country during the finals in competition with 66 teams.*
- *Broughton High School’s girls’ basketball team won the NCHSAA-4A State Championship after winning the secontionals and the Eastern Regional.*
- *Five Wake County high school students have been name Park Scholars by North Carolina State University. They are Philip Boyce, Boughton High School; Kaylan Christofferson, Green Hope High School; Carrie McMillan, Sanderson High School; Sonya Patel, Enloe High School; and Molly Tully, Wake Forest –Rolesville High School.*

- *Three Wake County schools seniors have been named Morehead Scholars by UNC-Chapel Hill. They are Kaylan Christofferson, Green Hope High School; Eleanor Oxholm, Broughton High School; and Daniel Randolph, Broughton High School.*
- *The Battle of the Books was held Saturday, March 13. The winners are as follows: Sixth Grade-first place, Carnage Middle School; runner-up, Martin Middle School; Seventh Grade-first place Daniels Middle School, runner-up Martin Middle School; Eighth Grade-first place, Ligon Middle School, runner-up, Apex Middle School.*
- *The next joint work session with the County Commissioners will be Wednesday, March 16, at 9 a.m.-12Noon.*
- *Spring Break is March 21-28.*
- *Budget work sessions are scheduled for April 5 and 12.*
- *Reminded board members of the National Board Certified Teacher’s Reception and Pieces of Gold.*

## **RECOGNITION**

### **SIR WALTER RALEIGH AWARD AT UNDERWOOD ELEMENTARY**

*The Underwood Elementary School Addition and Renovation project has received the “Sir Walter Raleigh Award for Community Appearance” from the City of Raleigh.*

## **PUBLIC COMMENT**

***Charlotte C. Turpin. Wake NCAE President.*** *Ms. Turpin asked the board for their full support of the Superintendent’s Plan for Student Success.*

### ***Roosevelt Farmer. President of Coalition of Concerned Citizens of African American Children.***

*The purpose of this organization is to create and develop a partnership with Board of Education to address long-and short-term suspensions, and to also decrease the dropout rate of African American youths. He stated concerns about Policy 6424-Gang and Gang-Related Activity. He wanted to know how the board plans to identify dress as gang-related and will school staff be trained.*

## **APPROVAL OF MEETING AGENDA**

*Beverley Clark made a motion to amend the meeting agenda to include **updated** information on Facilities-Action Agenda Item #4, “Bids for Enloe High School”; Item#5, “Bids for Martin Middle School”; and Item # 6, “ Bid for Daniels Middle School.*

*Carol Parker made a motion to amend the meeting agenda to **pull** from the Action Agenda Policy 6424-Gang and Gang-Related Activity.*

*Amy White made a motion to approve the amended meeting agenda, seconded by Carol Parker. The vote was unanimous.*

## **CONSENT ITEMS**

*Bill Fletcher made a motion to approve the Consent Agenda, seconded by Patti Head. The vote was unanimous.*

## **APPROVAL OF MEETING MINUTES**

February 1, 2005- Open Meeting  
 February 1, 2005 - Committee of the Whole  
 February 15, 2005 – Committee of the Whole

February 14, 2005- Joint Meeting Board of Commissioners and Board of Education

February 28, 2005- Joint Meeting Board of Commissioners and Board of Education

February 8, 2005 – Instructional Programs Committee Minutes

## **FACILITIES**

### **1. CHANGE ORDER: PURCHASE OF NEW MODULAR CLASSROOM UNITS.**

Bids for the purchase of two modular elementary schools with alternates for additional units, were received on November 9, 2004. Staff recommends award of Change Order No. 2 to Resun Leasing, Inc. in the amount of \$1,259,654.00 for three additional six classroom units and one additional eight classroom unit, which will be located at the Willow Springs Elementary, Holly Springs Elementary, York Elementary and Middle Creek Elementary school sites. Fiscal Implications: The total project budget is \$31,100,000, of which \$25,203,000 is currently available through PLAN 2004 appropriations of \$18,346,749 to the PLAN 2004 Mobile Classrooms – Growth project and PLAN 2000 reallocations of \$6,856,251 to the PLAN 2000 Mobile Classroom project. A future appropriation request in the amount of \$5,897,000 will be required to fully fund the Mobile Growth Project. This later appropriation will increase the PLAN 2004 program to \$564,443,749, which consists of \$550,000,000 for the original program and an additional \$14,443,749 to fund the 2005 Crowding Solution. Recommendation for Action: Board approval is requested.

### **2. CHANGE ORDER: SITE SET-UP OF MOBILE CLASSROOM UNITS / PACKAGE D-2**

Board approval is requested for Change Order No. 1 to C. Blake Lewis. This change order, in the amount of \$575,000, is for the site set-up of 25 additional mobile classroom units / Package D-2. Fiscal Implications: The total project budget is \$31,100,000, of which \$25,203,000 is currently available through PLAN 2004 appropriations of \$18,346,749 to the PLAN 2004 Mobile Classrooms – Growth project and PLAN 2000 reallocations of \$6,856,251 to the PLAN 2000 Mobile Classroom project. A future appropriation request in the amount of \$5,897,000 will be required to fully fund the Mobile Growth Project. This later appropriation will increase the PLAN 2004 program to \$564,443,749, which consists of \$550,000,000 for the original program and an additional \$14,443,749 to fund the 2005 Crowding Solution. Recommendation for Action: Board approval is requested.

### **3. BIDS: SITE SET-UP OF MODULAR UNIT AT LONGVIEW / PACKAGE A-1**

Bids were received on March 7, 2005 for the site set up of an eight classroom modular unit to be located at Longview for swing space use. Staff and Gurel Architecture, Inc. recommend award of the single-prime contract to Beau Chene Company, LLC in the amount of \$170,900. Fiscal Implications: At the March 2, 2004 Board meeting, the Board approved the total combined project budget for Longview and Special/Optional. For Longview, the current proposed budget is \$11,867,377. Currently \$5,650,261 is available from the PLAN 2000 School Building Program, \$5,566,217 is yet to be reallocated from PLAN 2000 Start-Up Funds, \$529,741 will be reallocated savings from the PLAN 2000 Special/Optional Middle School, and \$121,158 has already been spent toward the project from the State Bond Program. Recommendation for Action: Board approval is requested.

### **4. BIDS: WAKE FOREST/ROLESVILLE MIDDLE ROOF REPLACEMENT**

Bids for the roof replacement at Wake Forest/Rolesville Middle School were received on February 10, 2005. Staff and Rooftop Systems Engineers, P.C., recommend award of the single-prime contract to Curtis Construction Company, Inc. in the amount of \$743,744. Fiscal Implications: Funding is available from the total project budget of \$1,274,000, as provided in

the Re-roofing component of the PLAN 2004 School Building Program. Recommendation for Action: Board approval is requested.

## **FINANCE**

### **1. SERVICE CONTRACT: PROFESSIONAL MAIL SERVICES, INC.**

The attached contract is provided for action as per board policy 8361.1. The contract will provide mail presort services for the Wake County Public School System by the current provider and at the same cost. Fiscal Implications: Funding in the amount of \$252,184 per year for the next three years is currently available and/or projected through the Office of Community Services postage expense budget.

### **2. AUTHORIZATION FORMS**

These authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of Holly Springs Elementary. Fiscal Implications: These authorization forms are required for bank records.

### **3. REPORT OF ADMINISTRATION APPROVED CONTRACTS**

The attached summaries are provided as information in accordance with Board Policy 8361. The summaries list all change orders, and contracts having a value greater than \$50,000 and not over \$100,000, and purchase orders in excess of \$250,000 for February 2005. Fiscal Implications: Not applicable.

## **COMMITTEE CHAIRS' REPORTS**

*The Policy Committee met on Tuesday, March 9, to discuss Policy 5130-Character Education Policy. This policy is on the board agenda for board approval. The "Gang" policy received lively discussion. In April, Policy Committee will review political activities in schools. The Board Advisory Council has reviewed this policy and provided input.*

*Community Relations Committee met on March 9 to work. Recommendations will be coming to the board for approval related to charge #1 "How to communicate to specific segments of the community. Next meeting is April 13, at 3:30 p.m.*

*The Human Resources Committee continued the discussion on Goal 2008: "Teacher Enhancement and Leadership Support." The committee attended the NCAE Representative Assemble, to hear first hand why teachers are leaving.*

*The Instructional Program Committee continued its discussion of high school redesign. Patti Head Officiated at this meeting.*

*The Finance Committee canceled its meeting for March 9.*

*The Facilities Committee meeting that was scheduled to meet Wednesday, March 16, was canceled and rescheduled for Thursday, March 31, 2005, at 12:30 p.m.*

## **ACTION ITEMS**

### **FACILITIES**

#### **1. BIDS: NEW MODULAR ELEMENTARY SCHOOL ON DUBOIS SITE**

Upon re-advertisements bids were received and opened on March 7, 2005 for the site setup of the Modular Elementary School to be located on the Dubois site. There were an insufficient number of bidders on February 24, 2005 to allow opening of the bids. Staff and Gurel Architecture, Inc.

recommend award of the single-rime contract to Beau Chene Company, LLC in the amount of \$1,414,000.00. Fiscal Implications: The total project budget is \$31,100,000, of which \$25,203,000 is currently available through PLAN 2004 appropriations of \$18,346,749 to the PLAN 2004 Mobile Classrooms – Growth project and PLAN 2000 reallocations of \$6,856,251 to the PLAN 2000 Mobile Classroom project. A future appropriation request in the amount of \$5,897,000 will be required to fully fund the Mobile Growth Project. This later appropriation will increase the PLAN 2004 program to \$564,443,749, which consists of \$550,000,000 for the original program and an additional \$14,443,749 to fund the 2005 Crowding Solution.

Recommendation for Action: Board approval is requested.

*Kathryn Watson Quigg made a motion to approve, seconded by Rosa Gill. The vote was 7 to 1 to approve with Ron Margiotta voting “no.”*

## **2. BIDS: SITE SET-UP OF MODULAR UNITS AT LOCKHART ELEMENTARY AND WILLOW SPRINGS ELEMENTARY**

Bids were received on March 7, 2005 for the site setup of the six classroom modular units to be located at Lockhart Elementary and Willow Springs Elementary Schools. Staff and Brown & Jones Architects, Inc. will recommend award of the single-prime contract to Beau Chene Company, LLC in the amount of \$254,000.00. Fiscal Implications: The total project budget is \$31,100,000, of which \$25,203,000 is currently available through PLAN 2004 appropriations of \$18,346,749 to the PLAN 2004 Mobile Classrooms – Growth project and PLAN 2000 reallocations of \$6,856,251 to the PLAN 2000 Mobile Classroom project. A future appropriation request in the amount of \$5,897,000 will be required to fully fund the Mobile Growth Project. This later appropriation will increase the PLAN 2004 program to \$564,443,749, which consists of \$550,000,000 for the original program and an additional \$14,443,749 to fund the 2005 Crowding Solution. Recommendation for Action: Board approval is requested.

*Bill Fletcher made a motion to approve, seconded by Amy White. The vote was unanimous.*

## **3. CONSTRUCTION DOCUMENTS: HEDINGHAM MIDDLE**

Staff has reviewed the construction documents for Hedingham Middle School and requests Board approval and authorization to advertise for construction. Fiscal Implications: At the March 2, 2004 Board meeting, the Board approved the total combined project budget for Longview and Hedingham Middle School (Special/Optional). For Hedingham Middle School, the current proposed project budget is \$5,863,574. Currently \$6,279,915 is available from the PLAN 2000 School Building Program and \$113,400 is currently available from the PLAN 2000 Deferred Maintenance Program. The additional \$529,741 will be reallocated to the Longview Project. With the increase of the current proposed project budget for Hedingham Middle School, the total combined project budget for Longview and Hedingham Middle School will remain the same. Note: The current owner of condominium unit number 1 will reimburse WCPSS for their portion of the roof replacement of the single story condominium building. The Deferred Maintenance portion of the budget was added to cover the condominium building roofing and is not part of the original middle school budget. The roofing replacement is needed now to stop further damage to the building by water infiltration. Recommendation for Action: Board approval is requested.

*Bill Fletcher made a motion to approve, seconded by Ron Margiotta. The vote was unanimous.*

*Board Member Rosa Gill posed a question, “If named “Hedingham” may be confusing given the previous owner (business) on site. Staff will review the name and report back to the board.*

#### **4. BIDS: ENLOE HIGH**

Bids for the Enloe High School Additions and Renovations were received on February 22, 2005. Staff and Brown Jurkowski Architectural Collaborative recommend award of the single-prime contract to DeVere Construction Company, Inc., in the amount of \$27,813,000. The total of the low multi-prime bids was \$27,965,100. Fiscal Implications: The total project budget is \$34,630,401. Current available funds consist of \$9,151,942 from the PLAN 2000 School Building Program, and \$22,091,559 is from the PLAN 2004 School Building Program. This will fund the award of the construction contract. A future reallocation of \$3,386,900 is needed to fully fund the project. Recommendation for Action: Board approval is requested.

*Rosa Gill made a motion to approve, seconded by Beverley Clark. The vote was 6 to 2 to approve with Amy White and Ron Margiotta voting "no." Mr. Margiotta expressed concerns regarding the cost of the Enloe project.*

#### **5. BIDS: MARTIN MIDDLE**

Bids for the Martin Middle School Additions and Renovations were received on February 15, 2005. Staff and Davis Kane Architects, PA recommend award of the single-prime contract to DeVere Construction Company, Inc., in the amount of \$19,017,000. The low single-prime bid was \$24,017,000 prior to the credit for eliminating the gym and cafeteria. The total of the low multi-prime bids was \$24,087,280. Fiscal Implications: The total proposed project budget is \$23,919,092. Current available funds consist of \$1,157,258 from the PLAN 2000 School Building Program Start Up, and \$21,247,309 from the PLAN 2004 School Building Program. This will fund the award of the construction contract. A future reallocation of \$1,514,525 is needed to fully fund the project. Recommendation for Action: Board approval is requested.

*Kathryn Watson Quigg made a motion to approve, seconded by Beverley Clark. The vote was unanimous.*

#### **6. BIDS: DANIELS MIDDLE**

Bids for the Addition and Renovation, Phase III at Daniels Middle School were received on February 24, 2005. The electrical portion was re-bid March 7, 2005 because the only electrical bid received on February 24, 2005 was disqualified due to an error. The low electrical bidder was also disqualified due to an error on the re-bid. Staff and Cline Design, PA recommend award of the general contract to J.M. Thompson Company in the amount of \$6,648,000; award of the plumbing contract to Southern Piping Company in the amount of \$985,000; award of the mechanical contract to Climate Control, Inc. in the amount of \$3,874,000; and award of the electrical contract to Vaughan Electric Company, Inc. in the amount of \$2,376,537. The total of the low multi-prime bids is \$13,883,537 and the low single-prime bid is \$14,413,000. Fiscal Implications: The total proposed project budget is \$17,668,153. Current available funds consist of \$822,678 from the PLAN 2000 Start-Up funds, and \$15,491,361 from the PLAN 2004 School Building Program. This will fund the award of the construction contract. A future reallocation of \$1,354,114 is needed to fully fund the project. Recommendation for Action: Board approval is requested.

*Ron Margiotta made a motion to approve, seconded by Beverley Clark. The vote was unanimous.*

### **POLICY**

#### **1. POLICY 5130-CHARACTER EDUCATION**

*New; First Reading*

Character Education Policy 5130 formalizes practices and beliefs related to the importance of character education and a positive learning environment in the Wake County Public School

System (WCPSS). This Policy reflects the eight character traits adopted by WCPSS in 1993 and focuses on curriculum, climate and community involvement as core components of the Character Education Program. Fiscal Implications-None. Recommendation for Action-Staff recommends approval.

*Carol Parker made a motion to approve, seconded by Patti Head. The vote was unanimous.*

## INFORMATION ITEMS

### FINANCE

#### **1. PRESENTATION OF THE SUPERINTENDENT'S PLAN FOR STUDENT SUCCESS, 2005-2006** *(Exhibit A)*

Dr. Del Burns presented the Superintendent's Plan for Student Success for 2005-2006.

Fiscal Implications: This document establishes the Superintendent's Plan for Student Success for fiscal year 2005-2006. Also, included are Projections for 2006-2007 and 2007-2008.

*Beverley Clark requested that staff provide a copy of the Superintendent's Plan for Student Success to Judge Manning.*

### **CLOSED SESSION**

*Bill Fletcher made a motion to go into closed session at 7:15 p.m. to consider confidential personnel information protected under G.S. 115C-319, seconded by Ron Margiotta. The vote was unanimous.*

## ACTION ITEMS (cont'd.)

### HUMAN RESOURCES

#### **1. RECOMMENDATIONS FOR ADMINISTRATIVE APPOINTMENTS**

*A motion was made by Bill Fletcher, seconded by Rosa Gill to approve the following administrative appointments. The vote was unanimous.*

- *Kelly Bradshaw, assistant principal/Instructional Resource Teacher at Lufkin Road Middle School, to assistant principal at Middle Creek Elementary School. Effective April 1, 2005.*
- *Ruth Freeman, assistant principal intern at Bugg Elementary School to assistant principal at Bugg Elementary School. Effective date to be announced.*
- *Robert Matheson, III, Intervention Coordinator at Apex High School to assistant principal at Apex High School. Effective April 1, 2005.*

#### **2. RECOMMENDATIONS FOR ADMINISTRATIVE TRANSFERS**

*Information was provided to the board on the following administrative transfer.*

- *Beth Jarman, assistant principal at West Lake Elementary School, to assistant principal at Oak Grove Elementary School. Effective date March 16, 2005.*

#### **3. RECOMMENDATION FOR CAREER STATUS**

*A motion was made by Rosa Gill, seconded by Kathryn Watson Quigg to approve the following employee for Career Status. The vote to approve was unanimous.*

- *Gretchen Krueger, Green Hope High School.*

### **EMPLOYEE EXCELLENCE AWARD**

*Eighteen employees were recognized and received Employee Excellence Awards.*

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| <i>Rodney Ferrell, Master Craftsman, Environmental Health and Safety, Auxiliary Services</i> |
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| <i>Dee Bostick, Counselor, Baileywick Elementary School</i> |
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| <i>Katrenia Bryant, Teacher, Smith Elementary School</i> |
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| <i>Sandra Allen, Secretary, Weatherstone Elementary School</i>               |
| <i>Gene Daniels, Athletic Director, Salem Middle School</i>                  |
| <i>Dr. Janice Hall, Dean of Students, Wake-Forest Rolesville High School</i> |
| <i>Stella Shelton, Tuition Reimbursement Officer, Human Resources</i>        |
| <i>Melissa Christmas, OCIDP-CEU Assistant, Human Resources</i>               |
| <i>Janice Shearin, Special Assistant to the Superintendent</i>               |
| <i>Bill Colavita, Catering Manager, CNS</i>                                  |

**ADJOURNMENT**

*There being no further business before the board, a motion to adjourn was made by Bill Fletcher, seconded by Rosa Gill. The vote was unanimous. The meeting was adjourned at 8:45 p.m.*

*Respectfully submitted,*

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Elwanda K. Farrow, Recording Secretary

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Bill McNeal, Superintendent, WCPSS

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Susan Parry, Chair, Wake County Board Of Education