

# WAKE COUNTY BOARD OF EDUCATION



## OPEN MINUTES –BOARD MEETING

Tuesday, March 2, 2004

<b>Board Members Present</b>	<b>Staff Members Present</b>	
<i>Susan Parry, Chair</i>	<i>Superintendent McNeal</i>	Danny Barnes
<i>Patti Head, Vice Chair</i>	Jo Baker	Mike Burriss
Kathryn Watson Quigg	Del Burns	Karen Banks
Beverley Clark	Ann Hooker	Donna Hargens
Carol Parker	Luther Cherry	
Amy White	Cindi Jolly	
Ron Margiotta	Michael Evans	
Bill Fletcher	Donald Haydon	
Rosa Gill	Linda Isley	
	Toni Patterson	<b><u>Board Attorney Present</u></b>
	Maurice Boswell	<i>Ann Majestic</i>
	Janice Shearin	
	Jonibel Willis	

*Susan Parry called the meeting to order at 4:00 p.m. Everyone recited the Pledge of Allegiance.*

### INFORMATION

#### Chair's Comments

- *Chairwoman Parry participated in Read Across America at Lynn Road Elementary School.*
- *Wake Technical Board of Trustees Chair Lide Anderson presented the new president of Wake Technical Community College, Dr. Steve Scott. Dr. Scott comes from Lenoir Community College in Kinston, North Carolina. Other Board of Trustees members present were, Mr. Jim Perry and Harvey Montague. Mr. Jim Talton was out of town on business. The board was also given a copy of the 2002-2003 Annual Report for the community college.*

#### Superintendent's Report

- *Superintendent McNeal asked that a "Resolution for School Social Workers' Week-March 7-13, 2004," be added to the Action Agenda.*
- *Mr. McNeal reminded the board that Pieces of Gold will be at the BTI Center, Thursday, March 18, 2004.*

### APPROVAL OF MEETING AGENDA

*Beverley Clark made a motion to amend the meeting agenda to add a closed session item to consider confidential student information protected under the Family Educational Rights and Privacy Act (FERPA) and G.S. 115C-402.*

*Beverley Clark made a motion to amend the meeting agenda to add backup information to the "Year 2004 Legislative Agenda" under the Action Agenda.*

*Bill Fletcher made a motion to add to the Consent Agenda "Resolution for School Social Workers' Week-March 7-13, 2004."*

*Bill Fletcher made a motion to approve the amended meeting agenda, seconded by Beverley Clark. The vote was unanimous.*

*Susan Parry reported that on Wednesday, March 17, 2004, the board will hold public hearings on Student Assignment at two locations: Green Hope High School and East Wake High School. Citizens who sign up to address the board during the public hearing will be called on in priority order. Each individual speaker will be allowed three minutes for remarks.*

### **PUBLIC HEARING**

***Kelly Borden-Parent.*** *Because of the overcrowding at Brassfield Elementary School, the board approved the extension of the modular units at Brassfield Elementary School. The parents, teachers, and students just wanted to say thank you.*

### **CONSENT ITEMS**

*Bill Fletcher made a motion to approved the Consent Agenda, seconded by Ron Margiotta. The vote was unanimous.*

### **APPROVAL OF MINUTES**

January 21, 2004-Program Committee Meeting  
January 13, 2004- Community Relations Meeting  
February 10, 2004-Community Relations Meeting

### **1. RESOLUTION FOR SCHOOL SOCIAL WORKERS' WEEK-MARCH 7-13, 2004 *(Exhibit A)***

The week of March 7-13, 2004, has been proclaimed by Governor Easley as "School Social Workers' Week in North Carolina. Approving this resolution recognizes our appreciation of the work done to support our students by school social workers. Be sure to show our social workers how much they are appreciated not only next week, but also throughout the year.

### **FACILITIES**

#### **1. PLAN 2004 BUILDING PROGRAM: PROPOSED CAPACITY FOR "E11"**

Board approval is requested to increase the capacity of elementary school "E11" from 677 students and 40 teaching spaces, to a capacity of 792 students and 46 teaching spaces. The site purchased for "E11" on Forestville Road will accommodate a larger school and make better use of the 26-acre site. At the February 10, 2004 meeting of the Board of Education Facilities Committee, the concept was reviewed for advancing construction of "E11" as one of the larger elementary schools (792 student capacity) versus the original scope (677 student capacity). In addition to the increase in the number of teaching spaces, the media center and the dining room will also be proportionally increased in size. Changes to the site will include longer driveway for car drop-off/pick-up and additional parking spaces. Fiscal Implications: The capacity and budget for one of the other new elementary schools will be reduced to offset the budget increase at "E11". Staff will request the budgets and appropriations be adjusted to reflect this change along with the appropriation request for "E11" construction funds later. The current design appropriation for "E11" supports the larger design contract allowing the project to move forward without interruption. Recommendation for Action: Board approval is requested.

#### **2. RESOLUTION: ELEMENTARY "E10" – DESIGNER SELECTION WAIVER**

Resolution is presented to waive the traditional designer selection process and to select Small Kane Architects, PA for the design of the PLAN 2004 Elementary E10. This request is in accordance with NCGS 143-64.32, which allows the exemption of the statutory designer selection process. The specific reason for this exemption is that this is a re-use of the Cedar Fork Elementary prototype. This prototype is an efficient design ready to be site adapted which will shorten design time, reduce cost, and help expedite the project. Staff recommends proceeding with the negotiation of a design contract with Small Kane Architects, PA. Fiscal Implications: None at this time. Recommendation for Action: Board approval is requested.

### **3. UTILITY EASEMENT – TURNER CREEK ELEMENTARY**

To provide telecommunication services to the new Turner Creek Elementary facility, BellSouth Telecommunications requires an easement one (1) foot wide and six hundred fifteen (615) feet in length along Board property at N.C. Highway 55. An underground cable will be installed. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval of an easement 1 foot wide and 615 feet in length to BellSouth Telecommunications to install an underground telecommunications cable to serve Turner Creek Elementary.

### **4. CHANGE ORDER NO.1: DOUGLAS ELEMENTARY**

On October 8, 2003, the Board approved the design consultant agreement for Douglas Elementary with Schenkel & Shultz, PA. The proposed compensation for the design consultant equaled \$483,600. Contracts were issued for the design phase only for \$314,340 for design narrative through 67% of design development. With the approval of the PLAN 2004 School Building Program, Board approval is now requested for change order No. 1 to Schenkel & Shultz, PA in the amount of \$169,260 for the construction administration phase of the basic contract. Approval of this change order will fully fund the design consultant agreement. Fiscal Implications: Funding is available from the total project budget of \$8,657,268, of which \$760,753 is from the PLAN 2000 School Building Program start-up funds, \$7,896,515 is from the PLAN 2004 School Building Program. Recommendation for Action: Board approval is requested.

### **5. CHANGE ORDER NO. 2: BROUGHTON HIGH**

On August 5, 2003, the Board approved the design consultant agreement for Broughton High renovations to the Holliday Gym and Auxiliary Gym with Cherry Huffman Architects, P.A. The proposed compensation for the design consultant equaled \$418,500. Contracts were issued for the design phase only for \$272,025 for design narrative through 50% design development phase. With the approval of the PLAN 2004 School Building Program, Board approval is now requested for change order No. 2 to Cherry Huffman Architects, P.A. in the amount of \$146,475 for the construction administration phase of the basic contract. Approval of this change order will fully fund the design consultant agreement. Fiscal Implications: Funding is available from the total project budget of \$6,120,466, of which \$1,000,000 is from PLAN 2000 School Building Program and \$5,120,466 is from PLAN 2004 School Building Program. Recommendation for Action: Board approval is requested.

### **6. CONSTRUCTION DOCUMENTS: BROUGHTON HIGH**

Staff has reviewed the construction documents and requests Board approval, and authorization to advertise for the construction of Broughton High Holliday Gym renovations. Fiscal Implications: Funding is available from the total project budget of \$6,120,466, of which \$1,000,000 is from the PLAN 2000 School Building Program and \$5,120,466 is from PLAN 2004 School Building Program. Recommendation for Action: Board approval is requested.

### **7. BIDS: FOX ROAD ELEMENTARY MODULAR DINING BUILDING, PACKAGE C-1**

A modular dining building is needed to relieve crowding in the existing dining room due to the high membership in the school. Bids for the modular dining building at Fox Road Elementary were received on February 12, 2004. Staff and Gurel Architecture recommend award of the single-prime contract to Beau Chene Company, LLC in the amount of \$293,900. Fiscal Implications: Funding is available from the total project budget of \$400,000, of which \$267,000 is from the PLAN 2004 School Building Program and \$133,000 is from Capital Outlay. Recommendation for Action: Board approval is requested.

## **8. BIDS: WILLOW SPRINGS ELEMENTARY MODULAR CLASSROOM BUILDING, PACKAGE C-2**

A new modular classroom building will be installed at Willow Springs Elementary to replace existing mobile units and expand capacity. Bids for the modular classroom building at Willow Springs Elementary were received on February 12, 2004. Staff and Gurel Architecture recommend award of the single-prime contract to Beau Chene Company, LLC in the amount of \$299,000. Fiscal Implications: Funding is available from the total project budget of \$400,000, of which \$211,500 is from the PLAN 2004 School Building Program, and \$188,500 is from Capital Outlay. Recommendation for Action: Board approval is requested.

## **FINANCE**

### **1. AUTHORIZATION FORMS**

These authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of Fuquay-Varina Middle. Fiscal Implications: These authorization forms are required for bank records.

### **2. CHANGE ORDER 2 TO ST TECH, INC. SERVICE AGREEMENT**

Technology Services has had an agreement with ST Tech since January 2003 to provide functional and technical support for all Payroll and Human Resources functions, which includes the HRMS module of the Oracle ERP. Change Order 1 to the original agreement was approved in June 2003 to extend the term through the 2003-04 fiscal year. ST Tech has provided additional contracted personnel during the year thus causing the invoiced amounts to increase. Additional funding is required to cover remaining invoiced amounts through June 30, 2004. Fiscal Implications: Total amount of change order is \$122,400. Funding for contracted services is available in the Technology Services current expense budget

## **PROGRAM**

### **1. POLICY 6400 –CODE OF STUDENT CONDUCT**

*(Revised: First Reading)*

The purpose of this policy revision is to update policy to reflect current system process/trends. Fiscal Implications-None. Recommendation for Action-Staff recommends board approval.

### **2. POLICY 6410 –INAPPROPRIATE STUDENT BEHAVIOR**

*(Revised: First Reading)*

The purpose of this policy revision is to update policy to reflect current system process/trends. Fiscal Implications-None. Recommendation for Action-Staff recommends board approval.

## **HUMAN RESOURCES**

### **1. RECOMMENDATIONS FOR EMPLOYMENT *(Exhibit B)***

## **COMMITTEE CHAIRS' REPORTS**

- *Amy White reported that the Human Resources Committee would meet on March 9, 2004, at 3:30 p.m.*
- *Bill Fletcher reported that the Policy Committee would meet on March 9, 2004, at 11 a.m.*
- *Patti Head reported that the Community Relations Committee would meet on March 9, 2004, at 2 p.m.*

## **ACTION ITEMS**

### **FACILITIES**

#### **1. NAME OF THE BASEBALL FIELD AT BROUGHTON HIGH IN MEMORY OF WILEY A. WARREN**

The Broughton High community has recommended that the baseball field at the school be named Wiley A. Warren Memorial Field in honor of Mr. Wiley A. Warren who passed away on October 3, 2003. Mr. Warren's contributions to Raleigh as well as Broughton High are immeasurable. Coach Warren was responsible for initiating Babe Ruth baseball in Raleigh and Wake County and was involved in starting and continuing many of the existing youth summer and fall baseball programs in the Raleigh area. In 1976, Wiley Warren, along with Ernest Helms and Principal, Dr. Richard Jewell founded the Broughton High School Athletic Booster Club. He raised money, and supplied much of the labor to build the dugouts, storage facilities, press box, three batting cages, and the tree lined exterior of the field. In the early eighties, Wiley was diagnosed with cancer and retired from his position with the state. He spent his recuperation time improving and maintaining BHS's field. However, he took the beautification and the improvement of the Broughton baseball field facility as his personal project in order to get through his illness. Since the eighties, Wiley Warren has volunteered not only as the groundskeeper but also as an assistant coach to the BHS baseball team. Coach worked with Broughton student/athletics throughout the spring, summer, and fall for those many years. In 1999, he had to relinquish an active role as coach due to deteriorating health, but he would call to check on the team and actually would raise money for BHS baseball from his bed. It is appropriate to name the baseball facility after Mr. Wiley A. Warren. Fiscal Implications: Cost of a plaque or sign will be funded by private donations. Recommendation for Action: Board approval is requested.

*Patti Head made a motion to approve, seconded by Beverley Clark. The vote was unanimous.*

## **INFORMATION**

### **FACILITIES**

#### **1. PLAN 2000/2004 STATUS REPORT/DISCUSSION (Exhibit C)**

Staff will provide an annual update of the PLAN 2000 and PLAN 2004 School Building Programs that will reflect schedule, funding and capacity information. Fiscal Implications: No fiscal implications at this time. Recommendation for Action: This item is for information only.

### **PROGRAM**

#### **1. GROWTH MANAGEMENT ASSIGNMENT PLAN FOR 2004-2005 (Exhibit D)**

The staff of the Office of Growth Management will present recommendations for the 2004-2005 Growth Management Assignment Plan to the Board. The opening of new schools will require additional buses to service the new routes. This item is presented for information.

### **CLOSED SESSION**

*Bill Fletcher made a motion to go into closed session at 6 p.m. to consider confidential student information protected under the Family Educational Rights and Privacy Act (FERPA) and G.S. 115C-402, seconded by Rosa Gill. The vote was unanimous.*

**Break 6 p.m.**

**Reconvened 6:30 p.m.**

### **SPOTLIGHT ON STUDENTS**

*Fifteen students were recognized as Spotlight on Students award winners.*

Kendall Dawson, Hilburn Elementary  
 Monica Lerew, East Wake Middle  
 Nostalgia Powe, Green Elementary  
 Leah Osae, Dillard Drive Elementary  
 Kacie McFadden, Green Hope Elementary  
 Da'Shaun Geter, Underwood Elementary  
 Kendall Johnson, Leadmine Elementary  
 Johny Garcia, Morrisville Elementary  
 Bill Foreman, Davis Drive Elementary  
 Shelby Spoone, Salem Elementary

Michael Thomas, East Millbrook Middle  
 Megan Beadle, Wake Forest Elementary  
 Larry Bolden, Mt. Vernon School  
 Bre'Asia Jefferys, Wake Forest-Rolesville Middle  
 Terrill Harrington, Ballentine Elementary

### **ACTION ITEMS (cont'd)**

#### **FACILITIES (cont'd)**

##### **2. PLAN 2000 PROPOSED REVISIONS: SPECIAL/OPTIONAL SCHOOLS PLANNING CONCEPT**

Staff will present a revised funding plan that addresses a new special/optional middle school and renovations/additions at Longview. The original PLAN 2000 program included a new special/optional middle school and new Longview building at a total cost of \$11,988,586. On October 8, 2002, the BOE approved an additional \$5,566,217 for a new K-12 optional school with additional capacity. Due to the difficulty in acquiring a new site for this school, it is recommended that the additional capacity be added to Longview and build a special/optional middle school on a smaller site within the approved total budget of \$17,554,803. Fiscal Implications: The proposed master plan for Longview and the new special/optional middle school does not change the total funding required. Recommendation for Action: Board approval is requested.

*Ron Margiotta made a motion to approve, seconded by Carol Parker. The vote was unanimous.*

##### **3. SCHEMATIC DESIGN: NORTH GARNER MIDDLE**

Staff will present the schematic design documents prepared by Skinner Lamm & Highsmith, P.A. for the construction of renovations and site improvements at North Garner Middle. Fiscal Implications: Funding is available from the total budget of \$9,425,907, of which \$583,058 is from the PLAN 2000 School Building Program start-up funds and \$8,842,849 is from PLAN 2004 School Building Program. Recommendation for Action: Board approval is requested.

*Amy White made a motion to approve, seconded by Rosa Gill. The vote was unanimous.*

#### **FINANCE**

##### **1. PURCHASE OF SCHOOL BUSES, MAINTENANCE SERVICE TRUCKS, AND ACTIVITY BUSES (Exhibit E)**

Approval is requested to purchase twenty school buses, three maintenance service trucks, and ten activity buses to accommodate growth. Higher than anticipated growth has generated a need for more buses than the number currently available and on order. Having only one bus maintenance facility in the county dictates purchase of maintenance service vehicles so mechanics can be dispersed to several bus parking lots throughout the county to perform required maintenance. Activity buses are needed to implement a plan to start replacing over-mileage and outdated activity buses that are rapidly becoming safety concerns. Fiscal Implications: A total of \$1,968,261 capital outlay is required (\$1,260,000 for school buses, \$45,861 for service trucks, and \$662,400 for activity buses). Funds are available in the current budget as reflected on the potential changes to budget report.

*Kathryn Watson Quigg made a motion to approve, seconded by Amy White. The vote was unanimous.*

**LEGISLATIVE****1. 2004 LEGISLATIVE AGENDA**

The 2004 Legislative Agenda has been reviewed by the Legislative Committee and is being presented for board approval.

*Bill Fletcher made a motion to approve, seconded by Patti Head. The vote was unanimous.*

**ADJOURNMENT**

*There being no further business, Susan Parry adjourned the meeting at 7:45 p.m.*

*Respectfully submitted,*

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Elwanda K. Farrow, Recording Secretary

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Bill McNeal, Superintendent, WCPSS

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Susan Parry, Chair