



**WAKE COUNTY BOARD OF EDUCATION
MEETING MINUTES
February 2, 2010**

<u>Board Members Present</u>	<u>Staff Members Present</u>	
Ron Margiotta, Chair	Superintendent Del Burns	Don Haydon
Debra Goldman, Vice Chair	Terri Cobb	David Holdzkom
Kevin L. Hill	Danny Barnes	Ann Hooker
Anne McLaurin	Kathy Chontos	Julye Mizelle
Chris Malone	Marvin Connelly	Cathy Moore
Carolyn Morrison	Joe Desormeaux	David Neter
Deborah Prickett	Chuck Dulaney	Andre Smith
John Tedesco	Michael Evans	Mark Winters
Keith Sutton	Stephen Gainey	
	Lloyd Gardner	Board Attorney Present
	Donna Hargens	Ann Majestic

Chair, Ron Margiotta, called the meeting to order at 3:08 p.m. Everyone recited the Pledge of Allegiance.

Superintendent's Comments

- Fourteen Wake County Magnet Schools recently received National recognition. The 2010 National Magnet Schools of Excellence included:
 - Bugg Elementary,
 - Conn Elementary,
 - Joyner Elementary,
 - Wiley Elementary,
 - Ligon Middle, and
 - Garner High School.

The 2010 National Magnet Schools of Distinction include:

- Combs Elementary,
- Brooks Elementary,
- Douglas Elementary,
- Hunter Elementary,
- Washington Elementary,
- Centennial Middle, and
- East Garner Middle School.

The schools were selected from a national field of over 2,000 magnet schools based on rigorous criteria that includes innovative instructional strategies, student achievement, diversity goals, and parent and community involvement.

The accomplishment of these schools shows the level to which WCPSS magnet programs meet and exceed the national standard for magnet schools. Dr. Burns congratulated the principals, the school staffs, students, and communities at each of

the schools.

- During the second week in January, five educators from Indonesia visited the three Leadership Magnet Schools: Combs Elementary, Centennial Middle, and Southeast Raleigh High School. The schools were interested in replicating the programs they learned about in Wake County through Stephen Covey's book, *The Leader in Me*.
- Sanderson High School Senior, Aliyana Stewart, placed first in music at the Women's Club of Raleigh "Annual Arts Festival". First place winners at the local festival compete at the District Arts Festival in Raleigh on February 13th. Sanderson music teacher Marshall Butler praised Aliyana for her "tremendous musical aptitude and superb work ethic."
- The Athens Drive High Symphonic Band has been accepted to perform for the 2010 "Music for All/Bands of America" National Concert Band Festival in Indianapolis in March. Athens Drive is one of 16 high school bands from across the nation invited to participate. The festival is a non-competitive event, with ensembles performing for a knowledgeable audience and receiving input and clinics from a panel of leading music educators. Student members will also participate in master classes with professional musicians as well as other special events.
- Dillard Drive Elementary will partner with members of the community to host an environmental education day on Saturday, February 27th. The staff and parents will be joined by Hope Community Church members, Standard Construction and Landscaping, and Home Depot of Cary to install a bird sanctuary and butterfly retreat, created by Kiper Landscape Designs, on the school grounds. The goals are to support specific grade level objectives and to become environmental stewards.
- Tom Huffstetler conducted the first Wimba session with teachers. Wimba is a technology tool used to conduct staff development. The session went well and the Second Language teachers brainstormed a variety of ways that Wimba can be used in other training. Dr. Burns thanked Mr. Huffstetler and the Instructional Services Division for making this possible.
- Senior Administrator for Elementary Science, Cathy Horne, has been selected as an Outstanding Administrator in Science, Mathematics, and Technology Education as recognized by the North Carolina Science, Mathematics, and Technology Education Center. Ms. Horne will be honored on Saturday, April 17th at the Celebration of Science, Mathematics, and Technology Education held at the Embassy Suites in Cary. A video about Ms. Horne's work will be shown at the celebration. In addition, Ms. Horne will receive a \$1,000 award.
- Dr. Burns reminded parents that registration for children attending kindergarten in 2010-2011 will begin on Thursday, February 4th. Parents should register their child at a WCPSS Elementary School. Parents will need to bring a certified copy of their child's birth certificate, documentation of residence, and the child's immunization record. To be eligible for kindergarten, a child needs to be age 5 on or before August 31, 2010. Dr. Burns shared that it is critical that parents register their child early to assist schools with planning.
- During the last few days, Wake County has experienced its first snowfall in 2010. Dr. Burns thanked the many people who work hard to assist in ensuring inclement weather events such as the one recently, are handled in the safest possible manner for students

and staff. Individuals in Communications, Security, Transportation, Facilities, Athletics, Principals, and school staffs are to be commended.

Board Members' Comments

- Dr. Morrison shared that on January 21st, she attended the Boosters Program graduation at Mt. Vernon Middle School. Fifteen students representing 7 cultures graduated from the program. On January 28th, Dr. Morrison attended the Wax Museum presentation at Brooks Elementary School, and on January 28th, the District 6 Board Advisory Council met at Millbrook Elementary School where Dr. David Holdzkom presented information regarding student achievement and test scores.
- Mrs. Goldman shared that the Board has new Robert's Rules of Order placemats. The placemats were parting gifts from the North Carolina School Board Association for those who attended School Board 101.
- Mr. Hill shared that he had the opportunity to visit with Dee Bostick, Counselor at Baileywick Elementary and Kelsey Augst, Counselor at Hilburn Elementary to review their RAMP applications. Mr. Hill stated that both schools have very impressive programs. Mr. Hill thanked Mayor Weinbrecht of Cary of setting up the Mayor's Breakfast that the Board attended on January 22nd.
- Mr. Tedesco commended Dr. Anne McLaurin on her forum at Combs Elementary.

APPROVAL OF MEETING AGENDA

Mr. Margiotta pulled Item #6, RECOGNITION OF THE FALL SPORTS SEASON ATHLETIC STATE CHAMPIONS, and Item #58, SPOTLIGHT ON STUDENTS. The items were pulled due to the inclement weather.

Kevin L. Hill made a motion to approve the Amended Agenda, seconded by Debra Goldman. The motion was unanimously approved.

INFORMATION ITEMS

7. 2010-11 BUDGET DEVELOPMENT PROCESS AND REVENUE UPDATE

At its December 1, 2009 meeting, the Board requested that an update on the development of the 2010-11 Superintendent's Proposed Budget be provided by its first meeting in February 2010. An update on the revenue picture for 2010-11 will also be presented. Fiscal Implications: The 2010-11 Superintendent's Proposed Budget will include Central Services reductions of \$20 Million. The budget cuts are required to address additional funding reductions and cost increases for the 2010-11 year. Recommendation for Action: Presentation is for information only.

Chief Business Officer, David Neter presented information to the Board. Mr. Neter shared that at the December 15, 2009 Board of Education Meeting, he gave an updated status report of the development of next year's budget and also provided a look backwards over the prior 13 months to give the Board a sense of where the school system had come from.

Mr. Neter shared that as staff began the development of next year's budget, staff did so with the knowledge that there would be significant challenges; challenges even greater

than what was faced in developing this current year's budget. In 2010-11, there will be added costs associated with opening 4 new schools. There will be added costs with approximately 4,000 additional students coming into the school system, and there will be added costs associated with benefit rate increases. At the same time, staff must develop plans to absorb these additional costs, and plan for known state budget reductions and other known revenue reductions for next year.

In November 2009, the Superintendent directed staff to develop plans for reducing Central Services budgets by just over \$20 million to meet the increased costs and reduced revenues. Mr. Neter provided at high level review of what the increased costs and reduced revenues are:

- There will be an \$8 million discretionary reduction of state budget,
- There will be a \$3.1 million increase in benefit costs for employer retirement,
- There will be a \$1.5 million increase in costs for dental insurance and teacher supplemental pay,
- To keep the existing teacher supplemental pay schedule in place will require an additional \$450,000.
- There will be a \$1.1 million increase in benefit costs associated with a 9% increase in health coverage premiums,
- Undesignated fund balance that can be used toward next year's operating budget is decreasing by \$3 million, based on the Board of Education's Undesignated Fund Balance Policy.

These items total \$17 million and are the basis for the Superintendent's directive to find \$20 million to reduce from Central Services budgets. Mr. Neter stated that the \$20 million represents approximately 10% of Central Services budgets and because 80% of the school system's budgets goes towards salary and benefits of staff, those reductions will directly impact staff and the ability to support schools.

Next year's budget is being developed assuming that there will be no change in local funding and that there will be no change to the state funding formulas. Next year's budget proposal will include repurposing of funding, formula changes, budget reductions, and expenditure deferrals.

Mr. Neter then shared next year's Central Services reductions. These reductions were presented in 3 categories:

Elimination of Vacant Positions

- These are vacant Central Services positions that have been held vacant with the hiring freeze that was put into place late November 2008.
- Once the positions are eliminated, the temporary loss of support becomes permanent and when the economy recovers, the positions will be permanently eliminated.

Significant Reductions in Contracted Services and other Non-Personnel Services

- Response and resolution times will likely increase, and
- Certain services will either be curtailed or eliminated

Elimination of Filled Positions

- A reduction in force will be proposed for 75-100 positions to be eliminated from the Central Services Staff.

Mr. Neter reminded the Board that at the December 15th Board of Education Meeting, he shared with the Board that staff received at 40% reduction in textbook funding from the state for the current year and that next year, there is no additional funding from the state. In late 2009, staff developed a Textbook Committee to review how staff would manage the situation with no additional funding coming from the state, but yet with known expenditures that have to be made. The expenditures include consumable textbook products, science kits, other related supplies, and replacement textbooks. The Committee that staff pulled together included principals from elementary, middle, and high schools, staff from Curriculum and Instruction representing all three levels of school, staff from budget, and other related finance staff. In anticipation of not having any state funding next year, at the beginning of this current year staff froze any carryover amounts that the schools had for textbook funding. The Committee is in the process of finalizing the plan.

Mr. Neter stated that the proposed budget for next year is being developed with the assumption that the school system will have flat local funding and will be funded with the same state formulas as previously. The budget is also being developed with the known state budget reductions. The State Budget Office has asked Phillip Price, the Chief Financial Officer, to provide budget scenarios for next year that shows a 3% increase in funding, as well as, 3%, 5%, and 7% reductions. The Legislature will convene in May and it's possible that other changes will be made by the Legislature, however, the changes will likely be after the Board of Education's budget has been adopted. The Proposed 2010-11 Budget will include only currently known state budget reductions and assumes all other state funding formulas will remain the same.

Mr. Neter stated that Wake County currently faces an \$18 million budget gap for next year. Ten of the \$18 million is attributable to increased costs of the county government and \$8 million of the \$18 million is due to revenue shortfalls. County government departments are preparing proposals to meet the funding gap. The proposed school system budget for next year will assume no change in county appropriation. Mr. Neter stated that with flat local funding, there will be another reduction in per pupil local expenditures next year.

At this time, staff does not anticipate any mid-year funding reductions from the state or the county. Currently, county revenues for the current year are between \$8 million and \$11 million, which are under projection. The County is managing this through a hiring freeze and through possible reductions in areas that are seeing reduced workloads based upon the economic downturn. The State is also seeing revenues come in under projections for the current year.

Mr. Neter shared that the decisions that staff has had to make in developing the proposed budget for next year have been very difficult. At the March 2, 2010 Board Meeting, the Superintendent's Proposed Budget for 2010-2011 will be presented.

8. POTENTIAL CHANGES IN LOCAL EXPENDITURES FOR 2009-2010

To report potential changes in local expenditures for 2009-2010 as of December 31, 2009. Fiscal Implications: Potential adjustments within the local budget.

Transactions transferring budget between accounts will be reported to the Board of Education with all Budget Amendments and Transfers quarterly. Recommendation for Action: No action. Administration is reporting potential changes in local expenditures.

Terri Kimzey presented information to the Board. Ms. Kimzey shared the changes in local expenditures for the second quarter. They include:

- **Teacher Assistants as Substitutes** **\$296,000**
WCPSS has approximately 28% fewer regular education teacher assistants as of day 10 student counts due to the removal of third grade student counts from the funding formula. It is likely the teacher assistant as substitute and regular teacher assistant overtime pay expenditures will be less by this same percent. We are shifting teacher assistant positions from the local budget to the state budget in this amount.
- **Risk Management** **\$200,000**
Actual insurance premiums were less than projected insurance premiums for 2009-10.
- **Second Month Average Daily Membership Adjustment** **\$177,241**
The State reduced Classroom Teacher months by 315 months of employment as of the second month average daily membership adjustment. In the local budget, the supplementary pay and matching dental insurance costs are saved. The State reduced Instructional Support months by 40 months of employment as of the second month average daily membership adjustment. In the local budget, the supplementary pay and matching dental insurance costs are saved.
- **Human Resources** **\$140,695**
Reductions were made to the Human Resources budget after the first quarter financial review.
- **Change in Teacher Assistant Formula** **\$78,122**
Third grade was removed from the teacher assistant formula. Employer matching dental insurance is saved on 3330 months of employment.
- **Classroom Materials and School-Based Copier Costs** **\$66,046**
Unallotted balances in classroom materials and school-based copier costs after the day 10 adjustments to schools.
- **Startup Dollars for New Schools** **\$37,641**
Unspent carryover funds from prior year expire on September 30. Residual balances are transferred as savings.
- **Communications** **\$33,000**
Funds transferred due to savings in the printing and binding and advertising codes due to the discontinuation of the Vision and the Superintendent's Mid-Term reports.
- **Literacy Teacher** **\$27,605**
Remove 6 months literacy teacher from local funds. Four months were shifted to federal dollars and 2 months were not allotted to schools.

➤ Computer Insurance Funds for Theft/Vandalism of Laptop Computers and Peripheral Equipment	\$10,000
Funds should not have been in the beginning base budget. These dollars are reserved in fund balance each year and are requested as needed through an appropriation of fund balance.	
➤ Area Superintendents	\$4,240
Transfer funds for refreshments for principals' meeting to savings. This cost is being paid through Community Schools resources.	
To correct a keying error in the budget development file. Each are superintendent should have a non-personnel budget equal to \$959 per school in each area. The Southern Area budget was understated by \$760.	
Subtotal – SAVINGS	\$5,710,244
Costs that have occurred include:	
➤ One-time allotments by Administration to Schools (2009-10 only)	(\$139,682)
3.5 months teacher at Green ES due to a leave situation.	
7.5 months teacher at Leesville HS due to a leave situation.	
3.0 months principal at Creech Road ES due to a leave situation.	
2 months teacher at West Lake ES due to a leave situation.	
7.5 months assistant principal at Mills Park ES.	
➤ Non-Instructional Support	(\$2,591,380)
Costs for school-based clerical and custodial staff. When employees were moved from state funds to federal ARRA Stabilization funds, costs such as longevity, annual leave, disability, bonus annual leave, and worker's compensation had to be covered within the dollar allotment previously applied only to salaries and benefits. All staff displaced from the state budget could not be moved to the federal ARRA dollars. Some staff had to be moved to local funds.	
➤ Charter Schools	(\$985,000)
Adjust budget for estimated amount due to charter schools for county appropriation and fines and forfeitures based on current year revenue levels and charter school student memberships.	
➤ Dental Insurance and Supplementary Pay from Conversions	(\$382,438)
Supplementary pay and dental insurance are not needed in the local budget when state In-School Suspension Teacher months are converted to Teacher Assistants.	
Supplementary pay and dental insurance are not needed in the local budget when state LEP Teacher months are converted to Teacher Assistants. Supplementary pay and dental insurance needed for Teacher Assistant to Teacher conversions.	
➤ Credit Monitoring Contract	(\$97,848)
To transfer funds to contracted services for a one-time credit monitoring contract.	
➤ Graduation	(\$65,506)
Adjust graduation budget for estimated costs for 2010.	
➤ Reduction in Force and COBRA Subsidy	(\$46,036)
Employer matching hospitalization and dental costs due to state employee severance package for reduction in force and COBRA subsidy.	
SUBTOTAL – COSTS	(\$5,149,972)
NET SAVINGS	\$560,272

CLOSED SESSION

John Tedesco made a motion to go into Closed Session at 3:42 p.m. to consider confidential personnel information protected under G.S. 143-318.11 (a)(6) and 115C-319, and to consider confidential student information protected under G.S. 115C-402 and the Family Educational and Privacy Rights Act, 20 U.S.C. 1232g. The motion was seconded by Debra Goldman. The motion to go into Closed Session was unanimously approved.

The Board returned to Open Session at 4:04 p.m.

9. PUBLIC COMMENT – 4 P.M.

Citizens who signed up to address the board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.

- **Lisa Boneham (5300 Balony Dawn Court, Raleigh, NC)** – Ms. Boneham respectfully requested that the Board change the year-round application elementary school in northwest Raleigh to Sycamore Creek and the year-round application middle school to East Cary Middle and Durant Road Middle School.
- **Joe Ciulla (201 Briardale Ave. Cary, NC)**- Mr. Ciulla asked the Board to stay the course. Mr. Ciulla also shared his thoughts regarding the assignment plan of John Tedesco and the Task Force being created for economically disadvantaged students.
- **Anne Courie-Meulihle (3449 Blue Ridge Rd, Raleigh, NC)** – Ms. Courie-Meulihle urged the Board to look for new and innovative ways to uplift all children of Wake County. Ms. Courie-Meulihle asked the Board to work with Board Policy 6200 and talk with community leaders to come up with a plan that works for the entire community.
- **Christie Albert (1833 Wescott Dr. Raleigh, NC)**- Ms. Albert thanked the Board for their service to the community and shared her thoughts regarding the benefits that at-risk students receive at Brassfield Elementary.
- **Susan Evans (2016 W. Sterlington Pl. Apex, NC)** – Ms. Evans spoke to the Board regarding calendar choice assignment options and her disappointment in the conduct of the new Board majority.
- **Jim Martin (8613 Caratmon Court, Apex, NC)** – Mr. Martin spoke to the Board regarding the survey that was conducted and his feelings regarding it.
- **Jennifer Lanane (3900 Merton Drive, Raleigh, NC)** – Ms. Lanane spoke to the Board regarding early release Wednesdays and the importance of collaborative and embedded time in the work day for teachers.
- **Vickie Adamson (1313 Shadyside Drive, Raleigh, NC)** – Ms. Adamson spoke to the Board regarding the seven character education traits and shared a copy with each Board member.
- **Jack Michaels (2613 Catalina Drive, Raleigh, NC)** – Mr. Michaels spoke to the Board in favor of maintaining the current assignment policy and the diversity that it fosters. Mr. Michaels requested that the Board preserve the legacy of 40 years of desegregation efforts.

- **Amy Lee (1215 Ivy Lane, Raleigh, NC)** – Ms. Lee spoke to the Board regarding her views on the Board voting to spend up to \$75,000 on legal services from attorney Thomas Farr.
- **Hardin Engelhardt (3204 Orchestra Ct., Apex, NC)** – Ms. Englehardt thanked the Board for their service to the community. Ms. Englehardt urged the Board to keep the diversity policy in tact.
- **Sheri Ademola (400 Froyle Ct.)** – Ms. Ademola shared her views and thoughts with the Board regarding the surveys that were conducted.
- **Victor Galloway (2809 Clonnel Court)** – Mr. Galloway spoke to the Board regarding his thoughts and views surrounding neighborhood schools and the diversity policy.
- **Neel Mandarilli (106 Withwyndle Court)** - Mr. Mandarilli spoke to the Board regarding the relationship between the magnet program and the diversity policy and the benefits that the diversity policy has for economically disadvantaged students.
- **Rene Gupta (304 Royal Tower Way)** - Ms. Gupta spoke to the Board regarding diversity and the magnet program. Ms. Gupta shared her thoughts on their importance to the school system.
- **Jennifer Mansfield (10701 Birde Ct., Raleigh, NC)** – Ms. Mansfield spoke to the Board regarding her thoughts on investigating the magnet program.
- **Janice Vetter (106 Thamesford Way, Cary, NC)** – Ms. Vetter spoke to the Board regarding progression from application year-round schools and the proposed reassignments.

CONSENT ITEMS

Debra Goldman made a motion to approve the January 19, 2010 Committee of the Whole Meeting Minutes. The motion was seconded by Chris Malone. The motion was unanimously approved.

Kevin L. Hill made a motion to approve the Consent Agenda, seconded by John Tedesco. The motion was unanimously approved.

10. APPROVAL OF MEETING MINUTES

January 19, 2010 - Committee of the Whole Meeting Minutes

FINANCE

11. BUDGET AMENDMENTS AND TRANSFERS, 2009-2010

To report changes in the budget resolution resulting from transactions processed during October - December, 2009. Fiscal Implications:

Adjust State Public School Fund	+	\$	9,329,103
Adjust Local Current Expense Fund	-	\$	4,353,527
Adjust Federal Grants Fund - State	+	\$	409,989
Adjust Capital Outlay Fund	+	\$	256,620
Adjust Multiple Enterprise Fund	-	\$	465,810
Adjust Direct Grants Fund	+	\$	6,726,261
Net Changes	+	\$	
11,902,636			

Recommendation for Action: No action. In accordance with the Budget Resolution, administration is reporting changes in appropriations.

12. GIFTS TO THE SYSTEM

Ninety-three gifts have been donated to the Wake County Public School System. The approximate value of the gifts is \$24,917.00. Fiscal Implications: Not applicable.

Recommendation for Action: No action is required.

13. TIME WARNER CABLE DEDICATED INTERNET ACCESS AGREEMENT

tw telecom currently provides 200 megabit (Mbps) ethernet Internet service to 3600 Wake Forest Road at a monthly rate of \$10,368. The contract term is set to expire this fiscal year. Due to federal requirements for application of E-rate discounts against these services, and in order to meet current application deadlines, a bid request was posted. After clarifying all requirements of the service request, three legitimate vendor proposals were received. Upon consideration of all aspects of each bid, Time Warner Cable was chosen to provide the service moving forward. Time Warner Cable was the low price bidder. A three-year contract beginning March 2010 will be executed at a monthly recurring fee of \$5,655. Contract terms will include the non-appropriation of funds clause. Fiscal Implications: Total amount for three years of service is \$203,580. Amount required this fiscal year is \$22,620 which is less than amount previously encumbered to cover current monthly rate through June. Amount required in 2010-11 and 2011-12 is \$67,860. Remaining \$45,240 would be encumbered in 2012-13. Funding for contracted services will be identified and planned for in the Technology Services 2010-11 operating budget request. Recommendation for Action: Staff is requesting Board approval of contract.

14. TIME WARNER CABLE SERVICE AGREEMENT

Time Warner Cable (TWC) currently provides WAN connections to all school system sites. This includes 25 megabit service to secondary sites and 10 megabit service to elementary sites. Due to federal requirements for application of E-rate discounts against these services, and in order to meet application deadlines, a bid request was posted and two legitimate vendor proposals were received. After considering all aspects of each bid, TWC was chosen to continue to provide these services. TWC was the low price bidder. The new rate structure represents a rate reduction over the currently contracted services. A five year agreement will be executed to begin July 1, 2010. Monthly cost of services will be \$95,806.66. Fiscal Implications: Total amount for five years of service is \$5,748,399.60. Amount required in each of the next five fiscal years starting with 2010-11 is \$1,149,679.92. Funding for contracted services will be identified and planned for in the Technology Services 2010-11 operating budget request. Recommendation for Action: Staff is requesting Board approval of agreement.

15. CENTURYLINK CENTREX SERVICE AGREEMENT

WCPSS utilizes Centrex voice service for all district sites. Centrex is the approved service offered to all agencies under a State Contract. Currently CenturyLink (formerly Embarq) is the only provider of Centrex service in the Wake Forest and Fuquay-Varina areas of Wake County. CenturyLink currently provides Centrex voice service to all school sites in the Fuquay-Varina and Wake Forest areas. Due to federal requirements for application of E-rate discounts against these services, and in order to meet application deadlines, a bid request was posted. CenturyLink was the only respondent as there are no competitive or

proven alternatives in this territory at this time. A three-year agreement will be executed to begin July 1, 2010. Based on calculations of the 2010-11 line count at the quoted rates, the monthly cost is estimated to be \$33,566.70. Fiscal Implications: Estimated total for three years of service is \$1,208,401.20. Amount required in each of the next three fiscal years starting with 2010-11 is \$402,800.40. Funding for contracted services will be identified and planned for in the Technology Services 2010-11 operating budget request. Recommendation for Action: Staff is requesting Board approval of agreement.

FACILITIES

16. TERMINATION OF DESIGN AND CONSTRUCTION AGREEMENTS

In response to reduced allocation of funds for future projects, change orders have been prepared to cancel those contracts that would have otherwise been suspended for more than two years. Cancellation of nine contracts for design and construction management for E-20, Scotts Ridge Elementary, H-8, Bryan Road Elementary, Bryan Road Middle, and Apex High will make \$3,252,697.85 available for reallocation in the future. When the affected projects are reinstated, new design and construction management agreements will be negotiated. All of the contracts are for start-up design of projects that will be funded in the next Capital Improvement Program. Fiscal implications: The total of \$3,252,697.85 from the above six projects will be available for reallocation. Recommendation for action: Board approval is requested.

STUDENT ACHIEVEMENT

17. ENLOE HIGH SCHOOL TRIP TO OYONNAX, LYON BRESSE AND ANNECY FRANCE

- Students participating will be representative of French Exchange Program, grades 9-12.
- Approximately 18 students will participate and 4 chaperones.
- Students will depart RDU Monday, June 14, 2010 and return Monday, June 28, 2010. No school will be missed as the trip is during Summer Break.
- Students will have the opportunity to learn France's history and culture by staying with host families, visiting culturally significant places and using French in natural language situations.

Fiscal Implications: The cost per student is \$1300.00. This trip is enrichment only and not a required trip. Families, private donations, and fundraising will enable students the opportunity to participate in this activity. Recommendation for Action: Board of Education approval is requested for this item.

18. GRANT PROPOSALS

- Competitive (#007610): Burroughs Wellcome Fund, Student Science Enrichment Program / Individual Schools.
- Competitive (#007710): Kroger Foundation, Kroger Foundation Grant / Individual Schools.
- Competitive (#007810): Sprint Foundation, Character Education Grant Program / Individual Schools.
- Competitive (#007910): Verizon Foundation, Verizon Foundation Grant / Individual Schools.

- Competitive (#008010): North Carolina Arts Council, Arts in Education / Individual Schools.
- Competitive (#008110): United Arts Council, Arts in Education Invitational Grant / Individual Schools.
- Competitive (#008210): Motorola, Innovation Generation Grant / Individual Schools.

Fiscal Implications: Any required cash and/or in-kind matching contributions vary by grant program. Recommendation for action: Staff is requesting Board approval.

POLICY

19. POLICY 7000: CHILD NUTRITION SERVICES

Policy Revision: Second Reading

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 7000 series review cycle. Recommendation for Action: Staff is requesting Board approval.

20. POLICY 7010: CHILD NUTRITION SERVICES RESPONSIBILITIES

Policy Revision: Second Reading

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 7000 series review cycle. Recommendation for Action: Staff is requesting Board approval.

21. POLICY 7011: DUTIES OF CHILD NUTRITION SERVICES DIRECTOR

Policy Deletion: Second Reading

The content of this policy has been placed in Policy 7010 – Child Nutrition Services Responsibilities. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 7000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

22. POLICY 7020: CHILD NUTRITION SERVICES DEPARTMENT STAFF

Policy Deletion: Second Reading

The content of this policy has been placed in Policy 7010 – Child Nutrition Services Responsibilities. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 7000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

23. POLICY 7040: CHILD NUTRITION PROGRAMS

Policy Revision: Second Reading

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 7000 series review cycle. Recommendation for Action: Staff is requesting Board approval.

24. POLICY 7041: FREE AND REDUCED PRICE MEAL BENEFITS

Policy Revision: Second Reading

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 7000 series review cycle. Recommendation for Action: Staff is requesting Board approval.

25. POLICY 5030: ESTABLISHMENT OF SCHOOL CALENDAR

Policy Revision: Second Reading

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 5000 series review cycle. Recommendation for Action: Staff is requesting Board approval.

26. POLICY 5032: SCHOOL DAY

Policy Revision: Second Reading

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 5000 series review cycle. Recommendation for Action: Staff is requesting Board approval.

27. POLICY 2911: MOMENT OF SILENCE

Policy Revision: Second Reading

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. Recommendation for Action: Staff is requesting Board approval.

28. POLICY 2000: EMPLOYMENT OF ADMINISTRATORS

Policy Revision: Second Reading

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. Recommendation for Action: Staff is requesting Board approval.

29. POLICY 2010: FILING ADMINISTRATIVE POSITIONS

Policy Deletion: Second Reading

The content of this policy has been placed in Policy 2000 Employment of Administration. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

30. POLICY 2020: PROTECTION OF ADMINISTRATORS

Policy Deletion: Second Reading

The content of this policy has been placed in Policy 2000 Employment of Administration. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

31. POLICY 2030: CONTRACTS

Policy Deletion: Second Reading

The content of this policy has been placed in Policy 2000 Employment of Administration. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

32. POLICY 2040: PROFESSIONAL GROWTH

Policy Deletion: Second Reading

The content of this policy has been placed in Policy 2000 Employment of

Administration. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

33. POLICY 2200: ADMINISTRATIVE PERSONNEL

Policy Deletion: Second Reading

The content of this policy has been placed in Policy 2000 Employment of Administration. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

34. POLICY 2201: QUALIFICATIONS AND PERFORMANCE RESPONSIBILITIES

Policy Deletion: Second Reading

The content of this policy has been placed in Policy 2000 Employment of Administration. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

35. POLICY 2240: RECRUITMENT

Policy Deletion: Second Reading

The content of this policy has been placed in Policy 2000 Employment of Administration. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

36. POLICY 2250: SELECTION

Policy Deletion: Second Reading

The content of this policy has been placed in Policy 2000 Employment of Administration. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

37. POLICY 2251: ASSIGNMENT

Policy Deletion: Second Reading

The content of this policy has been placed in Policy 2000 Employment of Administration. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

38. POLICY 2252: ORIENTATION

Policy Deletion: Second Reading

The content of this policy has been placed in Policy 2000 Employment of Administration. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

39. POLICY 2253: SUPERVISION

Policy Deletion: Second Reading

The content of this policy has been placed in Policy 2000 Employment of Administration. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

40. POLICY 2254: EVALUATION

Policy Deletion: Second Reading

The content of this policy has been placed in Policy 2000 Employment of Administration. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

41. POLICY 2255: PROMOTION

Policy Deletion: Second Reading

The content of this policy has been placed in Policy 2000 Employment of Administration. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

42. POLICY 2256: TENURE

Policy Deletion: Second Reading

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

43. POLICY 2257: TRANSFER

Policy Deletion: Second Reading

The content of this policy has been placed in Policy 2000 Employment of Administration. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

44. POLICY 2258: SEPARATION

Policy Deletion: Second Reading

The content of this policy has been placed in Policy 2000 Employment of Administration. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

45. POLICY 2260: HEALTH EXAMINATION

Policy Deletion: Second Reading

The content of this policy has been placed in Policy 2000 Employment of Administration. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

46. POLICY 2261: TIME SCHEDULES

Policy Deletion: Second Reading

The content of this policy has been placed in Policy 2000 Employment of Administration. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

47. POLICY 2262: EXPENSES FOR SYSTEM EMPLOYEES

Policy Deletion: Second Reading

The content of this policy has been placed in Policy 2000 Employment of Administration. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

48. POLICY 2263: NON-SCHOOL EMPLOYMENT

Policy Deletion: Second Reading

The content of this policy has been placed in Policy 2000 Employment of Administration. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

49. POLICY 2264: PROFESSIONAL LEAVE OF ABSENCE

Policy Deletion: Second Reading

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

50. POLICY 2265: CONFERENCES AND VISITATIONS

Policy Deletion: Second Reading

The content of this policy has been placed in Policy 2000 Employment of Administration. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

51. POLICY 2270: SALARY

Policy Deletion: Second Reading

The content of this policy has been placed in Policy 2000 Employment of Administration. This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. Recommendation for Action: Staff is requesting Board approval to delete this policy.

HUMAN RESOURCES

52. RECOMMENDATION FOR EMPLOYEMENT

- a. Professional
- b. Support

ACTION ITEMS

FACILITIES

53. RENAMING OF THE CARY HIGH SCHOOL GYM IN HONOR OF CHARLES H. ADAMS

The Cary High School Community, “Adams Hoopsters”, and the IMP Club have recommended that the Main Gym be renamed in honor of Charles H. (Charlie) Adams. Mr. Adams was a star athlete at Cary High during the 1950s, and taught and coached the basketball team there during the 1960s. He moved to the North Carolina High School Athletic Association in 1967 and served there for forty-three years--most notably as its Executive Director from 1984 until his planned retirement this month. More detailed background information is provided in the attached memorandum. In accordance with Board of Education policy 2571, it is appropriate to rename the gym in honor of Charles H. Adams, in recognition of his extraordinary service to the community and to the State of North Carolina. Fiscal implications: The cost of any plaque or sign will be funded from private sources. Recommendation for action: Board approval is requested.

Don Haydon presented information to the Board. Cary High School Principal, Doug Thilman, and Athletic Director, Kurt Klendenning shared their support of naming the Cary High School Gymnasium in honor of Mr. Charles H. Adams.

Kevin L. Hill made a motion to approve the renaming of the Cary High School gym in honor of Charles H. Adams. The motion was seconded by Debra Goldman. The motion was unanimously approved.

54. CHANGES TO CALENDAR APPLICATION AREAS

A resolution on School Calendar Choice was approved by the Board of Education on January 5, 2010, and revised at a second reading on January 19, 2010. Staff presented a plan for implementation of the resolution on January 19, 2010. The plan recommends changes in calendar choice application areas in order to balance anticipated requests with available space and avoid overcrowding. The changes impact families residing in the base areas of twelve (12) schools. Fiscal implications: Additional costs for bus transportation will be reduced if recommendations are approved. Recommendation for action: Board approval is requested.

Chuck Dulaney presented information to the Board. Mr. Dulaney shared that the Board passed a resolution on January 5th and subsequently revised that resolution on second reading on January 19th. Staff presented an implementation plan on January 19th on how they were going about the implementation. Staff provided the Board with the list of nodes that staff is proposing changing.

Mr. Dulaney requested approval of staff recommendations. Several Board members shared their concern and uneasiness of moving forward without vetting the issue in depth.

Debra Goldman made a motion to table the item until after the Board conducted the Public Hearings and after the Board has had time to evaluate survey results and fully vet the options. The motion was seconded by Kevin L. Hill. The Board voted unanimously

to table the item.

Dr. Burns requested direction and then asked that Mr. Dulaney share the process that the staff will undertake with regard to calendar applications and what a delay or change may mean for the future.

Mr. Dulaney shared that the Growth and Planning staff will need some guidance from the Board about how they would like staff to proceed. Mr. Dulaney stated that the application period will open on Monday, February 8th. During the application period which runs through the end of February; families can go online and identify that they have a child registered with the Wake County Public School System. Families can request a magnet seat that is an option for their address and/or they can request a calendar option for their address.

The Board wants staff to make every effort to place all of the calendar applications that are received. For nodes that have been identified, should staff take the applications and not process them and go ahead and process applications from other areas. Staff is unsure on how to proceed in line with the Board's resolution.

Chairman Margiotta inquired if the application process can be extended beyond the end of February. Mr. Dulaney stated that the Board can leave the application process open as long as the Board would like to, however, it pushes back the time in which staff can notify families what their school assignment is for next year and notify principals as to what they are planning for the next year.

Mr. Dulaney shared that in the past and in the plan for this year, staff tries to complete the application process by the end of February; make the placement decisions by the middle of March; set up a web-based system for families to check on the status of their application, and then let parents decide whether to accept or decline the placement. By the end of March, staff attempts to give principals a good estimate of how many students they are planning for the following year. Year-round placements requires a bit of maneuvering for principals because they not only have to know their staffing numbers, but they also have to assign families to tracks.

Board members shared their comments.

Mr. Dulaney clarified that since the Board tabled the issue, staff will make no changes to the website. Staff will proceed with the options as they are currently identified by previous Board action. Staff will accept applications and when people inquire about the change that staff recommended, staff's response will be that, "*the Board tabled the issue for a later discussion.*"

55. AMENDMENT TO CONTRACT FOR LEGAL SUPPORT SERVICES

A contract for Legal Support Services was awarded to Boxley, Bolton, Garber & Haywood, L.L.P., on July 1, 2009 in the amount of \$24,000, for the provision of legal services related to real estate matters. The contract allows the amount for attorney compensation to be reviewed periodically and to be amended as necessary. It is necessary to increase the total amount of fiscal year compensation to \$44,000 to reflect

the anticipated expenses for the 2009-2010 fiscal year. All other terms of the original contract remain. This amendment is brought for Board approval in compliance with Board Policy 1214. Fiscal implications: The amount of total compensation proposed in the agreement is a mix of fees for services based upon an hourly rate schedule and reimbursement of out of pocket expenses advanced by the firm. Funding is available from the CIP 2006 Land Purchase budget. Recommendation for action: Board approval is requested.

Don Haydon presented information to the Board. Chairman Margiotta inquired if staff had gone beyond the original cap. Mr. Haydon stated that currently, the cap has been met.

Board members shared their concern regarding the amount of money for the contract and their hesitation of approving the contract. Chairman Margiotta clarified that staff is not asking for specific expenditures, but to increase the cap to accommodate expenditures.

Mrs. Goldman requested that staff bring the entire contract when requesting amendments as the Board would like a better understanding of what they are being asked to amend.

After comments from the Board, Mr. Haydon explained the ramifications of delaying the amendment to the contract. Chairman Margiotta inquired if the Board could increase the cap by \$10,000 and then have staff come back to the Board. Staff will bring back projects that are in jeopardy should the Board not be able to fund the remaining amount.

Kevin L. Hill made a motion to approve the amended contract by increasing the cap by \$10,000. The motion was seconded by Chris Malone. The motion was unanimously approved.

STUDENT ACHIEVEMENT

56. CORRECTION TO THE YEAR-ROUND 2010-2011 INSTRUCTIONAL CALENDAR

State calendar law requires that instructional calendars contain 180 student days. A correction is needed on the 2010-2011 year-round calendar, approved by the Board of Education on 03/17/09. Track 1 needs one additional day and Track 4 needs one less day to have a total of 180 student days. If Track 1 tracks in on Monday, April 4, 2011 and Track 4 tracks out that same day, both tracks will have the required 180 student days. Fiscal Implications: There are no fiscal implications. Recommendation for action: This item is presented for action.

Dr. Donna Hargens presented information to the Board. Dr. Hargens shared that an error was made on the back-up material. Track 1 needs one additional day and Track 4 needs one less day to have a total of 180 student days. If Track 1 tracks in on Monday, April 4, 2011 and Track 4 tracks out that same day, both tracks will have the required 180 student days. Dr. Hargens stated that it is unfortunate that the error occurred, however, the good news is that error was discovered by staff planning for the next school year and none of the calendars had been printed.

Carolyn Morrison made a motion to approve, seconded by Debra Goldman. The motion

was unanimously approved.

POLICY

57. POLICY 2010: SCHOOL ADMINISTRATOR CONTRACTS

Policy Revision: First Reading

This policy has been reviewed by the Policy Committee and the Committee of the Whole as a part of the 2000 series review cycle. Recommendation for Action: Staff is requesting Board approval. Fiscal Implications: None. Recommendation for Action: Staff is requesting Board approval.

Without a formal presentation and questions from the Board, Debra Goldman made a motion to approve, seconded by Keith Sutton. The motion was unanimously approved.

CLOSED SESSION

Debra Goldman made a motion to return to Closed Session at 5:30 p.m., seconded by Keith Sutton. The motion was unanimously approved.

ACTION ITEMS CONT'D

HUMAN RESOURCES

59. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENT(S)

Carolyn Morrison made a motion to approve the following Administrative Appointment(s):

- (1). Kerry Chisnall, Assistant Principal at East Cary Middle to Principal at Northwoods Elementary School effective February 4, 2010.
- (2). Margaret Ronco, Retiree to Interim Principal at Creech Road Elementary School effective February 3, 2010 through TBD.
- (3). Ian Solomon, Assistant Principal at Durant Road Middle School to Principal at Durant Road Middle School effective February 8, 2010.
- (4). Teresa Cunningham-Brown, Director, Human Resources-Recruitment & Retention to Senior Director, Human Resources-Recruitment & Retention effective February 8, 2010.

The motion was seconded by Deborah Prickett. The motion was unanimously approved.

ADJOURNMENT

There being no further business coming before the Board, Debra Goldman made a motion to adjourn, seconded by John Tedesco. The motion was unanimously approved. The meeting adjourned at approximately 5:43 p.m.

Respectfully submitted,

Ronald A. Margiotta, Chair, Wake County Board of Education Del Burns, Superintendent, WCPSS

Melissa R. Christmas, Recording Secretary