

WAKE COUNTY BOARD OF EDUCATION

OPEN MINUTES –BOARD MEETING

East Wake High School
Tuesday, January 21, 2003

Board Members

Kathryn Watson Quigg
 Susan Parry, Vice Chair
 Beverley Clark
 Bill Fletcher
 Rosa Gill
 Jeff York
 Patti Head
 Tom Oxholm
 Amy White

Staff Members Present

Jo Baker
 Karen Banks
 Danny Barnes
 Del Burns
 Mike Burriss
 Michael Evans
 Donald Haydon
 Linda Isley
 Cindi Jolly
 Toni Patterson
 Ernie Reddish
 John Ringo
 Janice Shearin
 Walt Sherlin

Board Attorney Present

Ann Majestic

Kathryn Watson Quigg called the meeting to order at 4:00 p.m. at East Wake High School. The Pledge of Allegiance was recited. The board was entertained by a newly formed barbershop quartet from East Wake High School named "Out of Nowhere" under the direction of Ms. Brenda Fauls, choir director.

INFORMATION

Chairman's Comments

- Ms. Quigg attended the Growth Management Task Force Meeting.
- Ms. Quigg thanked the PTA and Todd Turner, PTA president for tonight's refreshments.
- Dr. Del Burns, Associate Superintendent, was acting Superintendent in the absence of Superintendent Bill McNeal. Dr. Burns told the Board that Superintendent McNeal was attending a statewide Superintendents' meeting.

APPROVAL OF MEETING AGENDA

Amy White made a motion to approve the meeting agenda, seconded by Susan Parry. The vote was unanimous.

PUBLIC HEARING

Shirley Phillips – parent. Request that the Board of Education not promote or endorse circus promotion for the Ringling Brothers and Barnum & Bailey circus in Wake County Public Schools.

Charlotte C. Turpin-Educator and President NCAE. Stated NCAE's support for the Board and requested that the board continue to do what is best for all children of Wake County.

CONSENT ITEMS

Bill Fletcher made a motion to approve the consent agenda, seconded by Jeff York. Susan Parry amended the motion to waive 2nd reading on Policies 5540,6000, and 6850, seconded by Beverley Clark. The vote on the amendment was unanimous. Bill Fletcher made his motion again to approve the consent agenda as amended, seconded by Jeff York. The vote was unanimous.

FACILITIES

1. Resolution: Designer Selection High H5 – PLAN 2004 Start-Up Project

Resolution is presented to waive the traditional designer selection process and to select Cherry Huffman Architects, PA for the design of High H5 to be located in South West Wake, Area E – Plan 2004 High School. This request is in accordance with NCGS 143-64.32, which allows the exemption of the statutory designer selection process. The specific reason for this exemption is that this is a reuse of the Wakefield prototype. This will shorten design time, reduce cost, and help expedite the project. Staff recommends proceeding with the negotiation of a design contract with Cherry Huffman Architects, PA.

2. Resolution: Funding for PLAN 2000 School Building Program

Resolution requests funds for the PLAN 2000 School Building Program previously approved by the Board. This request will provide start-up funds for the design of the H5 new high school project. Fiscal Implications: Total of the appropriation request is \$1,546,945. Appropriations for PLAN 2000 to date total \$497,829,266. The total PLAN 2000 appropriations including this request, equals \$499,376,211.

3. Resolution: Long-Range Building Program Funding Reallocation

Resolution requests reallocation of funds from the PLAN 2004 project to H5 new high school project. Total reallocation amount is \$1,546,945.

4. Utility Easement – Sanderson High

Carolina Power and Light Company requested a utility easement along Dixon Drive at Sanderson High to provide electric power to the Berkeley Spring Condominium Project on the west side of Dixon Drive. The easement is 10 feet wide and approximately 30 feet in length.

5. Bids: Turner Creek Elementary

Bids for the construction of Turner Creek Elementary were received on December 10, 2002. Staff and Pearce Brinkley Cease + Lee, PA recommended award of the single-prime contract to Barnhill Contracting Company in the amount of \$8,102,900. The total of the low multi-prime bids was \$8,039,596.

6. Bids: Asbestos Abatement – Wake Forest Elementary

Bids for the asbestos abatement project at Wake Forest Elementary were received on December 31, 2002. Staff and EEC, Inc. recommended award of the general contract to Quantum Environmental, Inc., in the amount of \$133,333.00.

FINANCE

1. St Tech, Inc. Service Agreement (Srini Ravuri)

Technology Services will enter a contract directly with Mr. Ravuri to provide functional and technical support for all Payroll and Human Resources functions which includes the HRMS module of the Oracle ERP. Mr. Ravuri's services were being provided through Alliance of Professionals & Consultants (APC). Wording in the current contract allows the school system to go direct with individual contractors any time after six months of service has been provided through APC. By contracting directly with Mr. Ravuri, hourly rate will drop from \$120 to \$100 thus allowing the school system to save \$20,800 over the next six months based on a 40-hour work week.

2. Self-Insured Workers' Compensation Program Legal Services Provider

Legal representation for certain workers' compensation matters is an important component of a self-insurance program. In order to identify experienced firms and individuals able to provide such representation, a request for proposals was developed to encourage those qualified to express interest in representing the Wake County Public School System. The request for proposals was mailed to selected firms, and an advertisement regarding the request for proposals was placed in the Raleigh News & Observer. The two companies that responded and their charges are listed below:

- Teague, Campbell, Dennis & Gorham, L.L.P.
\$125/hour for partners, \$110/hour for associates, \$60/hour for paralegals
- Cranfill, Sumner & Hartzog, L.L.P.
\$150/hour for partners, \$135/hour for associates, \$75/hour for paralegals

Both companies meet our minimum qualifications. Based on the cost of services, the staff recommends the selection of Teague, Campbell, Dennis & Gorham, L.L.P., as primary legal service provider and Cranfill, Sumner & Hartzog, L.L.P. as secondary legal service provider for workers' compensation matters

3. Budget Amendments And Transfers, 2002-2003

To report changes in the budget resolution resulting from transactions processed during October – December 2002. Fiscal Implications:

Adjust State Public School Fund	-	\$	6,415,172
Adjust Local Current Expense Fund	+	\$	867,790
Adjust Federal Programs Fund	+	\$	2,111,581
Adjust Capital Outlay Fund	+	\$	56,066,658
Adjust Multiple Enterprise Fund	-	\$	40,419
Net Changes	+	\$	52,590,438

PROGRAM

1. Wake Forest-Rolesville Middle School Trip to Busch Gardens, Williamsburg, VA

The Wake Forest-Rolesville Middle School band and orchestra students are proposing a trip to compete in a music festival at Busch Gardens in Williamsburg, Virginia. The projected trip date is Saturday, May 10, 2003. It is anticipated that approximately 57 orchestra and 30 band students with 17 chaperones will participate. The students' performances will be assessed by professional adjudicators. The anticipated student cost will be \$60.00 per person. Funding will be secured through various fund-raising activities and contributions.

POLICY

1. Revision of Policy 5540 – Graduation Requirements

Revised; First Reading (waiver of Second Reading requested)

This policy revision cleans up the language to reflect that there may be additional state and local requirements beyond credits earned and passing the competency exam.

2. Revision of Policy 6000-Attendance

Revised; First Reading (waiver of Second Reading requested)

This policy revision:

- Reduces the threshold for interventions after accumulated absences (from 10 days to 5) to match needs in the 4 x 4 schedule.
- Cleans up the language for 4 x 4 schedule implementation

3. Revision of Policy 6850-Student Contest and Performances

Revised; First Reading (waiver of Second Reading requested)

This policy revision adds the statement that loss of instructional time should be minimized (recognizing the greater impact of absences on the 4 x 4 schedule).

HUMAN RESOURCES

Recommendations for Administrative Transfer

- *William H. Crockett, Jr., principal at East Garner Middle School, to principal at Holly Ridge Middle School.*
- *Pamela K. Peters, principal at Fuller Elementary School, to principal at Holly Ridge Elementary School.*

BOARD'S COMMITTEE CHAIRS' REPORTS

***Facilities Committee** continued its discussion on equity in facilities across the district. The next Facilities meeting will be held on February 19, 2003. Tom Oxholm has stepped down from the position of vice-chair of Facilities Committee, and Patti Head will assume the vice-chair position for the committee.*

***Finance Committee** reported on alternative revenue sources. The committee recommended that the Board explore the possibility of hiring a full-time development officer. The next meeting will be held on Tuesday, February 11, 2003. The committee will begin discussion on whether or not WCPSS should hire a non-educator Chief Financial Officer.*

***Community Relations** discussed all the new communications efforts being implemented by Michael Evans and staff of connecting with the community.*

ACTION ITEMS

FACILITIES

1. Resolution: Long-Range Building Program Funding Reallocation

Resolution requested reallocation of project savings from the PLAN 2000 projects at Apex Elem., Cary Elem., Combs Elem., East Garner Middle, East Wake High, Heritage Middle, Knightdale High, Reedy Creek Middle, and Salem Middle to Brassfield Elem., Broughton High, Bugg Elem., Cary High, Daniels Middle, Douglas Elem., Enloe High, Fox Road Elem., Hilburn Elem., Lead Mine Elem., North Garner Middle, Northwoods Elem., Olive Chapel Elem., Penny Road Elem., Underwood Elem., Wake Forest-Rolesville High, Wendell Elem., Willow Springs Elem., and priority needs project. Total reallocation amount is \$6,989,900.

Jeff York made a motion to approve, seconded by Patti Head. The vote was unanimous.

2. Preferred Brands of Equipment for Construction Projects *(Exhibit A)*

N.C.G.S. 133-3 requires performance standards to be used when specifying products. Senate Bill 1217, approved by the last General Assembly, allowed preferred brands of equipment to be bid as an alternate on school system projects provided that the performance standards were approved by the Board. The alternate must either provide a cost savings or maintain/improve the functioning of a process or system affected by the brand alternate.

Bill Fletcher made a motion to approve, seconded by Susan Parry. The vote was unanimous.

3. Construction Documents: Ligon Middle

Staff presented the construction documents designed by Pearce Brinkley Cease + Lee, PA for Ligon Middle. The current project budget is \$7,143,041, of which \$7,098,041 is from the PLAN 2000 School Building Program and \$45,000 is from Phase IIIB-Deferred Maintenance. Current

construction estimates anticipate a requirement of \$2,163,028 in additional funds, of which \$700,000 will come from PLAN 2000 Code Compliance and \$1,463,028 will come from PLAN 2000 School Building Program savings.

The construction project will

- *Demolish classroom wing adjacent to gymnasium.*
- *The construction project will also include two new dance classrooms, orchestra classroom, vocational education classrooms, general classrooms, physical education classroom and theatre lobby.*
- *A new performing arts wing will include a auditorium, bandroom, chorus classrooms and lobby. Replacement of gym floor, repair driveway and parking lots, address erosion problems, increase parking and improve football field.*

Bill Fletcher made a motion to approve, seconded by Rosa Gill. The vote was unanimous.

INFORMATION ITEMS

FINANCE

1. Mid-Year Budget Update *(Exhibit B)*

The Analysis of Potential Changes in Budget summary details savings, projected costs, and a potential net cost to be covered during the year. The status of the actual expenditures at mid-year are attached.

PROGRAM

1. School Enrollment Projections by Planning Areas *(Exhibit C)*

Ms. Melanie Wilson, Wake County Planning Director, and staff of Growth Management Department presented the latest results related to the school enrollment projections in residency planning areas. The presentation included an outline of the new methodology and a brief discussion of the projection results.

CLOSED SESSION

Rosa Gill made a motion to go into closed session at 6:00 p.m. to consider confidential personnel information protected under G.S. 115C-319 and to consult with an attorney employed or retained by the board in order to preserve the attorney-client privilege between the attorney and the board G.S. 143-318.11 (a)(3), seconded by Amy White.

Board reconvened at 7:15 p.m.

HUMAN RESOURCES

1. Recommendation for Administrative Appointment

Rosa Gill made a motion to approve the administrative appointment for Beverly White, applicant, to Chief Technology Officer, seconded by Tom Oxholm. The vote was unanimous.

Bill Fletcher made a motion to approve the administrative appointment for Issac M. Holton, Jr., assistant principal at Enloe High School, to principal at East Garner Middle School, seconded by Rosa Gill. The vote was unanimous.

ADJOURNMENT

*There being no further business, Kathryn Watson Quigg adjourned the meeting at 7:20 p.m.
Respectfully submitted,*

Elwanda K. Farrow, Recording Secretary

Bill McNeal, Superintendent, WCPSS

Kathryn Watson Quigg, Chair