



## WAKE COUNTY BOARD OF EDUCATION

### OPEN MINUTES –BOARD MEETING

Tuesday, January 20, 2004

| <b><u>Board Members Present</u></b> | <b><u>Staff Members Present</u></b> |                                      |
|-------------------------------------|-------------------------------------|--------------------------------------|
| <i>Susan Parry, Chair</i>           | <i>Superintendent McNeal</i>        | Maurice Boswell                      |
| <i>Patti Head, Vice Chair</i>       | Jo Baker                            | Beverly White                        |
| Rosa Gill                           | Del Burns                           | Donna Hargens                        |
| Beverley Clark                      | Luther Cherry                       | Karen Banks                          |
| Carol Parker                        | Cindi Jolly                         | Danny Barnes                         |
| Amy White                           | Michael Evans                       |                                      |
| Ron Margiotta                       | Donald Haydon                       |                                      |
| Kathryn Watson Quigg                | Ann Hooker                          |                                      |
|                                     | Linda Isley                         |                                      |
|                                     | Toni Patterson                      | <b><u>Board Attorney Present</u></b> |
|                                     | Mike Burriss                        | <i>Ann Majestic</i>                  |
|                                     | Janice Shearin                      |                                      |
|                                     | Julye Mizelle                       |                                      |

*Susan Parry called the meeting to order at 4:00 p.m. Everyone recited the Pledge of Allegiance.*

### INFORMATION

#### Chairman's Comment

- *Chairwoman Parry reminded the board of the joint luncheon with the County Commissioners on Wednesday, January 21, 2004. A presentation will be made on Costing out Goal 2008.*
- *Ms. Dorothy Ashworth, YWCA, gave a presentation on the work being done in the schools with teachers and students dealing with relations. The YWCA is a national organization that is committed to racial equality and social justice.*

#### Superintendent's Report

- *Superintendent McNeal announced that on Wednesday, January 21, 2004, the Office of Growth Management for the Wake County Public School System will release a draft of its student assignment proposal for the 2004-2005 school year. With seven new schools opening next year (four elementary, two middle, and one high school), there will be significant changes in student assignment. Parents that participated in the community engagement meetings from September through November identified the following priorities they wanted the system to pay attention to: distance, stability, keeping neighborhoods together, alleviating crowding, and providing grand-fathering for older students at a school if their families provide transportation. The challenge was to heed those concerns while also following the student assignment policies established by the Wake County Board of Education—policies which attempt to provide an effective, safe learning environment for every student regardless of income or location. Distance: Of those reassigned, approximately 77 percent will actually move to a school closer to home. At the January 6, school board meeting 25 new buses and drivers to help reduce student ride time were approved. Stability: More than 97 percent of the neighborhoods affected have been assigned to their current schools for more than four years. Keeping neighborhoods together: Consistent feeder patterns have been developed for the seven new schools opening this fall. When possible, students will be kept together as they move from elementary to middle to high school. Alleviating*

crowding: More than 76 percent of those included in the plan will move to fill the new schools. The student assignment draft proposal will be released on Wednesday, but it will not be the final plan. Parents' concerns will be taken into account and any necessary revisions made before the final proposal goes to the school board. Throughout the process, the lines of communication will be open.

- Mr. McNeal announced that parents interested in applying to the magnet /year-round program, application for open enrollment will be on February 7-18, 2004.
- Final student assignment proposal will be presented to the Board of Education early March.
- The Board of Education will schedule a public hearing for community response to the reassignment plan late March/early April. (Dates to be determined.)

## **APPROVAL OF MEETING AGENDA**

Carol Parker made a motion to move from the Consent Agenda Facilities Item # 4, "Project Management Software" to the Action Agenda.

Amy White made a motion to approve the amended meeting agenda, seconded by Carol Parker. The vote was unanimous.

## **RECOGNITION**

### **1. Art Contest**

To recognize the cooperative efforts between Wake County Public School System and the Home Builders Association. Recognition was given to 36 participants from Wake County Public School System in the Home Builders Association Art Contest. The Home Builders Association announced the winners: Aversboro Elementary, Baileywick Elementary, A.B. Combs Elementary, Olive Chapel Elementary, School and Wakefield Elementary School.

### **2. 2003-2004 Todd Fuller Mathematics Competition Winners**

To present the 2003-2004 Todd Fuller Math Competition Award to the Enloe High School Mathematics Team for their first place finish in the Todd Fuller Mathematics Competition. To present the First Place Individual Award to Jason Bosko from Enloe High School. To present the Second Place Individual Award to Qinxian (Chelsea) He from Enloe High School. To present the Third Place Individual Award to Leigh Phillips from Enloe High School. To present the Fourth Place Individual Award to Rhyn Chung from Leesville Road High School.

## **PUBLIC HEARING**

**Joan Burroughs, Parent.** Opposed any changes to the bell current schedule.

## **CONSENT ITEMS**

Patti R. Head made a motion to approve the Consent Agenda, seconded by Kathryn Watson Quigg. The vote was unanimous.

## **APPROVAL OF MINUTES**

October 8, 2003 – Open Meeting

October 21, 2003- Open Meeting

November 5, 2003 – Open Meeting

June 30, 2003 – Closed Session

## **FACILITIES**

### **1. JOINT USE AGREEMENT FOR KNIGHTDALE HIGH AND FORESTVILLE ROAD ELEMENTARY PROPERTY WITH THE TOWN OF KNIGHTDALE AND THE COUNTY OF**

## **WAKE; JOINT USE AGREEMENT FOR KNIGHTDALE COMMUNITY PARK WITH THE TOWN OF KNIGHTDALE *(Exhibit A)***

Board, Town, and County funds were used to purchase and master plan property for a high school, an elementary school, and park amenities. The development of the property includes the Board transferring to the Town ownership of three areas of the site that will be primarily used by the Town. In summary, the Town agreed to pay design and construction costs for two lighted little league fields, concession/restroom building, tot lot playground, and parking at the high school baseball field area; and, to upgrade the Forestville Road Elementary multi-purpose room to a full-size gym and recreation center with additional parking. The recreation center will be on Board property but it will be principally used for Town purposes during school and non-school hours. County shall assist with maintenance of the high school track to allow for community use. The initial term of this agreement is for 50 years. Fiscal Implications: Board, Town, and County jointly purchased 169.65 acres with the Board paying 60% and the Town paying 40% of the utility extensions, road improvements, and construction administration costs associated with Phase 1 improvements. Town and/or County shall pay for the additional design and construction costs of the facilities that are not part of WCPSS educational program specifications. Town and County are responsible for the utility costs, routine and major maintenance and repair costs for the additional amenities. Town is responsible for the housekeeping costs, utility costs, and the preventive and major maintenance repair and replacement costs for the additional square footage at Forestville Road Elementary. The Board shall pay no fees to the Town for use of Licensed Areas on Town Property. Recommendation for Action: Staff recommends approval of (1) the Joint Use Agreement for the Forestville Road Elementary and Knightdale High School property; and (2) the Joint Use Agreement for school system use of Town property. Board approval is requested.

## **2. RESOLUTION AND ORDER OF SALE – A PORTION OF THE KNIGHTDALE HIGH SCHOOL TRACT**

On March 29, 2001, the Board of Education acquired 168 acres of land at Horton, Forestville and Old Knight Roads, Knightdale, NC, at a cost of \$2,517,300.00. The Town of Knightdale contributed \$830,650.00 and Wake County \$200,000.00 towards the total purchase price. The acquisition required a master plan to be developed to provide for a new high school, elementary school and community park. Two Joint Use Agreements to provide for shared use of facilities provided by the Board and Town outline responsibilities of both parties. It has been determined that a division of the 168 acre tract will allow for the most efficient joint use of the property. Fiscal Implications: Nominal purchase price \$1.00. Recommendation for Action: Staff recommends Board approval of a Resolution and Order of Sale which declares 59.66 acres as surplus to the needs of the Wake County Board of Education, and which further requires transfer of ownership of 59.66 acres to the Town of Knightdale subject to statutory requirements to first offer the property to Wake County.

## **3. SALE OF A PORTION OF THE KNIGHTDALE HIGH SCHOOL TRACT TO THE TOWN OF KNIGHTDALE, NC**

On March 29, 2001, the Board of Education acquired 168 acres of land at Horton, Forestville and Old Knight Roads, Knightdale, NC, at a cost of \$2,517,300.00. The Town of Knightdale contributed \$830,650.00 and Wake County \$200,000.00 towards the total purchase price. The acquisition required a master plan to be developed to provide for a new high school, elementary school and community park. Two Joint Use Agreements to provide for shared use of facilities provided by the Board and Town outline responsibilities of both parties. It has been determined that a division of the 168 acre tract will allow for the most efficient joint use of the property. Fiscal Implications: Nominal sale price \$1.00. Recommendation for Action: Staff request Board approval to sell 59.66 acres of the Knightdale High School site at Horton, Forestville and Old Knight Roads to the Town of Knightdale, NC, for a nominal fee of \$1.00 subject to statutory requirements to offer the property to Wake County.

## **FINANCE**

### **1. AUTHORIZATION FORMS**

These authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of Apex Middle. Fiscal Implications: These authorization forms are required for bank records.

### **2. REPORT OF ADMINISTRATION APPROVED CONTRACTS**

The attached summaries are provided as information in accordance with Board Policy 8361. The summaries list all change orders, and contracts having a value greater than \$50,000 and not over \$100,000 for December 2003. Fiscal Implications: Not applicable.

### **3. TIME WARNER TELECOMMUNICATIONS DEDICATED INTERNET ACCESS SERVICE**

The district currently receives 45 Mbps (megabits per second) Internet service through State ITS at a monthly cost of \$9,665. After the review of three proposals submitted against a posting with the Schools and Libraries Division in relation to Federal E-rate funding, it was noted that the most cost-effective bid to be Time Warner Telecommunications providing 50 Mbps ethernet Internet service with BGP routing capability at a monthly cost of \$7,000 pursuant to a 3-year agreement being signed. The switch of service providers will allow for higher bandwidth, thus increased speed for a lower cost. There is no installation cost associated with the new service. Savings over the 3-year period is estimated at \$95,940. The Internet transport will be a 100 Mbps interface which will allow for Mbps to be incrementally increased should the district require in the future. Cost per megabit would be \$140. Fiscal Implications: Total amount of contract over the 3-year period is \$252,000. Funding for contracted services is available in the Technology Services current expense budget. Additional funding will be identified and planned for in the 2004-05, 2005-06 and 2006-07 budget requests.

### **4. SPRINT CENTREX VOICE SERVICE**

Sprint currently provides Centrex voice service to all school sites in the Fuquay-Varina and Wake Forest areas of Wake County. A posting with the Schools and Libraries Division in relation to Federal E-rate funding was made soliciting bids. There are no competitive or proven alternatives to Sprint at this time. Comparison of rates for either a 3- or 5-year agreement indicates a per line savings of \$7.55 by signing a 5-year agreement. Monthly cost would be \$20,039 which includes cost of voicemail on approved lines. Fiscal Implications: Total amount of contract over the 5-year period is \$1,202,340. Funding for contracted services was identified and planned for in the Technology Services current expense budget. Funding for additional years will be identified and planned for in the 2004-05, 2005-06, 2006-07 and 2007-08 budget requests.

## **PROGRAM**

### **1. GRANT PROPOSALS**

Competitive (#838): American Heart Association, American Alliance for Health, Physical Education, Recreation and Dance / Weatherstone Elementary School. Any required cash and/or in-kind matching contributions vary by grant program. Board approval is requested.

## **HUMAN RESOURCES**

### **1. RECOMMENDATION FOR ADMINISTRATIVE APPOINTMENTS**

*Diane Stone, applicant, to assistant principal at Green Hope High School.*

*Lisa Whitaker, applicant, to assistant principal at Green Hope High School.*

## **BOARD ADVISORY COUNCIL NOMINATIONS**

*New nominations to Board Advisory Council:*

*Julie Phipps, Carnage Middle School*

*Catherine Stuart, Hunter Elementary School*

*Lisa Jackson, Hunter Elementary School*

*Barbara Hower, Conn Middle School*

*Tami Purdue, Poe Elementary School*

*Sandra Wallace-Smith, Bugg Elementary School*

*Pat O'Quinn, Enloe High School*

*Kate George, Ligon G.T. Magnet Middle School*

*Linda Gunn-Jones, Moore Square Museums Magnet Middle School*

*Valerie Stevens, Brassfield Elementary School*

*Mr. Margiotta requested that minutes from board meeting be available at the following meeting, and staff will make every effort to comply with this request.*

## **INFORMATION**

### **PROGRAM**

#### **1. RAISING ACHIEVEMENT AND CLOSING GAPS TASK FORCE REPORT *(Exhibit B)***

The Raising Achievement and Closing Gaps Task Force was composed of school, parent, and community representatives in response to issues related to gaps in student achievement. An overview of the report and recommendations developed by the task force will be presented. Fiscal implications are to be determined. This item is presented as information only.

## **ACTION ITEMS**

### **FACILITIES**

#### **1. PROJECT MANAGEMENT SOFTWARE**

Staff requests approval to enter into a standard service agreement contract with Consultants in Data Processing, Inc. (CDP, Inc.) to provide computer software, training, and consultation services to implement the use of Primavera's Project Management Software (Expedition) for capital improvement projects associated with the PLAN 2004 School Building Program. This software is a document and contract tracking software that will be used in the management of capital improvement projects. Fiscal Implications: The total amount of the contract is \$167,638. In addition to the consulting services, initial costs will also include \$105,000 for computer software and hardware. Annual software maintenance costs will be \$30,000 per year or \$90,000 for 2005 through 2008. Funding is available from the Program Management component of PLAN 2000 for these costs. Future costs for additional training and software licenses will be funded by the individual PLAN 2004 project budgets. Recommendation for Action: Board approval is requested.

*Ron Margiotta made a motion to approve, seconded by Amy White. The vote was unanimous.*

#### **2. SCHEMATIC DESIGN: ENLOE HIGH ADDITION AND RENOVATIONS**

Staff will present the schematic design documents prepared by Brown Jurkowski Architectural Collaborative for the construction of Enloe High addition and renovations. Fiscal Implications: Funding is available from the total project budget of \$31,347,889, of which \$9,151,942 is from the PLAN 2000 School Building Program, and \$22,195,947 is from the PLAN 2004 School Building Program. Recommendation for Action: Board approval is requested.

*New construction will add 300 seats, to include general classrooms, special programs, career & technical education, gymnasium, staff areas, and plant operations.*

*Major renovations to remaining general classrooms, visual arts, music, theater arts, career & technical education, business & office education, media center, video & audio production, staff areas, administration, student support services, child nutrition, and plant operation.*

*Ron Margiotta made a motion to approve, seconded by Patti Head. The vote was unanimous.*

*Break – 6:55 p.m.*

*Reconvened at 6:05 p.m.*

### **EMPLOYEE EXCELLENCE AWARDS**

*Fifteen (15) employees were nominated for this month's Employee Excellence Awards. They are as follows:*

*Cheryl Brown, NCWise Data Manager, Apex High School*

*Marvin Duval, Teacher Assistant, Cary Elementary*

*Sandi Gorham, Teacher, Millbrook Elementary School*

*Barbara Gray, Custodian, Salem Elementary School*

*Crystal Kozel, Teacher, Knightdale Elementary School*

*Sharon Loeffler, Lead Secretary, Rand Road Elementary*

*Elton McPherson, Head Custodian, Aversboro Elementary*

*Brenda "Kaye" Myhrum, Teacher, Oak Grove Elementary*

*Jeremy Thomas, Instructional Support Technician, Technology Services*

*Laverne Thornton, Teacher, Leesville Road Middle School*

### **3. SCHEMATIC DESIGN: EAST WAKE HIGH ADDITION AND RENOVATIONS**

Staff will present the schematic design documents prepared by Pearce Brinkley Cease + Lee PA for the construction of East Wake High addition and renovations. Fiscal Implications: Funding is available from the total project budget of \$20,290,847, of which \$1,079,172 is from the PLAN 2000 School Building Program, and \$19,211,675 is from the PLAN 2004 School Building Program.

Recommendation for Action: Board approval is requested.

*Kathryn Watson Quigg made a motion to approve, seconded by Beverley Clark. The vote was unanimous.*

### **FINANCE**

#### **1. NEXTEL DIRECT CONNECT SERVICE**

A posting with the Schools and Libraries Division in relation to Federal E-rate funding was made soliciting bids for 2-way/cellular services. Two bids were received, but there are no competitive or proven alternatives to Nextel at this time. Nextel will continue to provide direct connect and cellular service to the district through June 30, 2005. Nextel offers 10% off rate plans, 30% off handsets and 17% off accessories. Monthly cost to the district will be based on the number of active units and monthly rate plan chosen for each phone. Therefore, total cost can only be estimated based on past usage records. Estimated average monthly cost based on 2003 billing is \$53,000. Fiscal Implications: Total amount of contract is estimated at \$636,000. Funding for contracted services will be identified and planned for in the 2004-05 current expense budget.

*Beverley Clark made a motion to approve, seconded by Rosa Gill. The vote was unanimous.*

### **CLOSED SESSION**

*Patti Head made a motion to amend the closed session to consider confidential personnel information protected under G.S. 115C-319 and to consult with an attorney employed or retained by*



*the board in order to preserve the attorney-client privilege pursuant to G.S. 143-318.11 (a)(3) due to current litigation by Hytech, Inc. v. Wake County Board of Education, seconded by Carol Parker.*

### **ACTION ITEMS (cont'd.)**

#### **HUMAN RESOURCES**

##### **1. RECOMMENDATION FOR ADMINISTRATIVE TRANSFERS**

*Rosa Gill made a motion to approve Jan Hargrove, principal at Olive Chapel Elementary School, to principal at Turner Creek Year-Round Elementary School, seconded by Patti Head. The vote was unanimous.*

*Rosa Gill made a motion to approve Jane Hughes, principal at Briarcliff Elementary School, to principal at Highcroft Elementary School, seconded by Patti Head. The vote was unanimous.*

#### **ADJOURNMENT**

*There being no further business, Susan Parry adjourned the meeting at 7:05 p.m.*

*Respectfully submitted,*

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Elwanda K. Farrow, Recording Secretary

\_\_\_\_\_  
Bill McNeal, Superintendent, WCPSS

\_\_\_\_\_  
Susan Parry, Chair