



OPEN MINUTES –BOARD MEETING
Tuesday, January 18, 2005

<u>Board Members Present</u>	<u>Staff Members Present</u>	
Susan Parry, Chair	Superintendent McNeal	Jonibel Willis
Patti Head, Vice Chair	Donna Hargens	
Kathryn Watson Quigg	Del Burns	
Beverley Clark	Luther Cherry	
Rosa Gill	John Ringo	
Carol Parker	Michael Evans	
Amy White	Donald Haydon	
Ron Margiotta	Bev White	
Bill Fletcher	Linda Isley	
	Janice Shearin	<u>Board Attorney Present</u>
	Cindi Jolly	Ann Majestic
	Toni Patterson	

Susan Parry called the meeting to order at 4:00 p.m. Everyone recited the Pledge of Allegiance

Chair’s Comments

- *Recognition of “Schools of Excellence” and “Schools of Distinction” will be held at the RBC Center on Wednesday, January 19, at 4:30 p.m.*
- *Breakfast with the Wake Delegation will be at Brentwood Elementary School on Friday, January 21, at 7:30 a.m.*
- *The County Commissioners and the Board of Education will have their second joint work session on Monday, January 24, 9 a.m., will be at the Harriett B. Webster Center. The next meeting is scheduled for February 14.*
- *Carol Parker announced the Pancake breakfast being sponsored by East Millbrook Middle School to benefit Tsunami relief.*
- *Kathryn Watson Quigg attended the Wake Forest-Rolesville High School play “To Kill a Mockingbird.” Students raising money to go to Scotland.*

Superintendent’s Report

- *Mr. McNeal stated that 11 WCPSS high school students are semifinalist for the Park Scholarship for fall 2005 and 16 of our high school senior are semifinalists for the 2005 Morehead Scholarship. The Park Scholarship is a 4-year undergraduate merit scholarship valued at \$55,000. Park Scholars are chosen and will be notified by March 1.*
- *Superintendent McNeal announced that the annual celebration for the “Lights of Hope” in honor of Dr. Martin Luther King would be held at the North Raleigh Hilton on Thursday, January 20, at 6 p.m. This year the celebration will honor three different groups: Student Lights of Hope, Adult Lights of Hope, and Light of Hope Schools.*
- *Two Moore Square teachers, Beverly Almond and Mary Slagle, will be recognized by the National Endowment for Humanities on January 26 at the NC Museum of History for their participation in a history workshop, “Landmarks of American History Workshop” series which is a component of the NEH project “We the People,” a major national history education initiative.*
- *The proposed Student Assignment Plan will be available on the WCPSS website on Friday, January 21.*

- *The school district is working through Senator Dole's office to create a more long-term approach to assisting victims of the South Asian Tsunami.*

RECOGNITION

Art Contest

The Home Builders Association recognized six WCPSS art teachers with \$500.00 scholarships each for winning the Home Builders Association art contest. The winners were Baileywick Elementary School, Holly Springs Elementary School, Timber Drive Elementary School, Turner Creek Elementary School, Farmington Woods Elementary School, and Leesville Elementary School.

PUBLIC COMMENT

- *Virginia Parker-WCPTA President. Ms. Parker announced three important dates for board members to put on their calendars.*
 - *February 22-25, "Elected Officials Go to School Activities."*
 - *February 24, 2005, Annual PTA Presidents Reception at Exploris from 6 p.m.-8 p.m.*
 - *March 17, 2005, "Reflections" at Southeast Raleigh High School at 6 p.m.*

APPROVAL OF MEETING AGENDA

*Patti Head made a motion to amend the meeting agenda to **revise** Facilities Action Agenda Précis Item #1 "Bids: New Modular Elementary School on Wendell Site" and facilities Action Agenda Précis Item #2 "Resolution: Funding for Plan 2004 School Building Program."*

*Patti Head made a motion to amend the meeting agenda to **add** to the Action Agenda under "Facilities Change Order No 1: Modular Elementary School on East Millbrook Middle Site."*

*Carol Parker made a motion to **move** from the Consent Agenda Item # 4 Finance- "Budget Amendments and Transfers, 2004-2005" to the Action Agenda.*

Patti Head made a motion to approve the amended meeting agenda, seconded by Amy White. The vote was unanimous.

CONSENT ITEMS

Kathryn Watson Quigg made a motion to approve the Consent Agenda, seconded by Bill Fletcher. The vote was unanimous.

APPROVAL OF MEETING MINUTES

December 7, 2004 – Committee of the Whole
 December 7, 2004 – Open Meeting
 January 4, 2005 – Committee of the Whole
 January 4, 2005 – Open Meeting
 December 15, 2004 – Closed Session
 December 14, 2004-Policy Committee Meeting

INSTRUCTIONAL PROGRAMS

1. Middle Creek High French Student's Trip to Compiegne and Paris France

French students would travel to Compiegne and Paris, France to stay with a French family, go to a French school, use their French speaking skills in real-life situations, and visit historic sites. The students will get to put into practice everything they have learned in their three plus years of studying French. The trip is proposed to take place March 17-March 27, 2005, using the week of Spring Break. Sixteen students are expected to participate, with three chaperones in attendance.

FACILITIES

1. SIDEWALK AND TRANSIT EASEMENT – MARTIN MIDDLE

Renovation and expansion of Martin Middle School requires the dedication to the City of Raleigh of a sidewalk easement containing 5,087 square feet and a transit easement containing 300 square feet. The easements will be provided by recorded plats. Fiscal Implications: None. Recommendation for Action: Staff requests Board approval of easements to the City of Raleigh for sidewalk and transit at Martin Middle School.

2. RESOLUTION: PLAN 2000 LONG-RANGE BUILDING PROGRAM FUNDING REALLOCATION

Resolution requests reallocation of project savings from the PLAN 2000 projects at Reedy Creek Middle, Apex Elementary, Vance Elementary, East Wake High, Underwood Elementary and Leadmine Elementary to Millbrook High. Total reallocation amount is \$2,212,651. This reallocation is in accordance with the Board action of December 7, 2004 and January 4, 2005 to award the Millbrook High addition and renovation project along with the stadium and cafeteria alternates. Fiscal Implications: No additional appropriation of funding is necessary. Recommendation for Action: Board approval is requested.

FINANCE

1. AUTHORIZATION FORMS

These authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of Fuquay-Varina Middle. Fiscal Implications: These authorization forms are required for bank records.

2. REPORT OF ADMINISTRATION APPROVED CONTRACTS

The attached summaries are provided as information in accordance with Board Policy 8361. The summaries list all change orders, and contracts having a value greater than \$50,000 and not over \$100,000, and purchase orders in excess of \$250,000 for December 2004. Fiscal Implications: Not applicable.

3. RENEWAL OF PROPERTY INSURANCE COVERAGE: OWNED OF LEASED REAL PERSONAL PROPERTY

The Wake County Public School System has maintained Property Insurance Coverage through participation in the statewide pool administered by the North Carolina Department of Public Instruction for 17 years. The annual premium is based on current total insured values of \$1,961,840,240 (7% increase) with deductibles of \$5,000/\$2,000/\$25,000 (Fire, Lightning, Extended Coverage, & All Other Perils / Theft & Vandalism / Flood & Earthquake), as well as a substantial increase in the number of modular/mobile units. The annual premium quoted is \$753,042 a 20.8% increase. Fiscal Implications: Funds are currently available in the Risk Management Budget for 2004-2005.

COMMITTEE CHAIRS' REPORTS

Policy Committee met to discuss policy changes on finance issues related to the purchase and contract policies that will come to the Board for approval. The committee will meet in February to discuss unexcused absences and how they affect homework credit as well as the Character Education policy.

Human Resources Committee met to continue its discussion on teacher retention and recruitment. The committee also focused on teacher turnover and its effect pm, student achievement. In February the Career Pathways initiative will be discussed and its budget implications.

The Finance Committee met to continue its discussion on long-range budget process and budget assumptions. The next meeting will be February 8 at 2p.m.

Instructional Program Committee began the discussion of high school redesign. The committee will continue studying this issue, which will include a discussion on the 4x4 block schedule. The next meeting will be February 8 at 12:30 p.m.

Beverley Clark announced that the Facilities Committee will not meet on January 19.

Patti Head announced that the Community Relations Committee would meet on January 19 at 3:30 p.m. to continue discussing ways to engage the district's multi constituencies.

Mr. Margiotta shared with the Board improvements at Apex High to the baseball field and stadium seating that the parents and community helped to become reality.

ACTION ITEMS

FINANCE

1. BUDGET AMENDMENTS AND TRANSFERS, 2004-2005

To report changes in the budget resolution resulting from transactions processed during October - December 2004. Fiscal Implications:

Adjust State Public School Fund	+	\$	11,449,553
Adjust Local Current Expense Fund	-	\$	2,815,097
Adjust Federal Programs Fund	+	\$	3,914,327
Adjust Capital Outlay Fund	+	\$	129,142,589
Adjust Multiple Enterprise Fund	+	\$	659,372
Net Changes	+	\$	142,350,744

Patti Head made a motion to approve, seconded by Carol Parker. The vote was unanimous.

FACILITIES

1. BIDS: NEW MODULAR ELEMENTARY SCHOOL ON WENDELL SITE

Bids for basic landscaping and minimal site grading for the Modular Elementary School to be located on the Wendell site were received on January 12, 2005. Staff and Cherry Huffman Architects, PA recommend award of the single-prime contract to C. Blake Lewis in the amount of \$173,668. Fiscal Implications-the total project budget is \$31,100,000, of which \$25,203,000 is currently available through PLAN 2004 appropriations of \$9,800,000 to the PLAN 2004 Mobile Classrooms - Growth project, PLAN 2000 reallocations of \$6,856,251 to the PLAN 2000 Mobile Classroom project, and \$8,546,749 from PLAN 2005 Crowding Solution. Recommendation for Action-Board approval is requested.

Beverley Clark asked staff to breakout costs by each modular school. Rosa Gill made a motion to approve, seconded by Bill Fletcher. The vote was unanimous.

2. RESOLUTION: FUNDING FOR PLAN 2004 SCHOOL BUILDING PROGRAM

This quarterly resolution requests funds for the PLAN 2004 School Building Program previously approved by the Board. This request will provide funding for design and construction at various PLAN 2004 projects, in accordance with the master schedule in addition to funding Commissioning for projects recently bid. The funds requested for Elementaries E9 (Forest Pines Drive) and E15 (Pippin Road) will be used to outfit the modular elementary campuses at DuBois and Wendell (Highway 97). The funds for the Magellan/East Millbrook campus outfit will come from Harris Creek Elementary (E11) and are presently available. The actual items purchased will be used at E9 and E15 Elementaries when they move from the modular campuses into their permanent schools. Fiscal Implications: Total of this appropriation request is \$31,526,655. Appropriations for PLAN 2004 to date total \$276,618,612. The total PLAN 2004 appropriations including this request, equals \$308,145,267. Recommendation for Action: Board approval is requested

Bill Fletcher made a motion to approve, seconded by Rosa Gill. The vote was unanimous.

3. RESOLUTION: PLAN 2004 LONG-RANGE BUILDING PROGRAM FUNDING REALLOCATION

Resolution requests reallocation of project funds from the PLAN 2004 project at Enloe High to Permit Fees and the reallocation of project funds from the North Garner Middle, Ligon Middle and Millbrook High projects to Commissioning. Total reallocation amount is \$288,841. Fiscal Implications: No additional appropriation of funding is necessary. Recommendation for Action: Board approval is requested.

Bill Fletcher made a motion to approve, seconded by Rosa Gill. The vote was unanimous.

4. GROUND LEASE FOR MODULAR SCHOOL – DUBOIS PROPERTY – WAKE FOREST

Terms and conditions of a ground lease with the National Alumni Association of Dubois High School have been reached providing approximately 6.22 acres for a modular school complex. The lease term is three years beginning February 1, 2005. The Board of Education may exercise up to three one-year periods beyond the initial lease term with lease payments increasing by 5% annually. Fiscal Implications: If use of gymnasium by Board of Education: \$43,400 per year, \$26,000 of which will be paid in the form of a credit against a Note of Dubois to the Board of Education. If gymnasium is not used by Board of Education: \$36,000 per year, \$26,000 of which will be paid in the form of a credit against a Note of Dubois to the Board of Education. Recommendation for Action: Staff requests Board approval of a three-year ground lease with the National Alumni Association of Dubois High School to provide for a modular school complex.

Kathryn Watson Quigg made a motion to approve, seconded by Bill Fletcher. Staff mentioned that a small correction needed to be made on page 9 to add the statement “Tenant and Executive Director of the Dubois Center should coordinate usage of the gymnasium for existing programs that may occur prior to 3:00 p.m.” Kathryn Watson Quigg made a motion to amend her original motion to include the aforementioned statement; she also asked questions regarding renovations to the gym on the Dubois site. Seconded by Bill Fletcher. The vote was unanimous.

Patti Head requested that staff give the cost breakdown on all three modular locations.

5. LEASE APPROVAL AND FUNDING RESOLUTION – DUBOIS GROUND LEASE

Board approval of a three-year lease with the Dubois Alumni Association requires a Resolution to the Wake County Board of Commissioners approving of the ground lease and other provisions of NC General Statute 115C-530. Fiscal Implications: Annual lease cost using gymnasium \$43,400. Annual lease cost not using gymnasium \$36,000. Recommendation for Action: Staff requests Board approval of a Resolution to the Wake County Board of Commissioners approving of a ground lease with the Dubois Alumni Association.

Bill Fletcher made a motion to approve, seconded by Amy White. The vote was unanimous.

6. NAME FOR NEW SCHOOL FACILITY

On November 5, 2004, the Board of Education acquired 7.7 acres and two buildings containing approximately 42,000 square feet located Highway 64 East, Raleigh. The primary building containing approximately 32,000 square feet will be renovated for use as the new Alternative Middle School. The property fronts Highway 64 East with a secondary entrance off Freedom Drive. The property has been known as the Hedingham Oaks Complex. Naming of the facility is now required. Fiscal Implications-None. Recommendation for Action- Staff requests Board approval to officially name the new Alternative Middle School-“Hedingham Middle School.”

Patti Head made a motion to approve, seconded by Amy White. The vote was unanimous.

7. CHANGE ORDER NO 1: MODULAR ELEMENTARY SCHOOL ON EAST MILLBROOK MIDDLE SITE

Bids for the purchase of 2 modular elementary schools were received on November 9, 2004, including alternates for additional units. Board approval is requested for Change Order No. 1 to Resun Leasing in the amount of \$2,520,454.10 for a third modular elementary school to be located beside East Millbrook Middle School. Fiscal Implications-The total project budget is \$31,100,000, or which \$25,203,000 is currently available through PLAN 2004 appropriations of \$9,800,000 to the PLAN 2004 Mobile Classrooms – Growth project, PLAN 2000 reallocations of \$6,856,251 to the PLAN 2000 Mobile Classroom project, and \$8,546,749 from PLAN 2005 Crowding Solution. Recommendation for Action-Board approval is requested.

Carol Parker asked staff if a separate entrance could be placed on the side of the city park.

Carol Parker made a motion to approve, seconded by Amy White. The vote was unanimous.

INFORMATION ITEMS

FINANCE

1. POTEMTIA CHANGES IN LOCAL EXPENDITURES FOR 2004-2005

To report potential changes in local expenditures for 2004-2005 as of December 31, 2004. Fiscal Implications: Potential adjustments within the local budget. Transactions transferring budget between accounts will be reported to the Board of Education with all Budget Amendments and Transfers quarterly.

CLOSED SESSION

Bill Fletcher made a motion to go into closed session at 5:35 p.m. to consider confidential student information protected under the Family Educational Rights and Privacy Act (FERPA) and G.S. 115C-402 and to consider confidential personnel information protected under G.S. 115C-319, seconded by Rosa Gill. The vote was unanimous.

Reconvened at 5:45 p.m.

A motion was made by Bill Fletcher to amend the meeting agenda to add an Action Item under Human Resources, “Recommendation for Career Status.” Beverley Clark seconded motion, and the vote was unanimous.

ACTION ITEMS (cont.d)

HUMAN RESOURCES

1. Recommendation for Administrative Appointments

A motion was made by Amy White, seconded by Kathryn Watson Quigg to approve the following administrative appointments. The vote was unanimous.

- *Cheryl Holland, applicant to assistant principal at Hilburn Elementary School, effective January 24, 2005.*

2. Requests for Leaves

A motion was made by Amy White, seconded by Kathryn Watson Quigg to approve the following Requests for Leaves. The vote to approve was unanimous.

- *Chris Hair, Fuquay-Varina High School*
- *Jessica Lewis, Davis Drive Elementary School*
- *Jennifer Porter, Knightdale Elementary School*

3. Recommendation for Career Status

A motion was made by Bill Fletcher, seconded by Kathryn Watson Quigg to approve the following employee for Career Status. The vote to approve was unanimous.

- *Tamara Argueta, Wilburn Elementary School*

ADJOURNMENT

There being no further business before the board, a motion to adjourn was made by Rosa Gill, seconded by Amy White. The vote was unanimous. The meeting was adjourned at 5:50 p.m.

Respectfully submitted,

Elwanda K. Farrow, Recording Secretary

Bill McNeal, Superintendent, WCPSS

Susan Parry, Chair, Wake County Board Of Education