



BOARD MEETING MINUTES

January 9, 2007

<u>Board Members Present</u>	<u>Staff Members Present</u>	
Patti Head, Chair	Superintendent Del Burns	Michael Evans
Rosa Gill, Vice Chair	Chuck Dulaney	Lloyd Gardner
Horace Tart	Maurice Boswell	Julye Mizelle
Beverly Clark	David Holdzkom	Danny Barnes
Carol Parker	Mike Burriss	Kathy Chontos
Eleanor Goettee	Don Haydon	David Neter
Susan Parry	Marvin Connelly	Jonibel Willis
Lori Millberg	Ann Hooker	
Ron Margiotta	Mark Winters	
	Donna Hargens	<u>Board Attorney Present</u>
	Bev White	Ann Majestic

Patti Head called the meeting to order at 2:07 p.m. Everyone recited the Pledge of Allegiance

INFORMATION

Chair's Comments

- Patti Head wished everyone a Happy New Year.
- Patti Head and Eleanor Goettee had the opportunity to attend and speak at the Teacher Leader Institute, Cohort #2. The teachers had many questions about the Board's support of teachers as leaders as well as the role of Board members. Ms. Head and Ms. Goettee thoroughly enjoyed their visit.
- Ms. Head reported that many of the Board members had attended school programs and concerts in December to celebrate the winter holidays.
- Ms. Head visited Broughton High School during their "Everything's Coming Up Roses" celebration of being able to go to the Rose Bowl Parade in 2008.
- Patti Head ended her comments by making the following statement: *"Each afternoon prior to our formal Board meeting, the Board of Education conducts a work session which we call the Committee of the Whole. We meet from noon until 1:45 p.m., discussing lots of issues. This afternoon we spent our time together discussing a very difficult and disturbing development that occurred at last evening's County Commissioner meeting, and in the interest of the public, I want to disclose that I, as Board Chair, feel that we need to share our thoughts and our discussions with you."*

Last evening, the citizens of Wake County witnessed the public abandonment by the County Commissioners of more than two years of cooperative work between the Board of Education and the Wake County Board of Commissioners to address the explosive growth and our tremendous facility needs in this county.

This past November, the citizens of Wake County spoke to both Boards by passing a Capital Improvement Plan that was not the product of the Board of Education, but a plan that was mutually developed by the County and by the Board of Education. The County Commissioners played a very active role...step by step in developing the reasoned and fiscally sound solution to meeting the educational needs of the children of Wake County who are in our schools now at this very moment and those that are most certainly coming by the thousands to our excellent school system each year. In

fact, one year ago this month, staff presented no less than five different scenarios for consideration in order to meet our capacity needs. The solutions ranged from building enough schools to avoid any year-round conversions, to converting nearly all schools to the year-round calendar. The final product, agreed to by both Boards, required the year-round conversion which the County Commissioners refused to fund last night.

Last night the County Commissioners reneged on the promises made during the bond campaign, approved by voters, just nine weeks ago. I, as Chair of the Board of Education, and most of my fellow Board members will work to uphold the trust of those who supported our plan to maintain a public school system that is the envy of the nation.

Today, I called on Superintendent Burns and his staff to address some key issues which arose from yesterday's Commissioners meeting. It is important for our community to hear the answers.

- 1) We must utilize our current strategies or we will not have 4,500 seats for students come July of this year.*
- 2) The implications of delaying the renovations requested include the loss of capacity and health and safety issues for our existing schools.*
- 3) Funding for the next schools is premature and will not provide the seats needed in the next three school years.*

The Board of Education today directed Superintendent Burns to examine the fiscal implications of the Commissioners' decision on our immediate need to seat more than 8,000 students for the upcoming school year. We have also directed our legal counsel to report back to the Board her findings regarding the actions taken yesterday and what options we may want to examine legally.

This has been a long, hard process that we as a Board have worked in good faith to meet the needs of this community and this school system. There have been extremely difficult decisions made; there will be difficult decisions to be made in the future. We have entered into a covenant with this community, and we expect to keep the commitments we have made."

Superintendent's Report

- Superintendent Burns began his report by sharing the good news that at 9 a.m. this morning, it was reported that WCPSS has 1,137 teachers who have earned certification from the National Board for Professional Teaching Standards. WCPSS has more National Board Certified Teachers than any other school system in the nation. Dr. Burns attributes this to the hard work of WCPSS teachers but also to the quality of those teachers – the children of Wake County are being taught by the best. Dr. Burns felt it was important to recognize that Wake County is #1 with the Los Angeles County School System, a school system much larger than Wake County with over a million students, being #2. This is a testament to the high quality of our teachers. WCPSS added 186 teachers in 2006 to the ranks. There are 951 WCPSS employees with certification, including teachers, school faculty, and central services staff. The National Board number is different in that it recognizes those who have received certification, not those employed as well. Dr. Burns again congratulated the teachers for their hard work. He is very proud of what they do every day to support “teaching and learning” for all students.
- Superintendent Burns shared a pilot initiative of ISD entitled, “Make the Grade” which is a live tutoring show in partnership with the Town of Knightdale that is broadcast on their public access channel. The show focuses on end-of-course tests in Algebra I, Geometry, and Algebra II. It is being shown on January 5, 6, 10, 12, and 15 at 7 p.m. The re-runs are shown the next day. The show is also available on the WCPSS website so that it can be accessed by any student. Dr. Burns expressed thanks to Donna Hargens and the ISD staff for putting this together.
- Dr. Burns offered congratulations to Glenda Haynie, Nancy Baenen, David Holdzkom, and Athena Kellogg. Collectively, they have written a paper on effective studies which has been accepted for presentation at an annual meeting of the American Education Research Association this coming April. This is quite an honor, and Dr. Burns expressed his pride in their hard work and in the recognition they have received.
- Dr. Burns referenced the newspaper article from last week regarding the check that was presented to Oprah Winfrey from Combs Elementary School for the school she has started in South Africa. The

students raised \$14,000, which is remarkable. Dr. Burns expressed his appreciation to Principal Muriel Summers, Combs staff, and the students for their hard work.

- Chris Scott, principal at Fuller Elementary School, is a doctoral student. He is one of 40 doctoral students selected nationwide to present at the David L. Clark National Graduate Research Seminar in Chicago. He will give presentations related to educational administration and policy. Dr. Burns shared his pride in Mr. Scott's work as a principal and offered congratulations to Mr. Scott as he completes his doctorate degree.

APPROVAL OF MEETING AGENDA

Lori Millberg made a motion to approve the meeting agenda, seconded by Rosa Gill. The vote was unanimous.

INFORMATION ITEMS

INSTRUCTIONAL PROGRAM

1. 2006-2007 INTERNATIONAL BACCALAUREATE PERSONAL PROJECT PRESENTATIONS

The International Baccalaureate (IB) personal project is an in-depth project completed over an extended period of time. The tenth-grade personal project presentations took place on December 7 at Broughton High School with over 500 students presenting their 10-minute oral presentations. IB partnership faculties from Broughton High School, Daniels Middle School, and East Millbrook Middle School came together at Broughton to form 80 assessment teams. These faculty committees assessed the projects using the internationally recognized and published IB criterion referenced assessment. This assessment is an important component presented at the conclusion of the IB Middle Years Programme (MYP) which starts in 6th grade and ends in 10th grade. Project topics are student selected and include ideas such as building a prosthetic leg, staging a benefit concert to raise money for the Miracle League of the Triangle (\$22,000 raised), or building a self-contained glider swing. Fiscal Implications: There are no fiscal implications. Recommendation for Action: This item is presented for information.

Ken Branch made a brief presentation and introduced Kirsten Justice, Senior Administrator for International Baccalaureate Programs, for her presentation of the information on IB personal projects presented on December 7 at Broughton High School. Ms. Justice gave background on the Middle Years Programme, which is specifically designed to the developmental needs of students aged 11-16. The personal project stands as an independent piece of work that is intended to be the culmination of the Middle Years Programme. Students are involved in the Middle Years Programme from grades 6-10. As a sophomore, the student has the opportunity to complete a significant piece of work over an extended period of time. The project is led by the student and all personal project topics are selected by the student. The students work closely with faculty advisors as well as, in many cases, a mentor in the community. The personal project is accompanied by written documentation in which the student describes the process, method, and approach that has been followed. All Wake County IB schools use published assessment criteria to assess the personal projects. The personal projects conclude with a 10-minute oral presentation to a committee of three assessors. Ms. Justice showed a short video of some of the students at Broughton High School sharing their thoughts as they emerged from the assessment experience of presenting their personal projects. Susan Parry reported that she observed that day, and she spoke of how impressed she was with the preparedness and composure of the students and their finely honed communication skills. She described it as "a fabulous experience." Ms. Justice answered clarifying questions from the Board. Patti Head thanked Ms. Justice for her inspiring and impressive presentation.

2. HEALTHFUL LIVING EDUCATION: EQUIPPING STUDENTS TO BE FIT, HEALTHY AND READY TO LEARN!

The North Carolina Association for Athletics, Health, Physical Education, Recreation and Dance (NCAAHPERD) recently recognized Fernando Ortega and Rebecca Clark as being our state's best physical educators. They will be demonstrating the millennium's "New PE" comprised of researched-based, technology-inspired activities that boast minimal "down" time, increased heart rates and everyone moving simultaneously! Their dedication to this cutting edge fitness experience notably inspires our students to embark on a life long commitment to wellness. Fiscal Implications: None. Recommendation for Action: Information only.

Ann Hulslander made a presentation to the Board and introduced Rebecca Clark, High School Physical Education Teacher of the Year from North Carolina, who teaches at Enloe; and Fernando Ortega, Middle School Physical Education Teacher of the Year from North Carolina, who teaches at Lufkin Road Middle. Mr. Ortega made a presentation to the Board and showed a video of one of his PE classes that incorporates activities that increase heart rate and keep students moving throughout the class with no "wait" or "down" time. He stated that the goal of the program is to inspire all students to "get moving," and students are encouraged to try new things. Rebecca Clark made a presentation to the Board and introduced two students that were in attendance with her to demonstrate two pieces of cutting edge PE equipment that Enloe received through a grant. Ms. Clark and Ms. Justice answered clarifying questions from the Board. Patti Head expressed her excitement about this "New PE." Ms. Head thanked the students for their demonstrations, and she offered congratulations to both Mr. Ortega and Ms. Clark on their outstanding achievements. Ms. Head also congratulated Mr. Ortega on becoming the father of a new baby boy this morning.

PUBLIC COMMENT

Citizens who signed up to address the board during public comment will be called on in priority order first for items on the agenda and then for items not on the agenda. Each individual speaker will be allowed three minutes for remarks. Issues or concerns involving personnel matters are not appropriate for this public comment setting. After 30 minutes of public comment, any speakers remaining will be recognized at the end of the agenda for their comments.

Patti Head prefaced Public Comment by stating that the Board would not be taking comments regarding the student assignment plan. She reported that public hearings for student assignment have been scheduled on January 16, 18, and 24 in order for the public to share their comments.

- **Francis DeLuca** – He thanked Board members for their service. He is in support of lifting the cap on charter schools. He feels the Board should take a strong stand on this and add it to the Legislative Agenda.
- **Truman Newberry** – He is in favor of lifting the cap on charter schools. He highly recommends that the Board proceed with an aggressive lobbying campaign to have the cap lifted on charter schools.
- **Wayne Marshall** – He asked the Board to step forward and become a leader in encouraging charter schools. The more charter schools that are allowed, the more money there will be for the public school system. He strongly recommended that the Board encourage legislators to expand the number of charter schools.
- **Dawn Graff** – She is with Wake Cares (Wake Citizens Advocating Responsible Education in Schools). She spoke in favor of at-large elections so that the entire county can be represented in the decisions that are being made, and she also spoke in favor of an increase in charter schools. She asked that the Board address the year-round issues and the increase in charter schools as was promised to the constituents.

Before proceeding with the information items, Patti Head recognized former Wake County Board of Education member, Roxie Cash, who was present in the audience. Ms. Head also made note of the fact that former Wake County Board of Education member, Bill Fletcher, had been in attendance at today's Committee of the Whole.

INFORMATION ITEMS (Cont'd.)

FACILITIES

1. **GROWTH AND PLANNING REASSIGNMENT PLAN FOR 2007-2008**

The staff of the Growth and Planning Department will present recommendations for the 2007-2008 Growth and Planning Reassignment Plan. Fiscal Implications: The opening of new schools and student movement will result in increased transportation costs. Other facility-related costs will be avoided. Recommendation for Action: Staff is presenting for information.

Chuck Dulaney provided Board members with a Proposed Reassignment Plan notebook and two handouts. He began his presentation by outlining the handout entitled, *Projected Membership and Capacity for 2007-08 With and Without Reassignment*, and he answered clarifying questions from the Board regarding the data contained in this document. Mr. Dulaney thanked the Communications Department, and Bill Poston, in particular, for pulling together information contained in the second handout entitled, *Background Files*. He highlighted key information from this document, such as:

- There is a proposed assignment change for 11,079 students, which includes many kindergartners who are not in the school system yet and many students who are going to be moving into the school system. Among those 11,079 students, there is a proposed change in base assignment for 7,595 students; a proposed change in optional year-round assignment based on transportation patterns for 1,162 students; and 2,289 students would move back to their base school because it is changing to a year-round calendar.
- 3,746 students could exercise the grandfathering option of staying at their current school and providing their own transportation.
- The proposed plan includes 69 of 96 elementary schools; 24 of 30 middle schools; and 0 of 22 high schools in 2007-08.

Mr. Dulaney shared information on the number of students in the proposal that would be attending a school that is closer to their node than the previous assignment as well as data on the number of students in the proposal that would be attending a school that is farther from their node than the previous assignment. Mr. Dulaney discussed in detail the following six categories of issues that were important to the community based on December comments:

- Impact on sending school
- Distance
- Neighborhood nodes going to the same school
- Relief from overcrowding
- Stability of assignment
- Grandfathering options

He then shared information on the four categories of planning concerns: capacity, crowding, healthy schools, and long-range planning. Mr. Dulaney continued by outlining the timeline for the Growth Management Proposal as well as sharing data on capacity membership gains for schools being converted to the year-round calendar. He explained the sample letters contained in the handout that are being sent to parents in every case where a change in base assignment of a node is being recommended. These letters are being sent out today. Mr. Dulaney clarified that all of the information he will be reviewing at today's meeting will go live at 5 p.m. today on the website. Mr. Dulaney answered numerous clarifying questions from the Board.

Chuck Dulaney continued by making a school-by-school presentation of the proposed reassignment changes for each elementary school as shown in the Proposed Reassignment Plan notebook. Due to the recognition portion of the agenda beginning at 4:30 p.m., it was decided that Mr. Dulaney would continue his presentation following the recognitions.

Patti Head called for a brief recess at 4:22 p.m.

The meeting reconvened at 4:34 p.m.

RECOGNITION

RECOGNITION OF THE FALL ATHLETIC STATE CHAMPIONSHIPS AND INDIVIDUAL STUDENT ATHLETE ACCOMPLISHMENTS

- The North Carolina High School Athletic Association (NCHSAA) recognizes athletic accomplishments by providing state championships in 22 sports throughout the school year. During the fall sports season, Broughton High School Boys' Soccer team won the State Championship. A resolution for Broughton High School recognizing this accomplishment will be presented to the head coach of the team.
- Gabby Mayo, Southeast Raleigh Student Athlete, has won two national honors for her track accomplishments. She has been named USA Track and Field News Female Athlete of the Year, and has been named USA Track and Field's Youth Athlete of the Year for 2006. A resolution recognizing these accomplishments will be presented to her.

Fiscal Implications: None. Recommendation for Action: For recognition only.

Patti Head introduced Bobby Guthrie for his presentation of the fall athletic state championships and individual student athlete accomplishments. Mr. Guthrie began by recognizing and congratulating the members of the Broughton High School Boys' Soccer team along with their coach, Izzy Hernandez, on winning the state championship. Broughton principal, Roy Teel, was also present in the audience as part of the recognition. Coach Hernandez introduced the players individually, and thanked the Board for this recognition. After reading the resolution publicly, Bobby Guthrie presented it to Coach Hernandez. Mr. Guthrie made mention of the fact that Izzy Hernandez was recognized as the *Tarheel of the Week* for his soccer coaching accomplishments in the December 17 issue of *The News & Observer*. Bobby Guthrie and Patti Head offered hearty congratulations and thanks to Coach Hernandez and the members of the Broughton Boys' Soccer Team. The students and Coach Hernandez received a standing ovation from the Board and the audience.

Bobby Guthrie next recognized Gabby Mayo, a senior at Southeast Raleigh High School, for being the recipient of national honors for her outstanding track accomplishments. Gabby was joined by her mother, her coaches, and Beulah Wright, principal of Southeast Raleigh High School. Mr. Guthrie shared for the audience Gabby's unparalleled number of athletic accomplishments. She will be attending Texas A&M next year, and her goal is to be on the U.S. Olympic Team in 2008. Mr. Guthrie presented Gabby with a resolution, which he read aloud for the public. Patti Head expressed the Board's pride in all of Gabby's amazing accomplishments, and the Board will be looking forward to seeing her in the Olympics and following her athletic career. Gabby received a standing ovation from the Board and the audience.

Patti Head called for a brief recess at 4:50 p.m. to prepare for the Spotlight on Students recognition.

The meeting reconvened at 5 p.m. Before beginning the Spotlight on Students recognition, Ms. Head recognized Jeff York, a former member of the Wake County Board of Education, who was present in the audience.

SPOTLIGHT ON STUDENTS (Exhibit A)

Nineteen students will be recognized as Spotlight on Students award winners. Fiscal Implications: None. Recommendation for Action: None

Eric Sparks presented each student for recognition. Patti Head asked the students about their resolutions for the New Year. She asked them to resolve not to break their achievements that have been shared tonight. Ms. Head expressed to the students that the Board is "awestruck" and appreciative of all the things they do for their schools, their families, and the community. She repeated a particularly inspiring quote from one of the students: "I have challenges in my life; I cope; and then I achieve my goals." She felt these wonderful

words to live by rang true in every student's story tonight. Ms. Head thanked Eric Sparks and the students for sharing this time with the Board. Everyone joined Ms. Head in giving the students a standing ovation.

CLOSED SESSION

Susan Parry made a motion to go into Closed Session at 5:19 p.m. to consider confidential personnel information protected under G.S. 143-318.11(a)(6) and 115C-319 and to consider confidential student information protected under the Family Rights and Privacy Act (FERPA) and G.S. 115C-402. The motion was seconded by Carol Parker. The vote was unanimous.

The Board reconvened Open Session at 5:50 p.m.

SPOTLIGHT ON STUDENTS (cont'd.)

Marvin Connelly presented one additional student, Alexis Williams from Wakefield Elementary School, for recognition as a Spotlight on Students award winner. Patti Head congratulated Alexis and emphasized what an honor it is to be the only student chosen from her school this year for this outstanding award. Ms. Head wished Alexis much happiness and good luck in 2007. Everyone joined Ms. Head in giving Alexis a standing ovation.

INFORMATION ITEMS (Cont'd.)

FACILITIES

1. GROWTH AND PLANNING REASSIGNMENT PLAN FOR 2007-2008 (Cont'd.)

Chuck Dulaney continued his school-by-school presentation of the proposed reassignment changes for each elementary school as shown in the Proposed Reassignment Plan notebook. As Mr. Dulaney continued his presentation, there was lengthy discussion regarding various elementary schools, at which time Board members made requests for additional information and asked clarifying questions of Mr. Dulaney. All of the issues raised will be added to the Parking Lot for further discussion.

Patti Head called for a 10-minute break at 8:16 p.m. before proceeding with Chuck Dulaney's presentation of the proposed middle school reassignment changes.

The meeting reconvened at 8:31 p.m.

Due to a family emergency, Ron Margiotta had to leave the meeting prior to the proposed reassignment plan presentation. Patti Head reported that Mr. Margiotta will be provided with the same information as other Board members, and he may view the Board meeting on the community television network. Chuck Dulaney proceeded by giving a school-by-school presentation of the proposed reassignment changes for each middle school as shown in the Proposed Reassignment Plan notebook. At the request of the Board, Mr. Dulaney will compile the Parking Lot issues raised at tonight's meeting and send this list to all Board members. Mr. Dulaney answered numerous clarifying questions from the Board. Patti Head reminded Board members to email additional questions to Mr. Dulaney with a copy to all Board members. It was the decision of the Board that a Committee of the Whole meeting be held on Tuesday, January 16 from 11:30 a.m. – 2 p.m. At this Committee of the Whole, Mr. Dulaney will bring back additional information in response to requests and questions from the Board, and there will be further discussion of the proposed reassignment plan.

CONSENT ITEMS

Rosa Gill made a motion to approve the Consent Agenda, seconded by Beverley Clark. The vote was unanimous.

APPROVAL OF MEETING MINUTES

November 14, 2006 – Facilities Committee Meeting Minutes
 November 16, 2006 – Board Work Session Minutes
 November 21, 2006 – Closed Session Minutes
 December 5, 2006 – Committee of the Whole Minutes
 December 5, 2006 – Board Meeting Minutes
 December 5, 2006 – Closed Session Minutes
 December 12, 2006 – Committee of the Whole Minutes

FINANCE

1. AUTHORIZATION FORMS

These authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of Wake Forest Elementary School. Fiscal Implications: These authorization forms are required for bank records. Recommendation for Action: Approval of Authorization Forms.

2. AUTHORIZATION FORMS

These authorization forms designate the persons authorized to sign vouchers for the payment of money on behalf of West Millbrook Middle School. Fiscal Implications: These authorization forms are required for bank records. Recommendation for Action: Approval of Authorization Forms.

3. GIFTS TO THE SYSTEM (Exhibit B)

One hundred and five gifts have been donated to the Wake County Public School System. The approximate value of the gifts is \$59,152.49. Fiscal Implications: Not applicable. Recommendation for Action: No action is required.

4. JOINT VENTURE AGREEMENT FOR TRIANGLE LEADERSHIP ACADEMY

This is to renew the contract and funding for Wake County Public Schools continued participation in Triangle Leadership Academy. Fiscal Implications: \$150,000.00 per year. Recommendation for Action: Seeks Board approval.

FACILITIES

1. MATERIALS TESTING SERVICES: RIVER BEND ELEMENTARY

Negotiations have been completed with Terracon Consultants, Inc. to provide construction materials testing and inspection services for River Bend Elementary in the amount of \$120,000 in accordance with the Master Service Agreement for Geotechnical/Materials Testing Services and the Individual Project Proposal Agreement. Fiscal Implications: Funding is available from the total budget of \$21,803,819 of which \$2,292,654 is from PLAN 2004 Start-Up funds, \$19,511,165 is from CIP 2006. Recommendation for Action: Board approval is requested.

2. BIDS: MASTER SERVICE AGREEMENTS FOR CLEANING

Bids for the Master Service Agreement for Cleaning were received on December 5, 2006. These services will be utilized in preparing schools for occupancy at the end of the construction process. Staff recommends award of Master Service Agreements to Facilico, Inc. and RTP Building Maintenance Co., Inc., with contract duration from January 10, 2007 through December 31, 2007. Fiscal Implications: Cost for each project will be paid by the individual project capital budget. Recommendation for Action: Board approval is requested.

3. PARKING LEASE RENEWAL: WAKE FOREST-ROLESVILLE HIGH

Southeastern Baptist Theological Seminary has agreed to again lease to the Board of Education 80 parking spaces on Seminary property near Wake Forest-Rolesville High School. The renewal lease duration is from July 1, 2006 until June 30, 2008. The lease is for the continued use of parking spaces located at the corner of Rock Springs Road and West Stadium Avenue. Fiscal Implications: An annual

lease payment of \$10,000 will be due for each year of the term. Funding is available from the 2006-2007 Annual Operating Budget. Recommendation for Action: Staff requests Board approval.

4. RESOLUTION: CHILD NUTRITION WAREHOUSE DESIGNER SELECTION

This resolution is presented to request a waiver of the traditional designer selection process and to select H.S. Annis Architects for the design of the Child Nutrition Warehouse expansion at the Rock Quarry Central Services Complex. This request is in accordance with NCGS 143-64.32, which allows the exemption of the statutory designer selection process. The specific reason for this exemption is that H.S. Annis was the architect for the last Child Nutrition addition project on the campus and is familiar with the campus. Also this design is expected to be a pre-engineered metal building addition and this designer has experience with the building type having designed other pre-engineered schools for the school system. This waiver will shorten design time, reduce cost, and help expedite the project. Staff recommends proceeding with the negotiation of a design contract with H.S. Annis Architects. Fiscal Implications: None at this time. Recommendation for Action: Board approval is requested.

5. CHANGE ORDER #1: MASTER JOB ORDER CONTRACT GS 0607-111

A Master Job Order Contract is an agreement for services using the indefinite quantity, indefinite delivery method. Additional work requirements have been identified in the area of small scale short duration general construction projects managed by M&O. Staff recommends approval of CO #1 in the amount of \$160,000 to 39 Construction Company, LLC. Fiscal Implications: Funds are available within the current Maintenance and Operations Department budget. Recommendation for Action: Board approval is requested.

INSTRUCTIONAL PROGRAM

1. DANIELS MIDDLE SCHOOL TRIP TO TOYKO AND SHIWA TOWN, JAPAN

- Students participating will be representative of grades 7-8.
 - Approximately eight students will participate and two chaperones.
 - Students will depart from RDU on Thursday, June 14, and return on Friday, June 22, 2007. No school will be missed as this is over summer break.
 - The students will compare and contrast school and country cultures. This is the third year of a three year exchange program with the Shiwa Town School District, Iwate Prefecture, Japan.
- Fiscal Implications: The cost per student will be approximately \$2,800.00. The total cost will be approximately \$22,400.00. The PTA will contribute \$2000.00 for financial assistance and parents will organize a fundraiser to defray the cost of the trip. Recommendation for Action: This item is recommended for consent.

2. DRIVER EDUCATION CONTRACT 2007-2008

- Statutory authority G.S. 20-881, 115C-216 and Title 16 of the N.C. Administrative Code provide enabling authority to contract for Driver Education Program Services.
- The Request For Proposal (RFP) solicits proposals that must meet the specifications and conditions of the RFP. The Board of Education must ultimately approve the contract with the successful vendor.
- Bryant Driving School and Jordan Driving School requested RFPs and turned in proposals.
- North Carolina Driving School elected not to bid on this contract.
- Recommend awarding contract for Driver Education Program Services to Jordan Driving School, Inc.

Fiscal Implications: Total projected contract cost is \$2,140,000.00 based on 10,000 students. The N.C. Department of Transportation Allocation will fund all costs of the program for Driver Education. No local funds will be used to support this program. Recommendation for Action: This is presented to Wake County Public School System's Board of Education to approve the contract for Driver Education with Jordan Driving School for the period of July 1, 2007 to June 30, 2008.

HUMAN RESOURCES

1. RECOMMENDATIONS FOR EMPLOYMENT (Exhibit C)

- a. Professional
- b. Support
- c. Contracted Central Services Administrators

COMMITTEE CHAIRS' REPORTS

There were no formal committee chairs' reports to be given, but Board members did share the following committee information:

Facilities Committee

Horace Tart reported that the Facilities Committee will be meeting on Tuesday, January 16 at 9:30 a.m. At that meeting, the committee will be discussing public-private partnerships. An attorney and a developer will be attending the meeting to present information. Mr. Tart invited all Board members to attend.

Citizens Facilities Advisory Committee (CFAC)

Horace Tart reported that the Citizens Facilities Advisory Committee will be holding a meeting on January 22 at 4 p.m. at the Wake County Office Building on Salisbury Street. The report from DeJong, Inc. will be given at this meeting. The Citizens Facilities Advisory Committee will have an additional meeting on January 30 at 4 p.m. (same location) for continued discussion of the DeJong report as well as other issues.

Finance Committee

Carol Parker reported that she and Rosa Gill, Vice Chair of the Finance Committee, met with David Neter and Tom Oxholm to discuss the Board Work Plan item of new revenue sources. Former Board member Tom Oxholm had served on the Finance Committee in 2003 during the time that a citizens' advisory group had prioritized a list of ideas for revenue generation. Ms. Parker further reported that David Neter is doing research on several ideas. Ms. Parker reported that there will not be a Finance Committee meeting in January, but the committee will pursue what can be done in the way of revenue generation ideas. There was discussion among Board members related to this issue, and it was decided that the Board will have further discussion of this topic in the future.

Policy Committee

Susan Parry reported that the three policies on tonight's agenda were approved by the Policy Committee at its last meeting on December 12, 2006.

Calendar Updates

Patti Head gave the following calendar updates:

- Community Relations Committee Meeting – January 10 at 10:30 a.m.
- Human Resources Committee Meeting – Cancelled for January 10 at 12:30 p.m.
- Instructional Program Committee Meeting – January 10 at 12:30 p.m. (time changed from 2:30 p.m.)
- Facilities Committee Meeting – January 16 at 9:30 a.m.
- Committee of the Whole (for further discussion of reassignment plan) – January 16 from 11:30 a.m. – 2 p.m.
- Joint Meeting of the Board of Education and Board of County Commissioners – Cancelled for January 17 at 9 a.m.

ACTION ITEMS

HUMAN RESOURCES

1. RECOMMENDATION(S) FOR ADMINISTRATIVE APPOINTMENTS

Eleanor Goettee made a motion to approve the following administrative appointments:

- Hilton Trent Evans, Assistant Principal at Reedy Creek Elementary School, to Principal at Reedy Creek Elementary School, effective date January 10, 2007.
- David Kershner, Assistant Principal at Broughton Magnet High School, to Principal at Moore Square Museums Magnet Middle School, effective date January 16, 2007.
- Sherry Schliesser, Assistant Principal at Vance Elementary School, to Principal at Kingswood Elementary School, effective date January 16, 2007.
- William Wright, Applicant, to Assistant Principal at Durant Road Middle School, effective date January 10, 2007.
- Ann Deegan, Retired Principal, to Interim Principal at Dillard Drive Elementary School, effective date January 16, 2007 through TBD.

The motion was seconded by Lori Millberg. The vote was unanimous.

2. ADMINISTRATIVE TRANSFERS

Eleanor Goettee read the following administrative transfers:

- Jamee O. Lynch, Principal at Hodge Road Elementary School, to Principal at Sanford Creek Elementary School, effective date February 1, 2007.
- Christopher McCabe, Principal at Smith Elementary School, to Principal at North Forest Pines Drive Elementary School, effective date February 1, 2007.
- James Overman, Principal at Creech Road Elementary School, to Principal at East Garner Elementary School, effective date February 1, 2007.
- Judy Dudley, Retired Principal, to Interim Principal at Brentwood Elementary School, effective January 10, 2007 through TBD.
- Charles Rose, Retired Principal, to Interim Assistant Principal at Broughton High School, effective January 10, 2007 through March 2, 2007.
- Robbie Rogers, Retired Assistant Principal, to Interim Assistant Principal at Sanderson High School, effective January 10, 2007 through June 30, 2007.
- Matthew Fisher, Assistant Principal at Millbrook High School, to Assistant Principal at Wake Forest-Rolesville High School, effective date January 10, 2007.
- Jerry Griffith, Assistant Principal at Millbrook High School, to Assistant Principal at Southeast Raleigh High School, effective date January 22, 2007.

LEGISLATIVE

1. 2007 LEGISLATIVE AGENDA

The Legislative Agenda has been reviewed by the Legislative Committee and is being presented for Board approval. Fiscal Implications: Undetermined at this time. Recommendation for Action: Board approval is requested.

Carol Parker made a motion to approve, seconded by Rosa Gill. Susan Harrison made a presentation to the Board. Patti Head reiterated that Ms. Harrison had sent the Legislative Agenda to Board members by email as well as placing hard copies at the Board table. Ms. Head pointed out that the Legislative Agenda had been “re-worked” based on suggestions made about the layout. Susan Parry expressed how much she liked the new category headings. Carol Parker raised the question of whether a Legislative Breakfast would be held as had been the practice in past years. Patti Head responded that plans are in process for perhaps having a Monday afternoon reception this year, but a date has not been finalized at this time. The vote was unanimous.

POLICY

1. POLICY 1323-RULES OF ORDER

Revised First Reading

The policy has been revised in order to provide guidelines and parameters regarding absentee voting by Board Members. The policy was revised with the guidance of Ann Majestic. It was approved by the

Policy Committee on 12.12.06. Fiscal Implications: none. Recommendation for Action: Staff is requesting Board approval.

Rosa Gill made a motion to approve, seconded by Susan Parry. Danny Barnes made a presentation to the Board. He noted that the changes to the policy were highlighted in yellow. There were no questions or comments from the Board. The vote was unanimous.

2. POLICY 3222-INSTRUCTIONAL PLANNING

Revised First Reading

The policy has been revised in alignment with recent changes in legislation. As revised, the policy specifies that School Improvement Plans must include a plan to provide duty-free instructional planning for teachers. The policy was revised with the guidance of Ann Majestic. It was approved by the Policy Committee on 12.12.06. Fiscal Implications: none. Recommendation for Action: Staff is requesting Board approval.

Eleanor Goettee made a motion to approve, seconded by Beverley Clark. Danny Barnes made a presentation to the Board. Eleanor Goettee questioned how implementation will be monitored. Mr. Barnes responded that area superintendents will be monitoring, and Ann Majestic will be speaking with all principals once the policy is in place. The vote was unanimous.

3. POLICY 3224-DUTY FREE LUNCH PERIOD

Revised First Reading

The policy has been revised in alignment with recent changes in legislation. As revised, the policy specifies that School Improvement Plans must include a plan to provide all full-time assigned classroom teachers a duty free lunch period on a daily basis or as otherwise approved by the school improvement plan. The policy was revised with the guidance of Ann Majestic. It was approved by the Policy Committee on 12.12.06. Fiscal Implications: none. Recommendation for Action: Staff is requesting Board approval.

Rosa Gill made a motion to approve, seconded by Beverley Clark. Danny Barnes made a presentation to the Board. There were no questions or comments from the Board. The vote was unanimous.

FACILITIES

1. BIDS: KNIGHTDALE ELEMENTARY ADDITIONS & RENOVATIONS PHASE 2

Staff requests pre-approval of bids for Knightdale Elementary Additions and Renovations Phase 2, provided the bids are within the budget of \$5,025,625. Bids are scheduled to be received on January 4, 2007. Staff requests that pre-approval include issuance of Notice to Proceed and execution of the agreement by the Board Chair and Superintendent. Staff will provide recommendation for award and bid tabulations, for ratification at a future Board meeting. Pre-approval allows acceleration of preliminary construction activities at minimal financial risk. Fiscal Implications: Funding is available from the total project budget of \$6,426,511, as provided in the PLAN 2000 School Building Program. Recommendation for Action: Board approval is requested.

Rosa Gill made a motion to approve, seconded by Lori Millberg. Mike Burriss made a presentation to the Board. Mr. Burriss reported that staff has received bids for this project. Mr. Burriss shared that the low bid is with Harrod Construction, who is currently finishing up other projects for WCPSS. Staff is recommending approval and will bring forth information at the next Board meeting for the award of that contract. Mike Burriss answered clarifying questions from the Board. The vote was unanimous.

2. SCHEMATIC DESIGN AND PERMISSION TO ADVERTISE: E-22 ELEMENTARY (CARY PARK)

Staff will present the schematic design documents prepared by Cherry Huffman Architects, P. A. for construction of the E22 (Cary Park) Elementary School. In order to meet the tight construction schedule

needed to complete this project for a 2008 school opening, it is proposed to advertise some bid packages early, before completion of the total design package. Staff has reviewed the construction documents for these early bid packages and requests Board approval and authorization to advertise. Staff will present the award of the contracts to the Board for approval on February 20, 2007. Staff also requests Board approval and authorization to advertise for the remaining project packages upon completion of design and satisfactory review by staff. Staff will bring these packages to the Board for approval after receipt of bids. Fiscal Implications: Funding is available from the total project budget of \$22,216,953, of which \$745,000 is from PLAN 2004 School Building Program, \$330,823 is available from funds passed through Wake County from the developer in fiscal year 2004-2005, \$15,971,953 from CIP 2006, and \$5,169,177 is to be provided by the developer. Recommendation for Action: Board approval is requested.

Eleanor Goettee made a motion to approve, seconded by Rosa Gill. Jyoti Sharma made a presentation to the Board. Ms. Sharma shared that staff is seeking schematic design approval, construction approval, and permission to advertise. Ms. Sharma gave an overview of the site plan, floor plan, and elevations for E22 (Cary Park) Elementary. Ms. Sharma and Mike Burriss answered clarifying questions from the Board. The vote was unanimous.

3. INTERLOCAL AGREEMENT: HERITAGE HIGH

Wake County Government, the Town of Wake Forest, and the Board of Education are working together for the development of a school and adjacent park near the intersection of Rogers Road and Forestville Road. The Board, Town, and County contributed funds for the land purchased and deeded to the Board. The Board, Town, and County jointly planned the development of the outdoor recreational facilities for the site. The Board is responsible for the preparation of the project's master plan to include additional athletic fields, parking, drive access, and associated infrastructure approved and funded by the Town and County. The Board will supervise construction of the school and the additional recreational improvements funded by the County and Town. The County and Town are responsible for the construction costs of the recreational improvements as well as the design costs associated with those improvements. The County will contribute \$242,000 to the Town towards the design and construction costs of the recreational improvements and the Town is contributing up to \$3,300,000 towards the design and construction costs of the recreational improvements in accordance with the approved Master Plan. The Town is also responsible for any change orders associated with their portion of the project. The Joint Use Agreement has been drafted and is awaiting review and approval. Fiscal Implications: None. Recommendation for Action: Board approval is requested.

Lori Millberg made a motion to approve, seconded by Rosa Gill. Betty Parker made a presentation to the Board. Ms. Parker noted that the agreement is still undergoing some final semantic changes to clarify the intention of the parties. Staff is requesting Board approval subject to the semantic changes. Beverley Clark expressed that this project is a great example of the county giving money to the various municipalities. The vote was unanimous.

4. INTERLOCAL AGREEMENT: BANKS ROAD ELEMENTARY (E23)

On August 2, 2006, Wake County and the Board of Education jointly purchased 53.06 acres for development for an elementary school site (E-23) and other park components to be collaboratively planned by and divided among Wake County, Town of Fuquay-Varina, and Board of Education. The County, Town and Board have since jointly developed a concept plan for development of the site and identification of proposed property lines for subdivision of the tract into three parts: open space to be deeded to Wake County, a Town park area to be deeded to Town of Fuquay-Varina, and an elementary school site to be deeded to the Board of Education. The Town agrees to purchase the acreage for the Town park for \$15,000 per acre, and the County and Board of Education will reconcile the amounts already paid at closing to reflect the Town's purchase, the County's agreement to purchase the open space for \$7,500 per acre, and the Board's agreement to purchase the school site for \$24,217 per acre. The Town, County and Board will jointly plan for development of the property pursuant to an agreed

upon Master Plan, which will include the following minimum proposed design features: an 800 student capacity (traditional) elementary school and related program areas (Board's Obligation); a Town Park consisting of active recreation areas including three soccer fields and a baseball field, restroom/concession building, picnic shelters, playgrounds, additional parking and other amenities (Town's Obligation); and the preservation of open space to protect the Middle Creek significant natural area (County's Obligation). The County and Town are responsible for the construction costs of the recreational improvements as well as the design costs associated with those improvements. The County is contributing up to \$250,000 to the Town towards the design and construction costs of the recreational infrastructure improvements. The Town is also responsible for change orders associated with their portion of the project. Fiscal Implications: None. Recommendation for Action: Board approval is requested.

Eleanor Goettee made a motion to approve, seconded by Rosa Gill. Betty Parker made a presentation to the Board. She reported that this interlocal agreement has already been approved by the Town of Fuquay. Susan Parry expressed her pleasure at how well these interlocal agreements are going. Ms. Parker answered clarifying questions from the Board. The vote was unanimous.

5. INTERLOCAL AGREEMENT: E24 ELEMENTARY LOCATED IN NORTHWEST RALEIGH

On September 20, 2006, the Board of Education purchased 33.938 acres for development for an elementary school site (E-24) and other park components to be collaboratively planned by and divided among the Board of Education and City of Raleigh. Wake County, City, and Board have since jointly developed a concept plan for development of the site and identification of proposed property lines for subdivision of the tract into two parts: a city park area to be deeded to City of Raleigh, and an elementary school site to be retained by the Board of Education. The City agrees to purchase the acreage for the city park for a price to be determined by a formula included in the Interlocal Agreement, and based upon final surveyed acreage of each parcel and appraised values as determined by a jointly funded appraisal. The City, County, and Board will jointly plan for development of the property pursuant to an agreed upon Master Plan, which will include the following minimum proposed design features: an 800 student capacity (traditional) elementary school and related program areas (Board's Obligation); a neighborhood park consisting of active and passive recreation areas, that may include open play fields, restrooms, picnic shelters, playgrounds, trails, parking facilities and other amenities, and the preservation of open space and natural areas (City's Obligation). The County and City are responsible for the construction costs of the recreational improvements as well as the design costs associated with those improvements. The County is contributing up to \$250,000 to the City towards the design and construction costs of the recreational infrastructure improvements. The City is also responsible for change orders associated with their portion of the project. Fiscal Implications: None. Recommendation for Action: Board approval is requested.

Rosa Gill made a motion to approve, seconded by Carol Parker. Betty Parker made a presentation to the Board. There were no questions or comments from the Board. The vote was unanimous.

6. OFFER TO PURCHASE AND CONTRACT FOR SALE: PORTION OF THE EAST CARY MIDDLE SCHOOL LAND

The Board of Education owns 40.0 acres of land on Southeast Maynard Road known as the East Cary Middle School tract that it currently uses as a Ninth Grade Center for Cary High School. On August 8, 2006, the Board of Education declared the southernmost 5.0 acres of the tract as surplus property and ordered its sale. At its September 18, 2006 meeting, the Wake County Board of Commissioners declined to purchase the property at fair market value. Terms and conditions of an Offer to Purchase and Contract have been reached to sell the approximately 5.0 acres of the southern end of the property to Town of Cary at a purchase price of one hundred fifty thousand (\$150,000) dollars. The property is further identified as a portion of PIN # 0763994193 of approximately 5.0 acres, the precise area of which shall be confirmed by survey. Fiscal Implications: Estimated income is \$150,000. Recommendation for Action: Staff requests Board approval of the terms and conditions of the proposed contract, conditioned

upon and subject to completion of such additional advertisement and upset bid process as may be applicable and described in N.C.G. S. 115C-518 and N.C.G.S. 160A-269.

Rosa Gill made a motion to approve, seconded by Eleanor Goettee. Betty Parker made a presentation to the Board. Ms. Parker answered clarifying questions from the Board. The vote was unanimous.

ADJOURNMENT

There being no further business coming before the Board, Rosa Gill made a motion to adjourn, seconded by Susan Parry. The meeting adjourned at 10:18 p.m.

Respectfully submitted by,

Melanie A. Upton, Recording Secretary

Del Burns, Superintendent, WCPSS

Patti Head, Chair, Wake County Board of Education