



## OPEN MINUTES –BOARD MEETING

Tuesday, January 4, 2005

<u>Board Members Present</u>	<u>Staff Members Present</u>	
<i>Susan Parry, Chair</i>	<i>Superintendent McNeal</i>	
<i>Patti Head, Vice Chair</i>	Jo Baker	
Kathryn Watson Quigg	Del Burns	
Beverley Clark	Luther Cherry	
Rosa Gill	Julye Mizelle	
Carol Parker	Michael Evans	
Amy White	Donald Haydon	
Ron Margiotta	Bev White	
Bill Fletcher	Linda Isley	
	Janice Shearin	<b><u>Board Attorney Present</u></b>
	Cindi Jolly	<i>Ann Majestic</i>
	Toni Patterson	

*Susan Parry called the meeting to order at 4:00 p.m. Everyone recited the Pledge of Allegiance.*

### **Chair's Comments**

- *Chairwoman Parry announced that Wake Education Partnership received a grant in the amount of \$225,000 from the federal government. This grant will support Wake Leadership Academy and the Kenan Fellows Program.*
- *Ms. Parry announced the Greater Raleigh Chamber of Commerce Leadership Program has invited board members to participate on February 8, 2005, at 8:45 a.m. to talk about the role of the school board in the community.*
- *She also reminded the board of the joint work session with the Wake County Commissioners on Monday, January 10, 2005. This will be held at the Harriett Webster Center.*
- *Board members were asked to mark their calendars for the January 21, 2005, Wake Legislative Delegation Breakfast at Brentwood Elementary School. Ms. Parry asked all board members to be in attendance.*

### **Superintendent's Report**

- *Superintendent McNeal announced that the Communications Department would receive four Blue Ribbon Awards from the North Carolina School Public Relations Association in the following categories: The 2003-2004 Wake County Public School System Annual Report, the monthly television magazine "The School Connections," "Back to School" editorial writing, and the redesign of the WCPSS Website. This is the second year in a row that the television magazine and editorial writing have been recognized for excellence.*
- *Mr. McNeal gave an update on activities in our classroom following the devastation caused by the Tsunami in Southern Asia and the loss of more than 150,000 people in 11 countries. With the world's attention focused on the disaster, teachers are finding ways to use this teachable moment so our children can better understand our world and their role in it.*

## **PUBLIC COMMENT**

***Roxie Cash, former Board member and Millbrook High parent.*** Requested the support of the Board to fully fund renovations at Millbrook High School.

***Joy Emery, Millbrook High School parent.*** Requested the support of the Board to fully fund renovations at Millbrook High School.

## **APPROVAL OF MEETING AGENDA**

*Patti Head made a motion to amend the meeting agenda to add to the closed session to consider confidential personnel information protected under G.S. 115C-319 and to consult with an attorney employed or retained by the board in order to preserve the attorney-client privilege between the attorney and the board pursuant to G.S. 143-318.11(a)(3).*

*Bill Fletcher made a motion to approve the amended meeting agenda, seconded by Beverley Clark. The vote was unanimous.*

## **CONSENT ITEMS**

*Carol Parker made a motion to approve the Consent Agenda, seconded by Patti Head. The vote was unanimous.*

## **APPROVAL OF MEETING MINUTES**

October 19, 2004 – Open Meeting  
November 9, 2004 – Open Meeting  
November 9, 2004 – Closed Session  
December 7, 2004 – Closed Session

## **INSTRUCTIONAL PROGRAMS**

### **1. GRANT PROPOSALS**

The following grants: 1. Competitive (#923): NC Department of Environment and Natural Resources, Office of Environmental Education/Central Office, Transportation. Competitive (#924): US Department of Education, Office of Innovation and Improvement, Advanced Placement Incentive Program/Central Office, Magnet Programs.

## **FACILITIES**

### **1. BIDS: TEMPORARY PERSONNEL SERVICES FOR SCHOOL CAFETERIAS**

Staff requests board approval to change the existing contract with Preferred People Staffing for temporary personnel for school cafeterias at a billing rate of \$9.99 per hour for assistants and \$10.58 per hour for cashiers. Estimated number of hours increased from 25,000 to 45,000 for the 2004-2005 school year. Staff requests board approval to change the existing contract with Trojan Labor for temporary personnel for school cafeterias at a billing rate of \$10.85 per hour for assistants. Estimated number of hours increased from 5,000 to 13,000 for the 2004-2005 school year. Fiscal Implications: Funding is available from the 2004-2005 current expense budget. Recommendation for Action: Board approval is requested.

### **2. CHANGE ORDER NO 1: HOLLY SPRINGS HIGH**

Board approval is requested for Change Order No. 1 to Froehling & Robertson, Inc. This change order, in the amount of \$64,570 is for material testing services during the construction of Holly

Springs High School. Due to the urgency of giving a notice to proceed at the onset of this contract, the vendor only provided an estimate for the early work on this project. This change increases the total contract sum to \$161,482 and will fully fund this contract. Fiscal Implications: Funding is available from the total project budget of \$41,066,941, of which \$ 9,000 is from the PLAN 2000 Modernization, \$1,546,945 is from the PLAN 2000 School Building Program start-up funds, \$109,036 is from Wake County Parks and Recreation, \$350,000 is from the Town of Holly Springs, and \$39,051,960 is from PLAN 2004 School Building Program. Recommendation for Action: Board approval is requested.

### **3. BIDS: LIGON MIDDLE**

Bids for the Phase II Renovations at Ligon Middle were received on December 7, 2004. Staff and Pearce Brinkley Cease & Lee PA recommend award of the single-prime contract to Harrod and Assoc. Constructors, Inc. in the amount of \$ 6,068,000. The total of the low multi-prime bids was \$6,106,500. Fiscal Implications: Funding is available from the total project budget of \$9,075,151, of which \$530,769 is from PLAN 2000 School Start Up funds, and \$8,544,382 is from the PLAN 2004 School Building Program. Recommendation for Action: Board approval is requested.

## **HUMAN RESOURCES**

### **1. Recommendations for Employment *(Exhibit A)***

#### **COMMITTEE CHAIRS' REPORTS**

*Carol Parker announced that the Policy Committee would meet on Tuesday, January 11, 2005, at 9:30 a.m.*

*Amy White announced that the Human Resources Committee would meet on Tuesday, January 11, 2005, at 11 a.m. The committee will continue its discussion on teacher retention and recruitment.*

*Kathryn Watson Quigg announced that the Instructional Program Committee would meet on Tuesday, January 11, 2005, at 12:30 p.m. The topic of discussion is the restructuring of high schools and a report on block scheduling.*

*Rosa Gill announced that the Finance Committee would meet on Tuesday, January 11, 2005, at 2 p.m. The topic of discussion will be the WCPSS budget and how it is developed.*

*Patti Head announced that the Community Relations Committee would meet on Wednesday, January 19, 2005, at 3:30 p.m.*

*Several board members attended early graduations ceremonies at a number of high schools across the district. Mr. Margiotta stated that while some high schools did not offer graduation ceremonies, he would like the Board Chair to send out congratulation letters to mid-year graduates.*

## **ACTION ITEMS**

### **FACILITIES**

#### **1. CHANGE ORDER NO. 1: MILLBROOK HIGH**

Board approval is requested for Change Order No. 1 to D. H. Griffin Construction Company, LLC. This change order, in the amount of \$892,500 is to accept Alternate No. 2, Stadium Improvements, and Alternate No. 6, Cafeteria Improvements. Fiscal Implications: Funding is available from the total project budget of \$29,812,976, of which \$1,321,955 is from the PLAN 2000 Start Up funds, \$26,278,370 is from the PLAN 2004 School Building Program and \$2,212,651 is from other sources.

Due to the anticipated need for contingency over and above the PLAN 2004 contingency budget, staff recommends funding \$2,212,651 of the construction contracts with Operational & Program Equipment/Furniture Fixtures and Equipment (O&PE/FFE) and other funds within the project at this time and will request additional funds at a later date from either PLAN 2004 contingency or PLAN 2000 savings. The delayed reallocation will give staff the opportunity to manage the contingency funds within the project to determine exactly how much funding will be required. Recommendation for Action: Board approval is requested.

*Carol Parker made a motion to approve, seconded by Beverley Clark. The vote was unanimous*

## **2. CONSTRUCTION DOCUMENTS: E10 (BARWELL ROAD AREA ELEMENTARY)**

Staff has reviewed the construction documents and requests Board approval, and authorization to advertise for the construction of Barwell Road Area Elementary School/Park. [Contract award is contingent upon purchase of this property from the City of Raleigh.](#) Fiscal Implications: Funding is available from the total project budget of \$20,493,480, of which \$697,249 is from PLAN 2000 Start Up funds, \$13,771,231 is from the PLAN 2004 School Building Program and \$6,025,000 is from the City of Raleigh Parks and Recreation. A resolution is needed from the City of Raleigh stating they will provide these funds. This project is currently estimated to be \$1,266,109 over budget, due primarily to City of Raleigh required roadwork and additional site cost. Recommendation for Action: Board approval is requested.

*Bill Fletcher made a substitute motion to amend the prior approval of the construction documents for E10 (Barwell Road Elementary) to include the following statement: "Contract award is contingent upon purchase of this property from the City of Raleigh." The motion was seconded by Carol Parker. The vote was unanimous.*

## **3. DESIGN CONSULTANT AGREEMENT: CARROLL MIDDLE SCHOOL**

The proposed PLAN 2004 School Building Program includes a renovation at Carroll Middle School. The team of Cherry Huffman Architects, P.A. and Barnhill Contracting Co. were selected to design and construct this project. Negotiations have been completed with Cherry Huffman Architects, P. A. for the design of this project. The form of agreement is a modified version of the standard form for use with Construction Management contracts. It has been previously reviewed with the Board and approved by the Board attorney. Fiscal Implications: Funding is available from the total project budget of \$13,657,371 as provided in the PLAN 2004 School Building Program. The total project budget includes proposed compensation for the design consultant of \$755,750. Recommendation for Action: Board approval is requested.

*Carol Parker made a motion to approve, seconded by Beverley Clark. The vote was unanimous.*

## **4. CONSTRUCTION MANAGER AT RISK AGREEMENT: CARROLL MIDDLE**

The proposed PLAN 2004 School Building Program includes a renovation at Carroll Middle School. The team of Cherry Huffman Architects, P.A. and Barnhill Contracting Co. were selected to design and construct this project. Negotiations have been completed with Barnhill Contracting Company for the construction management of this project. The form of agreement is a new form for Construction Management At Risk. It has been previously reviewed with the Board and approved by the Board attorney. Fiscal Implications: Funding is available from the total project budget of \$13,657,371 as provided in the PLAN 2004 School Building Program. The total project budget includes proposed compensation for the Construction Manager of \$93,000 for pre-construction basic services. Recommendation for Action: Board approval is requested.

*Kathryn Watson Quigg made a motion to approve, seconded by Rosa Gill. The vote was unanimous.*

*Patti Head made a motion to go into closed session at 5 p.m. to consider confidential personnel information protected under G.S. 115C-319 and to consult with an attorney employed or retained by*

*the board in order to preserve the attorney-client privilege between the attorney and the board pursuant to G.S. 143-318.11(a)(3). Motion seconded by Carol Parker. The vote was unanimous.*

*Reconvened 5:35 p.m.*

*Amy White made a motion to amend the original closed session motion to include confidential student information protected under the Family Educational Rights and Privacy Act (FERPA) and G.S. 115C-402; and to add an Information Item to the agenda for the attorney to report on the settlement of a Worker's Compensation claim.*

*Ann Majestic reported the settlement offer the Worker's Compensation claim by Corey Duber in the amount \$143,000 + \$718.75 in mediator fees.*

*The board recessed the meeting at 5:40 p.m. to reconvene at 6:30 p.m. for Spotlight on Students.*

### **SPOTLIGHT ON STUDENTS**

*Seventeen students were recognized as Spotlight on Student award winners.*

<i>Mikal Griffin, Bugg Elementary School</i>	<i>Michelle Fernandez, Wilburn Elementary School</i>
<i>Odiee Anazleh, Hodge Road Elementary School</i>	<i>Casey Cash, Apex Middle School</i>
<i>Ruthie Keith, Kingswood Elementary School</i>	<i>Austin Olander, Carroll Middle School</i>
<i>Shelby Snedecor, Lacy Elementary School</i>	<i>Meghana Shamsunder, Leesville Middle School</i>
<i>Daisy Toledo, Penny Road Elementary School</i>	<i>Kyle Snell, Fuquay-Varina Middle School</i>
<i>Courtney Cox, Pleasant Union Elementary</i>	<i>Katie Miller, Leesville Road High School</i>
<i>Colleen Theriault, Poe Elementary School</i>	<i>Amy Anderson, Middle Creek High School</i>
<i>Rae'Jonna Rogers, Powell Elementary School</i>	
<i>Nathaniel Woodward, Wakefield Elementary</i>	
<i>Tara Aida, Weatherstone Elementary School</i>	

### **ADJOURNMENT**

*There being no further business before the board, a motion to adjourn was made by Rosa Gill. The vote was unanimous. The meeting was adjourned at 6:40 p.m.*

*Respectfully submitted,*

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Elwanda K. Farrow, Recording Secretary

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Bill McNeal, Superintendent, WCPSS

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Susan Parry, Chair, Wake County Board Of Education