AGENDAS

The Superintendent in her/his role as Secretary to the Board, in collaboration with the Board Chair and Vice Chair, shall prepare the agenda for each Board meeting.

A. Regular Agenda

- <u>13. Any two Board members may add information items to the agenda either through</u> <u>the agenda preparation process by notifying the Board Chair prior to the agenda</u> <u>setting meeting of the executive committee or at the beginning of a meeting.</u> Any <u>proposed resolutions should similarly be submitted by two Board members</u> <u>through the agenda setting process.</u>
 - 21. The agenda shall be available on the website and shall be posted at, the Administrative Offices, <u>5625 Dillard Drive, Cary, North Carolina</u><u>3600 Wake</u> Forest Road at least forty-eight (48) hours in advance of the meeting.
 - <u>3</u>2. The Board shall adopt an agenda for each meeting, and the agenda may not there-after be amended except upon a two-thirds vote of all members present.
 - <u>4</u>3. The agenda for each regular meeting of the Board shall provide a time for a public hearing.

B. Amending the Regular Agenda

- —1. The Board Chair <u>and/or Superintendent</u> may add items to the agenda at the beginning of the meeting. <u>(See background information requirements of policy 1321.)</u>
 - —2. The Superintendent may add items to the agenda at the beginning of the meeting.
- 3. Any two Board members may add information items to the agenda either through the agenda proparation process or at the beginning of a meeting.
- 4. Any Board member may move items from the consent agenda to the action agenda, prior to Board approval of the agenda.

Legal Reference: G.S. 115C-276 Adopted: May 4, 1981 Revised: January 17, 1983 Revised: June 24, 2004 Revised: August 22, 2006 Revised: June 16, 2009 Draft June 26, 2012

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