



## Wake County Board of Education Policy Committee Meeting Minutes

November 27, 2012

1:00pm

Board Conference Room, Crossroads I

Jim Martin, Committee Chair

Debra Goldman, Vice Chair

**PURPOSE:** To address policy issues.

**OUTCOMES:** By the end of the meeting, Committee Members will have:

- Approval of the October 30, 2012 Policy Committee Meeting Minutes
- Discussion regarding Policy 1323 Rules of Order
- Discussion regarding Policy 1200 Duties of Officers
- Discussion regarding Policy 6204 Temporary Membership Capping

TOPIC	WHO	TIME
Welcome and Introductions Desired Outcomes	Chair Martin	1:05-1:06
Board Members Present: Jim Martin Christine Kushner Debra Goldman Susan Evans (Deputized member of the committee) John Tedesco (1:13 pm)	Staff Present: Stephen Gainey Laura Evans Cris Mulder	Attorney Present: Jonathan Blumberg
Approval of the October 30, 2012 Policy Committee Meeting Minutes	All	1:06-1:08
Dr. Martin noted on the 3 <sup>rd</sup> page of the minutes, Mr. Blumberg introduced up Policy 2500 and suggested to put in parentheses policy 2500. Mr. Blumberg advised to insert a statement that said, "Mr. Blumberg introduced the current existence of policy 2500 public information policy."  Ms. Kushner moved to approve the minutes. Ms. Goldman seconded the motion. The motion passed unanimously.		
Discussion regarding Policy 1323 Rules of Order	Stephen Gainey	1:09-1:32
Dr. Martin explained that we are cleaning up policy so that it mirrors our current practice. Dr. Gainey explained that 1323 and 1200 are about the same issue; the policy previously stated the Board Chair breaks the tie and then changed to the Board chair as a regular voter. Dr. Gainey also pointed out that Session Law 2011-138 should be in yellow and will be corrected in the Board packet. Ms. Goldman raised a question about B.5, because the Board Attorney most frequently responds to parliamentary inquiries. The committee discussed their interpretations of the policy. Dr. Martin explained that there is a difference between parliamentary law and parliamentary procedure. Mr. Blumberg suggested adding language that says, "after consultation with counsel as needed." The committee discussed further changes in the policy language. Dr. Martin referenced the minutes from the previous meeting and noted that in the discussion of the resolution policy the committee decided to cross-reference Robert's Rules of		

Order and suggested that there be a cross-reference to the resolutions policy in the Rules of Order Policy. Ms. Evans pointed out that under section D, Debate, she would like the committee to consider putting time limits on how long a speaker can speak to an issue. Mr. Tedesco shared that there are moderator rules in Robert's Rules of Order and the effectiveness of the chair that dictates that the flow of the comments. Mr. Blumberg referenced the policy (item 9) and agreed with Mr. Tedesco. Dr. Gainey suggested that this is something the Board can work through by establishing some norms. Ms. Evans agreed to keep the language loose but requested that everyone be respectful of everyone's time. Dr. Martin referenced Robert's Rules of Order with regards to debates and pointed that the chair can default to Robert's Rules if the chair sees the need to. Ms. Kushner pointed out that board members can help the chair. Ms. Goldman raised another issue with section F.2. Mr. Blumberg explained that he's seen that in almost every Board policy; as a board member it's a duty to participate and vote. Mr. Blumberg raised the question about the purpose of today's meeting: 1) to clean up the policies or 2) do a major overhaul of the Rules of Order? Ms. Goldman explained that she'd like to hear the board discussion; just because the language is common doesn't make it statute.

Ms. Goldman moved that the policy be moved to the full board with the suggested revisions. Ms. Kushner seconded the motion. Ms. Evans questioned Ms. Goldman's questioning of the policy. Ms. Goldman explained that it forces members to make a decision when they may not be prepared to make a decision. Ms. Kushner explained that members can table or delay the discussion if members are on the fence. The motion passed unanimously.

Discussion regarding Policy 1200 Duties of Officers

Stephen Gainey

1:36-1:42

Dr. Gainey explained the changes to the policy. Ms. Evans questioned whether the policy should read "Superintendent or his designee" in section D. Mr. Blumberg explained that the board relations specialist provides the minutes to the Superintendent to review prior to going to the board which is the superintendent providing the minutes. Ms. Goldman suggested language that stated the superintendent "shall be responsible for keeping the minutes." Ms. Goldman questioned A.2c. The committee decided to use the same revised language as in Policy 1323.

Ms. Goldman moved to take the policy to the full board with the discussed revisions. Ms. Evans seconded the motion. The motion passed unanimously.

Discussion regarding Policy 6204 Temporary Membership Capping

Stephen Gainey  
Laura Evans

1:43-  
2:141

Dr. Gainey explained the changes to the policy and the urgency of putting the policy in place. Ms. Evans questioned when the schools that are going to be capped are going to be identified. Ms. L. Evans explained that the capping will come after the first declaration period of the proposed plan. Ms. Goldman questioned discussing a policy that pertains to a student assignment plan that is not board approved. The committee discussed the issues with capping. Ms. Kushner stated she would like a "fuller" discussion of capping. Ms. Evans agreed with Ms. Kushner. Ms. Evans suggested reserving the terminology of capping to describe a "full cap." Dr. Martin summarized the discussion to suggest continuing the discussion with the understanding that a resolution would not be reached during the meeting. Mr. Blumberg raised the concern that 6204 needs to be revised because the current policy does not authorize the superintendent to partially cap a school and the proposed plan incorporates that authority. Dr. Martin questioned whether the partial cap will be utilized during the current school year. Mr. Blumberg shared his understanding that the administration adopted a plan that utilized partial caps. Ms. L. Evans explained the reason for partial caps is to allow base students to attend schools that are already overcrowded; it provides parents the understanding that the school is closed to non-based students. Ms. L. Evans asserted the need for the policy to reflect the plan. Ms. L. Evans explains that a date is important with relation to capping so that anyone who has an established domicile may be allowed to attend that base school. Ms. L. Evans explained the sibling provision in the new plan with regards to non-base assignments. Dr. Martin raised the question of how the capping relates to the

magnet base ratios. Ms. L. Evans explained that at magnet schools there are two categories of seats, magnet and non-magnet seats, and capping is effected by the target seats for the base; the magnet seats are controlled by the selection process. Mr. Tedesco recapped the questions that are being raised; he pointed out that transfer applications are minimal. Ms. Evans suggested delaying doing anything with the policy while the board clarifies the discussions about capping in general. Mr. Blumberg suggested that the plan coming to the board strike the partial capping language out of the policy or have provisions in it that says it's only implemented when the policy is approved. Dr. Martin explained that there is more discussion that needs to be had prior to moving forward. Mr. Blumberg asked if it is ok for the superintendent to come to the board for approval if he determines in the interim that there is a need for partial capping. Mr. Tedesco explained that the five board members agree that it does not seem reasonable to move the policy forward just yet and not going to hinder the board to have the terminology a part from capping in the plan that is up for discussion before it's approved. Dr. Gainey suggested leaving the policy like it is for the time being and sought clarification from Ms. L. Evans with regards to the ramifications of suspending the board's ability to cap schools. Mr. Tedesco suggested for the remainder of the year for the board to continue to make the decisions on a case by case basis while they continue to work on the plan. Ms. Kushner stated she would find it useful to have a history of capping. Dr. Martin affirmed the staff to keep working with the idea of addressing growth. Mr. Blumberg asked the board to include language explaining that capping will not be implemented until the policy is revised. Dr. Martin explained that it is the board's responsibility to make certain that the policy is in place prior to the implementation. Ms. L. Evans explained that the proposed plan includes a list of schools that staff has requested a full cap; it also includes a list of schools that are crowded and staff would, if they are going to be any more crowded, like to only assign base students. Ms. L. Evans further explained that staff would like policy language that speaks to partial caps so that during the transfer period staff can advise parents. Dr. Gainey clarified that the capping needed for 2013-2014 is the full cap.

Adjournment

Chair Martin

[2:14-2:21](#)

[Ms. Goldman made a motion to adjourn the meeting. ...seconded the motion. The](#) committee agreed not to have December policy committee meeting. Ms Goldman stated she would prefer to not have Policy Committee meetings on the same day as board meetings. Ms. L. Evans requested to have the partial capping language in place for the February 18 application deadline. The committee decided to meet again January 15 and then in February resume with the last Tuesday of the month schedule. The motion to adjourn the meeting was unanimously approved.

\_\_\_\_\_  
Dr. James Martin, Policy Committee Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. Stephen Gainey, Staff Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. N. Chaunté Garrett, Recording Secretary

\_\_\_\_\_  
Date