

**WAKE COUNTY BOARD OF EDUCATION  
FACILITIES COMMITTEE MEETING**

November 13, 2013  
12:00 pm

Committee Members

Kevin Hill, Chair  
Susan Evans, Vice Chair  
Jim Martin

Board Members

Christine Kushner  
Bill Fletcher  
Tom Benton

Staff

Dr. James Merrill, Supt.  
Joe Desormeaux  
David Neter  
Christina Lighthall  
Betty Parker

Guests

Nicole Kreiser  
Debt Mgr., Wake County

Chair, Mr. Kevin Hill called the meeting to order at 12:06. The agenda included the following items for discussion.

**Approve the Facilities Committee meeting minutes from June 14, 2013 meeting:** Chair Hill called for a motion for approval of the minutes which was seconded by Ms. Evans and unanimously approved by the committee.

**Bond Process after approval:** Mr. Joe Desormeaux, Assistant Superintendent for Facilities introduced Ms. Nicole Kreiser, Debt Manager, Wake County Government who utilized a power point presentation to describe the funding process going forward and a calendar to show the next steps that Wake County will be starting on October 8, 2013. WCPSS will in turn make a request to the Wake County Board of Commissioners for an appropriation for each project funded by CIP 2013.

**Facilities Utilization Report:** Mr. Desormeaux and Ms. Christina Lighthall, Senior Director of Long Range Planning, presented the Preliminary Facilities Utilization Report based upon 2013-2014 10<sup>th</sup> day membership data, and gave a brief recap of key indicators to provide a meaningful snapshot of the report. The final Facilities Utilization Report is expected to be published once 20<sup>th</sup> day membership is confirmed.

**School Naming Policy 2570:** Mr. Desormeaux and Ms. Betty Parker, Director of Real Estate Services, discussed Board Policies 2570 and 2571, and provided a brief overview of the information staff gathers for Board consideration in the school naming process. Potential changes to Board policy were discussed but the Committee decided not to initiate any policy changes at this time. The Committee did decide that future naming recommendations should be presented first to the Facilities Committee for its consideration. The original proposed list of school names and the Committee's recommendation of a name would then be presented to the full Board for consideration and action.

It was noted by Chair Hill that the next Facilities Committee meeting would be "tentatively" scheduled for Wednesday, December 11, 2013 at 2:00pm. Chair Hill adjourned the meeting at 1:27pm.

Respectfully submitted by:

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Kevin Hill - Chair, Facilities Committee

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Joe Desormeaux, Assistant Superintendent for Facilities

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Jan Bunn, Recording Secretary

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Christine Kushner, Board Chair