

**WAKE COUNTY BOARD OF EDUCATION  
FACILITIES COMMITTEE MEETING**

May 14, 2014  
2:00 pm

<u>Committee Members</u>	<u>Board Members</u>	<u>Staff</u>	<u>Guests</u>
Kevin Hill, Chair Susan Evans	Christine Kushner Bill Fletcher Zora Felton	Dr. Merrill Joe Desormeaux Brian Conklin	Alice Reese CLH Design

Chair, Mr. Kevin Hill called the meeting to order at 2:00pm. Dr. Martin and Mr. Sutton were not in attendance due to other commitments. Chair Hill asked Mr. Fletcher and Ms. Felton to serve as committee members for this meeting. The agenda included the following items for discussion.

**Approve the Facilities Committee meeting minutes from April 16, 2014 meeting:** Chair Hill called for a motion for approval of the minutes which was seconded by Ms. Evans and unanimously approved by the committee.

**Facilities Utilization Terminology:** Mr. Joe Desormeaux, Assistant Superintendent for Facilities led the discussion of changes in terminology for the Facilities Utilization Report. Changes identified are to use “Planned” instead of “Optimum” and instead of “Long Range”, and use “Actual” instead of “Annual”. In addition staff proposed to move the Program Adjustment column from the Actual section to the Planned Utilization section. After discussion noting some of the committee members concerns, it was asked that staff re-examine the use of data in the Program Adjustment column.

**Target Circle Adjustments for Land Acquisition:** Mr. Desormeaux presented the Target Circle maps and explained the proposed circle shifts, due to recent land purchases and updates from different municipalities. The committee asked that this item be brought to a Board of Education Work Session.

**Plan for Future Temporary Classrooms:** Mr. Desormeaux led the discussion of Temporary Classrooms with the handout showing modular units no longer needed at their current locations and able to be returned, thereby reducing lease costs, or relocated to be utilized at other schools as needed. Mr. Hill asked for staff to examine process for converting schools to year round as an option to using temporary classrooms.

**Green ES Site Plan Changes:** Mr. Desormeaux reviewed the current site plan for Green ES, noting changes made since the Schematic Design presentation to the Board, based upon input from regulatory agencies. The original plan included a one-way drive in front of the school for parent drop-off, exiting onto Snelling Drive in close proximity to the Six Forks intersection. The modified plan features a two-way drive with entrance and exit at the same location off Snelling Drive, at a sufficient distance from Six Forks. This driveway reconfiguration caused a change in the planned elevation of the building and modified some site elements. Alice Reese from CLH Design assisted in clarifying the parking areas in the plan. Mr. Desormeaux noted that these changes may result in a lower construction cost.

Per Mr. Hill’s request Brian Conklin, Sr. Director for Facilities Design & Construction described a prestigious recognition received by the Construction Management team at Richland Creek Elementary. This project is the first in North Carolina to be selected for participation in SHARP (Safety & Health Achievement Recognition Program), a safety assurance program administered in NC by the Department of Labor. Acting in the interest of WCPSS as the Construction Manager at Risk (CM@R), Barnhill Contracting was recognized for pursuing this recognition on

a WCPSS project, sharing WCPSS' values on the importance of health and safety in managing its construction activities. Labor Commissioner Cherie Berry will be on site next Tuesday for this recognition.

Chair Hill mentioned to the committee and staff addressing the future committee meetings dates and time. He stated that with approval, he would like to change the time of the Facilities Committee meeting to 1:00pm; committee discussed and approved this change starting in August 2014.

The meeting was adjourned at 2:56 pm.

Respectfully submitted by:

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Kevin Hill  
Chair, Facilities Committee

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M. J. Desormeaux, Jr.  
Assistant Superintendent for Facilities

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Jan Bunn, Recording Secretary

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Christine Kushner, Board Chair