

**WAKE COUNTY BOARD OF EDUCATION
FACILITIES COMMITTEE MEETING**

March 12, 2014

2:00 pm

Committee Members

Kevin Hill, Chair
Susan Evans
James Martin

Board Members

Christine Kushner
Bill Fletcher
Zora Felton

Staff

Joe Desormeaux
Marvin Connelly
Sheri Green
Marcella Rorie
Christina Lighthall
Greg Clark
Cathy Moore

Guests

Nick Lash
Moseley Architects
Alice Reese, CLH Design

Chair, Mr. Kevin Hill called the meeting to order at 1:58pm. The agenda included the following items for discussion.

Approve the Facilities Committee meeting minutes from January 15, 2014 meeting: Chair Hill called for a motion for approval of the minutes which was seconded by Mr. Martin and unanimously approved by the committee.

WCPSS Facilities Staff working with NCSU Architecture Students (video): Mr. Joe Desormeaux, Assistant Superintendent for Facilities presented video, showing WCPSS staff and NCSU staff working together with NCSU architecture students. Committee members were impressed with this video. Mr. Desormeaux noted that the NCSU architecture students rated this course very highly because of their opportunity to work with a "real owner". Lincoln Heights Elementary was used as the class project, since this school is scheduled to receive a Capital Improvement Project in the next couple of years. There was a request to ask if this could be passed along for informational purposes.

Green ES Schematic Design: Mr. Desormeaux introduced Sheri Green, Director of Facility Planning & Design, to provide an overview of the Green ES Schematic Design. Ms. Green noted that Mr. Nick Lash, from Moseley Architects and Ms. Alice Reece from CLH Design were also present today. Ms. Green shared the site plan, floor plans and renderings, and answered questions. In addressing questions regarding traffic and parking issues, Ms. Green informed the Committee that the City of Raleigh has plans to widen Six Forks Road in the future. This will affect how bus and car traffic enters and exits the Green ES site. She also noted that there will be a drop-off/pick-up area and parking in the rear of the building for special needs students. The Committee asked staff to bring this item back as an action item for the March 18th full Board meeting.

Calendar Impact on Facilities Utilization: Ms. Christina Lighthall, Sr. Director – Long Range Planning led the discussion. The elementary and middle school standard capacity models were discussed. It was noted that the “Large” Elementary School Capacity Model and the “Small” Middle School Capacity Model are the most efficient. The October 2011 master plan for Year-Round Track Configuration was discussed and Ms. Lighthall noted several recent updates that need to be reflected. The Year-Round School Review handout provided membership and capacity data by grade and by track. It was noted that the far right columns showed membership vs. seat alignment with the master plan goals for each grade and track.

CIP 2013 Security Line Item: This item was originally approved by the Board for appropriation in June 2013. The appropriation was put on hold pending results of the Task Force for Creating Safer Schools in Wake County. Task Force recommendations have now been reviewed for implementation, priority and resources. Staff now recommends proceeding with the original security appropriation. Mr. Hill asked and the Committee concurred that this item should be presented to full Board. Implementation of this item was discussed and staff stated as soon as the contracts and routing process started and was approved, WCPSS staff would be able to start the installation for key-card door access, entrance buzzer and camera systems. This Security Line item was noted by committee as a crucial need and installation was requested as soon as possible.

Quarterly Forecast of Facility Items: Mr. Desormeaux noted this item as information to the committee the handout of BoE and Administrative Items for the 4th Quarter. Mr. Fletcher asked for the current quarter information items also be included in the document.

Mr. Hill brought to the committees' attention that the next scheduled Facilities Committee was posted as April 9, but due to Spring Break and BoE meeting, the next Facilities Committee would take place on April 16, 2014.

Chair Hill adjourned the meeting at 3:00 pm.

Respectfully submitted by:

Kevin Hill
Chair, Facilities Committee

M. J. Desormeaux, Jr.
Assistant Superintendent for Facilities

Jan Bunn, Recording Secretary

Christine Kushner, Board Chair