

***Proposed  
Joint Meeting Schedule and Topics for the  
Board of Commissioners and the Board of Education***

**First Meeting: January 17, 2013**

1. Overview of Original Scope and Status of Current CIP 2006 Building Program
  - a. New Schools, Renovations, Projects from Savings, and Seats
  - b. Land Bank Sites
2. Capped Schools, and Enrollment Projections
  - a. Review of Capped Schools
  - b. Update on 2012-2013 20<sup>th</sup> Day Enrollment
  - c. Updated Enrollment Projections
    - i. Review of Location of New Schools and Regional Enrollment Projections to be Discussed February 21, 2013
3. Review Proposed Outline of Topics for Joint Meetings and Schedule Leading Toward Bond Referendum

**Second Meeting: February 21, 2013**

1. Enrollment Projections by Area
  - a. Where is Growth? Grade-level and Regional Focus
  - b. Where is Future Growth Projected?
  - c. Number of New Schools Based on Updated Enrollment & By Area of County
2. Begin Discussion of Building Program Assumptions
  - a. General Overview of Assumptions; History of Planning Assumptions
  - b. Overview of Previous Citizen's Advisory Committee Reports
    - i. Citizen's Advisory Committee for Schools Facilities Planning and Funding (2000)
    - ii. Citizen's Facilities Advisory Committee (2007)
  - c. Begin Discussion Regarding Assumptions for New Schools
    - i. School Capacity and Square Footage Assumptions (#12)
    - ii. Programmed vs. Non-Programmed Space (#1, 2, 3, and #4)
      1. Kindergarten, Special Education, and Other Space Impacts
    - iii. Traditional vs. Year Round Schedule (#8)
    - iv. Acreage Assumptions for New Sites (#13)
      1. Inter-local Agreements for Joint Use Facilities
      2. Alternatives to Current Models (Shared Stadiums, etc.)

- v. Temporary Classrooms (#7)
  - 1. Definition of Long Range Campus Capacity
  - 2. Consensus regarding use of LRSCC for determining number of new schools needed
- vi. Assumptions Regarding School Utilization (95%, 97.5%) (#6)

Time Permitting

- d. Environmental and Energy Guidelines (#10)
- e. Existing School Projects (#11)
  - i. Major Renovations and Life Cycle Projects
    - 1. Project Prioritization Process
    - 2. Discussion of Renovation Assumptions
      - a. 40-year Replacement Guide
      - b. Programming equity
      - c. Definition of Deferred Major Renovations and Life-Cycle
      - d. Status of Projects
    - 3. Preliminary List of Renovation and Life Cycle Projects

**Third Meeting: March 21, 2013**

- 1. Continuation of Capital Planning Assumptions
  - a. Follow-Up from February 21, 2013 Joint Board Meeting
  - b. Other Projects
    - i. Technology (#5)
      - 1. New Assumptions and Impact on Program
      - 2. Security (#15)
      - 3. Other Non-School Projects
    - ii. Program Base Prices, Program Contingency, Program Management (#16, #17)
    - iii. County vs. WCPSS Management of Building Program

Time Permitting

- 2. Wake County Staff Discuss Current Debt and Cash Funded Capacity
  - a. Discuss Debt Capacity Available with Potential Property Tax Increases
  - b. Discuss Financing Assumptions for Future Building Program

#### **Fourth Meeting: April 17, 2013**

1. Follow-Up from March 21, 2013 Joint Board Meeting
2. Presentation of Scenarios
  - a. WCPSS Present Scenarios for Building Program
  - b. Wake County Staff Present Fiscal Impact of Scenarios
  - c. Joint Board Narrows Scenarios (1-2 Scenarios)

#### **Fifth Meeting: May 15, 2013**

1. Presentation of Revised Scenarios
  - a. WCPSS Present Revised Scenarios for Building Program
  - b. Wake County Staff Present Fiscal Impact of Scenarios
  - c. Joint Boards Discuss Scope of CIP Based on Revised Scenarios

#### **Sixth Meeting: June 6, 2013**

1. Board of Education Presents Building Program Request to BOC and Wake County Staff present fiscal impact of Building Program

#### **Future Activities**

1. Wake County Board of Education Adopts Resolution Requesting Building Program
2. Wake County Begins Steps for Fall Referendum
  - a. Wake County Board of Commissioners adopts resolution making preliminary findings and authorizing publication of notice of intent and filing application with LGC, introduces bond order, files sworn statement of debt with Clerk, and sets referendum date.
  - b. Board of Commissioners conducts public hearing regarding bond order, adopts bond order, and adopts resolution calling for referendum.
  - c. Approval of application by Local Government Commission.
3. Referendum